

**CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
MINUTES OF THE
WORKSHOP SESSION AND EXECUTIVE SESSION
August 19, 2010**

1.0 CALL TO ORDER

Chair Diane Downs called the meeting to order at 6:30 p.m. on August 19, 2010 in the Canby School District office Meridian room. Board members in attendance were Diane Downs, Dick Adams, Marty McCullough, Tom Scott, Ty Kraft, Kristin Downs and Andy Rivinus. Also in attendance were Superintendent Rose, Linda Martin, David Moore, Carol Meeuwssen, Jennifer Turner, Maureen Callahan, Betty Rivinus, Pat Johnson, Angie Navarro, Travis Opperman, Cindy Bauer, Tim Oberg, Kieran Carney, Joe Minson, Joe Minson, Doug Smith, Nancy Dale, Carolyn Wilmes, Marianne Knapp, Kim Smith, Carol Yeager, Mary McWilliams, Shelley Vredenburg, Sheila Brownell, Tanya Herberger, Nancy Dula, Janet Ladrow, Laurie Mickelsen, Dana Tyler, Barbara Ray, Jean Stevens, Denise Magnuson, Glee Rutherford, Betty Crawford, Debbie Hansen, Lynn Bloomfield, Ruth Saxton, Terry Lepire and Tony Crawford.

2.0 INTRODUCTIONS

The audience introduced themselves.

3.0 CHANGES TO AGENDA

Dick Adams would like discussion on the dinner served before Board meetings. It was decided the discussion would take place under 7.2 Board-Superintendent Working Agreements.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

Superintendent Rose spoke to the Board and audience regarding current difficult economic times impacting educational funding and the district's negotiations in process. Rose concluded his comments by offering to freeze his salary this year and noted that the Board ultimately has the responsibility to determine the Superintendent's compensation.

5.0 ELECTION OF OFFICERS

MOTION: Marty McCullough nominated Dick Adams as Board Chair for the 2010-2011 school year. Kristin Downs seconded the motion. Motion passed 7-0.

MOTION: Diane Downs nominated Andy Rivinus as Vice Chair for the 2010-2011 school year. Kristin Downs seconded the motion. Motion passed 7-0.

New Board Chair Dick Adams thanked Diane Downs for the time and dedication she gave as Board Chair this last year.

6.0 CONSENT AGENDA

6.1 Minutes

Minutes of the June 24, 2010 Workshop, Executive Session and Regular Session and the July 1, 2010 Special Session are provided in Addendum 6.1.

6.2 Administrative Appointments

The Administrative Appointments are provided in Addendum 6.2.

6.3 Personnel Changes

Personal Changes are provided in Addendum 6.3.

MOTION: Diane Downs moved to approve the minutes of the June 24, 2010 Workshop, Executive Session and Regular meetings and the July 1, 2010 Special Session as presented in Addendum 6.1; the Administrative Appointments as presented in Addendum 6.2 and Personnel Changes as provided in Addendum 6.3. Tom Scott seconded the motion. Motion passed 7-0.

7.0 INFORMATION/DISCUSSION ITEMS

7.1 Focus on Results Presentation

Superintendent Rose, Maureen Callahan and Jennifer Turner were invited to present at the National Focus on Results conference earlier this summer regarding development of collaborative teaming and supporting the process. Key elements of the presentation included the need to focus the district on collaborative teaming singularly rather than attempt multiple efforts throughout the year. They noted that Board Goals serve as the overall foundation for the program, that each school identifies their Instructional Focus to guide their work, and that the vehicles for this process are Collaborative Teams. Teams function with unified expectations focusing on Student Achievement. State assessments serve as a measurement, but should not be the driving force behind instruction and achievement. The district's overall goal is to ensure that every student graduates from high school prepared to attend college, even though they may choose another option. Dramatic adjustments have been made in instruction, focus, and a narrowing of the scope to ensure successful implementation of the Focus on Results process in Canby, which is already indicating dramatic improvements in some schools and classrooms.

Maureen explained that the first year of implementation in 2009-10 was about learning, incorporating collaborative teams and committing to the process. For 2010-11, systematizing the process will be ongoing and developing a Formative Assessment Bank that is shared with teachers district wide. Use of the Google docs has been an effective tool and is accessible any time, in any school, to share out materials, meeting minutes and more.

Teachers have been identifying critical skills in each subject area that are based on the state standards to serve as a common resource. Teachers working together on Wednesdays are able to develop and submit elements of the skills in the same way.

Maureen stated that efficiencies established to facilitate the process, conserve resources and eliminate duplication of efforts by electronic sharing of resources has been key to its success thus far.

7.2 Board-Superintendent Working Agreements

The Board reviewed the changes made at the June 24 workshop on last year's agreements and these changes were agreed upon by the Board this evening.

7.3 School Presentations at Board Meetings

Discussion was held regarding school spotlight presentations at regular board meetings and agenda items that a school may be invited to present on. Marty McCullough and Diane Downs commented that presentations by students are appreciated and asked that students be encouraged to incorporate into a school's instructional focus. Pat Johnson talked about some of the challenges of students' presenting and affirmed the value for students. He requested that the board suggest 2-3 topics they would like a presentation on and the Board agreed to suggest those areas they would like to hear more about.

7.4 Board Work Plan

Jeff Rose facilitated a process with the Board to set priorities for the 2010-11 Board Work Plan, which would help define agenda topics for the board meetings. Current Board priorities and goals were used to identify the areas of interest. Jeff, Dick and Andy Rivinus will meet in the near future to establish the plan to be brought back for discussion.

7.5 Budget Update

Business Manager David Moore provided the monthly budget report and a 2009-11 state school fund allocation history. State officials have already forecasted an additional shortfall of \$200-\$500 million to be announced on August 26 as part of the State Revenue Forecast. David said that a state shortfall of \$305 million would wipe out the impact of monies recently added by the federal jobs bill approved by Congress earlier this month. These federal monies have requirements for reporting and accountability for use related to staffing positions that would have been eliminated without the additional funding. He also submitted the monthly budget report, including projections through 2012-13 school year indicating dramatic shortfalls even while assuming no increases in expenses or revenues.

8.0 ACTION ITEMS

8.1 2010-2011 Organizational Designations

MOTION: Marty McCullough moved to approve the 2010-2011 Organizational Designations as provided in Addendum 8.1. Diane Downs seconded the motion. Motion passed 7-0.

8.2 Board Meeting Dates/Times/Location for 2010-2011

MOTION: Marty McCullough moved to approve the Board Meeting Dates/Times/Location for 2010-2011 as provided in Addendum 8.2. Tom Scott seconded the motion. Motion passed 7-0.

8.3 Approval of Special Education Alternative Programs

MOTION: Marty McCullough moved to approve the Special Education Alternative Programs as provided in Addendum 8.3. Kristin Downs seconded the motion. Motion passed 7-0.

8.4 Resolution Authorizing Application for Federal Grants

MOTION: Marty McCullough moved to approve the Resolution Authoring Application for Federal Grants. Kristin Downs seconded the motion. Motion passed 7-0.

8.5 Board Policies - 2nd Reading

Policy IGBBA, Identification of Talented and Gifted

Policy JG, Student Discipline

Policy JHFE, Reporting Suspected Child Abuse

Policy JHFF, Reporting Requirements Regarding Sexual Conduct with Students

Policy LBE, Public Charter Schools

The Board policies related to Identification of Talented and Gifted, Student Discipline, Reporting Suspected Child Abuse, Reporting Requirements Regarding Sexual Conduct with Students, and Public Charter Schools were reviewed. Discussion was held to clarify the criteria and process to identify students who may qualify as a talented and gifted student; and district procedures and annual training that will be implemented to comply with Reporting Requirements regarding Sexual Conduct with Students and Reporting Suspected Child Abuse policies.

MOTION: Marty McCullough moved to approve the policies as submitted in Addendum 8.5. Diane Downs seconded the motion. Motion passed 7-0.

9.0 ADJOURNMENT

Chair Adams adjourned the meeting at 9:24 p.m. and after a break will convene to Executive Session.

EXECUTIVE SESSION

Chair Adams called the Executive Session to order at 9:37 p.m. in accordance with ORS 192.660 2 (d) and (i). Board members in attendance were Dick Adams, Diane Downs, Andy Rivinus, Tom Scott, Ty Kraft, Kristin Downs and Marty McCullough. Also in attendance were Superintendent Rose, Linda Martin, David Moore and Tim Oberg.

It is requested information discussed in the Executive Session not be disclosed. The session was held to discuss the Superintendent's salary and labor negotiations.

The Executive Session adjourned at 11:30 p.m. and reconvened to the Workshop Session.

David Moore and Tim Oberg left the meeting.

WORKSHOP SESSION reconvened at 11:30 p.m.

Each of the Board members shared their thoughts on Superintendent Rose's request to freeze his salary for 2010-2011.

Tom Scott felt this was a noble move for Jeff to take and felt he is more than worthy of a salary increase if not for these economic times.

Diane Downs felt Jeff has shown he is a great leader by leading us through a year of huge financial insecurity along with his vision for the district.

Ty Kraft is saddened and did not want Jeff to have to set an example. He also feels Jeff is a great leader.

Andy Rivinus agrees with Ty and wants Jeff to know he is very uncomfortable with Jeff's request and wants him to know this is not a reflection on his leadership. He does understand with negotiations that this is the right thing to do.

Kristin Downs is very impressed with Jeff's request and it shows a great sign of leadership and not reflective of what he deserves and would like the board to make a public statement as such.

Marty McCullough said Jeff's statement at the beginning of the meeting took her by complete surprise. She can't think of anyone more deserving of recognition for his accomplishments in two short years and she's sorry that this is not televised because our community should be aware of the value we place on Jeff's talents and accomplishments. She also thanked him for his offer to forego additional compensation and wants to assure him in no way does this devalue the appreciation and confidence in the work he is doing for our school district.

Dick Adams said tonight's conversation has nothing to do with Jeff's performance and it is unfortunate he has to take the brunt. He doesn't want him to lose his passion for his idea to make our district the best in the state.

MOTION: Diane Downs moved to maintain the existing contract language for Superintendent Rose for the 2010-2011 school year with modification to retain the same salary as 2009-2010. Marty McCullough seconded the motion. Motion passed 7-0.

Chair Dick Adams adjourned the Workshop Session at 11:47 p.m.

Respectfully submitted,

Linda Martin
Board Secretary

Dick Adams
Board Chair

APPROVED: