

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Regular Session and Executive Session
September 17, 2015
Canby High School, Applied Technology Center, OMNI Room**

REGULAR SESSION

Board members in attendance were Angi Dilkes Perry, Diane Downs, Kristin Downs, Tom Scott, Rob Sheveland, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Sheryl Lipski, Tim Oberg, Laretta Manning, Jennifer Turner, Greg Dinse, Sklyer Rodolph, Sam Thompson, Christine Taylor, Cherie Switzer, Hung Phan, Marilyn Wood, Steve Fearing, Dan Lever, Joe Minson, Todd Roberts, Brenda Cortez, Dan Spahr, Marilyn Wood, Mary Walsh, Lacey Davis, Todd Hornseth, Kristin Hornseth, Trish Rager, Kathleen Jeskey, Troy Soles, Travis Soles, Carl Soles, Mark Pepitone, Andrew Barr, Lori Craig, Jennifer Dorsey, Karen Spies, Marian Geist, Victoria Harris, Lynn Olson, and Isabeau Walker.

1.0 CALL TO ORDER

Board Chair, Angi Dilkes Perry, called the Regular Board Meeting to order at 6:30 p.m.

2.0 INTRODUCTIONS AND FLAG SALUTE

The audience members introduced themselves. Superintendent Goodall led the flag salute.

3.0 CHANGES TO AGENDA

No changes were made to the agenda.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 C.A.R.E. Award

The Kiwanis Canby Area Recognition of Excellence (C.A.R.E.) Award acknowledges local teachers, administrators and staff who excel in educating students. Superintendent Goodall announced September's recipient, Steve Fearing, Special Education Teacher at Canby High School. Mr. Fearing was recognized for his dedication to the Canby community and his exemplary work with at-risk students. Marilyn Wood, Kiwanis C.A.R.E. Committee member, presented the award and congratulated Mr. Fearing on behalf of the committee, Canby Kiwanis, and local area businesses.

Chair Angi Dilkes Perry recessed the meeting for 5 minutes.

4.2 Public Comments

Public comment was taken from the following individuals: Brenda Cortez, Dan Lever, Todd Hornseth, Kathleen Jeskey, Travis Soles, Steve Fearing, and Andrew Barr regarding the open certified contract. Comments centered on attrition, wage,

the ability to keep staff when there are opportunities to work in other districts offering a higher salary, and the reputation of the Canby School District.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

5.1 September 3, 2015 Board Work Session and Executive Session Minutes

5.2 Personnel Changes

MOTION: Diane Downs moved to approve the Consent Agenda as presented, Kristin Downs seconded the motion. Motion passed 7-0.

6.0 SUPERINTENDENT'S REPORT

Trip Goodall commented on the following:

- Visited all buildings except the high school on the first day of school and it was incredible to see students engaged in learning. Appreciated the hard work of principals and staff to get ready for students and their families.
- Attended the Library/Civic Building Groundbreaking Ceremony on August 31 with other community members.
- Held a meeting with K-12 Administrators with great discussions.
- Had the opportunity to speak to high school students during the first back to school pep assembly and was impressed with their respectful behavior. Appreciated the invite from Chris Bangs and the ASB leadership class.
- Served as Master of Ceremonies for the Ackerman Peace Garden 9-11 Remembrance Ceremony with guest speakers: Police Chief Brett Smith and Fire Chief Jim Davis. The event was well attended by community members, staff, and students and was a great reminder to never forget the tragedy that took place on September 11, 2001.
- A new Cross Country Club has started for middle school students and is a great opportunity for students to be involved outside of school.
- Canby School District has contracted with a company to redesign the website.

7.0 BOARD COMMENTS

Mike Zagyva: Shout out goes to Lee Elementary for a well-organized Meet and Greet for parents and students. The PTO information table was also well run.

Kristin Downs: Would like to extend a warm welcome to the 62 new certified staff to our district and acknowledge that there are approximately 24 new positions this year. Attended the Canby High School Open House, which was well organized and a great resource for parents. Unfortunately, it was not well attended. Trevor Lockwood and Officer Larrison gave a presentation on marijuana and the dangers of “dabbing”, a growing trend among teenagers. As a community, we should be aware of the trends and stay involved with our youth. Thank you to all the Canby High School staff for their hard work.

Andrea Weber: Attended the Library/Civic Building Ground Breaking Ceremony. There will be new opportunities for students with activities and technology. Attended the Anti-Bullying Extreme Assembly at the high school and felt the entertainment may have overshadowed the anti-bullying message. Volunteered in the ASPIRE Program/Career Office and noted that students who are Seniors and just

now planning for college are too late, the process must be started long before they reach high school. Would like to see more connections made to our community through the local paper and encourage community members now to participate on the budget committee and on the school board. We need to recruit others for future leadership.

Rob Sheveland: Attended the Canby High School Open House and was impressed with the energy behind the presenters but was disappointed at the turnout. Also attended the Baker Prairie Open House and appreciated the changed format where parents followed their student's schedule. It was valuable for parents.

Diane Downs: Pass

Tom Scott: Thank you to administrators and staff for all of the hard work to get the start of the school year started. It is great to see students back and involved in activities around the district.

Angi Dilkes Perry: Pass

8.0 INFORMATION/DISCUSSION/ACTION ITEMS

8.1 Transportation Report

Dan Spahr, First Student Location Manager, reported he was challenged to implement some changes this year under the direction of Superintendent Goodall. As a result, new stops were added while eliminating two routes, some students who were walkers crossing busy streets are now transported, and overall ridership has increased. A monthly meeting with principals has been set to discuss principal and driver concerns. Mr. Spahr noted that currently there are nine open positions with routes driven by substitute drivers, which is challenging. The process for training new drivers takes three weeks so all available staff are driving students. He added that a goal this year is to develop an online viewing system for principals to view bus tapes.

The Board thanked Mr. Spahr for his work and acknowledged he stepped into a position with a lot of challenges. The Board expressed concern that the routes were completed only a short time before school started, which did not allow parents enough time to plan. The Board also noted the continual recruiting problem and asked what is being done to solve the issue. Mr. Spahr explained the job is part time and the pay is not great. However, he has made a change to cover the cost of training with a minimum hourly wage and the opportunity for a wage increase when the training is completed. The Board asked about seat belt requirements and Mr. Spahr explained the requirement does not apply to transportation vehicles over 10,000 pounds unless seatbelts are provided. The Board expressed concern that kindergarten and first grade students are sometimes dropped at the wrong stop and it is a safety issue. Mr. Spahr agreed with the concern and explained there are new procedures for substitute drivers to make sure they have correct drop-off information. Mr. Goodall expressed appreciation for Mr. Spahr's reception to new ideas and his high expectation for quality service to the district.

8.2 Canby Education Foundation

Mary Walsh, Canby Education Foundation Executive Director, announced a new fundraising event, A Taste of Autumn, on October 3, 2015 at Three Sisters Livestock on Lone Elder Road, Canby, with proceeds benefitting the Canby Education

Foundation. Ms. Walsh discussed grant opportunities for staff. Last year, the foundation gave \$32,000 in grants and this year, hopes to give \$40,000 in grants. Staff is encouraged to apply.

8.3 Opening of Schools Report

Jennifer Turner, Baker Prairie Middle School Principal, reported that on August 31, approximately 300 7th grade students attended a half-day of school. On September 1, 300 8th grade students joined the 7th graders for a full day. On Friday, staff and students learned of the passing of an 8th grade student, Stephanie Dominguez-Colores. Students rallied their support by bringing flowers to the lawn outside of Baker Prairie. Also, students are collecting money for a bench in memory of Stephanie.

Angie Navarro, Trost Elementary Principal, shared Trost has 425 students with full day kindergarten as well as a Head Start Preschool with 36 students. On behalf of the elementary principals, Mr. Navarro reported that the addition of a half time PE teacher and counselor has made a great difference for students and staff. They are specialized teachers and offer strategies and needed support.

Skyler Rodolph, Ninety-One School Principal, noted Ninety-One is off to a great start. The in-service week was beneficial for all staff. Ninety-One hosted a back-to-school barbeque for all students and their families. Mr. Rodolph added that 75 new students were sorted into “houses” during the first week of school. On behalf of the elementary principals, he highlighted the positive feedback received from teachers regarding lower class sizes this year.

Cherie Switzer, Lee Elementary Principal, reported that Lee is growing with more students every day. Enrollment is currently at 449 students with 59 teachers. In addition, their school welcomed the Communication Classroom this year and students from the LEEP classroom, housed at the Ackerman Center, share recess time with Lee students. On behalf of the elementary principals, Ms. Switzer highlighted the full-day kindergarten program and reported that students are adjusting to a full day of school. Kindergarteners are learning lunch procedures and are getting to and from school safely.

Christine Taylor, Knight Elementary Principal, shared that Knight school’s enrollment is about 380 students and along with Lee Elementary, Knight Elementary welcomed the Communication Classroom with third through sixth grade students. On behalf of the elementary principals, Ms. Taylor highlighted this year’s addition of new elementary teaching staff with some first year teachers. As principals, the challenge is to “tap in” to their strengths and experiences. New teachers have been supported district wide with orientation training, math best practice training, and extra support from grade level peers. Also, first and second year teachers will be provided with mentors who are recently retired teachers. Sheryl Lipski, Director of Teaching and Learning, added that the Clackamas Education Service District is providing funds for the mentor program.

The Board asked about the new Knight Elementary courtyard. Mrs. Taylor explained

that a retired teacher, Carey Salisbury, organized the project with donated supplies and many volunteers who worked to make the courtyard a beautiful place for the Knight School community.

Sam Thompson, Carus Elementary Principal, reported on Collaborative Teams. He explained the time on Wednesday mornings is invaluable for staff to develop instructional goals and work as a team. He has emphasized the time as the most important for collaboration and for helping new staff connect with colleagues. On behalf of the elementary principals, Mr. Thompson noted the addition of a fifth prep period for teachers as a result of additional PE and counselors is very helpful. Each elementary principal has solved the scheduling piece a different way but the total amount of prep is the same.

Andy McKean, Eccles Elementary Principal, was absent from the meeting. Mr. Goodall reported that Mr. McKean expressed appreciation for lower class sizes and the addition of new staff.

Greg Dinse, Canby High School Principal, publicly thanked the Board for the opportunity to lead the Canby High School community. He reported that enrollment is approximately 1,470 students with 100 new students and the addition of the Ackerman Academy students. On August 31, staff welcomed freshman and on September 1, all students began their year. Superintendent Goodall joined the first pep assembly with students demonstrating appropriate enthusiasm. Mr. Dinse added a goal this year with staff is on collaborative leadership. He also noted that for students previously attending the Ackerman Academy, transition has been smooth, for the most part. Staff is reaching out to help students with anxiety issues and to become comfortable with academic expectations.

8.4 Hiring Information

Tim Oberg, Director of Human Resources, reviewed information provided to the Board in advance of the meeting regarding the number of new staff hired to reduce class size or to provide additional support. Mr. Oberg noted there are 62 new employees with 38 of the 62 replacing previous positions and 24 brand new positions. He added there are 14 teachers that are just starting in the profession. In all, there are 567 Canby School District employees.

The Board asked if there was any change in the number of classified employees. Mr. Oberg explained some new staff was hired to support students with special needs but it is more difficult to track. The Board asked about veteran teachers and the reason they chose to come to Canby. Mr. Oberg noted the job fair and invitation to an open house may have helped but a formal survey has not been done. The Board asked about the process for temporary versus probationary teacher observations and Christine Taylor, Knight Elementary Principal explained the process is identical.

8.5 Smarter Balanced Assessment Data

Superintendent Goodall reported the Smarter Balanced Assessment Data has been released by the state and the public has access to view and compare individual district data. He shared a keynote presentation highlighting why assessment is

important, what Smarter Balanced Assessments measure, and data including: state projections, actual data, and how Canby students performed relative to the state. Mr. Goodall noted that moving forward, the district is investing in our schools. The Board's resolution on State Assessments will help guide the district's direction. Mr. Goodall added that under House Bill 2655, we are required to notify parents and guardians about the assessment and of the right to "opt out". The district is in a difficult place because participation rates are used as a measurement of success. A hand out was provided to the board with a message for parents on State Assessment and FAQs that will be sent out on Friday, September 18. Sheryl Lipski, Director of Teaching and Learning, explained next steps include analyzing the data, continuing the process of curriculum adoption, and increasing building support to help with test preparation and scheduling.

The Board asked about participation rates in other districts and how to change the culture around assessment. Mr. Goodall explained that many districts are in a similar place. He added the message should be around how assessment informs our work and continue the conversation of finding an authentic assessment that provides consistent data.

8.6 Financial Report/Enrollment Update

Denise Lapp, Director of Finance, reviewed the current Financial Report as of August 31, 2015. Ms. Lapp noted the district will receive actual property tax estimates in October and the state school fund estimate is based on last spring's enrollment. In December, payment will be adjusted based on an increase or decrease in numbers. Ms. Lapp noted Line 4 indicates no funds will be received this year from other districts paying student tuition. Expenditure amounts will be more finalized after the first September payroll.

Ms. Lapp reported that enrollment has likely increased with full-day kindergarten and the development of new housing in Canby. A full report will be provided next month.

8.7 Policy 2nd Reading

The Board held a second reading on the following policies:

- EEB – Integrated Pest Management
- EEA – Student Transportation Services

MOTION: Andrea Weber moved to approve Policy EEB – Integrated Pest Management and EEA – Student Transportation Services as presented, Diane Downs seconded the motion. Motion passed 7-0.

9.0 FUTURE AGENDA ITEMS

The following items will be addressed at a future Board session:

- Monthly Curriculum Update
- Facility Review
- Policy 1st Reading

The Board discussed the addition of an update on staff goal setting and evaluation, a

revisit of the superintendent's goals, a report on the new website, and a report on the transition of students previously attending Ackerman and now attending Canby High School. Also, the Board requested a future report on the Special Education Pilot Model with information on the reason for the initial implementation and whether state requirements have been satisfied.

Chair Angi Dilkes Perry recessed the meeting for 5 minutes.

EXECUTIVE SESSION

Angi Dilkes Perry exited the Board from the Board Regular Session and entered into an Executive Session at 9:20 p.m. The Executive Session was held in accordance with ORS 192.660(2)(d) to conduct deliberation with persons designated by the governing body to carry on labor negotiations.

Board members in attendance were Angi Dilkes Perry, Diane Downs, Kristin Downs, Tom Scott, Rob Sheveland, Andrea Weber and Mike Zagayva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary) and Denise Lapp.

It was requested that information discussed in the Executive Session no be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Angi Dilkes Perry exited the Board from the Executive Session and reentered the Regular Session at 10:10 p.m.

10.0 ADJOURNMENT

Angi Dilkes Perry adjourned the meeting at 10:10 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Angi Dilkes Pery
Board Chair