

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
EXECUTIVE AND REGULAR SESSION
March 19, 2009**

EXECUTIVE SESSION

Board Vice Chair, Diane Downs called the Executive Session to order in accordance with ORS 192.660 (2) (d) and (h) on March 19, 2009 in the Canby High School Applied Technology Center, small conference room at 6:02 p.m. Board members in attendance were Diane Downs, Guy Gibson, Dick Adams, Andy Rivinus and Mike Harms. Board members absent were Marty McCullough and Rod Beck. Also in attendance were Jeff Rose, Wayne Layman, Hank Harris, David Moore and Linda Martin.

The session was held to discuss possible litigation and labor negotiations. It is requested information discussed in the Executive Session not be disclosed.

The Executive Session adjourned at 6:36 p.m.

REGULAR SESSION

1.0 CALL TO ORDER

Board Vice Chair, Diane Downs called the Regular Session to order at 6:40 p.m. in the Canby High School Omni room on March 19, 2009. Board members in attendance were Diane Downs, Guy Gibson, Mike Harms, Andy Rivinus and Dick Adams. Board members absent from the meeting were Marty McCullough and Rod Beck. Also in attendance were Jeff Rose, Linda Martin, David Moore, Carol Meeuwsen, Shannon Bolin, Ken Bolin, Veronica Martinez, Joe Morelock, Susie Strangfield, Hank Harris, Diane Berthoin-Hernandez, Beth Smidt, Coni Pellatz, Kathleen French, Jeni Saltmarsh, Kory MacGregor, Tom Scott, Aram Shabanian, Maureen Callahan, Kristin Downs, Morgan Munz, Skylar McNabb, A.J. Hilger, Nathan Pellatz, Valerie Amezcua-Sotelo, Maria Koskarov and several parents and siblings from Eccles Elementary School.

2.0 INTRODUCTIONS/FLAG SALUTE

The meeting attendees introduced themselves and the Eccles students led the flag salute.

3.0 CHANGES TO AGENDA

None.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

None

SPOTLIGHT ON STUDENT SUCCESS

Eccles Elementary 2nd grade teacher Shannon Bolin introduced students from her class to present a video on their Grandparents Day project. Students Connor,

Isaac, Myah, Makena and Sophie shared information on art projects, writing, reading and special memories of their grandparents with pictures of their activities.

SCHOOL UPDATES AND ACTIVITIES

Nathan Pellatz from Ackerman Middle School reported new enrichment classes have begun, including learning about the Korean culture for the upcoming trip to Korea in April. Nineteen students and chaperons are busy making gifts for their host families. Nathan invited everyone to the Ackerman and Baker Prairie Battle of the Bands this Friday and also invited everyone to the AMS-BPMS play "The Jungle Book". The band is also participating in a fundraiser for their May trip to Idaho.

A.J. Hilger from Baker Prairie Middle School reported an assembly on Sportsmanship will be held tomorrow. The leadership class has several new students and are continuing on their quest of uniting the student body. He also reported on the Battle of the Bands and the play in conjunction with Ackerman Middle School.

Maria Koskarov and Valeria Amezcua-Sotelo reported in celebration of Spirit Week, today was Pirate Day and Principal, Diane Berthoin-Hernandez had to "walk the plank" into shark-infested waters (aka wet sponges) due to students meeting the challenge of reading over 500,000 minutes. She also reported students are looking forward to the student/staff basketball game tomorrow with Superintendent Rose on the staff team.

Aram Shabanian reported Canby High started a new trimester. Upcoming events and activities such as the ASB election, Air Band Assembly, Talent Show, Spring sports, speech team competitions and the prom and graduation are in planning various stages of planning. The spring musical was a big success and the Winter Recognition Assembly was held early this week.

5.0 CONSENT AGENDA

5.1 Minutes

Minutes of the February 26, 2009 Executive Session and Regular Session and the March 5, 2009 Workshop and Executive Session are provided in Addendum 5.1.

5.2 Personnel Changes

Personnel Changes are provided in Addendum 5.2.

MOTION: Andy Rivinus moved to approve the minutes of the February 26, 2009 Executive Session and Regular Session and the March 5, 2009 Workshop and Executive Session as provided in Addendum 5.1 and the Personnel Changes as provided in Addendum 5.2. Dick Adams seconded the motion. Motion passed 5-0.

6.0 ACTION ITEMS

6.1 Award Transportation Contract

Business Manager, David Moore reported we only received one proposal on the RFP for student transportation services. A committee of eight individuals evaluated the proposal based on a set of qualifications including cost and fees, school experience, management, safety, driver training and community relations. The rates and fees are within range and some rates are a little lower.

David said the current contract form is 15 years old. The new contract will hopefully provide a much more beneficial agreement with First Student from the District perspective.

MOTION: Mike Harms made the motion that the Board of Directors for the Canby School District award the student transportation services contract for a period not to exceed ten years beginning July 1, 2009 to First Student, Inc. at contract rates not to exceed the fixed cost and rates in the attached Proposal Rate Schedule (as provided in Addendum 6.1) with annual contract escalation beginning in the second year of the contract not to exceed 2.9%. Andy Rivinus seconded the motion. Motion passed 5-0.

6.2 Appointment of 2009-2010 Budget Committee

Eight budget committee applications were received, however one person pulled their application due to a time conflict.

MOTION: Guy Gibson moved to appoint Andrea Weber to position #1; Barbara Kirwan to position #2; Tom Scott to position #4 and Christine Drazen to position #6 and David Cummings, Michael Finn and Lance Hamel to three alternative positions. Dick Adams seconded the motion. Motion passed 5-0.

Vice Chair Diane Downs announced the Budget Committee meetings are open meetings for anyone wanting to attend.

6.3 Policy 2nd Reading *GBI, Gifts and Solicitations*

MOTION: Andy Rivinus moved to approve Board Policy GBI, Gifts and Solicitations as provided in Addendum 6.3. Dick Adams seconded the motion. Motion passed 5-0.

7.0 INFORMATION/DISCUSSION ITEMS

7.1 Monthly Financial Report

David Moore reported not much has changed from last month's report. Student numbers are stable and there will possibly be additional dollars from the school

restoration fund. Dick Adams felt the monthly reports provided very helpful information.

7.2 Budget and Legislative Update

Superintendent Rose reported no additional specifics or information is available. School Districts are working around the information they have so far. We have to adopt a conservative number to work around and the administrative team has already been in discussion and will meet in full days workshops on April 1 and April 6.

The administrative team will be using a four level system to make adjustment and plan for the next biennium:

Level 1: With declining enrollment we need to adjust our staffing levels to accommodate for our loss in student population. We gave to consider modifying our student to teacher ratio in the classroom.

Level 2: We need to tighten our belts on how we expend our dollars. There has already been discussion on how to make significant reductions.

Level 3: This level is dependent on contract negotiations with the two unions.

Level 4: This level is dependent on the first three levels and would result in eliminating or reducing staff positions.

Jeff said his goal is to include staff, students and community in the process.

7.3 Report on School Visitation

Superintendent Rose shared information on the visitation to a 1300 student middle school in Utah. The funds from Title IIA dollars, which are federal dollars to be used for professional development, were used to pay for the trip. No general fund money was used. The school has made dramatic gains in all sub-groups using the collaborative team process we have started this year. School personnel and two of their Board members rolled out the red carpet to solidify the process we have started in Canby really works.

Diane Downs commented every conversation focused on the student-learning component. Two board members were also very involved in every conversation and everyone was very open about the struggles and challenges. The process was more difficult for some, but a huge amount of trust, open communication and patience has made huge differences in their goals. The process has been six years in the making and they are not there yet, but have made steady gains each year. Diane agreed with Jeff as far a solidifying the whole process of collaborative teaming.

Maureen Callahan said the idea of teacher growth and student achievement in an infrastructure of student learning with colleagues was very apparent.

Jeff felt our own gains have been very impressive in this different way of working to promote best practices. We need an infrastructure and time and need to figure out how to do more with less. We have to make this idea fit our culture and system.

7.4 Calendar/School Time

This discussion will take place at the April 2, 2009 workshop session.

8.0 COMMENTS BY BOARD

Andy Rivinus attended the play at the high school and reported the students gave an outstanding performance in the production of Chicago.

Guy Gibson is pleased to report so far seven people have filed to run for a Board position. He is also very pleased at the number of applicants for the Budget Committee.

Dick Adams and Mike Harms had no comments at this time.

Diane Downs thanked the Alpine School District and Lakeridge Junior High School for their hospitality.

She thanked our local dentists, Dr. Martin, Dr. Patterson, Dr. Sale, Dr. Permin, Dr. Hagler, Dr. Langford, Dr. Tinkle, Dr. Gisborne and Dr. Yip from West Linn for providing over \$36,000 worth of dental care to 87 of our students.

The meeting to introduce the School Based Health Center was not well attended, but Diane thanked Clackamas Community Health Center, Willamette Falls Hospital, School Based Health in Oregon and everyone else involved in the process of establishing a School Based Health Center at Canby High School to open April 1.

Diane also commended the students displaying a great deal of talent and effort in the production of "Chicago".

9.0 SUPERINTENDENT'S REPORT

Superintendent Rose reported the Canby School District in conjunction with the Canby Stand for Children Organization is a finalist in the United Way grant to bring additional dental care to our students.

Jeff read a news release from the Canby Police Department on the Canby High Restroom fire on March 11, 2009. The juvenile was taken into custody on March 17.

Baker Prairie Middle School in the process of evaluating the school's programs, conducting survey and talking with students as well as parents. Betty Rivinus, Maureen Callahan and Jeff are working through the process.

Jeff also has been involved in drop-in meetings at school buildings for staff to ask questions in terms of the budget. He has also met with student leadership groups. The hope is that we can work together as a whole group.

10.0 ADJOURNMENT

Vice Chair Diane Downs adjourned the meeting at 8:24 p.m.

Respectfully submitted,

Linda Martin
Board Secretary

Marty McCullough
Board Chair

Approved: