

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
WORKSHOP AND EXECUTIVE SESSION  
February 3, 2011**

**WORKSHOP SESSION**

**1.0 CALL TO ORDER**

Chair Adams called the Workshop session to order at 6:30 p.m. in the Central Services Meridian room on February 3, 2011. Board members in attendance were Dick Adams, Kristin Downs, Tom Scott, Ty Kraft, Andy Rivinus and Diane Downs. Also in attendance were Superintendent Rose, Linda Martin, Carol Meeuwsen, Tim Oberg, David Moore, Cindy Bauer, Angie Navarro, Betty Rivinus, Pat Johnson, Maureen Callahan, Peggy Savage, Wayne Layman, Sondra Strong, Jennifer Turner, Trevor Lockwood, Julie Passon, Peter Schultz, Sarah Carlson, Taylor Alford, Kaylee Hansen and Emily Turner.

**2.0 INTRODUCTIONS**

Introductions were made by everyone.

**3.0 CHANGES TO AGENDA**

Chair Adams added Addendum 5.7 2011-2012 Budget Discussion to the Workshop Session as well as 192.660 (2) (e) to the Executive Session.

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

None.

**5.0 INFORMATION/DISCUSSION ITEMS**

**5.1 School Based Health Center Update**

Trevor Lockwood, CHS Prevention/Intervention Specialist, introduced Canby High Youth Advisory Board members Peter Schultz, Sarah Carlson, Taylor Alford, Kaylee Hansen, and Emily Turner as well as SBHC RN Julie Passon. This group provides two-way communication regarding current issues that high school students experience. The advisory group recently organized a suicide/depression prevention week at CHS with a "Talk about it" theme to encourage students who may be struggling with those issues to take advantage of Student Based Health Center services. In addition to health services, counseling and mental health support are offered. The goal was to encourage students talking to students and/or to teachers about what's going on in their lives that may be troubling. Lockwood, who is licensed to provide mental health services, saw an increase in student visitations due to information in the campaign influencing them to seek help. Julie Passon passed out data to the Board on utilization of health center since September, which indicated quite a jump in visits per month. She sees students for a variety for a variety of reasons such as infections, immunizations, physicals, vision and dental issues. Vouchers are available for those without insurance or

ability to pay. She is also qualified to diagnose and treat students who come in for help with depression and anxiety. She mentioned that many students come in to talk about one issue but ultimately seek help in other, more serious problems. Andy Rivinus asked about the Health Center services directly related to suicide prevention. Lockwood responded that he is licensed to provide counseling, meet with students, assess and evaluate them, and also work with parents and families. Outside resources are also recommended at times. Superintendent Rose added that the same procedures are followed in all schools to ensure the safety of students.

Trevor asked the Board of Directors, at a later date, to consider allowing the School Based Health Center to provide Family Planning Services. He believes that providing comprehensive sexual health care will have a positive impact on our students' ability to learn, a positive impact on their emotional development and stability, their ability to form and maintain positive relationships, and for those students who are already sexually active, help them make healthy life decisions.

## **5.2 Dual Language Immersion Program Update at Trost and Baker Prairie Middle School**

Betty Rivinus, Angie Navarro and Cindy Bauer presented information on the Trost Dual Language Immersion (DLI) program and planned continuation at Baker Prairie next fall. The program provides daily instruction in Spanish/English grades K-5 DLI classrooms. The dual language curriculum is standards based. Staff quality and professional development is important for a successful program as well as family, community and partners support.

A December parent night was held where parents expressed their appreciation that DLI will progress to BPMS. Another meeting is set for February 24<sup>th</sup> to determine how many of the current students will actually continue on to BPMS. BPMS Principal Betty Rivinus reported on preparations for the program including staffing, books and materials. There are highly qualified teachers in the district that could teach in the program so there's a possibility that teacher movement might occur.

Trost Principal Navarro said 45 students are currently enrolled in DLI at Trost in fifth grade but they are not yet sure how many would continue at BPMS. Trost currently has two teachers at every grade level with bilingual endorsements. Superintendent Rose said there were several factors to look at before decisions and commitments to parents can occur.

## **5.3 Condition of Buildings**

Facilities Manager Wayne Layman updated the Board on current conditions of district buildings, sharing data including square feet per building, acreage, upcoming projects, and the status on overall projects. A web-controlled system provides management for heating/cooling and scheduling throughout the district, which was provided through the last bond. The last two bonds also fulfilled a

commitment to repair buildings, especially leaking roofs, so all have been replaced except two halls at Canby High and Trost, which will occur in 2011. He expects no roofing issues for a minimum of 10 years. Two main steam boilers at Canby High had been scheduled for replacement but since they function well, and remodels eliminated the demand on those, they could last for some time longer. Baker Prairie's cooling system has been installed. Mold repairs and issues at Lee will likely finish this summer. Wayne also updated the Board on arsenic notification and resolution at Ninety-One School where new samples were collected and results are pending. A consultant from Clackamas County Health Department will provide free advice on any response that might need to occur. Dick Adams commented that the overall report was much different than the Board received a decade ago prior to bond measures provided for improvements throughout the district.

#### **5.4 2004 Bond Financial Update**

Business Manager David Moore shared updated information on remaining bond funds and projects. He listed completed and remaining projects as well as where and how \$2 million in remaining funds will be expended. Davud said the district started this year with \$400,000 remaining from the 2000 bond and two roofing projects remain. He explained that there is no limitation on maintaining bond funds over the years. Once remaining projects for roofing and data infrastructure are completed, the district will still have some unexpended funds which the Board can develop a priority list for projects or set aside for a contingency fund.

#### **5.5 Public Charter School Discussion**

The district received a formal request from ROI Charter School to open a charter school in Canby focused on teaching fiscal and civic responsibility for approximately 100 students in grades 9-12. Phyllis Guile, their representative, met with Superintendent Rose to discuss the possibility. He explained to Guile that with upcoming budget reductions, the thought of losing students to a charter school might be concerning but that he would have a conversation with the Board to gain their perspective. She shared some scenarios that the charter school might want to consider and said they would be interested in opening in September 2011. Questions were asked about charter schools, including qualifications of teacher and funding. Jeff explained that teachers are not required to be licensed, but must be highly qualified. David Moore explained that 95% of state funding dollars per high school student would go to the charter school if they chose to attend.

Ms. Guile intends to hold meetings to gauge community interest. The ROI Charter School she represents is a for-profit organization hoping to expand to national services. Board members expressed concern with for-profit organizations taking money out of the district budget due to potential loss of students during this financially difficult span of time. Consensus of the Board was a lack of support for the concept for multiple reasons. Superintendent Rose said a proposal with promise might occur so it's not a complete lack of interest, but not in this specific

proposal. He stated that this is a conversation only topic at this point and that a letter will be written to inform Ms. Guile regarding the Board's feedback.

### **5.6 Upcoming Board Election**

Dick Adams reported that three board positions are up for re-election on May 17. Applications are due by 5:00 p.m. on March 17 with filing available starting February 4<sup>th</sup>. Dick Adams and Marty McCullough have stated they will not return and as of this time, Diane Downs will run again. Andy Rivinus suggested that people with a stake in how the district is managed should consider running. Interested community members are invited to contact Board members to learn more about it. The Board discussed planning for a smooth transition for new Board members as well as conversations before the election to make sure candidates have adequate information. Ideas for informational meetings will be discussed as well as a possible candidate forum.

### **5.7 2011-2012 Budget Discussion**

Dick Adams introduced a discussion on the kinds of information the board would like to receive before budget conversations begin. Examples included knowing the cost of a school day, the average cost for an employee, and program budgets in order to refresh their understanding and the magnitude of upcoming budget reductions. Superintendent Rose said that "Some districts are already moving forward with decisions but we are going to do our best to do this differently. We want to engage in back and forth collaboration with the Board. We are getting feedback from the Vision Team and their survey comments will be reviewed. We'll be looking at bigger ticket items and how we could save dollars in a wide variety of ways. We'll explore different ways and cost them out effectiveness."

Administrators will meet the week of February 14<sup>th</sup> to look at ideas and concepts and then communicate in a back and forth process throughout the spring between Board and administration to develop the proposed budget. Specifics will not be shared during the early process, but topics will be shared. Andy asked that a handout be shared with crisp definition to clarify any gray areas between must have and nice to have options. Dick asked about reasonable reductions or efficiencies that could be made in non-staff expenditures. Superintendent Rose invited the Board to send him their budget ideas or considerations with follow-up information shared back to the Board.

## **6.0 ACTION ITEMS**

### **6.1 Adoption of Supplemental Transportation Plan**

**MOTION: Andy Rivinus moved to approve the Supplemental Transportation Plan identifying groups or categories of students who live within the 1 and 1.5 mile limitations and require transportation based on health or safety reasons, including special education as provided in Addendum 6.1. Diane Downs seconded the motion. Motion passed 6-0.**

## 6.2 Policy 2<sup>nd</sup> Reading

*GBNA, Hazing, Harassment, Intimidation, Bullying, Cyberbullying, Menacing of Staff*

*JFCF, Hazing, Harassment, Intimidation, Bullying, Cyberbullying, Menacing of Students*

**MOTION: Andy Rivinus moved to approve the policies as provided in Addendum 6.2. Ty Kraft seconded the motion. Motion passed 6-0.**

### EXECUTIVE SESSION

Board Chair Dick called the Executive Session to order at 9:14 p.m. in accordance with ORS 192.660 (2) (d) (e) (f) and (i) on February 3, 2011 in the Central Services Meridian Room. Board members in attendance were Dick Adams, Kristin Downs, Tom Scott, Ty Kraft, Andy Rivinus and Diane Downs. Marty McCullough was absent. Also in attendance were Superintendent Rose, Linda Martin, David Moore and Tim Oberg.

It is requested information discussed in the Executive Session not be disclosed.

The Executive Session is held to discuss labor negotiations, to negotiate real estate transactions and to review and evaluate the performance of the chief executive officer.

Chair Adams adjourned the Executive Session and reconvened to the workshop session at 9:35 p.m.

**MOTION: Andy Rivinus moved to approve the Tentative Agreement between the OSEA Chapter 105 and the Canby School District as originally presented. Tom Scott seconded the motion. Motion passed 4-2 with Kristin Downs and Diane Downs voting no.**

Chair Adams adjourned the Workshop Session and reconvened to Executive Session at 9:38 p.m.

Chair Adams adjourned the Executive Session and reconvened the Workshop Session at 9:45 p.m.

**MOTION: Diane Downs moved to change the list price of the construction house located at 201 NW 13<sup>th</sup> Place, Canby OR 97013 and accept a price no lower than proposed in the February 3, 2011 memo from Business Manager David Moore. Tom Scott seconded the motion. Motion passed 6-0.**

Chair Adams reconvened to Executive Session at 9:48 p.m.

Tim Oberg, Linda Martin and David Moore left the session at 10:30 p.m. due to the evaluation of the chief executive officer.

Dick Adams adjourned the Executive Session at 11:45 p.m.

Respectfully submitted,

Linda Martin  
Board Secretary

Richard Adams  
Board Chair

Approved: