

**MINUTES OF THE WORKSHOP SESSION OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS**

August 9, 2004

WORKSHOP SESSION

CALL TO ORDER: Board Chair Guy Gibson called the Workshop Session of the Canby School District Board of Directors to order on August 9, 2004, in the Applied Technology Center, Omni room, at Canby High School, at 5:11 p.m. Board members present were Guy Gibson, Mike Harms, Charlie Stinson, Rod Beck, Marty McCullough and Dick Adams. Others present were Deborah Sommer, Heinz Rudolf, Bill Harper, Greg Churchill, Doug Gingerich, David Moore, Tina Skiles, Pat Johnson, Jennifer Turner, Sondra Strong, Drew Hinds, Carol Meeuwsen and Dennis Burke.

Bond/Middle School Update: Deborah Sommer, Carol Meeuwsen and Guy Gibson provided information on summer Board/Superintendent activities. David Moore updated the Board on the option to purchase the 8 acres of Deininger property that will be presented to the Board for action in October. Rod Beck shared he is following up on the sales agreement for the Lee Larson property. He is not representing the Board as its attorney but as its representative during this process.

Bond Planning: Heinz Rudolf provided an updated timeline for construction of the new middle school. Phase I and Phase II construction will mean that the gym and base kitchen will be ready for occupancy/use after the start of school but by the end of fall, 2006. This should result in lower subcontracting fees by allowing an extended construction timeline. There should be no adverse impact as students in physical education classes can use outdoor fields during this period and Food Service can continue to operate as they do now until the base kitchen is ready. He also provided information on the recommended bid process – CM/GC (Construction Management/General Contractor) versus Cost Plus Fee with a GMP (Guaranteed Maximum Price) to select contractors for the construction projects. There was consensus by the Board to proceed with Cost Plus Fee with a GMP. A Bond Management Team will develop a timeline and process to support this method of contracting by February 2005, if the bond passes in November 2004.

Commissioning/LEED Certification Process: Greg Churchill from the Oregon Department of Energy explained commissioning as a systematic process that ensures that a building's heating, ventilating, air conditioning and lighting systems perform according to the building design intent and owner's needs, at an estimated cost of \$103,000. He explained Leadership in Environmental and Energy Design (LEED) is a set of performance standards for design and

construction of new buildings developed by the US Green Building Council. Compliance with these standards results in a high performance building in areas of health, comfort, maintenance and other efficiencies. The cost for LEEDS certification is estimated at a cost of \$70,000. There was consensus by the Board to proceed with Commissioning but discussed the decision to go with LEEDS or not at a future meeting. The Superintendent will work with the architect and ODE to bring this issue back for a decision in early fall.

Middle School/High School Dress Code:

Pat Johnson, principal of CHS, led a discussion of concerns regarding student dress at CHS. Lou Bailey, principal of AMS, indicated willingness for both the middle school and high school administration to more strictly enforce the existing dress code. There will be a letter sent home for students in grades 6-12 asking for parent support in ensuring their students are appropriately dressed for school and detailing some of the clothing that is viewed as objectionable.

Recommendation for Payment of OSAA Fines:

Language in the 2004-2005 Athletic/Activity Handbook regarding the payment of OSAA fines was reviewed with the Board. The message to be delivered to coaches/advisors this fall will be that the district has the right to require employee payment of OSAA fines under prescribed circumstances and that all coaches/advisors are expected to adhere to high standards of professional conduct.

Board Meeting Structure: Recommendations from June Workshop:

Discussion postponed to next meeting due to time.

2.0 ACTION ITEMS

- 2.1 **Consent Agenda:** Legislative action changed legal references for the following Board policies:
 - 2.1.1 EEB, *Student Conduct on School Buses*
 - 2.1.2 EFAA, *District Nutrition and Food Services*
 - 2.1.3 GBA, *Equal Employment Opportunity*
 - 2.1.4 GBCB, *Drugs & Alcohol*
 - 2.1.5 GCBC, *Continuation Coverage Health Benefits*
 - 2.1.6 IB, *Academic Freedom*
 - 2.1.7 IGAE, *Health Education Program*
 - 2.1.8 IGAEB, *Health Education: Drug and Alcohol Prevention*
 - 2.1.9 IGBA, *Students with Disabilities*
 - 2.1.10 IIGBA, *Network Usage & Security*
 - 2.1.11 JEC, *Admission to Schools & Residency*
 - 2.1.12 JFCG, *Tobacco, Alcohol and Drugs*
 - 2.1.13 JFCJ, *Weapons in the Schools*

- 2.1.14 JGD, *Student Suspension and Expulsion*
- 2.1.15 JOB, *Personally Identifiable Information*
- 2.1.16 KI, *Commercial Advertising / Merchandise Sales*

MOTION: Rod Beck moved to accept the legal reference change in Board policies as referenced in Addendum 2.1, except for item 2.1.4, *Drugs & Alcohol*, and 2.1.15, *Personally Identifiable Information*. The two policies will be reviewed further before presenting to the Board for approval. Seconded by Marty McCullough, motion carried 6-0.

2.1 Roofing RFP: David Moore explained five bids were received for roofing projects at Canby High and Ninety-One School. The low bidder did not comply with the pre-bid requirements but communicated to the District that they would protest or challenge the rejection of its bid due to what was perceived as unclear requirements. Because this delay meant that roofing projects would not be completed before the start of school, it was recommended that all bids be rejected and that a new RFP be issued in February. The new RFP would use more specific language/notification and also include roofing work to be completed at Lee during summer, 2005.

MOTION: Rod Beck moved to adopt the Resolution to Reject All 2004 Roofing Projects Bids as stated in addendum 2.1 due to time constraints and elect to re-bid in 2005. Seconded by Marty McCullough, motion carried 6-0.

Meeting was adjourned at 9:01pm.

Respectfully Submitted:

Deborah Sommer
Superintendent

Guy Gibson
Board Chair

Date: