

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Work Session and Executive Session
June 6, 2019, 6:30 p.m.
Canby School District Office, Meridian Room**

WORK SESSION

Board members in attendance were Rob Sheveland (Chair), Diane Downs (Vice-Chair), Angi Dilkes (entered at 7:54 p.m.), Sara Magenheimer, Tom Scott, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Ivonne Dibblee, Michelle Riddell, Autumn Foster, Kathy Sullivan, Greg Dinse, Megan Hochstetler, Morgan Groth, Tonya Boustead, Shawna Grant, Marlene Gillis, Henry Fitzgibbon, Dawn Depner, Stefani Carlson, Chris Gilbert, Terri Cummings, Jamie Netter, and Stefanie Agar.

1.0 CALL TO ORDER

Rob Sheveland called the Work Session to order at 6:30 p.m.

2.0 INTRODUCTIONS

The audience members introduced themselves.

3.0 CHANGES TO AGENDA

Item 6.5 Measure 98 (High School Success Grant) Update was postponed due to staff illness.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 Public Comments

No public comments were made.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

- 5.1 Minutes from the May 16, 2019 Board Regular Session and Executive Session
- 5.2 Personnel Changes – Revised

MOTION: Diane Downs moved to approve the Consent Agenda with Personnel Changes as amended; Sara Magenheimer seconded the motion. Motion passed 6-0

6.0 INFORMATION/DISCUSSION/ACTION ITEMS

6.1 Canby Can Move OEA Choice Trust Wellness Grant Update

Co-Coordinator of the Canby School District Wellness Team Megan Hochstetler and Morgan Groth shared a keynote presentation highlighting the OEA Choice Trust Employee Wellness Grant activities this year to promote employee wellness. It was discussed this is the third year of the grant and the district was awarded approximately \$20,000; after application the district may be eligible for a similar renewal amount and continued funding of up to \$75,000 over five years. Approval of 2019-20 grant funding will be awarded sometime in June.

6.2 Approval of Canby High School's FBLA Trip to San Antonio, TX from June 27 – July 3, 2019

Request for approval of Canby High School's FBLA Trip to San Antonio, TX from June 27 – July 3, 2019 was submitted for board consideration. FBLA Advisor and Teacher Tonya Boustead discussed the itinerary, student costs, and fundraising opportunities. Clarification was provided as requested.

MOTION: Andrea Weber moved to approve Canby High School's FBLA Trip to San Antonio, TX from June 27 – July 3, 2019 as presented; Mike Zagyva seconded the motion. Motion passed 6-0.

6.3 Approval of Canby School District's Healthy and Safe Schools (HASS) Plan

Operations Specialist Shawna Grant reviewed Senate Bill 1062 requirements, which mandates school districts adopt a Healthy and Safe Schools Plan to address environmental conditions in facilities owned or leased by districts where students or staff are present on regular basis. Ms. Grant discussed the plan includes lead testing requirements and the district uses a testing schedule developed by ODE. Clarification was provided regarding additional testing for wells, radon, and carbon monoxide. Ms. Grant reported that testing is done on a regular schedule with the exception of carbon monoxide testing, which is not required for aging facilities. It was suggested that if the costs are minimal, carbon monoxide testing should be done as a precaution.

MOTION: Diane Downs moved to approve the Canby School District's Healthy and Safe Schools (HASS) Plan as presented; Sara Magenheimer seconded the motion. Motion passed 6-0.

6.4 Canby School District Comprehensive Counseling Program Update

Behavior and Intervention Specialist Kathy Sullivan presented a keynote: *Comprehensive Counseling Plan Update* and reviewed information regarding the district's K-12 Comprehensive Counseling Program implementation process including progress to date and next steps. Moving forward some areas of focus are the development of a Counseling Advisory Team/Council with parent representation as well as the identification and implementation of core curriculum for the elementary and high school levels.

Canby High School Principal Greg Dinse reviewed an audit of the Canby High School Counseling Program was completed in partnership with Oregon Department of Education; the process was initiated by the district in response to some ongoing concerns. Mr. Dinse discussed the audit resulted in findings and recommendations, which are based on the State's framework for counseling programs. The area of student services has been a focus for improvement this year. He shared a survey of the counseling program was sent to parents and students to gather feedback for improvements moving forward; 31 parents and 290 students responded. Results of the survey were discussed and it was noted that overall parents and students have a varying perception of the program. Mr. Dinse noted the survey revealed actionable feedback for counselors and the information would serve as baseline data for personal improvement goals.

6.5 Measure 98 (High School Success Grant) Update

Postponed to the June 20 Regular Board Session due to staff illness.

6.6 Soderstrom Long Range Facilities Plan Presentation

Soderstrom representatives Henry Fitzgibbon and Marlene Gills supplied copies of the final Canby School District Long Range Facilities Plan and provided clarification in response to board and administrator questions and feedback regarding the report.

The Board expressed concerns regarding the recommended options and how the classifications are defined in relation to highest priority projects (essential/required) and regarding the usability (accuracy) of costs used in the estimates. In addition, it was noted that the report is essentially an assessment rather than a plan and would be confusing to the general public. Ms. Gills and Mr. Fitzgibbon responded that a work session could be held with the board to prioritize the recommended options. Mr. Fitzgibbon noted that in regards to the costs, a 15% fluctuation range should be considered.

Superintendent Goodall discussed the report would be used as a reference point for planning purposes moving forward. It was discussed next steps are to submit the report to ODE. Information regarding the submission process and reporting requirements will be provided to Autumn Foster.

7.0 FUTURE AGENDA ITEMS

June 20 Board Planning Workshop, 12-5 p.m., Canby Public Library, Willamette Room

- Oregon School Boards Association (OSBA) Presentation: Student's Rights and the Board's Role
- Results of Climate and Culture Survey
- Board and Superintendent Goals for 2019-20
- Bond Planning Discussion
- District Property Discussion
- Ackerman Recreational Complex Report (not confirmed)

June 20 Budget Hearing, Board Regular Session, 6:30 p.m., Canby High School, Applied Technology Center, Omni Room

- New Board Member Oath of Office
- High School Graduation Report
- Principal School Improvement Plan Year-End Highlights
- Behavioral Programming Update
- Approval of 2019-20 Sodexo Meal Prices
- Financial, Special Funds, and Enrollment Report
- 2019-20 Budget Resolution
- Approval of Additional Inter-District Transfer Openings for 2019-20

The Ackerman Recreational Complex Report was removed from the Planning Workshop agenda and the update on Measure 98 (High School Success Grant) was added to the Regular Session agenda.

8.0 GOOD OF THE ORDER

No additional items were discussed.

EXECUTIVE SESSION

Rob Sheveland exited the board from the Board Work Session and entered into an Executive Session at 8:45 p.m. Board members in attendance were Rob Sheveland (Chair), Diane Downs (Vice-Chair), Angi Dilkes, Sara Magenheimer, Tom Scott, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), and Kamela Davis (Board Secretary).

The Board met in Executive Session to in accordance with ORS 192.660(2)(i), to review and evaluate the performance of the superintendent. It was requested information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Rob Sheveland exited the Board from the Executive Session and reentered the Regular Session at 9:21 p.m.

9.0 ADJOURNMENT

Rob Sheveland adjourned the meeting at 9:21 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Rob Sheveland
Board Chair