

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Regular Session and Executive Session
December 17, 2015
Canby High School, Applied Technology Center, OMNI Room**

REGULAR SESSION

Board members in attendance were Angi Dilkes Perry, Diane Downs, Tom Scott, Rob Sheveland, Andrea Weber, and Mike Zagyva. Kristin Downs was absent from the meeting. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Sheryl Lipski, Laretta Manning, Tim Oberg, Jamie Netter, Christine Dranzan, Richard Oathes, Joanne Truesdell, Sam Thompson, Andy McKean, Paola Ortia, Aaron Sleeper, Stacey Ackerman, Betty Reynolds, Marilyn Wood, Greg Dinse, Erin Gingerich, Sheryl Gingerich, Charlie Gingerich, Adam Gingerich, Izaale Drazan, Daniel Drazan, Jillian Johnson, Jennifer Turner, Lisa McClaugherty, Armando Avila, Fernando Avila-Ortiz, Christian Drazan, Travis Johnson, Shaylee Knowlden, Haley Elmer, and Hailey McClaugherty.

1.0 CALL TO ORDER

Board Chair Angi Dilkes Perry called the Regular Board Meeting to order at 6:30 p.m.

2.0 INTRODUCTIONS AND FLAG SALUTE

The audience members introduced themselves. Carus students: Fernando Avila-Ortiz, Christian Drazan, Travis Johnson, Shaylee Knowlden, Haley Elmer, and Hailey McClaugherty led the flag salute.

3.0 CHANGES TO AGENDA

No changes were made to the agenda.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 C.A.R.E. Award

The Kiwanis Canby Area Recognition of Excellence (C.A.R.E.) Award acknowledges local teachers, administrators and staff who excel in educating students. Superintendent Goodall announced December's recipient, Adam Gingerich, 5th grade teacher at Eccles Elementary. Mr. Gingerich was nominated for his innovative, experiential teaching approach. He goes above and beyond to create lessons that help kids connect their learning with real life experiences. Marlyn Wood, C.A.R.E. committee member, presented the award on behalf of Canby Kiwanis and local area businesses.

4.2 Spotlight on Student Success – Carus

Sam Thompson, Carus Elementary Principal, introduced Aaron Sleeper, Intervention Specialist, Stacey Ackerman, Counselor at Carus and Knight, and students: Fernando Avila-Ortiz, Christian Drazan, Travis Johnson, Shaylee Knowlden, Haley Elmer, and Hailey McClaugherty to present on the Carus Elementary Inaugural Student Council. Mr. Sleeper and Ms. Ackerman shared a keynote presentation highlighting the council's startup process and mission. Mr. Sleeper noted 40 students applied to be on the council and all applicants were given the opportunity to serve on various committees. Fernando

Avila-Ortiz, Christian Drazan, Travis Johnson, Shaylee Knowlden, and Haley Elmer shared about the Student Store Committee, the Monthly Assemblies Committee, the Community Ambassadors Committee, and the Peer Mentoring Program. The students also shared about their experience on the council and expressed appreciation for the opportunity to make a difference in their school.

Board Chair Angi Dilkes Perry recessed the meeting for 5 minutes.

4.2 Public Comments

Betty Reynolds, OSBA Board of Director candidate and current Vice-President, explained she returned to address concerns raised at the November meeting regarding lack of support from OSBA to advocate for more student instructional days. Ms. Reynolds provided handouts with information on OSBA's position and testimony on current state funding issues. Ms. Reynolds noted OSBA is not in favor of unfunded programs mandated by the state and is in favor of more local control where districts could allocate funds to adding instructional days for students. Ms. Reynolds spoke on behalf of Ron Adams, OSBA Legislative Policy Committee candidate, who also expressed acknowledgement for the concerns. Ms. Reynolds added the OSBA would continue to fight for adequate funding.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

5.1 November 19, 2015 Board Work Session and Executive Session Minutes

5.2 Personnel Changes

MOTION: Diane Downs moved to approve the Consent Agenda as presented, Tom Scott seconded the motion. Motion passed 6-0.

6.0 SUPERINTENDENT'S REPORT

Trip Goodall commented on the following:

- I would like to wish the Board and everyone a great holiday season and share the Canby High School Concert Choir's 2015 Winter promotional video. (<https://vimeo.com/145903295>)
- A group of us at the District Office baked approximately 1,700 Christmas cookies for Canby School District staff on Saturday, December 12. A sampling is provided for each Board member.
- The new Every Student Succeeds Act (ESSA) recently signed into law reauthorizes the Elementary and Secondary Education Act and gives more local control to states. The district anticipates more guidance to come from the state.
- Had the opportunity to visit buildings on November 23 for Professional Development Day, which was terrific.
- Facilitated the district's first Reading Initiative Committee Meeting on November 23 with community members, parents, staff, and city officials to discuss partnering together to help students become avid readers by third grade.
- The Canby School District Administrator/Canby Area Pastors Association Thanksgiving breakfast was held on November 24, which was a great opportunity to discuss partnering together to help students and their families.
- Facilitated the first Ad Hoc Discipline Committee Meeting on December 1 with

parents, educators, administrators, and community members to review current district discipline policies and discuss a shift from a reactive approach to a more proactive approach.

- Held two Parent Coffee Time with Superintendent meetings at Trost and Carus with great conversation.
- Had the opportunity to tour the World of Speed in Wilsonville where Canby High School students are taking an automotive introductory class in partnership with Clackamas Community College. Thanks to Kimie Carroll and Jamie Netter for their work.
- Met with Matt Dale, Fire Department, to discuss a district partnership with fire and police departments for emergency preparedness.
- Lastly, our school communities participated in Operation Snuggle, food drives, sock drives, toy drives, coat drives, and giving trees. Students and staff are committed to helping those who are less fortunate and to giving back to the community.

7.0 BOARD COMMENTS

Mike Zagya: Pass

Diane Downs: Attended the Baker Prairie Middle School Event featuring guest Ed Kawasaki, survivor of the atomic bomb. Ed Kawasaki, an American citizen, was visiting his ill grandfather in Hiroshima in 1945 when the U.S. military exploded the atomic bomb. He spoke to students about his experience with a calm demeanor and peaceful attitude in spite of the complexities surrounding the historical event. It was a great opportunity for students. On another note, Kristin Downs and I would like to thank Denise Lapp, Director of Finance, for her presence and helpfulness throughout the negotiations process. Also, Orville Adams, a former educator, recently passed. He was a giant in education and a longtime volunteer and community member.

Andrea Weber: Attended the Canby High School Winter Choir Concert, which was sold out. The performances were outstanding. At the conclusion of the concert, alumni were invited to join the Concert Choir to perform the Hallelujah Chorus. It was great to see so many alumni return to support the program and director, Brooks Gingerich.

Tom Scott: Our school communities give a lot throughout the year and especially during the holiday season. Thank you to staff and students who participate in Operation Snuggle, concerts, food and toy drives, and other ways to help others.

Rob Sheveland: Pass

Angie Dilkes Perry: Pass

8.0 INFORMATION/DISCUSSION/ACTION ITEMS

8.1 ASPIRE Information

Jamie Netter, School to Career Coordinator at Canby High School, provided an update on the ASPIRE program. ASPIRE is a mentoring program that matches trained and supportive adult volunteer mentors with high school students to develop a plan to help them meet their education goals beyond high school. Ms. Netter noted Canby High School is now the largest ASPIRE site in the state of Oregon with over 755 students enrolled in the program. Many volunteers have served over the years including Board members: Andrea Weber, Mike Zagya, and Diane Downs. On October 1, Canby High School was awarded the 2015-16 ASPIRE High School of the Year for the State of Oregon with a visit and presentation from state officials. Ms. Netter thanked volunteers,

both past and present, who helped make the award possible.

The Board expressed appreciation for Ms. Netter's work to create a well-organized, purposeful program. The Board asked for clarification around which year high school students begin the program and the type of volunteers needed. Ms. Netter explained students can begin as early as their freshman year but a push is made their sophomore year when students take a Future Focus class. Ms. Netter noted the need for students to begin their eighth grade year and has plans to discuss options with middle school principals. Volunteers are needed and trained by high school staff. The time commitment varies and is usually during school hours.

8.2 Clackamas Community College Bond Projects

Richard Oathes, Board of Education Member, and Clackamas Community College (CCC) President Dr. Joanne Truesdell reported on current Bond projects as a result of Bond Measure 3-447 passed in November 2014. Dr. Truesdell noted Canby High School students receive 3, 286 credits per year, a cost savings of \$264,000 to families. This fall approximately 38% of Canby students will attend the college. Dr. Truesdell shared a keynote presentation highlighting the Oregon City Campus Bond Projects Master Plan with expansion or upgrades to the Industrial Technical Center, DeJardin Science building, Student Services/Community Center, Harmony Road Community Campus, as well as other facility and campus upgrades. In addition, a one-time \$40,000 investment will be provided to each of the service area districts to strengthen partnerships with the college. In Canby, discussions are currently being held at the high school for use of the funds.

8.3 Teaching and Learning Report – Math and ELA/SLA Curriculum Adoption

Sheryl Lipski, Director of Teaching and Learning updated the Board on the Math Curriculum Adoption process. She noted final math curriculum selections have been narrowed for elementary and high school levels. Materials will be revisited at the middle school level for a confident final selection. In January, a similar adoption process will be started with English Language Arts (ELA) and Spanish Language Arts (SPL) curriculum materials. The elementary and secondary committees consist of 23 kindergarten through sixth grade teachers and six (6) seventh through twelfth grade teachers. In addition, the district is currently looking at the adoption of a Universal Assessment Tool.

The Board asked for clarification regarding the Universal Assessment Tool. Ms. Lipski explained the district is looking at a common assessment tool to measure student progress throughout the year and has narrowed the selections down to three. Mr. Goodall added the district does not have a current mid-year assessment to inform instruction and this tool would be used across the system. Greg Dinse, Canby High School Principal, shared a positive experience at Tigard-Tualatin High School with a mid-year ACT assessment for juniors. The ACT was an effective tool to help prepare students to be college and career ready and the results were used for the district improvement plan.

8.4 Financial Report/Enrollment Update

Denise Lapp, Director of Finance, reviewed the current Financial Report as of November 30, 2015. Ms. Lapp noted property tax collections have been received as estimated.

Final audit numbers will be received and added to the December Financial Report. Ms. Lapp noted expenditure amounts will be adjusted with pay and insurance increases for classified staff based on the contract ratification. Also, an audit report will be provided at the February Work Session.

Ms. Lapp reviewed the Month End Enrollment Summary as of November 30, 2015 as follows noting a decrease in enrollment by 35 students. About 23 students have withdrawn to travel to Mexico. This year, the decrease is greater than in previous years. For future reports, the Board requested the addition of a two-year trend comparison in enrollment data.

**Canby School District
Month End Enrollment Summary: November 30, 2015**

	K	1	2	3	4	5	6	7	8	9	10	11	12	Post High	Total by Building
Canby High School										338	357	348	371	7	1,421
Baker Prairie Middle School								289	307						596
Carus Elementary School	74	50	76	59	68	51	59								437
Eccles Elementary School	64	75	70	69	68	85	55								486
Knight Elementary School	54	53	57	50	56	55	57								382
Lee Elementary School	74	54	74	65	58	57	69								451
Ninety-One School	30	56	31	49	55	49	57	58	67						452
Trost Elementary School	68	52	68	64	54	57	41								404
Parrott Creek Ranch										5	3	2	3		13
KEY Program	3	3	2	1	0	5	4	2	3						23
Outside Placement *		2	1	0	0	5	1	0	1	2	2	2	1	1	18
Total by Grade	387	345	379	357	359	364	343	340	378	345	362	352	375	8	4,683
Budget Enrollment	324	336	380	354	365	362	346	341	376	348	376	351	357	7	4,623
2014-15 Enrollment (Jan 31st)	310	380	353	355	356	343	346	375	338	365	368	362	380	7	4,644
2013-14 Enrollment (Jan 31st)	307	368	362	342	340	334	373	338	370	372	368	387	404	10	4,735

* Outside Placements include Tutoring, Heron Creek, LEEP, Lifeworks NW, Serendipity & Victory Academy

District Enrollment Summary for 2015-2016

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Month End Actuals	4,687	4,719	4,684							
Year Average	4,687	4,703	4,696							
Budget #	4,623	4,623	4,623							
Special Education	534	535	540							
English Language Learners (LEP)	690	704	680							
Migrant	496	503	487							
Economically Disadvantaged	1,669	1,740	1,788							

Enrollment by Grade Level	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
K-6	2,508	2,514	2,496							
7-8	728	727	723							
9-TR	1,451	1,442	1,442							
District Total	4,687	4,683	4,661							

8.5 Budget Committee Planning

Denise Lapp reported there are two vacant seats on the Budget Committee. Notification of the vacancies will be sent out on parent listservs, posted to the district website, and advertised in the Canby Herald. Ms. Lapp reviewed the proposed 2016-2017 Budget Preparation Calendar of Events.

MOTION: Andrea Weber moved to approve the 2016-2017 Budget Calendar as presented, Tom Scott seconded the motion. Motion passed 6-0.

8.6 Policy/Administrative Procedure Revision – 1st Reading

The Board held a first reading on the following policies:

Student Discipline – JG

Bonded Employees and Officers – DH

8.7 Policy/Administrative Procedure Revision – 2nd Reading & Adoption

The Board held a second reading on the following policy:

Personal Electronic Devices and Social Media-Staff - Policy GCAB

MOTION: Tom Scott moved to adopt Policy GCAB – *Personal Electronic Devices and Social Media-Staff* as presented, Diane Downs seconded the motion. Motion passed 6-0.

8.8 OSBA Elections

MOTION: Mike Zagya moved that the Canby School Board of Directors support Ron Adams for Legislative Policy Committee Position 7, Diane Downs seconded the motion. Motion passed 6-0.

MOTION: Rob Sheveland moved that the Canby School Board of Directors support Betty Reynolds for OSBA Board Position 8, Diane Downs seconded the motion. Motion passed 6-0.

9.0 FUTURE AGENDA ITEMS

The following items will be addressed at a future Board session:

- Spotlight on Student Success – Ninety-One
- C.A.R.E. Award
- CESD Local Service Plan
- Monthly Curriculum Update
- Monthly Financial Report/Enrollment
- Facility Review – Enrollment/Capacity
- Policy 2nd Reading

The Board discussed the addition of a report on the Every Student Succeeds Act (ESSA) and a report on the district Special Education Pilot Model.

Chair Angi Dilkes Perry recessed the meeting for 5 minutes.

EXECUTIVE SESSION

Angi Dilkes Perry exited the Board from the Board Regular Session and entered into an Executive Session at 8:35 p.m. The Executive Session was held in accordance with ORS 192.660(2)(a), in consideration of the employment of a public officer, employee, staff member, or individual agent.

Board members in attendance were Angi Dilkes Perry, Diane Downs, Tom Scott, Rob Sheveland, Andrea Weber, and Mike Zagya. Kristin Downs was absent from the meeting. Also in attendance was Trip Goodall (Superintendent).

It was requested that information discussed in the Executive Session no be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Angi Dilkes Perry exited the Board from the Executive Session and reentered the Regular Session at 9:30 p.m.

10.0 ADJOURNMENT

Angie Dilkes Perry adjourned the meeting at 9:30 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Angi Dilkes Perry
Board Chair