

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
WORKSHOP SESSION**

FEBRUARY 7, 2008

1.0 CALL TO ORDER

Andy Rivinus called the Workshop Session of the Canby School District Board of Directors to order at 6:00 p.m. on February 7, 2008 in the District Office, Meridian room. Board members in attendance were Andy Rivinus, Diane Downs, Mike Harms, Marty McCullough and Dick Adams. Board members absent were Rod Beck and Guy Gibson. Also in attendance were Deborah Sommer, Linda Martin, Danielle Peterson, Joel Stuart, Joel Sebastian, Mary Hochstetler, Hank Harris and Carol Meeuwsen. Cindy Bauer arrived at 6:35 p.m.

2.0 INTRODUCTIONS

No introductions were necessary.

3.0 PUBLIC FORUM / ANNOUNCEMENTS

None.

4.0 INFORMATION / DISCUSSION ITEMS

4.1 Structure of Superintendent Interview Committee

Chair Rivinus noted the Interview Committee will be the Board of Directors with the key element that all of the same board members must be present in the interviews with candidates. He presented the concept of using a gallery of observers and opened the conversation to the other board members in regards to using screening committee members and how to proceed. These observers would not have a vote and would need to be available on short notice.

Dick Adams shared he would welcome input from the education staff in the district. Dr. Harms said if we have too many people involved, he worries about confidentiality. The Screening Committee will have completed their job and he is confident the board can make a decision. Diane Downs we already shared the committee members already agreed to the confidentiality issue. She would like broader input from those not involved in the screening of the applications. She suggested using the individuals not chosen for the committee. Marty McCullough agreed and felt the use of the administrators would be helpful. Andy values the involvement of more people and likes the notion of picking those not involved in the screening. After Board discussion it was agreed to use the seven education staff not chosen along with one person from each of the four education categories (District Administration, Building Administration, Certified staff and Classified staff). These groups will need to decide on the one individual among themselves. They will serve as observers during the interviews with the opportunity to provide feedback to the Board.

4.2 Local School Committees

Deborah Sommer and Linda Martin presented information received from the Clackamas County Elections office in regards to taking a ballot measure to the public in November 2008 to possibly eliminate the Local School Committees. Site Councils, PTA's and other parent groups have greatly reduced the interest in the Local School Committees. During the last election only 4 people filed for 27 positions and 10 others received write-ins votes. The election office could only estimate what it could possibly cost. The cost can not be determined until the costs are allocated after the election. After Board discussion direction was made to proceed ahead and the estimated cost will be factored into the budget for 2008-2009.

4.3 Policy First Read

- Policy AC, Nondiscrimination
- Policy CBC, Superintendent's Contract
- Policy CCD, Contract-Administrative
- Policy EFA, Student Wellness Program
- Policy GBA, Equal Employment Opportunity
- Policy GBCB, Drugs and Alcohol
- Policy GCBD, Leaves and Absences
- Policy GCBDC/GDBDC, Domestic Violence/Sexual Assault/Stalking Leave
- Policy JEC, Admission to Schools & Residency
- Policy JHFE, Reporting Suspected Child Abuse

There was Board discussion on some of the wording on policy AC, Nondiscrimination and GBA, Equal Employment Opportunity. Deborah explained we receive direction from the Policy Specialist's and attorneys with OSBA and the wording is subject to different ORS and OAR rulings, Senate and House bills. Linda Martin will follow up with OSBA for clarification. Also, policy CCD, Student Wellness Program will be brought back to the Board at a later date.

4.4 Discussion of Administrative Procedures Regarding Use of Email by Board Members

The Board discussed the administrative procedure regarding the use of email by Board members. Rod Beck and Andy Rivinus discussed suggested changes from Rod Beck to reflect a seven member board. The Board agreed with the changes and discussed different scenarios reflecting what can and can not be done with the use of emails. The procedure will be attached to Policy BBF, Board Member Standards of Conduct policy and reviewed periodically for changes.

5.0 ACTION ITEMS

5.1 Policy Second Read

- Policy BBA, Duties of the Board
- Policy BBF, Board Member Standards of Conduct

Policy BBFA, Board Member Ethics and Conflict of Interest
Policy EH, Data Management
Policy GCBDE/GDBDE, Military Leave of Absence
Policy GCPB, Resignation of Licensed Personnel
Policy GDBA, Mother Friendly Workplace
Policy KBA, Public Records

MOTION: Dick Adams moved to approve the Second Read of the policies listed in Addendum 5.1. Diane Downs seconded the motion. Motion passed 5-0.

In closing, Andy Rivinus suggested the Board review the suggested sample interview questions received from OSBA. He encouraged questions from others and Hank Harris noted we should review the document Deborah shared with the Board in November on District challenges. The questions will be decided at the February 21 meeting.

The workshop session adjourned at 7:34 p.m.

Respectfully submitted,

Linda Martin
Board Secretary

Marty McCullough
Board Vice Chair

APPROVED: February 21, 2008