

Board Meeting Minutes
Work Session and Organizational Meeting
August 14th, 2014
Canby School District Office, Meridian Room

WORK SESSION

Board members in attendance were Brendan Murphy, Angi Dilkes Perry, Diane Downs, Kristin Downs, Mike Zagya, Tom Scott, and Andrea Weber. Also in attendance were Trip Goodall (Interim Superintendent), Kamela Davis (Board Secretary), Tim Oberg, Jennifer Turner, Cherie Switzer, Kimie Carroll, and Sheryl Lipski. Christine Taylor entered the meeting at 7:22 p.m.

1.0 CALL TO ORDER

Board Chair, Brendan Murphy, called the Regular Board Meeting to order at 6:30 p.m.

2.0 INTRODUCTIONS

The audience members introduced themselves.

3.0 CHANGES TO AGENDA

No changes to the agenda.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 Public Comments

Chair Brendan Murphy opened the floor for public comments.

No public comments were made.

5.0 ELECTION OF OFFICERS

Board Chair, Brendan Murphy, opened the floor for nominations for the 2014-2015 Board Chair and Vice-Chair. After Board discussion, Angi Dilkes Perry nominated Diane Downs as Board Chair and Kristin Downs as Vice-Chair, no other nominations were made.

Angi Dilkes Perry moved to appoint Diane Downs as 2014-2015 Board Chair and Kristin Downs as 2014-2015 Vice-Chair, Andrea Weber seconded the motion. Motion passed 7-0.

For Diane Downs' first official action as Board Chair, she publicly thanked Brendan Murphy for his service as Board Chair for the 2013-2014 School year.

6.0 CONSENT AGENDA

Included in the Consent Agenda:

- 6.1 June 26th Board Planning and Regular Session Minutes and July 3rd Special Session Minutes
- 6.2 Personnel Changes
- 6.3 Administrative Appointments

Brendan Murphy moved to approve the revised Consent Agenda as presented, Angi Dilkes Perry seconded the motion. Motion passed 7-0.

7.0 INFORMATION/DISCUSSION/ACTION ITEMS

7.1 Board Regular Meeting/Work Session Dates

The Board discussed the 2014-2015 Regular Meeting and Work Session dates. Brendan Murphy commented that the length of time from November to January without a scheduled work session presented challenges last year. Mr. Murphy suggested adding a tentative December 4th work session meeting. The Board agreed to add the December 4th Work Session as a tentative meeting date.

Andrea Weber moved to approve the 2014-2015 Board Regular Meeting and Work Session Schedule with the addition of December 4th as a tentative date, Brendan Murphy seconded the motion. Motion passed 7-0.

7.2 Board-Superintendent Working Agreements 2014-2015

Interim Superintendent Trip Goodall explained that the 2014-2015 Board-Superintendent Working Agreements were previously discussed at the June 26th Planning Session and offered for the Board and Superintendent's review. Mr. Goodall asked the Board for feedback regarding any revisions. No changes or revisions were noted. The Board asked Mr. Goodall for his feedback. Mr. Goodall expressed that the document promotes a healthy working relationship between the Board and Superintendent and is well written.

Kristin Downs moved to approve the 2014-2015 Board-Superintendent Working Agreements as presented, Angi Dilkes Perry seconded the motion. Motion passed 7-0.

7.3 Note of Correction to District Organizational Designations 2014-2015

Mr. Goodall reported that the substitute teacher pay rate listed on the 2014-2015 District Organizational Designations, which was adopted by the Board on July 3rd, 2014, was found to be incorrect. The correct substitute pay rate for 2014-2015 is \$171.52 for the first 10 days and \$188.80 for subsequent days and is required to be noted.

The Board would like more information regarding the substitute pay rate that Canby offers in relation to neighboring districts. Tim Oberg, Director of Human Resources, will email the information to the Board.

Andrea Weber moved to approve the corrected 2014-2015 Organizational Designations as presented, Angi Dilkes Perry seconded the motion. Motion passed 7-0.

7.4 Administrative Retreat Report

Mr. Goodall reported the August Administrative Retreat was a valuable opportunity to establish a team, connect on a personal level, and set goals for the upcoming school year. He highlighted topics discussed and gave a brief overview of the materials covered. Mr. Goodall thanked Jennifer Turner, Baker Prairie Middle School Principal, and Angie Navarro, Trost Elementary Principal, for their help in organizing the event. The administrative team expressed the time spent together set a positive tone for the school year and was appreciated.

7.5 Board Priority Review

Mr. Goodall referred to a list of Board priorities identified at the June 26th, 2014 Board Planning Session. He asked the Board for direction on narrowing the priorities to a manageable and attainable focus for the 2014-2015 School year.

The Board and Mr. Goodall discussed the list and concluded that an over-arching theme or priority will be *Curriculum and Instructional Renewal*. Other identified priorities such as: the Ackerman Academies program, student achievement gap, Smarter Balanced Assessment, technology, and staff evaluations will come under the umbrella of *Curriculum and Instructional Renewal*. As a result, *Curriculum and Instructional Renewal* will be an agenda item for every meeting with a related sub-priority.

Mr. Goodall and Diane Downs will meet to establish future Board Regular Meeting and Work Session agendas for the year.

7.6 2014-2015 Resolution Authorizing Application for Federal Grants

Mr. Goodall reported that district policy requires the Board to annually adopt a resolution to apply for federal grants as stated:

Be it resolved that the Canby School Board of Directors authorizes the Superintendent and/or his or her designee to apply for the following Federal Program grants, as needed:

- Title I Part A – Improving Basic Programs Operated by LEAs
- Title I Part C – Education of Migratory Children
- Title I Part D – Prevention and Intervention Programs for Children and Youth who are Neglected, Delinquent or At Risk
- Title II Part A – Preparing, Training and Recruiting High Quality Teachers and Principals
- Title III – Language Instruction for Limited English Proficient and Immigrant Students
- Professional Technical Education (Carl Perkins)
- USDA
- Workforce Investment Act
- Rehabilitation Services Grant to States
- IDEA
- Child Care & Development Fund

Kristin Downs moved to adopt the 2014-2015 Resolution Authorizing Application for Federal Grants as presented, Angi Dilkes Perry seconded the motion. Motion passed 7-0.

7.7 2014-2015 Approval of Alternative Programs

Mr. Goodall explained that district policy requires the Board to approve alternative programs used in the district annually. The 2014-2015 Canby School District Alternative Programs are: Lifeworks Northwest, Oregon School for the Deaf, P.A.C.E. (Positive Advancement Center for Education), Serendipity Center, Victory Academy, Ackerman Academies, and Clackamas Community College.

The Board asked for clarification regarding why Ackerman Academies is listed as an alternative program and why Parrott Creek Child and Family Services are not considered an alternative program. Sondra Strong, Director of Student Services, was absent from the meeting but will provide additional clarification.

Andrea Weber moved to approve the 2014-2015 Canby School District Alternative Programs as presented, Angi Dilkes Perry seconded the motion. Motion passed 7-0.

7.8 Board Policies/Procedures Discussion

Mr. Goodall asked the Board for feedback regarding how to best address the number of Board policies and procedures required to be updated this year. The Board agreed to receive a packet with the revised policies and procedures all at one time. A certain number will be selected for a first reading followed by a second reading and adoption, if necessary, until the required updates are completed.

The Board Secretary will ensure the administrative team has the opportunity to review the policies and procedures prior to the Board's review.

8.0 FUTURE AGENDA ITEMS

The following items will be addressed at the next Board Session:

- Tour the Legislature
- HR Update on Personnel
- Curriculum and Instructional Renewal
- Enrollment Numbers

9.0 ADJOURNMENT

Diane Downs adjourned the meeting at 8:07 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Diane Downs
Board Chair