

**MINUTES OF THE WORKSHOP AND REGULAR SESSIONS OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS**

April 21, 2005

CALL TO ORDER: Chair Guy Gibson called the Workshop Session for the Canby School District Board of Directors to order at 5:41pm on April 21, 2005, at Canby High School, Applied Technology Center. Board members in attendance were Rod Beck, Marty McCullough, Dick Adams, Dr. Mike Harms, and Sandy Ricksger, Also in attendance were Superintendent Deborah Sommer, Karen Carroll, David Moore, Lou Bailey, Pat Johnson, Diane Berthoin-Hernandez, Jennifer Turner, Mary Hochstetler, Sondra Strong and Carol Meeuwsen. Tina Skiles and John Young joined the meeting in progress.

District Improvement Plan: Mary Hochstetler and Sondra Strong shared information on the mandatory improvement plan required because we are a school district “in need of improvement” by federal definition.

Mary explained student achievement data will come at the end of school year, administrators will work on a plan in June, and then have the plan in place in August before the start of school. District-wide agreements will also be worked on in June and shared at the end of the year workshop. Mary said all school districts are required to write an improvement plan this year, but Canby had an earlier deadline because of the “in need of improvement” status. Both Mary and Sondra highlighted the main points of the plan. The next step will be to write the consolidated grant application due May 16.

Tina Skiles thanked the District Office staff for their support. It was noted Joe Morelock and Cindy Bauer also was a part of the team that gathered and analyzed data on this huge project.

Budget Priorities: Deborah said the Salem budget figures keep changing and asked for Board direction on what to do with any additional dollars we may get from Salem. David Moore shared updated class size information. Discussion will continue following the regular session. The addition of reading specialists and reducing class sizes if possible emerged as areas of priority.

Workshop concluded at 6:29pm, and reconvened to Regular Session.

1.0 CALL TO ORDER: Chair Guy Gibson called the Workshop Session for the Canby School District Board of Directors to order at 6:36pm on April 21, 2005, at Canby High School, Applied Technology Center. Board members in attendance were Chair Gibson, Rod Beck, Marty McCullough, Dick Adams, Dr. Mike Harms, Sandy Ricksger and Charlie Stinson. Also in attendance were Superintendent Deborah Sommer, Karen Carroll, David Moore, Lou Bailey, Pat Johnson, Diane Berthoin-Hernandez, Jennifer Turner, Mary Hochstetler, Sondra Strong, Carol Meeuwsen, Tina Skiles, John Young, Gavin Coble, Ricardo Marquez, Randy Carson, Candi Millar, Tom Nolan, Danni Von Halo, Brigitte Zieg, Sherri Killgore, Katie Jones, Mark Varney, Claudine Rayfield, Eric Mihata, Melessa Hinds, Kim Parker, Kate Yocum, Andrea Weber, Janie Young, Lewis

Moller, Edwin Kammerer, Nanette Biersma, Gwen Garber, Chris Annas, Tia Singletary and Lindsay Gardner. Dick Adams led us in the flag salute.

4.0 PUBLIC FORUM/ANNOUNCEMENT:

Knight School students Tia Singletary and Lindsay Gardner shared a Yearbook Club was formed this year and end of school field trips are being planned. McTeacher Night, sponsored by McDonalds, was held recently and earned \$850 towards the purchase of classroom amplification systems. Tia and Lindsay extended an invitation to Knight's Carnival Night on Friday, May 13.

Andreas Gibson, CHS Representative, said the concert choir recently placed first in league competition and State competition will be held on May 7 at George Fox University. He said class elections would also be held soon.

Gavin Coble, AMS representative, said the Hiking Club is selling cookies as a fundraiser and the Band will be going to California for a competition. He said Outdoor School also recently concluded.

Diane Berthoin-Hernandez, principal at Ninety-One, presented certificates to Sandy Ricksgar of the Roberts Foundation and to Tom Nolan of the Canby Educational Foundation for their matching fund donation for the purchase of amplification systems at Ninety-One School. Teacher Stan Oyer, wearing one of the systems, said he was one of the first people to use the system and couldn't believe what a difference it made.

Tom Nolan invited the Board to their annual Spring Fling on April 29 at Cutsforths, 7pm. Guest speaker will be Cheryl Coon, a writer of children's books.

Ed Kammerer provided a copy of an article from the Internet titled "Global Warning". He is concerned about the cost of energy prices that might have an effect on the new middle school. Ed also shared Oregon's Governor proclaimed April 25-May 1 as National TV Turn Off Week.

Kim Parker invited the Board to hear Senator Kurt Schrader discuss K-12 funding on April 22 at 6:30-8:00pm in the OMNI Room.

Lewis Moller said he served on the budget committee last year and offered suggestions, but was disappointed that they were not taken into consideration. He said teachers should have one prep period, but the high school has two and he felt there was a need to investigate the benefit of reducing high school prep time to one period to help reduce class sizes. Lewis also said lower class sizes prevents and reduces drop outs and vandalism, increases the graduation rate, test scores and college students. He also said there was inequity in dollars allotted for sports versus other extracurricular activities and advocated for a voucher system for all students K-12 to use towards activities/sports/etc.

Gwen Garber said she was not notified about the new calendar process and was unable to provide input. She was unhappy with the new calendar as it would affect her daughter's trip to Spain. Gwen said the change would impact summer schedules, work schedules, the farming community and child care issues.

Chair Gibson noted it is difficult to get information to everyone and the district does try different avenues. He said getting information out to the community is continually a goal and that the new calendar won't work for everyone, but was the most useful and beneficial to the majority, and apologized for a difficult situation.

Nanette Bierma also said she was concerned about next year's calendar and it put her children in jeopardy for getting summer jobs. She felt the issue should have been brought to a public forum.

Lewis Moller asked what process was used to notify the public. Chair Gibson said the topic of calendar process would be tabled to discuss at the next Board meeting.

5.0 SCHOOL REPORT/COMMENTS BY BOARD MEMBERS

Charlie Stinson said an open forum was held for the new middle school work site contractor. He said the process is on track with no problems to report.

Marty McCullough attended a recent forum of Rep. Wayne Scott's and said the session was interesting.

Rod Beck was on the RFP for Investment Committee with Chuck Carter as facilitator. The successful business will manage \$28.5 million of our bond money. David will report more information later in the meeting.

Dick Adams attended the honor roll breakfast where Principal Lou Bailey noted 1/3 of AMS' students were honored. He also saw AMS' play "Tom Sawyer", which was a tremendous learning opportunity for a small amount of money. He commended Don Feely for a great job. Dick also attended the Wayne Scott forum.

Sandy Ricksger attended Ninety-One's K-8 achievement breakfast. She also thanked Canby Educational Foundation for the matched funds for the amplification systems.

Mike Harms commented that he missed the Board meeting on the calendar decision, and voiced his concern about our rural constituency not getting a fair hearing.

Guy reminded the audience that Board meetings are an opportunity for the Board to discuss business, and although the public can speak to bring up topics, items should be placed on the agenda for proper discussion.

6.0 SUPERINTENDENT'S REPORT: Deborah reported she spent time in the

classrooms today at Eccles, Knight and Canby High, and saw wonderful people working with kids and making a positive impact on students.

7.0 CONSENT AGENDA

- 7.1 Minutes of the March 15, 2005, Regular and Workshop Sessions, are provided in Addendum 7.1.
- 7.2 Personnel Changes: Personnel Changes were provided in addendum 7.2 .

MOTION: Sandy Ricksger moved to adopt the minutes of the March 15, 2005, Regular and Workshop Sessions as provided in addendum 7.1 and the Personnel Changes in addendum 7.2. Seconded by Rod Beck, the motion carried unanimously.

8.0 INFORMATION/DISCUSSION.

8.1 Dual Immersion Presentation: Trost principal Ricardo Marquez said the dual immersion program is part of their School Improvement Plan. They will offer one session to start and will know more about how many students will be enrolled after Kindergarten registration on May 5. Teachers Melessa Hinds, Kate Yokum, and Michelle Davis, and parent Kim Parker, presented information about the program which provides an environment to develop bilingualism and literacy in two languages. The goal is to have all children read, speak, write and communicate in two languages. Students will receive instruction 80% in Spanish and 20% in English.

Rod noted that students in this program would need to be considered during our upcoming boundary change process. Deborah commended Trost's staff for their four year planning effort to put this program together.

8.2 Investment Services Request for Proposal: David Moore said the process to select investment services for our bond funds was completed. The committee recommended Seattle Northwest Securities for their excellence in their presentation, estimated net return and fees, communications, experience with school districts and customer service. David noted that all firms were capable of providing services and part of the committee's decision was based on our comfort level with the firm, which currently provides services for the district.

There was consensus by the Board to proceed with **Seattle Northwest Securities** for investment services

8.3 Boundary Parameters: Deborah provided the parameters from the November 2000 Boundary Committee for review and asked for input for use as parameters for the upcoming Boundary Committee. The Board agreed bullet #3 should read "maintain cultural balance to the maximum degree possible, and add "provide for preserving of commitments to multi year programs" (i.e. dual language immersion at Trost). Other items mentioned for consideration were allowing for five years of

growth which is consistent with the Barmack projections timeline and the long term plan for the District Office.

Dick suggested we look at our communication plan on the Boundary process. Deborah indicated public meetings would be held in each attendance area affected, but we would look at the communication plan further.

9.0 ACTION ITEM

9.1 Budget Committee Appointment:

MOTION: Rod Beck moved to appoint **Tom Feller** and **Todd Lehman** as Budget Committee members for a three-year term expiring June 30, 2007, and appoint **Gary Meche, Jesus Navarro Meza, Pat Muller** and **Lewis Moller** as alternate Budget Committee members for a one-year term expiring June 30, 2005. Motion was seconded by Sandy Ricksger and carried 7-0.

9.2 Roofing Bid Recommendation:

David Moore said seven bids were received for summer roofing projects. Package #1 is for work at Canby High School and Ninety One School, and package #2 is for work at both campuses of Ackerman Middle School. Contractors were asked to provide separate prices for package #1, the alternate bid to package #1, package #2, and a combined price for package #1 and #2.

Recommendation to the Board is to award the contract for package #1 to the low bidder, ABC Roofing, in the amount of \$282,365, award the contract for package #2 to the low bidder, McDonald & Wetle, in the amount of \$498,228, and, since ABC Roofing was the low bidder for package #1 and elected not to bid the alternate bid, reject all bids for the alternate bid to package #1 and bid this out as a separate contract at a later time.

MOTION: Sandy Ricksger moved to adopt the resolution to award the contract for package #1 to the low bidder, **ABC Roofing**, in the amount of \$282,365, award the contract for package #2 to the low bidder, **McDonald & Wetle**, in the amount of \$498,228, and, reject all bids for the alternate bid to package #1 and bid out as a separate contract at a later time. Motion was seconded by Mike Harms, and carried 7-0.

9.3 Budget Amendment:

David Moore explained the resolution is the normal process to properly document the difference between the adopted district budget and funds we actually received.

MOTION: Charlie Stinson moved to adopt the Resolution to amend appropriations for the special revenue funds for 2004-2005 as presented. Seconded by Rod Beck, motion carried 7-0

9.4 Eight Acres Purchase Resolution: David Moore said the district was preparing to close on the purchase of the eight acres on Township Road, and the resolution authorizing the Superintendent and Board Chair to complete the real property transaction was required by the title insurance company.

MOTION: Sandy Ricksger moved to adopt the resolution authorizing Superintendent Deborah Sommer and Board Chair Guy Gibson to complete the real property transaction on the purchase of the eight acres. Seconded by Marty McCullough, motion carried 7-0.

It was agreed by the Board to take a five minute break, then deliberate on Budget Priorities until 9:00pm.

Regular Session adjourned at 8:40pm and reconvened to a workshop session at 8:45pm.

Budget priorities: Deborah Sommer explained the current budget is staffed at 27:1. Deborah recommended that if the state budget is funded at \$5.2 billion, we roll back staffing ratio to 26:1 at a cost of \$333,500 for each year of the biennium. This reduction would also allow us to decrease class size. The Board was in support of staffing at 26:1.

Meeting adjourned at 9:03pm.

Karen Carroll
Board Secretary

Guy Gibson
Board Chair

Date: May 19, 2005