

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS**

**Board Regular Session**

**December 13, 2018**

**Canby High School, Applied Technology Center, OMNI Room**

**REGULAR SESSION**

**Board members in attendance** were Rob Sheveland (Chair), Diane Downs (Vice-Chair), Angi Dilkes (arrived at 7:01 p.m.), Sara Magenheimer, Tom Scott, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Michelle Riddell, Laretta Manning, Ivonne Dibblee, Greg Dinse, Skyler Rodolph, Andy McKean, Christine Taylor, Cherie Switzer, Jennifer Turner, Travis Opperman, Angie Navarro, Sam Thompson, Troy Soles, David Hauser, Sabino Arredondo, Colleen Hamilton, Suzanne Gallagher, Tracie Heidt, Jennifer Peterson, Amelia Bywater, JJ Stolsig, Galina Dobson, Jennifer Ackerman, Tim Graves, Ben Winegar, Brenda Griffin, Marilyn Wood, and Dave Purdy.

**1.0 CALL TO ORDER**

Chairman Rob Sheveland called the Regular Board Session to order at 6:30 p.m.

**2.0 INTRODUCTIONS AND FLAG SALUTE**

Rob Sheveland led the flag salute. The audience members introduced themselves.

**3.0 CHANGES TO AGENDA**

No changes were made.

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

***4.1 Spotlight on Student Success – Lee Elementary***

Lee Elementary Principal Cherie Switzer introduced a video created by Communications Coordinator/Project Manager Autumn Foster showing how their school is focused on a school-wide culture goal to work together to create a safe, respectful, and culturally inclusive environment with consistent school rules and expectations. Students in the video discussed kind and respectful behavior and teachers shared how a positive environment makes a difference for their students.

***4.2 C.A.R.E. (Canby Area Recognition of Excellence) Award***

The Kiwanis Canby Area Recognition of Excellence (C.A.R.E.) Award acknowledges local teachers, administrators, and staff who go above and beyond to help students succeed. Superintendent Goodall announced the December recipient: Dave Purdy, 8<sup>th</sup> grade teacher at Baker Prairie Middle School. Parent, Sydney Breitbarth, nominated Mr. Purdy for his dedication to helping students succeed and for providing extra activities for students like the Chess Club. Principal Jennifer Turner spoke regarding Mr. Purdy's commitment to students and their families. Brenda Griffin, C.A.R.E. Committee member, presented the award on behalf of the committee, Canby Kiwanis, and local area businesses.

### **4.3 Public Comments**

Rob Sheveland opened the floor for public comments.

Public comment was taken from Parents' Rights in Education representatives Colleen Hamilton and Suzanne Gallagher regarding the Comprehensive Sexuality Education curriculum and related standards.

### **5.0 CONSENT AGENDA**

Included in the Consent Agenda:

- 5.1 November 15, 2018 Board Work Session Minutes  
November 27, 2018 Special Session Minutes
- 5.2 Personnel Changes

Director of Human Resources Michelle Riddell provided clarification regarding the Technology Advisor positions as listed in the Personnel Changes.

**MOTION: Diane Downs moved to approve the Consent Agenda with minutes as presented; Andrea Weber seconded the motion. Motion passed 7-0.**

### **6.0 SUPERINTENDENT'S REPORT**

Superintendent Goodall commented on the following:

- Schools are collecting donations of food and gifts for families in need. Baker Prairie hosted another successful Operation Snuggle. Thank you to all who participate and give generously.
- I met again with CHS student leaders to hear their voice on school related topics and I was the guest speaker for the Canby Alternative Program.
- Another meeting was held with representatives from the Canby Suicide Prevention Task Force and district administrators to continue conversations around our partnership to provide resources for students.
- The first Long-Range Facilities Planning Committee meeting was held involving community members and business leaders. A few board members were in attendance. The long-range facilities planning process is required by the State for school districts.
- As part of our parent engagement efforts, Dr. Ivonne Dibblee and her team hosted a parent meeting on December 4<sup>th</sup> to help parents understand how the district's programs support English learners, migrant students, and homeless students. Our goal is to ensure that every student who is eligible is receiving the right kind of support.
- I recently attended the 2018 Oregon School Law Conference along with a few other administrators, which was valuable.
- I serve as Chairman for the Clackamas County Superintendents this year. We met yesterday and discussed Clackamas ESD's Local Service Plan proposal, which will be brought to the board for approval in January. We also discussed a board resolution to support full funding of education in Oregon.
- Lastly, I met with Tony Crawford and Director Mike Zagyva to discuss an upcoming Canby Children's Summit Event on January 23<sup>rd</sup> at the Ackerman Library. This is a community effort to network with organizations to meet the needs of all kids.

## 7.0 BOARD COMMENTS

**Angi Dilkes Perry:** Pass

**Mike Zagyva:** I attended the Baker Prairie Middle School band concert and the Canby High School choir concerts. Kudos goes to Directors Jordan Paulus and Brooks Gingerich.

**Andea Weber:** Thank you to the Carus Elementary community for supporting students with Christmas wreath sales. I attended the Canby High School choir concert; the performance was well done, thank you to Director Brooks Gingerich.

**Sara Magenheimer:** I attended the Ninety-One School band and choir concerts and was impressed with their musicianship especially 6<sup>th</sup> grade students, thank you to Director Karen Seiwald. Thank you to the Ninety-One School community for their generosity this month and to all of the volunteers who organize events. Also, congratulations to 2016 graduate Chase Dougherty who won the bull riding competition at the 2018 Wrangler National Finals Rodeo.

**Tom Scott:** We are fortunate to be a part of this school community with many student centered events: Baker Prairie Middle School's Operation Snuggle, Kiwanis food drives, band and choir concerts, community performances by Cantalinas, BPMS's fall performance of *The Twelve DAZE of Christmas*, and coat drives. Thank you to The Canby Center for providing Reading Mentors and the back pack buddy program, and to our community partners/volunteers who support programs such as the ASPIRE, CTE, and athletic programs.

**Diane Downs:** I would echo those comments.

**Rob Sheveland:** I attended the Canby High School choir concert; the number of students participating is impressive. Congratulations to the FFA program on a successful district competition at Colton. Students brought home two first place and two second place awards and three cougars qualified for sectional competition in February. Also, congratulations to the Canby Dance Team who placed 1<sup>st</sup> in all three categories in their regional competitions.

## 8.0 INFORMATION/DISCUSSION/ACTION ITEMS

### ***8.1 Approval of CHS Girls Softball Tournament Trip to California, March 2019, Approval of CHS Varsity Boys Baseball Trip to Arizona, March 2019***

Request for approval of Canby High School's Girls Softball Tournament Trip to California from March 25-30, 2019 and Canby High School's Varsity Boys Baseball Trip to Arizona from March 21-28, 2019 was submitted for consideration. Coach Jennifer Peterson, Assistant Coach Amelia Bywater, and Coach JJ Stolsig discussed the tentative itineraries and student fundraising opportunities. Clarification was provided as requested.

**MOTION:** Tom Scott moved to approve Canby High School's Girls Softball Tournament Trip to California in spring 2019 and Canby High School's Varsity Boys Baseball Trip to Arizona in spring 2019 as presented; Mike Zagyva seconded the motion. Motion passed 7-0.

### ***8.2 Financial Audit Report***

Director of Finance Denise Lapp introduced Wilcox Arredondo & Co. Certified Public Accountant Sabino Arredondo to report on the audit of Canby School District's financial statements. A copy of the Canby School District Financial Statements Year Ended June 30, 2018, the Canby School District Report to the Board of Directors for the Year Ended June 30, 2018, and the Canby School District Student Activities Fund Financial Statements Year Ended June 30, 2018 was provided.

Mr. Arredondo discussed the audit process. He highlighted sections of the financial statements noting no compliance violations were noted; the district received an unmodified opinion. In the area of federal grants the district received an unmodified opinion with no findings related to IDEA funding.

Mr. Arredondo reviewed the Canby School District Report to the Board of Directors for the Year Ended June 30, 2018 (page 2-3). Again, no areas of concern were noted involving student body disbursements and student records. He acknowledged Ms. Lapp for her work to address past findings in this area.

### ***8.2 Financial, Special Funds, Enrollment***

Ms. Lapp reviewed the Canby School District Financial Report as of November 30, 2018. The Construction Excise Tax (CET) fund balance is \$242,880.18, which is an increase of \$137,000; first quarter payments were received from the City of Wilsonville and Clackamas County. The turf replacement fund balance is \$294,087.96; an increase of approximately \$25,000 from general fund transfers. The district received the first Clackamas Education Service District (CESD) fund estimate at approximately \$62,000 less than projected.

Ms. Lapp shared current enrollment is at 4,667 students, a decrease of thirteen students from last month. Parrott Creek Ranch (PCR) student enrollment is an additional 22.817 students. She noted the number of English learners has decreased by 75 students, which impacts funding. Clarification was requested regarding the economically disadvantaged students and whether the trends in program numbers have decreased.

### ***8.3 Award of Contract for Canby High School 400 Wing Chiller Replacement***

Director of Finance Denise Lapp discussed the district solicited bids for replacement of the 400-wing chiller at Canby High School and four bids were received. The low bid received was from Northwest Control Company, Inc., for \$110,375. The project will be funded with Construction Excise Tax funds and scheduled in the spring. Ms. Lapp added the district also plans to replace the Trost Elementary chiller in the spring at an approximate cost of \$38,000.

**MOTION: Andrea Weber moved to approve Resolution 2018-19/004 for Canby HS Chiller Replacement (400 Wing); Diane Downs seconded the motion. Motion passed 7-0.**

### ***8.4 Monthly Curriculum Update: Academic Vision Goal #1, District Curricula Report and List of Resources, Comprehensive Sex Ed Update***

Director of Teaching Learning Ivonne Dibblee presented a keynote: *Improving Academic Achievement*, goal number one of the district's academic vision and discussed ways in which this goal is implemented in the classroom and ways in which it may be measured. Dr. Dibblee shared examples of student-centered learning strategies, quality instruction, and criteria for success. She discussed the district has implemented AVID (Advancement Via Individual Determination) at Canby High School, Baker Prairie Middle School, and Trost Elementary. In addition, a focus is on kindergarten to connect with preschool programs and build instructional guidelines for alignment district-wide. Also, the district has implemented *Mosaic* – a data dashboard tool to help staff quickly identify students who may need support.

Clarification was provided regarding plans to work with area preschool programs. Dr. Dibblee shared plans are aspirational but include working with the community to inform them about kindergarten expectations and increase readiness skills.

Dr. Dibblee reviewed information regarding the district's curricula and a list of resources that is being developed. It was noted the Social Studies curriculum adoption is an area of focus moving forward; the process has been delayed to allow for time to fully implement the new math and Language Arts adoptions.

Dr. Dibblee reported regarding the Comprehensive Sex Education curriculum adoption process. She reviewed the timeline and noted that due to her recent hire, the district has slowed the process to allow for review of current curriculum relative to the Oregon Department of Education (ODE) health standards. She noted the district would involve the original steering committee and community members after review to seek input and mitigate concerns. Dr. Dibblee discussed the district is not in compliance with Division 22 standards due to the postponement and would seek a waiver. It was clarified there is no financial risk to the district as the district can demonstrate progress is being made toward compliance.

## **9.0 FUTURE AGENDA ITEMS**

- Spotlight On Student Success: Knight
- C.A.R.E. Award
- School Board Recognition
- CESD Local Service Plan
- Monthly Curriculum Update: Academic Vision Goal #2, Division 22 Report, AVID Mid-Year Update
- Financial, Special Funds, and Enrollment Report
- Financial Contracts Report
- Leases Report and Discussion
- Exec: Superintendent Mid-Year Review

Human Resources Director Michelle Riddell provided clarification regarding the superintendent's mid-year review; more information will be shared via email.

## **10.0 GOOD OF THE ORDER**

Director Mike Zagya reported he met with Superintendent Goodall and city leaders regarding the possibility of developing an athletic complex on the district's property near the Ackerman Center. He shared the discussion is exploratory; there has been no commitment from the district. Next steps include development of a task force. Mr. Goodall provided additional clarification. An update on the concept was added to the March Work Session agenda.

## **11.0 ADJORNMENT**

Rob Sheveland adjourned the meeting at 8:29 p.m.

Respectfully Submitted:

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Kamela Davis  
Board Secretary

Rob Sheveland  
Board Chair