

**MINUTES OF THE
CANBY SCHOOL DISTRICT
REGULAR BOARD MEETING AND EXECUTIVE SESSION
May 17, 2012**

REGULAR SESSION

1.0 CALL TO ORDER

Chair Andy Rivinus called the regular session to order at 6:30 p.m. in the Canby High School Omni room on May 17, 2012. Board members in attendance were Andy Rivinus, Andrea Weber, Kristin Downs, Brendan Murphy and Tom Scott. Diane Downs and Ty Kraft were absent. Also in attendance were Superintendent Steach, Linda Martin, David Moore, Tim Oberg, Maureen Callahan, Pat Johnson, Jennifer Turner, Tony Boustead, Heather Roberts, Ed Armstrong, Paul Joiner, John Young, Veronica Martinez, Jamie Netter, Cindy Bauer, Angie Navarro, Jill and Clifton Meyer and their family and friends, Anna Noel, Todd Roberts, Terri Cummings, Susie Strangfield, Kimie Carroll, Jim Smith, Darren Monen, Jessica Alvarado and Isaiah Flores and family and friends, Nate Maravilla, Francisco Zamora-Flores, Chief Bret Smith, Abby Perrin, Janean Ferguson and Pam Helbling.

2.0 INTRODUCTION AND FLAG SALUTE

Isaiah and his family led the flag salute and introductions were made by everyone.

3.0 CHANGES TO AGENDA

Chair Rivinis added discussion on the board survey at the end of the agenda

4.0 PUBLIC FORUM/ANNOUNCEMENTS

Superintendent Steach introduced Jim Smith as the new Athletic Director at Canby High School, subject to approval by the Board later this evening. Jim brings an extensive background in athletics and administration. While it will be difficult to follow the work that Dennis Burke has done for Canby, John is excited that we were able to find such a qualified replacement. Jim is currently the principal and athletic director for Banks High School where he has run the athletic program for 11 years.

Chief Bret Smith from the Canby Police Department introduced Clifton Meyer and Isaiah Flores and commended them for stepping up and protecting our community after witnessing a theft that led to an arrest including a theft in another nearby town. They both received a letter of commendation along with a commemorative coin for service, honor and courage.

Andrea Weber thanked the enumerable, tireless people helping with the Local Option Levy. Unfortunately the levy failed, however she has hopes to pursue at a later date.

5.0 SPOTLIGHT ON STUDENT SUCCESS

Canby High School – CHS principal Pat Johnson gave a history of the Career and Technical Education Programs exemplified by a state of the art CTE facility completed in 2003 and the development of quality programming for our students. Currently the high school has seven approved programs of study that include Construction, Technology, Marketing, Accounting, Graphic Design, Earl Childhood Education, Agriculture and Manufacturing.

Teacher Anna Noel explained the Graphic Arts program is a great opportunity to combine creative arts skills with computer technology. Students learn the elements and principles of design and apply them using programs such as Adobe Photoshop, Illustrator and InDesign. Students take part in real-world projects, such as designing a poster for the school play, creating t-shirt decorations for local events, and creating logos for organizations all around Canby. The second level of this class offers an advanced college credit through Clackamas Community College. Many students are able to use their design skills to create a bright future in a variety of design fields, such as graphic design, video production, animation, product design and fashion design.

Janean Ferguson, Pam Helbling and Heather Roberts are teachers in Early Childhood Education. Janean explained it is an exciting way to discover and study child development. Students learn practical skills and gain knowledge that is useful for working with children from infancy to fifth grade, and to understand the developmental stages of growth into adulthood. Each class provides students the opportunity to work with or observe children in action and are an invaluable way to teach, play with and learn about children.

Darren Monen is responsible for the Building Construction program courses. In the Building Construction program, students get real work allowing students to develop skills aligned with their particular experience in all phases of residential construction, including interest level. In the beginning courses, students learn the basics of planning, design, management, finance, sales and safety. Students learn the basics of tools, how to identify types of materials, and how to assemble a project. As they travel through the program, their knowledge grows and is challenged as their aptitude for construction work is tested. The curriculum culminates in advanced classes in which students perform or have exposure to all aspects of building a residential house. An important element in the construction program is computer aided drafting. Students are provided an opportunity to try their hand at various computer programs that give them the basic skills needed for careers as architects, designers or engineers.

Todd Roberts explained the Manufacturing Program takes a broad-based approach in teaching manufacturing concepts and applications. Students learn skills in basic machine tool operation, as well as high tech skills like robotic programming and Computer Numerical Control programming and operations. Product development, prototyping and mass production runs are just a few of the activities in which students participate. Manufacturing classes focus on Career Related Learning Standards, Teamwork, Communication, Career Development, Personal Management, Problem Solving and Employment Foundations.

Terri Cummings stated Agriculture is the No. 1 industry in Oregon and the nation. In the agriculture program, students focus on Plant and Animal Sciences and Natural Resources. They gain hands-on experience in Veterinary, Horticultural, Agri-Science and Equipment skills. They have a chance to work with animals, grow plants, experiment in the laboratory and operate equipment while working on real-world projects. Students in the Agri-Science Program may join the Canby FFA chapter. The national FFA organization is a student leadership organization that provides students opportunities for personal growth, premiere leadership and career success.

Tonya Boustead explained the Business Program incorporates many areas of the business world into a rigorous academic program. Accounting is the language of business. In Accounting 1 and 2, students learn basic book-keeping skills and earn college credit through Clackamas Community College. Students also learn how to manage the finances of a business. Dollars and Sense is an introductory personal finance class that will prepare students to function financially in today's world. Additionally, this class explores individual and family finances. Business Ethics is for advanced business students who are interested in discussing business decisions and ethical situations. Future Business Leaders of America, or FBLA, is a student organization that allows students to showcase their business skills while learning about professionalism and leadership.

In Craig Evans absence Tonya explained in Business Marketing students are introduced to modern marketing, advertising and communication skills for today's business world. The students develop and learn skills essential for becoming business leaders of tomorrow. In this program, students are presented with many opportunities to speak and learn from real world business leaders. Students exit the Business Marketing program with essential knowledge of how to be successful throughout their careers.

John Young, the School to Career Coordinator explained the grant funds will be used to expand and further develop student internships, facilitate expanded relationships with local businesses and recruit new business partners. CHS Internships are available in every CTE Program. This is a collaborative effort between Canby High School and Clackamas Community College, offering students college credit while gaining real-world work experience. Students are given a great opportunity to learn new skills, gain knowledge and engage in relevant work experiences while exploring their career interests. For every 30 hours worked students receive one credit up to 12 total credits. Currently there are 561 students enrolled in the ASPIRE Program.

Ed Armstrong who was instrumental in writing the grant with Canby High School winning a \$145,000 grant from the Department of Education and the Bureau of Labor and Industries to expand and further develop the career and technical programs said we should be proud we haven't dismantled our CTE programs. With elective programs enduring cuts as district attempt to balance budgets with stagnant state funding and increasing costs, BOLI and the Oregon Department of Education last year pushed for a revitalization grant fund for career and technical education programs. Paul Joiner from BOLI shared they received 43 applications and Canby High is one of 21 schools in Oregon receiving eight grants to expand their job skills training programs.

Baker Prairie Middle School-Jim Nosen shared pictures taken during the Art Explorers March trip to France and England. This was his 20th trip with students from the middle school. Some of our current board members have gone in the past. The students fundraised to pay for the trip. Jim explained the students were very well behaved and for a artist it was a trip of a lifetime.

6.0 SCHOOL ACTIVITIES AND UPDATE

Baker Prairie Middle School

Nate Maravilla reported 160 band and choir students are travelling to Idaho this weekend for a competition. On Monday the 8th graders will be visiting Canby High School and next week the Baker Prairie principals will talk with the 6th grade

students at Eccles, Lee, Carus, Knight and Trost and on Friday the 6th graders will visit Baker Prairie.

Ninety-one School

Students were unable to report due to activity conflicts.

Canby High School

Francisco Zamora Flores reported students were disappointed at the low attendance for the Candidates Forum, however they did have a large amount of candidates participating. He acknowledged Thriftway, Subway and Starbucks for donating doughnuts, sandwiches and coffee for Teacher Appreciation Week. Macho Volleyball will take place on June 7, Powderpuff Football on June 8, a Ping Pong Tournament on May 30 with the Battle of the Bands to follow. The Close-up Program will receive the funds for their program.

7.0 CONSENT AGENDA

7.1 MINUTES

Minutes of the April 19, 2012 Regular Board meeting and Executive Session and the May 3, 2012 Workshop Session and Executive Session are provided in Addendum 7.1

7.2 PERSONNEL CHANGES

Personnel Changes are provided in Addendum 7.2

7.3 ADMINISTRATIVE APPOINTMENT

The Administrative Appointment is provided in Addendum 7.3

MOTION: Andrea Weber moved to approve the Minutes as provided in Addendum 7.1, Personnel Changes as provided in Addendum 7.2 and the Administrative Appointment as provided in Addendum 7.3. Kristin Downs seconded the motion. Motion passed 5-0.

8.0 INFORMATION/DISCUSSION ITEMS/ACTION ITEMS

8.1 Graduation Rates

Director of Student Achievement Maureen Callahan shared statistics on the 4-year Cohort Graduation Rates as well as the 5-year Cohort Graduation Rates. The Board was also given information from the National Center for Education Statistics graduation rates, the CHS history of drop outs rates as well as attendance rates. Maureen also reviewed the Phase-in of graduations requirements. For the graduating class of 2012 3 credits are required in Science and 3 credits in CTE/Arts/Second Language and Essential Skills Proficiency in reading is required.

CHS principal Pat Johnson discussed the approved assessment options for reading proficiency requiring an OAKS score of 236, Standardized Tests such as ACT, PSAT, SAT and others. Work Samples must include 1 informative and 1 literary or 2 informative examples. Pat gave the cohort data for the class of 2012, 2013 and 2014.

He also reported out of 334 seniors, 324 responded to the Senior Exit Survey for the class of 2012. Results are listed below:

Attend a 2 year college	128
Attend a 4-year college	114
Join the military	11
Attend Vocational/Tech School	13
Work full or part-time	33
Start a Business	4
Other-undecided, mission, etc.	21
Additional Statistics	
Enrolled in ASPIRE	201
Enrolled in Honor Classes	180
Enrolled in AP Classes	114
Participated in athletics	178
Participated in leadership	70
Participated in a club	147
Had a part-time job	167

8.2 Financial/Enrollment Update

Business Manager David Moore reported in the current financial statements, there are no changes to 2011-12 projected total State School fund Revenue of \$35,891,528 or total resources, \$42,719,3909 from a month ago. Expenditure estimates continue to be refined as we move closer to the end of the year and are currently projected at \$38,859,1276 for 2011-12, an increase of \$18,727 from the prior month.

Also, the current statement reflect the budget amendment adopted by the Board in April moving \$225,000 out of Contingency to various Instruction functions.

The current estimate for the June 30, 2012 ending fund balance is \$3,878,841, a decrease of \$18,727 from the prior month due to the changes in projected expenditures discussed above. Superintendent Steach also noted we picked up 29 students last month.

8.3 Fund Balance Status

David Moore discussed the forecast provided to the budget committee on May 7, however, 2011-12 activity has been updated to reflect he current financial statements. The fund balance of \$1,943,501 projected at June 30, 2012 based on 2012-13 proposed budget information still exceeds the board's minimum threshold of 5% of estimated revenue by approximately \$76,000.

8.4 Budget Development

Superintendent Steach reviewed the information presented to the Budget Committee last week based on the failure of the Local Option Levy. One of the changes will be in the walking boundaries at the different levels. John has also been working with the city on enhanced signage and cross walks. He also will be sharing information on a walking school bus.

He also shared information on the need to transition to a new Student Information System (SIS), due to Pearson purchasing and discontinuing eSIS software next year. Failure to transition could place Canby in a position to have to re-program eSIS to comply with changes to the 90+ annual required state reports.

Presently, district administration feels that the risk of staying with the CESD is not worth any potential cost savings. The administrative recommendation is to transition to the Cascade Technical Alliance (CTA). Currently CTA handles over 50% of the state's student population and is in the process of transitioning several districts this summer. It is felt that their expertise and experience would guarantee a smooth transition.

9.0 SUPERINTENDENT'S REPORT

Superintendent Steach attended the Life Skills Tea Party at the high school. He also gave kudos to Hot Chicks Bento for having the students help at the restaurant.

He attended the Innovation Grant presentations this week where teachers reported on areas of innovation and technology. Over 154 countries have accessed our website for information on what Canby is doing in this area. He also thanked Maureen Callahan and Joe Morelock for RTI instructional framework to help supplement and enhance our work, leveraging free internet resources with a better focus moving toward improvement.

He is still waiting for additional information on the Achievement Compact. The Federal Government wants more information on Special Education students. There are also concerns over teacher/principal performance and accountability.

10.0 BOARD COMMENTS

Tom Scott attended the CTE Open House and found it disappointing that it was not well attended. He noted we have fantastic career and technical education programs serving a great number of students. It's definitely a feather in our cap. He also thanked everyone that helped with the levy campaign. He believes in the process; we asked the community and they answered; we need to move forward.

Brendan Murphy attended the Autism Fun Run, the Knight Open House and the Eccles 6th grade band concert along with the innovation grant presentation. He also noted we have an impressive CTE facility. He thanked Andrea Weber for her significant efforts on the levy campaign.

Andrea Weber said she couldn't have done it without the help from her husband and Kim Parker. She would also be willing to go out again for the November election. There was a phenomenal number of candidates in attendance at the student led Candidates Forum under the supervision of Chris Bangs. She felt it was unfortunate there were not many others in attendance. She felt excitement in the room during the Innovation Grant presentations. She sends kudos to the German Exchange Program and has enjoyed seeing the students visiting now. She also thanked the Canby Educational Foundation for all they've done for the District.

Kristin Downs attended the Canby Educational Foundation Spring Fling. She also attended the Parrott Creek Fundraiser Breakfast and found it informative benefitting hundreds of kids and families. She felt the Innovation Grant was a wonderful event representing what our teachers are doing. She also thanked Superintendent Steach and the committee for trying to get the information out to the public on the levy. Continued reductions are devastating to the District.

Andy Rivinus attended the Eccles Fun Walk and the 5K for autism. He also spent 3 days walking neighborhoods and was astonished by the number of homes not registered voters. He encouraged the public to attend the Budget Committee meeting on May 21 and gave a special thank you to the Canby Educational Foundation for supporting our students with their fundraiser.

11.0 NEXT MEETING AGENDA

- 11.1 Student Discipline**
- 11.2 Technology/Innovation Discussion**
- 11.3 Budget Development**
- 11.4 Achievement Compact**
- 11.5 Policy Updates**
- 11.6 Award Parking Lot Bid**
- 11.7 Executive Session-Contract Negotiations**

The technology/innovation discussion may be moved to June 21 and the student discipline discussion will also in positive behavior intervention. John also noted we will be able to reapply at DEQ and will not have to reroute the drywells due to changes in the department. The Executive Session will also include discussion on John's evaluation.

In closing, Andy reminded the board to follow-up with Diane Downs on the board survey questions. Andrea also reminded everyone there is a follow-up/debrief levy meeting to be held at Grand Central Station on May 29.

Chair Rivinus adjourned the meeting at 9:25 and will convene to Executive Session after a short break.

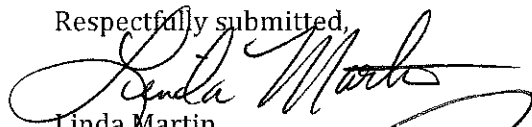
EXECUTIVE SESSION

Chair Rivinus called the Executive Session to order at 9:32 p.m. in accordance with ORS 192.660 (2) (d) to discuss contract negotiations. Board members in attendance were Andy Rivinus, Tom Scott, Kristin Downs, Brendan Murphy and Andrea Weber. Ty Kraft and Diane Downs were absent from the meeting. Also in attendance were Superintendent Steach, Tim Oberg and Linda Martin.

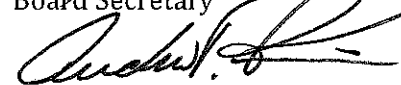
It is requested information discussed in the Executive Session not be disclosed.

The Executive Session adjourned at 10:02 p.m.

Respectfully submitted,



Linda Martin
Board Secretary



Andrew Rivinus
Board Chair

Approved: 