

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
WORKSHOP BOARD SESSION AND EXECUTIVE SESSION
August 9, 2012**

REGULAR SESSION

1.0 CALL TO ORDER

Board Chair Ty Kraft called the meeting to order on August 9, 2012 at 6:30 p.m. in the Central Services Meridian room. Board members in attendance were Ty Kraft, Andy Rivinus, Tom Scott, Diane Downs, Kristin Downs and Andrea Weber. Board member Brendan Murphy was absent from the meeting. Also in attendance were Superintendent Steach, Linda Martin, Maureen Callahan, Angie Navarro and Rachel Aldrich.

2.0 INTRODUCTIONS

3.0 CHANGES TO AGENDA

MOTION: Diane Downs moved to remove Addendum 5.2-Personnel Changes from the Consent Agenda and make it a separate agenda item for additional discussion. Kristin Downs seconded the motion. Motion passed 6-0.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

None.

5.0 CONSENT AGENDA

5.1 Minutes

Minutes of the June 21, 2012 Board Planning Workshop, Budget Hearing, Regular Session and Executive Session and the minutes of the July 13, 2012 Special Board Meeting are provided in Addendum 5.1.

5.3 Administrative Appointment

The Administrative Appointment is provided in Addendum 5.3.

MOTION: Diane Downs moved to approve the minutes of the June 21, 2012 Board Planning Workshop, Budget Hearing, Regular Session and Executive Session and the minutes of the July 13, 2012 Special Board Meeting as provided in Addendum 5.1 and the Administrative Appointment as provided in Addendum 5.3. Tom Scott seconded the motion. Motion passed 6-0.

5.2 Personnel Changes

Diane Downs asked for clarification on the Personnel Changes provided in Addendum 5.2. She had questions regarding employees who worked in a temporary position being hired in a permanent position and the process. She also asked if they were then considered a 1st year probationary employee or a 2nd year probationary employee. Superintendent Steach explained that when filling a position they consider how many employees are on a leave of absence and attempt to balance this with temporary positions. They then post the position and go through the interview process. We have been placing them as 2nd year probationary, however he explained we have the legal right to place them as a 1st year probationary employee even though they were temporary the previous year. Diane suggested our practice be to have them come as a 1st year probationary employee not a 2nd year when they come from temporary to permanent. The Board was in agreement. They would also like to see consistency in language on the personnel changes with a new document drafted for the August 9 Personnel Changes.

MOTION: Diane Downs moved to approve the Personnel Changes as presented with expectations of additional clarification to be made. Andy Rivinus seconded the motion. Motion passed 6-0.

6.0 INFORMATION/DISCUSSION ITEMS/ACTION ITEMS

6.1 2012-2013 Board Goals and Annual Work Plan Calendar

Superintendent Steach presented the draft of the Work Plan for next year and asked the board if there were any changes. There were none at this time and he will now talk with the administrators and confirm the timeline for these discussions. He also wants to keep the board apprised on the STAR-protocol and best instructional practices.

6.2 Achievement Compact Committee and Process

Superintendent Steach discussed with the passage Senate Bill 1581 last year requirements were created for all educational entities in Oregon to enter into achievement compacts with the Oregon Education Investment Board. Due to the short timeline for implementation, some requirements of the bill were deferred to the second year. The Board was given key actions and dates for SB 1581. He will be talking with the district administrators and confirm the timeline and the Achievement Compact Committee members will be brought to the Board for approval on September 6. The members shall consist of teacher, administrators, and other appropriate education personnel who are employed by the district. Diane Downs feels a board member should also be included on the committee, however not have voting privileges. John agreed the Board should watch the work that is being done. Both Diane Downs and Andrea Weber would like to attend the committee meetings.

6.3 Women, Infant and Children (WIC) Supplemental Food Program

The district has initiated discussions with Clackamas County, acting by and through its Health, Housing & Human Services Department, Community Health Division, about the possibility of locating a WIC program in a Canby School District facility. They currently serve over 700 individuals per month and Canby is 11% of the county caseload. The Board reviewed the draft document and were in agreement to locate at the Ackerman Center if all the details can be worked out on room location, fees and access to the building. John also noted we are compliant with the insurance coverage levels.

6.4 Administrative Recall following Reduction in Force (RIF)

At the end of the 2010-2011 school year, three administrative positions were reduced resulting in RIF notices being provided to three administrators. These individuals were reassigned to teaching positions and received notice of recall rights for a period of 27 months. With openings occurring in administrative positions this spring, Board members have inquired about the specific recall rights allowed given the various backgrounds of the reduced administrators and the different openings available. There was Board discussion on recall rights to certain positions they have never held and for which they may not be qualified and they felt additional review of our policy and procedure should be done by legal counsel.

There was discussion on the duties of the Federal Programs TOSA as well as the TOSA working with Common Core State Standards and the shift in practice of teachers needing someone to give feedback and modeling.

6.5 Safe School Walk Route Modification Status

Superintendent Steach updated the board on the collaboration between the district and city to improve several crossings to ensure that students are able to safely walk to school. A 4-way stop is now on Township and Redwood with additional signage in the street, however there is a delay on the yellow flashing signs. The crosswalk on Knott and Township will be completed before September 7, however Marilyn Wood, Lee Elementary principal will also have volunteers in this area.

An exception to the one-mile standard will be some mid-day kindergarten students who will still be transported at the end of the AM session and the start of the PM session.

6.6 2012-2013 Organizational Designations

MOTION: Andy Rivinus moved to approve the 2012-2013 Organizational Designations as provided in Addendum 6.6. Andrea Weber seconded the motion. Motion passed 6-0.

6.7 Resolutions Authorizing Application for Federal Grants

MOTION: Diane Downs moved to approve the Resolution Authorizing Application for Federal Grants as provided in Addendum 6.7. Andy Rivinus seconded the motion. Motion passed 6-0.

6.8 Approval of Special Education Alternative Programs

MOTION: Diane Downs moved to approve the Alternative Placements for 2012-2013 as provided in Addendum 6.8. Andy Rivinus seconded the motion. Motion passed 6-0.

6.9 School Presentations/Meeting Format

The Board discussed the possibility of highlighting different programs at the schools this year, as well as knowing the topic ahead of time. John will talk with Sondra Strong and the principals and get their feedback.

6.10 2012-2013 Board Meeting/Workshop Dates

There will be additional discussion on the date for the 2013-2014 Board Planning Session next spring in the event we have new board members.

MOTION: Andrea Weber moved to approve meeting dates for the upcoming school year as provided. Andy Rivinus seconded the motion. Motion passed 6-0.

6.11 Board-School Liaisons

Each Board member will remain a liaison at the same schools:

Kristin Downs - Ninety-one
Andrea Weber - Carus
Tom Scott - Lee
Ty Kraft - Eccles
Brendan Murphy - Knight
Diane Downs - Baker Prairie
All board members at the high school level

They would also like a document created of school activities and programs in order to help schedule visitations at each school.

6.12 CESD/Oregon Head Start IGA

Trost Principal Angie Navarro explained the program is advantageous to our three and four year students who may be identified as at risk for difficulties in school and who can be most appropriately served in a partner preschool setting.

MOTION: Diane Downs moved to approve the Intergovernmental Agreement between CESD/Oregon Head Start Prekindergarten Program for Preschool Educational Services. Andy Rivinus seconded the motion. Motion passed 6-0.

7.0 ADJOURNMENT

The meeting adjourned at 8:50 p.m. and will convene to Executive Session after a short break.

EXECUTIVE SESSION

Board Chair Ty Kraft called the Executive Session to order in accordance with ORS 192.660 (2) (i) to review and evaluate the performance of the chief executive officer and 192.660 (2) (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations at 8:59 p.m. on August 9, 2012 in the Canby School District Office Meridian room. Board members in attendance were Ty Kraft, Diane Downs, Kristin Downs, Tom Scott, Andrea Weber and Andy Rivinus. Board member Brendan Murphy was absent from the meeting. Also in attendance were Superintendent Steach and Linda Martin.

It is requested information discussed in the Executive Session not be disclosed.

Superintendent Steach and Linda Martin left the meeting at 9:20 p.m.

Ty Kraft adjourned the Executive Session and reconvened to the workshop session at 10:05 p.m.

MOTION: Andrea Weber moved to give Superintendent Steach a \$5,000 Tax Sheltered Annuity. Kristin Downs seconded the motion. Motion was denied 3-3 with Diane Downs, Andy Rivinus and Tom Scott voting no.

The session adjourned at 10:07 p.m.

Respectfully submitted,

Linda Martin, Board Secretary

Ty Kraft, Board Chair

Approved: