

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
Regular Session and Executive Session  
January 19, 2012**

**REGULAR SESSION**

**1.0 CALL TO ORDER**

Chair Andy Rivinus called the Regular Session to order at 6:30 p.m. in the Canby High School Omni room on January 19, 2012. Board members in attendance were Andy Rivinus, Andrea Weber, Ty Kraft, Diane Downs, Tom Scott, Kristin Downs and Brendan Murphy. Also in attendance were Superintendent Steach, Linda Martin, David Moore, Veronica Martinez, Pat Johnson, Jennifer Turner, Joel Sebastian, Brian Huggins, Brianne Huggins, Katelyn Meisenheimer, Alexa Nakashimada, Brax Youd, Tim Oberg, Kristin Oakes, Ian Oakes, Angie Navarro, Cindy Bauer, Skyler Rodolph, Maureen Callahan, Joe Morelock, Aaron Sleeper, Sam Thompson, Kathleen Jeskey, Darcy Steele, Christine Taylor, Peggy Savage, Sondra Strong, Mary Jeanne Sheveland, Bonnie Nakashimada, Hunter Mead, Elizabeth Steele, Peter Jordan, Kristina Dalling, Anna Krytenberg, Steve Beckingham, Becky Chelson, Darien Dawes, Kayla Davis, Noah Norris, Nicole Williford and Francisco Zamora-Flores.

**2.0 INTRODUCTIONS & FLAG SALUTE**

The audience introduced themselves and Ian Oakes and Noah Norris lead the flag salute.

**3.0 CHANGES TO AGENDA**

None

- **School Board Recognition Month**

In honor of our Board of Directors, Superintendent Steach thanked the Board for their countless hours of volunteer time in support of the community, staff and students of the Canby School District. Special entertainment is provided this evening for their enjoyment.

Drama Advisor, Steven Beckingham introduced students Elizabeth Steele, Peter Jordan, Kristina Dalling, Hunter Mead, Anna Krytenberg and Musical Director, Becky Chelson, who performed two songs from the upcoming musical "*The Secret Garden*". The play will be presented in the CHS Fine Arts Center on March 8-10 and March 15-17 at 7:00 p.m. with a 1:30 p.m. performance on March 17.

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

On behalf of the School Based Health Center Youth Advisory Board, Hunter Mead announced they took first place for their "Talk About It" video on prescription drug abuse at the Clackamas County Open Minds, Open Doors Campaign. The youth contest was for mental health/substance abuse awareness. He also showed the

winning video to the audience. The award will be presented on February 9 at 10:00 a.m. in the Clackamas County Public Services Building.

Troy Buzalsky, Division Chief of the Canby Fire Department and Superintendent Steach presented commendations to students Brianne Huggins, Katelyn Meisenheimer and Alexa Nakashimada, as well as acknowledging teachers Paul Huggins and Ryan Swearingen for their quick thinking by reporting a fire in a storage room garbage can and the teachers for extinguishing the fire with minimal smoke damage. Fireman Troy also shared a story of the 1958 St. Mary's School fire in Chicago and how hundreds died. Even though circumstances were different with quick thinking by our students and the fire alarm being manually pulled there were no injuries.

Chair Rivinus announced the District is seeking Budget Committee members. There are two regular Budget Committee positions to serve three year terms, four alternate positions to serve one year terms and a vacancy in one position to serve the remainder of a term to expire June 30, 2012. Applications are available at each school building and the district administration office or you can contact 503-266-7861 for additional information.

Mary Jeanne Sheveland spoke on behalf of the Dual Immersion Program her 4<sup>th</sup> and 6<sup>th</sup> grader are enrolled in. Her daughter has been involved in DLI program since it began in 2004 and she hopes the board will continue to support the program through 12<sup>th</sup> grade. She feels her children are receiving incredible skills in reading, writing, and speaking both Spanish and English and will also have a foundation for being global citizens. She also feels with the new open enrollment legislation, this program has potential to draw in families from outside our district. When the program was implemented parents and the District made a commitment and she hopes the commitment will continue.

## **5.0 SPOTLIGHT ON STUDENT SUCCESS**

Kayla Davis, the winner of the first annual Baker Prairie Middle School Geography Bee and Darien Dawes, also a participant, involved the Board and Superintendent in a "mini bee" with Chair Rivinus coming out the winner.

As the champion, Kayla will go on to represent BPMS at the Oregon Geography Bee to be held in April at Western Oregon University.

## **6.0 SCHOOL ACTIVITIES & UPDATES**

- **Baker Prairie Middle School**

Kayla Davis and Darien Dawes reported the second group of Korean students were just here and Operation Snuggle in December was a huge success. They are looking forward to the staff vs. boys basketball game and the band will be competing on February 11 at the band festival. Former South African President

and Nobel Peace Prize winner F.W. de Klerk will be visiting Baker Prairie on February 29 as part of the Peace Advocates Program.

- **Ninety-One School**

Noah Norris, Activities Chair thanked the Board for their hard work , volunteerism and leadership at their school and the District. Noah also reported the goal for I Love Reading month is 600,000 minutes. Ian Oakes, Student Body Secretary reported they also had a Geography Bee with Harrison Gingerich winning for the 3<sup>rd</sup> year in a row. He will also be participating at Western Oregon University in April.

- **Canby High School**

Brax Youd, Nicole Williford and Francisco Zamora-Flores reported on several upcoming activities such as the Mr. Cougar fundraiser on February 1 with each boy participating donating to the local charity of their choice. A new fundraiser this year is a Rock, Paper, Scissors Tournament with funds used to pay for bleacher creature t-shirts. A senior citizens prom in conjunction with the Canby Adult Center is planned for April. As soon as political candidates are announced they hope to hold another political forum with the Canby Herald. Winter sports recognition will also include students from other schools in the league and the double-header basketball games have been very popular. A free spaghetti feed will be held for senior citizens on March 7 with a free showing of *"The Secret Garden"*.

## **7.0 CONSENT AGENDA**

### **7.1 MINUTES**

Minutes of the December 15, 2011 Regular Board meeting and the January 5, 2012 Workshop Session are provided in Addendum 7.1.

### **7.2 PERSONNEL CHANGES**

Personnel Changes are provided in Addendum 7.2

**MOTION: Diane Downs moved to approve the minutes and personnel changes as provided in Addendum 7.2 and 7.2. Ty Kraft seconded the motion. Motion passed 7-0.**

## **8.0 INFORMATION/DISCUSSION/ACTION ITEMS**

### **8.1 Signage Policy & Procedure/FFA Sign request**

Superintendent Steach discussed the draft policy and administrative procedure written to govern the installation of signs on district facilities. After Board discussion direction was given to research city rules and regulations on signage and compare our policies already in place. The majority of the Board does not want to see permanent signs on the outside of our buildings and are concerned about the number of additional program sign requests that may follow. Once a policy is in place the Board will address the FFA request.

## **8.2 English Language Development**

The Canby School District is presently 26% Hispanic with 12% of our student population not being native English language speakers. To address this population, the district has a variety of programs to meet student needs.

Cindy Bauer presented an overview of the English Language Development program and explained how the components combine to create a comprehensive program. She also explained The 1974 Equal Education Opportunity Act that states identical education does not constitute equal education. She explained the process to meet student's needs by identifying, assessment, placement, exiting, reclassification and monitoring. There are different program models to access content through sheltered instruction, native language development and dual immersion.

## **8.3 Dual Language Immersion**

Trost Principal Angie Navarro reported the 6<sup>th</sup> graders this year started with the Dual Language Immersion in the fall of 2004. The program provides an environment for students to develop bilingualism and biliteracy learning the ability to think, read, write and communicate in two languages.

She shared information on the amount of time spent in Spanish and in English at each grade level in the different curriculum areas as well as the State reading data for Trost. Angie also shared a comparison of the AMAO (Annual Measurable Achievement Objectives) data for each of the elementary schools.

Superintendent Steach said additional work needs to be done involving Principals Joel Sebastian and Jennifer Turner regarding DLI classes at Baker Prairie next year. Presently there is no staff available for classes and due to budget constraints we are not sure what direction we will be taking at this time or in the future. Possible staffing shifts and rotating classes may be an option. A parent survey will also be done and we will continue to reevaluate the program.

## **8.4 Local Option Levy Resolution**

The enclosed resolution, Local Option Levy notice and statement have been reviewed by the Secretary of State Elections Department to ensure its content is impartial and appropriate. After Board discussion some minor wording changes were made.

**MOTION: Andrea Weber moved to approve the Local Option Levy Resolution as edited. Tom Scott seconded the motion. Motion passed 7-0.**

## **8.5 Ackerman Center Financial Update**

During the summer of 2011, the Canby SD developed and initiated programs housed at the Ackerman building to provide services to a variety of students who had previously been served outside of our district. The goal of this change was to provide quality programs for our students within the district at an economical cost. Superintendent Steach discussed the enrollment, cost analysis and programming as of Spring 2012.

Over the past four months, the Ackerman Academy programs have continually evolved and improved. Now, rather than distinct, individual programs, the Academies and the tutoring programs have been merged into a continuum of opportunities for students where placements are continually evaluated and adjustments made.

Most recently, a fourth teacher was added to Academy program. This person is developing additional classes for students who have been identified by CHS, 91 and BPMS. During program development, they are also assisting in the 1-on-1 tutoring to reduce costs.

The Board would also like to see specific line items for costs such as custodial and energy when next years budget is developed for the center.

#### **8.6 Financial Statement Update**

Business Manager David Moore reported there are no changes to the 2011-12 amount projected for total resources of \$42,716.353 as reported one month ago.

Total expenditures of \$38,972,817 are currently projected for 2011-12, a decrease of \$121,732 from the prior month. A substantial portion of the decrease is due to a correction to encumbrances for extra duty contract in functions 1122 and 1132.

The current estimate for the June 30, 2012 ending fund balance is \$3,743,936, an increase of approximately \$120,000 from the prior month due to the change in estimated expenditures.

#### **8.7 Admission of Nonresident Students Policy**

Superintendent Steach is waiting for answers to additional questions needing clarification on this policy and after Board discussion they like a statement added restricting geographical areas. The policy will be brought back for another first reading at the next workshop. A priority list will also be added the administrative procedure.

#### **8.8 Policy First Reading**

*EBBAF, Administering Noninjectable Medications to Students*  
*JHCD, Administering Noninjectable Medication to Students*  
*JHCDA, Administering Injectable Medication to Students*

After Board review questions came up regarding emancipated students that will be clarified with OSBA and then brought to the Board for approval.

#### **9.0 SUPERINTENDENT'S REPORT**

Superintendent Steach recently attended a Funding Coalition meeting discussing issues including lobbying for adequate school funding, the state report card, the NCLB waiver and the new achievement compacts that districts would be required to submit to obtain funding.

December enrollment was down due to many families leaving the area for the month of December for the holidays, however, he feels most will return.

He also reported several roads in the Ninety-one School area were closed due to high water and flooding due to excessive rain today and some bus routes were altered. If students could not be dropped off at their home they were be brought back to the school for parents to pick up.

#### **10.0 BOARD COMMENTS**

Brendan Murphy congratulated the CHS Marching Band for their invitation to participate in the Portland Grand Floral Rose Festival Parade. He also attended a meeting of the Local Option Levy Committee.

Andrea Weber had the opportunity to met with Carus Principal Sam Thompson to discuss how he is implementing the teacher evaluation. She attended the Baker Prairie 7<sup>th</sup> and 8<sup>th</sup> grade Honor's Breakfasts and felt honored to help with the Geography Bee.

Andrea noted a number of students at Canby High School are taking advantage of opportunities to gain real job and career experience through the Cadet Teaching Program. Presently there are a total of 11 students working as cadet teachers in classrooms throughout our District as well as several businesses in the area. Students are recognizing the benefits of having an internship experience to include on applications for colleges or scholarships.

Tom Scott attended the Superintendent's Coffee at Lee as well as the Battle of the Books competition and found the students intense and entertaining. He also toured the Ackerman Center and said it helped to put all the classes into perspective and see the students in their learning environment.

Diane Downs attended the Welcome Ceremony for the group of Korean students visiting Baker Prairie Middle School. She commended the students and staff for their graciousness and noted this is a great opportunity for all the students.

She also attended the Local Option Levy meeting and invited everyone to attend and help support and noted small business owners are some of the most respected in these campaigns.

Ty Kraft attended the Honor Roll Breakfast and the Korean Welcome Ceremony and was impressed by the energy of the student body and how well behaved the group of kids were.

Kristin Downs toured Ackerman Center and was pleased to see how much of the building

was being used for our students along with Nutrition Services. She was also glad to see the computer lab being used again and the Lee students using the music rooms. It was also nice to see Community Ed there to greet the public. Kristin felt it would be nice to have public and staff tours of the building.

**11.0 FUTURE BOARD MEETING AGENDA**

No changes at this time for the proposed agenda items as listed on the agenda.

**12.0 ADJOURNMENT**

Chair Rivinus adjourned the meeting at 10:00 p.m. and will convene to Executive Session after a short break.

**EXECUTIVE SESSION**

Chair Rivinus called the Executive Session to order at 10:05 p.m. in accordance with ORS 192.660 (2) (e) & (i). The session was held to discuss real estate and to review and evaluate the superintendent. All board members were in attendance as well as Superintendent Steach and Linda Martin.

It is requested information discussed in the Executive Session not be disclosed.

Linda Martin left the meeting at 10:12 p.m.

The Executive Session adjourned at 11:33 p.m.

Respectfully submitted,

Linda Martin  
Board Secretary

Ty Kraft  
Board Vice Chair

Approved:

