

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Special Session
November 27, 2018
Canby School District Office, Meridian Room**

SPECIAL SESSION

Board members in attendance were Rob Sheveland (Chair), Diane Downs (Vice-Chair), Angi Dilkes, Sara Magenheimer, Tom Scott, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Autumn Foster, Marlene Gillis, and Henry Fitzgibbon.

1.0 CALL TO ORDER

Rob Sheveland called the Special Session to order at 6:30 p.m.

2.0 INTRODUCTIONS

No introductions were necessary.

3.0 CHANGES TO AGENDA

No changes were made.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 Public Comments

No public comments were made.

5.0 INFORMATION/DISCUSSION/ACTION ITEMS

5.1 Facilities Condition Assessment, Long-Range Facilities Planning Committee Presentation

Copies of the *Draft Facilities Condition Assessment revised as of November 13, 2018*, were provided by Soderstrom and made available to board members for review prior to the meeting. Chairman Rob Sheveland noted edits other than substantial content issues could be shared with Communications Coordinator/Project Manager Autumn Foster via email.

Superintendent Goodall discussed that Oregon statute (ORS 195.110) dictates the long-range facilities planning process and districts with enrollment above 2,500 students must have a school facilities plan that covers a period of ten years. The Long-Range Facilities Report must include enrollment projections, objective criteria for assessing school capacity, characteristics of facility sites, physical improvements for existing facilities, alternatives to construction and renovation, projections for acquiring land, and financial strategies to meet facility needs. A certified assessor with the state must complete the Facilities Condition Assessment and the district has contracted with Soderstrom who is certified to do this work. The Facilities Assessment Report is the first step in the long-range facilities planning process. The long-range facilities planning process also requires public engagement, which will come in the form of planning work sessions and community surveys and forums.

Soderstrom representatives Marlene Gillis and Henry Fitzgibbon presented a keynote: *Canby School District November 27 Board Presentation – Facilities Assessment and Long-Range Planning*. Handouts were provided with a summary of probable construction/repair costs and Facility Condition Index (FCI) information for each building. Ms. Gillis reviewed the district's

overall total estimated repair costs at \$47,458,152 and detailed the estimated costs for each structure. She discussed Canby High School's main building's FCI score is 28.23% (30% and above is critical) and Ninety-One School's FCI score is 15.39% (10%-30% poor). Other buildings were scored in fair to good condition.

Clarification regarding the assessment was provided as requested and several items needing further clarification/identification were noted as follows: location of the Carus Elementary well, septic system, and furnace; Lee Elementary aggregate flooring, classroom noise issues, and 1995-1996 seismic upgrade information; unresolved roofing warranty issues at Baker Prairie Middle School, early learning program needs Canby High School (CHS); CHS Fine Arts Auditorium water distribution replacement and ADA accessibility; CHS mechanical building historic designation (it was noted the building was constructed after 1974); safety and security upgrades for each building, especially front entrances; seismic issues including covered playground structures. A discussion was held regarding whether issues such as safety and security should be addressed in the Facilities Condition Assessment. It was noted these concerns would be addressed as part of the visioning aspect of the long-range facilities planning process.

Ms. Gillis continued the keynote with an overview of the Long-Range Facilities Planning Committee Presentation and the process for gathering input. A request was made to remove any references to a bond process other than historical bond information. Autumn Foster reviewed the number of committee members invited to participate and their roles. It was discussed board members are welcome to attend and public notice rules would apply if a quorum were in attendance.

Superintendent Goodall noted the district is committed to the long-range facilities planning process regardless of whether or not a bond campaign is the end result. It was noted that maintaining the focus on students and their learning is critical. It was also discussed that board approval is not required for the Facilities Assessment Report or the Long-Range Facilities Report; the final reports are submitted to the state as per statute.

5.2 Oregon School Boards Association (OSBA) Convention Follow-up Discussion

Board Vice-Chair Diane Downs and Director Andrea Weber recently attended the OSBA Convention held on November 8-11, 2018. Diane Downs provided the following handouts: *Education Drives Facility Planning: A Case Study of Corvallis School District* regarding the process that Corvallis School District followed in developing their bond request and *New CTE Program of Study-Natural Resources Focus*, a synopsis of the process to add a Natural Resources CTE program provided by the Oregon Department of Education (ODE).

Director Downs provided an overview of each process. She noted that the Corvallis administration would be a great resource for information related to their bond campaign. She expressed concern that if the district were to ask voters to support a bond in November 2019 there is insufficient time to involve the community in a thorough process. A discussion ensued regarding the timing concern. Superintendent Goodall clarified the long-range facilities planning process is required by the State and he is not advocating for anything further at this point.

Director Weber shared information she gleaned from sessions related to educational equity, anti-bullying, and suicide prevention. She discussed some key anti-bullying strategies include increasing supervision in unstructured spaces and ensuring all staff sees prevention as their

collective responsibility. She noted a recommended curriculum for suicide prevention is *Lines for Life*, a teen-to-teen helpline with creative ideas to make resources accessible to students.

A discussion was held regarding strategies for young students dealing with anxiety and depression and how unkind behavior and bullying might differ. Superintendent Goodall discussed the district's partnership with the Canby Suicide Prevention Task Force and efforts to provide additional resources for students. He noted that elementary counselors use curriculum that teaches students coping skills to deal with stress related issues and suggested a presentation on these strategies could be shared at a future meeting.

5.3 Carus White Building Update

As a follow-up to conversations regarding options for the Carus White Building at the November 1 Work Session, Communications Coordinator/Project Manager Autumn Foster provided a handout: *White Building Update – Options For Future Use* with an overview of the historic demolition/relocation process as outlined in ORS 358.653. Ms. Foster noted the process is extensive and involves seeking permission from the State Historic Preservation Office (SHPO) and the Clackamas County Planning Commission (CCPC) for any construction proposal. The timeline to move forward could take in excess of a year and expenses could range between \$60,000 to \$70,000 in fees associated with architects and land use consultants. It was noted that if the district makes a decision towards a bond, any outstanding issues such as the Carus White Building should be resolved.

6.0 FUTURE AGENDA ITEMS

The following agenda items will be addressed at an upcoming session:

- Spotlight On Student Success: Lee
- CARE Award
- Approval of CHS Varsity Boys Baseball Trip to Arizona, March 2019
- Approval of CHS Girls Softball Tournament Trip to California, March 2019
- Audit Report
- Financial, Special Funds, and Enrollment Report
- Monthly Curriculum Update: Academic Vision Goal #1, District Curricula Report and List of Resources, Comprehensive Sex Ed Update

Other items discussed were a presentation from school counselors on coping strategies for elementary students in February or March and a Measure 98 update.

7.0 GOOD OF THE ORDER

Director Mike Zagya informed board members that he would be meeting with the superintendent and City leaders to discuss the possibility of a sports recreation area to be developed on the district's property near the Ackerman Center.

8.0 ADJOURNMENT

Rob Sheveland adjourned the meeting at 10:13 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Rob Sheveland
Board Chair