

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Work Session and Executive Session
April 2, 2015
Canby School District Office, Meridian Room**

WORK SESSION

Board members in attendance were Chair Diane Downs, Vice-Chair Kristin Downs, Angi Dilkes Perry (entered at 6:45pm) Brendan Murphy (entered at 7:15pm), Tom Scott, Andrea Weber, and Mike Zagya. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Sheryl Lipski, Tim Oberg, Sondra Strong, Pat Johnson, Steve Fearing, Grace Saad, Rex Hagan, and Cindy Bauer.

1.0 CALL TO ORDER

Board Chair, Diane Downs, called the Work Session to order at 6:30 p.m.

2.0 INTRODUCTIONS

The audience members introduced themselves.

3.0 CHANGES TO AGENDA

Chair Diane Downs noted item 6.8 Smarter Balanced Assessment Consortium (SBAC) Resolution would be moved up following the arrival of Brendan Murphy and Angi Dilkes Perry.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 Public Comments

Chair Diane Downs opened the floor for public comments.

Rex Hagan, community member, addressed the Board regarding the Smarter Balanced Assessment Consortium (SBAC). Mr. Hagan thanked the Board for considering a resolution to speak out about the state mandated assessment. He shared the test is a bad idea and not ready for implementation. He proposed a challenge to the Board to be even bolder and state directly the Board's objection to being required to administer this test at this particular time. He asked the Board to make it clear they would like the Department of Education to permit a delay of Canby's participation in the SBAC until the many controversies surrounding it have been resolved. Mr. Hagan shared concerns regarding the development of the test with opposition by many experts in the field of Education Research. Perhaps the greatest concern is that approximately 70 to 75% of those who take the SBAC will not pass, which the Oregon Department of Education says is not a problem, just the pains of raising the standards. Mr. Hagan offered a specific change in the resolution (last full paragraph, last sentence) to clarify the Board's direct opposition to administering the SBAC with wording such as: "To date, it is not clear that the SBAC is truly a valid measure. Until that crucial aspect of the SBAC is clear beyond a shadow of a doubt, the Canby Schools respectfully request to be allowed to delay the implementation of the SBAC."

Board Vice-Chair, Kristin Downs, urged everyone to contact his or her local legislators about the 7.25 billion state school fund budget passed in the House and now moving to the Senate. Ms. Downs emphasized the need to communicate the specific impact to Canby in cuts and lay-offs. Ms. Downs also noted the Parrott Creek Annual Luncheon is on Thursday, May 7th from 11:30-1:00 at the Abernathy Center in Oregon City and mentioned it would be good for the Board to visit Parrott Creek in the near future, as it is part of the district.

Superintendent Goodall congratulated the Canby High School Dance Team for placing first in state.

No other public comments were made.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

- 5.1 March 19, 2015 Board Regular Session and Executive Session Minutes
- 5.2 Personnel Changes

Board member Tom Scott asked for clarification regarding the Health Care Continuum variation of start and end dates. Tim Oberg, Director of Human Resources, explained that some employees reach age 65 prior to receiving the benefit for seven years.

MOTION: Andrea Weber moved to approve the Consent Agenda as presented, Kristin Downs seconded the motion. Motion passed 5-0.

Board member, Mike Zagyva, added retirees should be acknowledged and he would like to be notified of upcoming retirement celebrations. Mr. Goodall added a nice way to honor retirees would be to invite them to the last Board meeting for public recognition.

6.0 INFORMATION/DISCUSSION/ACTION ITEMS

6.1 Superintendent Contract

Chair Diane Downs explained that she and Mr. Goodall have consulted with the district's attorney regarding the superintendent's contract and it has been circulated to the Board for their review.

MOTION: Mike Zagyva moved to approve the contract between Canby School District and Samuel I. Goodall, III. as presented, Kristin Downs seconded the motion. Motion passed 5-0.

6.2 Tiny House Report

Pat Johnson, Canby High School Principal, introduced Steve Fearing, Ackerman Academy teacher, to report on the current status of the Tiny House project. Mr. Fearing shared he has a building construction license and has been researching the construction and design of tiny houses. The Ackerman Academies students have been involved with the construction and teachers have included the project in many learning opportunities. Daren Monen, Canby High School Construction teacher, has provided direction on safety and the use of tools. Mr. Fearing noted the process is slow but four walls are up and the roof will be added the following week. He was contacted by a parent who expressed interest in purchasing the tiny house and by a designer who may help with the interior. Mr. Fearing noted he has been asked when the project will be completed and his response is that it depends on the intricacy of the design. The goal is to have a basic, livable house with running water and electricity by June. Mr. Fearing invited the Board to tour the tiny house any day of the week. Grace Saad, Ackerman Academy teacher, added that every student would have a part in the project at its conclusion.

The Board asked what Mr. Fearing would do differently if the project were repeated and what percentage of the work is by students. Mr. Fearing explained if the project were repeated, he would consult further with others who have built a tiny house, learn construction tricks in advance, and delegate more of the work. He added that students are doing about 75% of the work. The Board asked for clarification around the grant dollar amount for staffing and materials. Ms. Saad noted the project has a possibility of replicating itself through the sale of the tiny house. Mr. Goodall clarified that staff cost, however, would not be replicated. Also included in the grant were funds to purchase a classroom set of iPads. The Board asked about the required time lines and Mr. Fearing explained they have not met some of the timelines due to a change in administration but are working with the

grant supervisor to be in compliance. Mr. Goodall noted more research would be done on who will be submitting the final report. The Board asked about code requirements. Pat Johnson, Canby High School Principal, reported that after consulting with Wayne Layman, Facilities Manager, the tiny house would be built to industry standards. Chair Diane Downs thanked Mr. Fearing and Ms. Saad for their work and look forward to the completed project.

Board member Angi Dilkes Perry entered at 6:45 p.m.

6.3 Draft 2015-16 School Calendar

Tim Oberg, Director of Human Resources, reviewed the draft 2015-16 school calendar. Like many surrounding districts, the proposed first day of school will be August 31st, a week earlier than normal due to where Labor Day falls. The first week for teachers will be August 24th with the district gathering on Tuesday, August 25th. Pat Johnson, Canby High School Principal, has proposed trading the teacher comp day on June 9th for an instructional day on January 22nd, which would increase the number of school days for the high school to 172. The Board asked for clarification around conference days and comp days for teachers and noted revisions to be made as follows: removal of the March 28th description and clear notes regarding the K-6 and Ninety-One school days for parents added. The final draft will be submitted to the Board for approval on April 16th.

Brendan Murphy entered at 7:15 p.m.

6.4 CHS Principal/Student Services Director Hiring Update

Mr. Oberg reported the posting for the Director of Student Services position has closed and 23 applications were received. The review committee is comprised of 18 members with representation from teachers, specialists, classified staff, principals, and Board members. Nine candidates were forwarded to the committee on April 1st. The committee selected four candidates for interviews on April 9th. The Finalists will be recommended to the superintendent by April 17th and the selection will be announced by April 24th.

Mr. Oberg noted the Canby High School Principal posting is currently open and closes on April 10th. There are 18 committee members with representation from teachers, classified staff, principals, and Board members. The committee will screen applicants on April 13th and conduct interviews on the 20th. The finalists will be recommended to the superintendent by April 24th with the anticipated announcement by May 1st.

6.5 (Agenda item was moved) Smarter Balanced Assessment Consortium (SBAC) Resolution

Chair Diane Downs noted Rex Hagan made a public statement about SBAC and there has been some Board discussion around adopting a resolution. She thanked Superintendent Goodall for his efforts in drafting a resolution that represents SBAC concerns in Canby. The proposed resolution is as follows:

Canby School District Board of Directors Resolution 2014-15/009

RESOLUTION ON IMPLEMENTATION OF SMARTER BALANCED ASSESSMENT

The Canby School District Board of Directors joins with the Portland Public School District in expressing concerns over the current state assessment system. The following Canby resolution is an adapted version of the Portland Public resolution reflecting our belief in solidarity around this important issue.

At Canby School District, our goal is that every student meets or exceeds academic standards and is fully prepared for college, career and participation as an active community member, regardless of race, or class. The Board of Directors is committed to educating a populace of critical and creative thinkers who are capable of shaping a just and equitable society, to lead good and purpose-filled lives ready to participate in a global economy.

As a School Board, we have high expectations for our students and staff. We believe that all CSD students can succeed academically and we do not shy away from being held accountable for student success. Because of these high expectations, we want to ensure that any accountability measure for our students and schools is reliable, valid and has Board Work Session & Executive Session Minutes – April 2, 2015

been adopted with a culturally responsive lens.

In addition, we recognize that no single assessment gives us the ability to accurately determine our impact on student learning. Classroom formative assessments designed by teachers, student work product reflecting proficiency and generalization of learning, and in-program assessments found within curricular resources are but three other critical indicators of student achievement and teacher, principal, school, and district efficacy.

1. The CSD School Board directs the Superintendent to ensure that teaching and learning in CSD are focused on education of the whole child and not on “teaching to the test”; that pedagogy is designed to meet the needs of all students while achieving educational standards; that educational standards are incorporated into teaching and learning in a balanced manner along with other educational objectives supporting education of the whole child; that testing does not dominate the culture or instructional time in our schools; that assessments are used to improve instruction, not to penalize teachers or principals or to label students or schools; and that assessments are implemented to maximize the intended flexibility, collaboration, learning and creativity in the classroom.
2. The Board calls upon the State to provide the funding necessary to carry out any of the State’s educational mandates. Specifically, the Board calls upon the State to provide the funding necessary to implement the Smarter Balanced Assessment effectively, including funding and time for both professional development and technology resource implementation. Further, we request that the State Department of Education examine the impact that lost instructional time has on student achievement due to the additional time requirements for testing.
3. The Board encourages the state and federal Departments of Education to continue to provide students with opportunities to demonstrate essential skills for graduation through additional summative assessments such as work samples.
4. In the meantime, the Board asks the Superintendent, the State and other partners to continue and expand their efforts to inform and engage parents and community during the transition to the Smarter Balanced Assessment.
5. Finally, the Board thanks the Superintendent, staff and teachers of CSD for their shared commitment to providing a quality, well-rounded education with high expectations for all students.

The Board discussed the proposed resolution with regard to purpose. Mr. Goodall noted the resolution would be sent to the State Board of Education with an opportunity to show solidarity with other districts. It does not, however, change the current direction of SBAC implementation. Chair Diane Downs added the resolution would be posted to the website clearly sending a message that we have heard our teachers’ concerns regarding SBAC. The Board discussed the repercussions of a resolution that expressed a more definitive decision to opt out of administering the test. The Board agreed that making a statement of that nature would create a culture of fear. Instead, the Board expressed belief in the importance of being proactive in communicating concerns to the state regarding unfunded mandates and the impact that lost instructional time has on student achievement as a result of testing. In addition, the Board discussed the appropriateness in the wording. Board member, Brendan Murphy, suggested taking a broader approach by removing any Smarter Balanced Assessment references and replacing them with “state mandated assessments”. The Board discussed the suggestion. Chair Diane Downs polled the Board for direction on moving forward with the resolution. A consensus was reached to move forward with the resolution if the end result was action. Mr. Goodall offered to meet with someone at the state level on behalf of the Board to hand deliver the resolution. After discussion, Brendan Murphy moved to pass the resolution with the amendments of any reference to SBAC. A change was suggested to the opening statement of the resolution that references “...joins with the Portland Public School District” to “...joins with other Oregon school districts”. The Board also discussed whether to keep the references to SBAC. Brendan Murphy withdrew the motion for further discussion.

**MOTION: Kristin Downs moved to adopt the 2014-15/009 Resolution On Implementation of Smarter Balanced Assessment with edits to the first statement, keeping references to Smarter Balanced Assessments as presented, Mike Zagyyva seconded the motion.
Motion passed 6-1 with Brendan Murphy voting No.**

6.6 Continuous Improvement Plan

Sheryl Lipski, Director of Teaching and Learning, explained the Canby School District's Continuous Improvement Plan is a process required by the state used to assess the district based on 37 indicators within five Key Areas. Once district priorities are identified, a plan of implementation is created to provide a structure to focus efforts of improvement. The Key Areas of the Continuous Improvement Plan are:

- **District and School Structure and Culture**
- **Family and Community Involvement**
- **Technical and Adaptive Leadership**
- **Educator Effectiveness**
- **Teaching and Learning**

The district's process began with a staff survey in December 2014, which asked responders to identify the two most critical indicators from each of the Key Areas. There were 159 staff members that completed the survey and Key Areas they identified include:

District and school leaders actively promote a shared vision for equity and high expectations for the success of all students.

A district wide system ensures that all educators recognize the unique differences of learners who bring differing personal and family backgrounds, culture, skills, abilities, perspectives, talents and interests and use research-based instructional strategies and services delivery to empower students intellectually, physically, socially, emotionally and politically.

Professional learning for all staff throughout the district (as appropriate to job description) is ongoing and embedded, research-based instructional practice that is aligned to adopted state standards across all curricula (including but not limited to Common Core, Science, English Language Proficiency, Oregon Social Studies, Technology, and CTE Skill Sets).

In March, administrators created a written statement for each indicator that describes our current performance level and an optimal performance level. Administrators then rated each indicator to determine our level of implementation, our priority and the level of opportunity to bring about change. The Teaching and Learning department analyzed this information and compared these results with the staff survey.

The next step will be to create a district wide committee with representation from administration, certified, classified, parent, and special programs. The district group will review all of the information and create a plan of action for three indicators. The improvement plan will be a three-year plan with timelines for each action identified and will include a yearly update.

6.7 Charter School Resubmission

Superintendent Goodall reported that the district received a resubmission of the Canby Grove Experiential Charter School application on March 12, 2015. According to statute, the district has 30 days to respond. Due to spring break, the district has asked the state for a waiver to extend the timeline to April 16th to allow time for review and a board vote. If the recommendation is to deny, the applicants may then submit the proposal to the state. If approved, the district begins contract negotiations. The Board asked if a recommendation on the resubmission was given to the applicants and Mr. Goodall responded that at this point the Board would only approve or deny and not provide recommendations.

6.8 Open Enrollment Report

Mr. Goodall reviewed information provided to the Board in advance of the meeting regarding the number of Open Enrollment applications received as of March 31, 2015. An equitable lottery process will be used to determine admission for the number of applications exceeding the number of seats for Ninety-One School and Carus Elementary. First priority will be given to resident students requesting an interschool transfer prior to the placement of nonresident students. Mr. Goodall added the process would be made public. The Board asked for additional information regarding the number of Canby students seeking an inter-school transfer. The Board secretary will provide the information.

7.0 FUTURE AGENDA ITEMS

The following items will be addressed at the next Board Session:

- Spotlight on Student Success – Knight Elementary School
- C.A.R.E. Presentation
- Canby Public Library Presentation
- 2015-16 School Calendar
- Softball Complex Report
- Achievement Compact
- Innovation Grants/Technology Update
- Academic Milestones

The Board discussed the addition of the Canby Grove Experiential Charter School Proposal Resubmission and a future discussion on the district grant policy. Board member, Angi Dilkes Perry, noted the date for the field trip to the Legislature would be April 29th. The Board agreed on a 9:00 start time.

Diane Downs recessed the meeting for 7 minutes.

EXECUTIVE SESSION

Diane Downs exited the Board from the Board Regular Session and entered into an Executive Session at 8:45 p.m. The Executive Session was held in accordance ORS 192.660(2)(a), in consideration of the employment of public officer, employee, staff member or individual agent, and pursuant to ORS 192.660(2)(d) to conduct deliberation with persons designated by the governing body to carry on labor negotiations, which allows the Board to meet in executive session for that purpose.

Board members in attendance were Diane Downs, Kristin Downs, Angi Dilkes Perry, Brendan Murphy, Tom Scott, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), and Kamela Davis (Board Secretary).

It is requested that information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Diane Downs exited the Board from the Executive Session and reentered the Regular Session at 9:11 p.m.

8.0 ADJOURNMENT

Diane Downs adjourned the meeting at 9:11 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Diane Downs
Board Chair