

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Special Session – Budget 101 Meeting
February 7, 2019
Canby School District Office, Meridian Room**

BUDGET 101

Board members in attendance were Rob Sheveland (Chair), Angi Dilkes, Sara Magenheimer, Andrea Weber, Tom Scott, and Mike Zagya. Absent Board member were Diane Downs (Vice-Chair), and Angi Dilkes. **Budget Committee members in attendance** were Navidad Valadez, Mistie Hesse, Nate DeCoste, Amanda Moyer-DeMarre, and Robb Milano. Absent Budget Committee members were Rob Weber, Mistie Hesse, and Amanda Beyer. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Autumn Foster, Stefanie Agar, Lisa McClaugherty, Kathleen Jeskey, Cherie Switzer, and Christine Taylor.

1.0 CALL TO ORDER

Rob Sheveland called the Board Special Session to order at 6:00 p.m.

2.0 INTRODUCTIONS

Introductions were made.

3.0 BASIC OVERVIEW OF BUDGET

The following handouts were provided: *Budget 101 Meeting Agenda, Canby School District Calendar of Events 2019-2020 Budget Preparation, Budget Committee Handbook, and Canby School District Academic Vision.*

Superintendent Goodall provided a brief overview of the budget committee's work to review the proposed budget and make recommendations acting in an advisory capacity. Director of Finance Denise Lapp shared a keynote presentation: *Budget 101 Workshop* with an overview of the budget process including information on the role of the budget committee, budget terms, and how the district receives and appropriates funds. Ms. Lapp provided an additional handout: *State School Fund Grant 2018-2019* and reviewed information on the district's Average Daily Membership (ADM) funding calculations and the 2018-2019 state school fund grant allocation.

Mr. Goodall and Ms. Lapp discussed factors influencing budget decisions for the 2019-20 fiscal year include projected enrollment at flat or declining numbers, an increase in PERS rates at approximately 1.375 million (4.53% for Tier I and II and 4.41% for OPSRP employees), roll-up costs at approximately \$460,000, and additional costs related to contract reopeners for classified and certified employee groups.

Mr. Goodall shared the Governor's proposed budget for the 2019-21 biennium includes funding for lowering class sizes (kindergarten at 1:20, grades 1-3 at 1:23), increasing pre-k services, full funding of Measure 98, and lengthening the school year. Ms. Lapp discussed that if the budget is approved the district may see a net increase of approximately \$760,000 for the

2019-20 school year after costs are factored in as previously noted. Mr. Goodall added the district will continue to be conservative in enrollment projections and will strive to maintain current investments. The addition of a Behavioral Instructional Assistant at each school will be recommended to address an increase in issues related to students with social-emotional needs.

Mr. Goodall and Ms. Lapp provided clarification as requested. The committee will reconvene on Monday, May 6, 2019.

4.0 ADJOURNMENT

Rob Sheveland adjourned the meeting at 6:44 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Rob Sheveland
Board Chair