

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Work Session and Executive Session
May 3, 2018
Canby School District Office, Meridian Room**

WORK SESSION

Board members in attendance were Tom Scott (Chair), Rob Sheveland (Vice-Chair), Angi Dilkes Perry (arrived at 6:50 p.m.), Diane Downs, Sara Magenheimer, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Michelle Riddell, Laurretta Manning, Greg Dinse, Cari Sloan, Christine Taylor, Troy Soles, Joe Soulagnet, Galina Dobson, Jennifer Turner, Tracie Heidt, and Ben Winegar.

1.0 CALL TO ORDER

Tom Scott called the Work Session to order at 6:30 p.m.

2.0 INTRODUCTIONS

The audience members introduced themselves.

3.0 CHANGES TO AGENDA

The following item was added to the Executive Session agenda: to consider the employment of a public officer, employee, staff member or individual agent pursuant to ORS 192.660(2)(a).

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 Public Comments

No public comments were made.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

- 5.1 Minutes from the April 19, 2018 Board Regular Session and Executive Session
- 5.2 Personnel Changes

MOTION: Diane Downs moved to approve the Consent Agenda as presented; Andrea Weber seconded the motion. Motion passed 6-0.

6.0 INFORMATION/DISCUSSION/ACTION ITEMS

6.1 Teacher Appreciation Week Board Resolution

MOTION: Rob Sheveland moved to approve *Resolution 2017-18/010 Professional Educator (Teacher) Appreciation Week May 7-11, 2018*. Mike Zagyva seconded the motion. Motion passed 6-0.

Chair Tom Scott read the following resolution in recognition of Teacher Appreciation Week May 7-11, 2018:

WHEREAS, teachers deliver inspiration, knowledge and motivation to make a positive impression on students; and

WHEREAS, our country's future depends upon providing quality education to all students; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students to help them reach their personal potential; and

WHEREAS, teachers create positive learning environments where empathy and encouragement are evident as they focus on the needs of every learner; and

WHEREAS, our community understands that student learning is a shared responsibility and recognizes and supports its teachers in educating the children of this community.

NOW, THEREFORE, BE IT RESOLVED that the Canby School Board proclaims May 7-11, 2018, to be TEACHER APPRECIATION WEEK; and

BE IT FURTHER RESOLVED that the Canby School Board strongly encourages all members of our community to join with us in personally expressing appreciation to our professional educators for their dedication and devotion to their work.

Adopted this 3rd day of May 2018.

6.2 Summer Maintenance Projects and Facility Condition Assessment Update

Director of Finance Denise Lapp introduced Interim Facilities Manager Joe Soulagnet and provided a handout: *Maintenance Projects – Current and Summer* with information on projects identified as a priority for completion this summer. Mr. Soulagnet discussed roofing repairs needed at Baker Prairie Middle School and at the high school. Other projects include replacement of lockers in the high school Commons funded in part by the Duralife Locker Challenge winnings (\$10,000), Ninety-One School waste pipe replacement to address ongoing issues, and various routine maintenance projects district-wide.

Ms. Lapp reported a meeting was held with Soderstrom Architects regarding the Facility Condition Assessment. It was noted the assessors do not anticipate a seismic assessment will be needed on any facility; further consideration includes the district's 2001 seismic report.

6.3 CHS Construction Class Project Update

Principal Greg Dinse reviewed results from a report by Chris Guntermann, Horticulture and Greenhouse Engineering Consultant, regarding how the CHS West Greenhouse may be affected by the shadow from the Applied Technology Center shop expansion structure. It was concluded that there would be no substantial impact to the greenhouse.

CTE/Building Construction Teacher Daren Monen shared that moving forward Sisul Engineering will provide design and construction services for the project. R&H Construction has offered to donate \$1,000 for the project and assistance from their work force. Mr. Monen discussed information regarding the site plans, drywell analysis, and the permit process. He added the budget remains unchanged at \$125,000 and the anticipated timeline is completion at the end of the 2018-19 school year. Mr. Monen provided clarification as requested.

It was noted the CHS West Greenhouse is in need of maintenance to maintain the initial investment.

6.4 Sodexo Contract Renewal

Director of Finance Denise Lapp reviewed the 2018-2019 Sodexo Contract Renewal noting rates are in accordance with the initial contract signed on May 28, 2014. The contract allows for four one-year renewals; this is the fourth renewal. Nutrition Service Director Galina Dobson reported the Paid Lunch Equity calculator has not yet been received from the state, therefore, recommendations regarding lunch prices for next year were not provided.

MOTION: Diane Downs moved to approve the 2018-2019 Sodexo Contract Amendment as presented. Sara Magenheimer seconded the motion. Motion passed 7-0.

6.5 AVID Report

Canby High School Principal Greg Dinse provided a handout: *Alternative Education and AVID Updates*. He discussed the AVID (Advancement Via Individual Determination) program is in its second year of implementation. The program is primarily funded by the Nike School Innovation Grant and will include a sophomore class offering next year. It was noted that AVID strategies would be a school wide focus. It was also noted that an additional grant was received to expand the program at Trost Elementary and Baker Prairie Middle School next year with teacher training provided this summer.

The Board requested clarification regarding the Future Focus class and whether students in AVID would be required to take the class as some subjects may overlap. Principal Dinse responded the topic is currently under review.

6.6 End of Year Alternative Education Report

Principal Dinse reported the Canby High School Alternative Education Program continues to provide options for at-risk students with credit recovery, small group classes (Canby Alternative Program), and an agricultural science Field to Table course. He discussed credit recovery and graduation data for 2016-17 and 2017-18. Principal Dinse attributed the program's success to teachers Mike Vaudt and Jodi Gelder. It was noted that staff is currently considering a change from Edgenuity (online learning) to BYU Online due to a significant decrease in cost and added options for advanced course credit.

7.0 FUTURE AGENDA ITEMS

The following items will be addressed at an upcoming session:

- Spotlight on Student Success: Ninety-One School
- Monthly Curriculum Update: High School Math
- Financial | Special Funds | Enrollment Report
- Board Planning Workshop Discussion
- Policy Review

A report on the Carus White Building Fire Marshall findings was requested.

8.0 GOOD OF THE ORDER

The following items were discussed:

- Canby High School's "Talk About It" campaign was a positive experience for students especially Brandon Wolf's anti-bullying presentation, which was well received by students and staff.

- Support for Baker Prairie Middle School’s Korean Studies Program is appreciated – the recent trip was a great experience.
- Upcoming Events:
 - Visually Impaired Track Meet – May 4
 - Canby High School’s Concert Choir state performance – May 5
 - Post High Transition Program Art Show – May 17

EXECUTIVE SESSION

Tom Scott exited the Board from the Board Work Session and entered into an Executive Session at 7:45 p.m. Tom Scott (Chair), Rob Sheveland (Vice-Chair), Angi Dilkes Perry, Diane Downs, Sara Magenheimer, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Michelle Riddell, and Denise Lapp (Director of Finance).

The Board met in Executive Session to conduct deliberations to consider the employment of a public officer, employee, staff member or individual agent pursuant to ORS 192.660(2)(a); negotiate real property transactions pursuant to ORS 192.660(2)(e); and to review and evaluate the employment-related performance of the Superintendent, pursuant to ORS 192.660(2)(i), which allows the Board to meet in Executive Session for that purpose.

It was requested information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Tom Scott exited the Board from the Executive Session and reentered the Regular Session at 8:44 p.m.

REGULAR SESSION

9.0 ADJOURNMENT

Tom Scott adjourned the meeting at 8:44 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Tom Scott
Board Chair