

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS**

March 5, 2009

**1.0 CALL TO ORDER**

Chair Marty McCullough called the meeting to order at 5:29 p.m. in the Canby School District officer, Meridian room on March 5, 2009. Board members in attendance were Marty McCullough, Diane Downs, Dick Adams, Mike Harms, Rod Beck and Andy Rivinus. Guy Gibson was absent from the meeting. Also in attendance were Jeff Rose, Linda Martin, David Moore, Hank Harris, Pat Johnson, Tom Scott, Trevor Lockwood, Cheryl Wright, Kelley Ferrera, Betse Thielman, Erin Northrup, Margaret Stochosky, Marti Franc, Janet Matthews, Jennifer Turner, Cindy Bauer and Ann Ziehl.

**2.0 INTRODUCTIONS**

The audience introduced themselves.

**3.0 PUBLIC FORUM/ANNOUNCEMENTS**

None.

**4.0 INFORMATION/DISCUSSION ITEMS**

**4.1 School Based Health Center Update**

Pat Johnson thanked everyone attending this evening to discuss the SBHC. Kelley Ferrera, CSD School Nurse is very excited about the center opening. It is not always possible for the school nurse to be in the health room and this opens up so many options for our students and staff.

Trevor Lockwood, CHS intervention specialist reported he would be providing ten hours a week of mental health support along with a nurse practitioner. Due to liability issues he will not be doing any diagnosis and his current duties will not change.

Nurse practitioner, Margaret Stochosky from the Tigard-Tualatin School Based Health Center feels this is a very critical time to be considering these services. She provided an overview of the services and treatments on one of the days their clinic was open. Margaret also explained insurance companies would be billed for services. Reimbursements from insurance companies and any payment for services will be all go to support the clinic, however, treatment will not be refused if patient is unable to pay.

Marti Franc from Clackamas County Community Health said they are happy to be providing the medical sponsorship to Canby. The medical director in Oregon City will oversee the Canby SBHC and will oversee stocking equipment and supplies. Clackamas County Community Health also assumes the financial risk of the center. The budget for the program was reviewed with the grant dollars needing to be used by June 30, 2009.

Rod Beck asked about the computers and software and if it will be a problem connecting to our system. Pat reported it would not be a problem. Mike Harms and Dick Adams both said they thought this was a good thing for Canby School District. Diane Downs said Clackamas County has been amazingly dedicated and committed to making this work.

**MOTION: Mike Harms moved to approve moving forward on the Intergovernmental Agreement between Canby School District No. 86 and Clackamas County Community Health Division. Diane Downs seconded the motion. Motion passed 6-0.**

#### **4.2 Community Education Update**

Business Manager, David Moore presented the Board of Directors with a balance sheet for the Community Education Program. He said it's important to keep the Board informed and he reminded them no general fund money is used to support the program. There should be sufficient money as of June 30, 2009 for the program to continue next fiscal year. David also noted the Stay and Play Program does have some secretarial support from Community Ed. Most likely the funds for that program will be gone, however, Tammy Myers does have between \$10,000-\$15,000 in fundraising grants and Title funds are also used for the Stay and Play Program.

#### **4.3 Budget Forecast Update**

Superintendent Rose discussed the challenges and decisions we as a District must make for this year: we owe it to our staff, students and parents to make a decision on cutting days this year. With the legislature tapping federal funds to fill this year's deficit we will lose over \$900,000 and with cash in reserves Jeff would like to see these funds used in lieu of opening the contract with the unions for this year. In order to open contracts we must show financial reasons and with money in reserves we are not able to show that. Cutting days this year is not a wise choice. The most progress will be made if we made this year whole.

Rod Beck agrees with Jeff from a strategic standpoint. If days are cut, students and staff hurt. Diane Downs does not agree completely. She would like to see days cut in order to save for next year.

Andy Rivinus said we are running out of time to make adjustments this year. We can't show we have financial reasons to open contracts therefore, we need to focus on the big deficit ahead of us.

Mike Harms agrees with Rod Beck. We need to show a concise effort to hang on to what we have for as long as we can.

Dick Adams supports Jeff's suggestion. We will be ending with balances higher than we thought, so are ahead of the game. He hopes we can be creative with the impact of kids.

Chair McCullough prefers to have other options available, but feels we don't have much of a choice at this time. The District needs to send a clear message of why we are leaving this year whole.

Jeff will announce to the community about this year and will inform them what's ahead. Due to our past spending and saving practices we can now focus on the next two years.

#### **4.4 Vision of Canby Question**

Superintendent Rose and the CSD Cabinet started discussion on pound for pound how as a District we could become the best in the state. The Cabinet developed a "report card" with difference categories to include public image/community support, internal culture/climate, leadership, instruction, student achievement, organization/efficiency and alignment of the K-12 concept and took their idea to the Administrative Team. Through team effort each area was graded. Throughout the budgeting process we need to keep this visioning in mind.

#### **4.5 Historical Data Discussion**

Chair McCullough reported there are concerns with how we can track issues that have been raised before in addition to the minutes from the meetings. With two Board members retiring a lot of history will be gone. Marty suggested google docs, but we do need to be careful these conform to public meeting law. Rod Beck said he felt we need to set new protocol by inviting ex-board members back for discussion. Rod said as a trial he will submit a report on some of the topics from the last 12 years.

#### **4.6 Policy First Read**

Policy GBI, Gifts and Solicitations

The Board received two copies of the above policy to review. They agreed the OSBA sample policy should be used and brought back for a second reading on March 19, 2009.

Chair McCullough adjourned the Workshop Session into Executive Session in accordance with ORS 192.660 (2) (b) at 7:48 p.m. Board members present were Marty McCullough, Diane Downs, Dick Adams, Mike Harms, Andy Rivinus and Rod Beck. Also in attendance were Jeff Rose, Linda Martin and Hank Harris.

It is requested information discussed in the Executive Session not be disclosed. The Executive Session was held to discuss employee discipline.

Chair McCullough reconvened to the Workshop Session at 8:29 p.m.

## 5.0 ACTION ITEMS

### 5.1 Contract Renewals

#### 5.1.1 Probationary Teachers

**MOTION:** Rod Beck moved to recommend election from first-year probationary status to second-year probationary status for the 2009-2010 school year; election from second-year probationary status to third-year probationary status for the 2009-2010 school year and the election of third-year probationary status to contract status for the 2009-2010 and 2010-2011 school years as listed in Addendum 5.1.1. Andy Rivinus seconded the motion. Motion passed 6-0.

#### 5.1.2 Contract Teachers

**MOTION:** Rod Beck moved to recommend the adoption of the extension of contract status from July 1, 2009 - June 30, 2011 as listed in Addendum 5.1.2. Dick Adams seconded the motion. Mike Harms declared a potential conflict of interest due to his son teaching in the District, however declared he would vote. Motion passed 6-0.

#### 5.1.3 Temporary Non-renewals

**MOTION:** Rod Beck moved to recommend non-renewal of temporary teachers for the 2009-2010 school year and the non-renewal of teacher intern for the 2009-2010 school year. Andy Rivinus seconded the motion. Motion passed 6-0.

#### 5.1.4 Probationary/Contract Administrators

**MOTION:** Rod Beck moved to recommend the election from first year probationary status to second year probationary status for the 2009-2010 school year; the extension of contract status to third year probationary administrators for the school years 2009-2010, 2010-2011, and 2011-2012 and extension of contract to licensed contract administrators for the school years 2009-2010, 2010-2011, and 2011-2012 as provided in Addendum 5.1.4. Dick Adams seconded the motion. Andy Rivinus declared a conflict of interest and will not vote. Motion passed 5-0.

#### 5.1.5 Confidential/supervisory Employees

**MOTION:** Rod Beck moved to recommend extension of contracts of confidential/supervisory staff for the 2009-2010 school year as

**provided in Addendum 5.1.5. Andy Rivinus seconded the motion.  
Motion passed 6-0.**

Andy Rivinus shared an Education Week article on emails and open-meeting law as a reminder regarding use of emails to discuss school board business.

Chair McCullough adjourned the Workshop Session at 8:34 p.m. and reconvened to Executive Session at 8:37 p.m. in accordance with ORS 192.660 (2) (i). Board members in attendance were Marty McCullough, Dick Adams, Mike Harms, Diane Downs, Rod Beck and Andy Rivinus. Also in attendance was Jeff Rose.

It is requested information discussed in the Executive Session not be disclosed. The Executive Session was held to review and evaluate the performance of the superintendent.

The Executive Session adjourned at 9:52 p.m.

Respectfully submitted,

Linda Martin  
Board Secretary

Diane Downs  
Board Vice Chair

Approved: March 19, 2009