

**MINUTES OF THE
CANBY SCHOOL DISTRICT
WORKSHOP, BUDGET HEARING AND REGULAR SESSION
JUNE 19, 2008**

WORKSHOP SESSION

Board Chair Andy Rivinus called the meeting to order at 5:36 p.m. in the Canby High School, Omni room on June 19, 2008. Other Board members present were Diane Downs, Dick Adams, Mike Harms, Marty McCullough and Guy Gibson. Rod Beck was absent from the meeting. Also in attendance were Deborah Sommer, Linda Martin, David Moore, Hank Harris, Mary Hochstetler, Cindy Bauer, Sondra Strong and Carol Meeuwesen.

- **Highly Qualified Report**
Hank Harris explained to the Board the definition of a highly qualified teacher. In 2001, No Child Left Behind became a Federal Law stating by 2006 all teachers must be Highly Qualified. The requirements are 1) you must be an graduate in your field; 2) licensed to teach in your field; 3) pass a rigorous exam or 4) complete a HOUSSE form to designate content knowledge and years in the field. In 2005-06 our teachers were at 94% with the preliminaries for 2007-08 at 98.23%. Marty McCullough asked about the sanctions and Hank explained if the school is Title I then a letter goes to all parents/students in the class of any teacher in the school who is not Highly Qualified.

Deborah explained this should be a top priority of the Board work plan. It is a long standing issue and not an issue starting with the new Superintendent.

- **Annual Yearly Progress (AYP), Title III Audit and Office of Civil Rights (OCR)**
Mary Hochsteter shared the preliminary information from the State on Annual Yearly Progress (AYP) targets. We have not met AYP for the last two years and will not be hitting those targets this year. In comparison with 112 schools in the State, 66 are going into varying levels of sanctions. In preliminary reports, Baker Prairie and Canby High School are not meeting AYP. In another year we will most likely receive a letter from the State requiring attendance at a three day long training session.

Cindy Bauer discussed Title III (English Language Development and English Language Learners) and the three day Oregon Department of Education audit. They were pleased with our Bilingual program and Dual Language Immersion program. They were also impressed that all staff are certified teachers.

One of the findings was that we are missing core content in ELD classes. All students needed to be enrolled with 30 days of the audit. The building revised schedules to meet this requirement. The other finding involved proficiency levels and aligning curriculum at all grade levels. Diane Downs asked how we could accomplish this and Cindy explained there are no electives available to ELL students.

Sondra Strong shared with the Board we had a compliance review with the Office of Civil Rights because we have too few Special Education students. Various interviews have been conducted and our District Attorney has been involved with the process. Sondra said we meet the State threshold and are not withholding Limited English Proficiency (LEP) students from appropriate services.

Chair Rivinus adjourned the workshop session at 6:30 p.m.

BUDGET HEARING

Chair Rivinus called the Budget Hearing to order at 6:30 p.m. He asked if anyone had questions on the proposed budget. There were no comments and the Mr. Rivinus adjourned at 6:31 p.m.

REGULAR SESSION

1.0 CALL TO ORDER

Board Chair Andy Rivinus called the Regular Session of the Canby School District Board of Directors to order at 6:31 p.m. Additional attendees for the Regular Session along with those listed in the Workshop Session were Naomi Gingerich, Mary Jean Sheveland, Isabella Flynn, Betty Rivinus, Wilma Hartung, Laura Miranda, Dennis Burke, Chris Roche, Peggy Savage and Susie McMullin. Joe Morelock arrived at 7:15 p.m. Rod Beck was absent from the Regular Session.

2.0 FLAG SALUTE & INTRODUCTIONS

Dr. Mike Harms lead the flag salute.

3.0 CHANGES TO AGENDA

None

4.0 PUBLIC FORUM & ANNOUNCEMENTS

None

5.0 CONSENT AGENDA

5.1 Minutes

Minutes of the May 15, 2008 Regular Session and the May 29, 2008 Special Board Session are provided in Addendum 5.1.

MOTION: Mike Harms moved to approve the minutes of the May 15, 2008 Regular Session and the May 29, 2008 Special Board Session as provided in Addendum 5.1 Marty McCullough seconded the motion. Motion passed 6-0.

5.2 Personnel Changes

Personnel Changes are provided in Addendum 5.2.

Mike Harms questioned the replacement of Doug Skille as Head Baseball Coach. Personnel Director, Hank Harris noted Grant Boustead is actually replacing Bob Hammitt.

MOTION: Dick Adams moved to approve the Personnel Changes provided in Addendum 5.2 along with the updates as of 6/19/08 and replacing Doug Skille with Bob Hammitt's name. Diane Downs seconded the motion. Motion passed 6-0.

6.0 INFORMATION/DISCUSSION ITEMS

6.1 Turf Field Update

Chris Roche gave a progress report of the fundraising efforts for the Canby Booster Turf Field Project. Currently they have \$408,650 in cash and in-kind gifts amounting to 43% of the needs amount. He noted the accomplishments thus far and presented the donor list to date. There are several meetings planned in the upcoming weeks with possible sponsors. Financing has been secured with West Coast Bank for sponsors wanting to use that method. The project is dealing with a tough economy but they are hoping for a window of opportunity this Fall. The safety issues were also addressed and additional studies are still taking place. Some of the problems were with older turf fields using nylon, lead based fibers. Chris informed the Board they would be using polyethylene based turf with safe rubber backing. Chris and Dennis Burke will come back with an update for the Board of Directors in September 2008.

6.2 Nutrition Services Year End Report

Canby School District Food Services Director, Wilma Hartung gave a video presentation of the past year with pictures from the year end barbeques, the Farm to Market, Kids Can Cook and the book donations given each month to the schools. Their different programs focus on healthy foods. They are now only serving whole wheat bread and with new regulations next year will be using pure juices and water. With the popularity of the Kids Can Cook they will be adding a Middle School Culinary contest. They will also be adding a new program next year on Fine Dining and teaching the students good table manners. Marty McCullough thanked Wilma for the excellent job she and her staff perform. Their dedication and imagination are a huge asset to the District.

6.3 Diploma Requirements

Superintendent Sommer reviewed the new high school diploma requirements taking effect with this fall's freshman. Beginning in 2010, in order to earn a diploma, students will need to:

- Successfully complete increased credit requirements
- Demonstrate proficiency in essential skills
- Meet the personalized learning requirements

Canby's current requirements are above those required already and the high school has been working on the new requirements. For example, in the area of math, students will need 3 years at the Algebra I level or higher. By raising the bar, we must be able to give students the options to achieve.

6.4 Dual Language Immersion Report/Planning Timeline

Deborah Sommer noted we have currently completed the third year of the Dual Language Immersion Program at Trost Elementary. By the time these students are in sixth grade there will be 300 proficient English-Spanish speaking students in the District that we made a commitment to have a program at the middle school level. She recently met with DLI teacher, Naomi Gingerich and parents Mary Jean Sheveland and Isabella Flynn to discuss the timeline for implementation of the program at Baker Prairie Middle School.

Mary Jean thanked the Board of Directors for their vision of establishing this program. She has two students currently involved and can't say enough about what they have learned and the advancements they have made. Isabella also thanked the Board and reiterated the same message.

Chair Rivinus noted it is important to not take this opportunity away. If you do not continue to use the languages learned you will lose those skills. Beginning in the Fall, Betty Rivinus, Acting Principal at Baker Prairie will visit programs, research program models and attend conferences. In the Spring of 2009 we will begin to acquire staff early to avoid negative impact on current staff.

7.0 SCHOOL REPORT / COMMENTS BY BOARD

Diane Downs reported she and Dick Adams were part of the OSEA Classified Negotiations team. Diane also met with CHS Intervention Specialist, Ann Miller on the School Based Health Center status. Surveys have been completed by parents, staff and students and discussion is still taking place on the model. Diane said Ann will be a great loss to the high school due to her retirement at the end of this school year.

Dick Adams attended a meeting with the Canby Area Parks and Recreation and the City of Canby. The topic of discussion was the kind of community center our community would support. Some examples were to purchase property for a five or six field complex and discussion on partnering with the District.

November 2010 is the target date for a bond measure to build a facility and a second measure for an operating levy. A feasibility study will be done this fall.

Marty McCullough was involved in the Welcoming Environment study at Eccles bringing to light communication, facilities and policies. She also attended the Staff Recognition and Retirement hosted by the Canby Education Foundation. The location was great and everyone seemed to enjoy themselves.

Andy Rivinus noted the high school graduation was an outstanding event. He thanked Pat Johnson, Dennis Burke, Kimie Carroll and John Ogden and staff for a job well done. He noted the students were a unique group of kids. Dennis Burke said the preparation was a group effort and they were a great class of students.

Guy Gibson appreciated the effort on behalf of the Graduation All Night Party. The event is a great community effort for the graduates for a safe graduation night activity.

8.0 SUPERINTENDENT'S REPORT

Deborah has attended several year end and retirement events as well as community functions. It has been a good ending to the school year.

9.0 ACTION ITEMS

9.1 2008-2009 Budget Adoption

Dick Adams questioned the revenue forecast and Deborah felt the revenue is secure at this time.

David Moore reported the end of the proposed budget process with the Budget Committee was May 12, 2008 and the Budget Hearing was published in the June 4, 2008 Canby Herald as required by law.

MOTION: Mike Harms moved that the Board of Directors of Canby School District No. 86 hereby adopts the budget for 2008-2009 in a total sum of \$72,199,990, including unappropriated fund balances of \$4,604,114, now on file in the District Administration office. In addition, Be it Resolved, that for the fiscal year beginning July 1, 2008 the amounts shown in Addendum 9.1 are hereby appropriated for the purpose indicated within the funds listed in Addendum 9.1. Marty McCullough seconded the motion. Motion passed 6-0.

MOTION: Mike Harms moved, whereas, the Budget Committee of the Canby School District No. 86 met on May 12, 2008 and approved the permanent tax rate of \$4.5765 per \$1,000 for the General Fund and an imposed tax of \$4,771,264 for the Debt Service Fund, to be applied to the assessed value of all taxable property within the District, for tax year 2008-2009. Now, therefore, be it resolved, that the Board of Directors of Canby School District No. 86 imposes the taxes provided for in the adopted budget at a rate of \$4.5765 per \$1,000 of assessed value for the General Fund and in the amount of \$4,771,264 for the Debt Service Fund, and that these taxes are hereby imposed and categorized for tax year 2008-2009 upon the assessed value of all taxable property within the District. Dick Adams seconded the motion. Motion passed 6-0.

9.2 Ratification of Classified Contract

Personnel Director, Hank Harris noted the agreement between OSEA and the Canby School District is tentative until Board ratification and voting by the association in late August or early September. Harmonious relations existed between the two groups. Hank also discussed a few of the key components as listed in Addendum 9.2.

MOTION: Dick Adams moved to ratify the contract agreement between the Oregon School Employees Association (OSEA) and the Canby School District as summarized in Addendum 9.2. Diane Downs seconded the motion. Motion passed 6-0.

9.3 Administrative, Confidential, Supervisory Salary Proposal

MOTION: Mike Harms moved to approve a salary adjustment to align District Administrators with other Districts and an increase of 4% for the Administrative, Confidential and Supervisory Groups. Marty McCullough seconded the motion. Andy Rivinus declared a conflict of interest and will not vote. Motion passed 5-0.

9.4 Resolution to Purchase Technology Equipment

Business Manager, David Moore informed the Board of Directors the final payment on the three-year purchase of the laptops in 2005 has been made and funds are there for the new agreement beginning 2008-09.

Joe Morelock presented the proposal to enter into a new three-year purchasing agreement with Apple beginning in 2008-09 to upgrade teacher laptops and distribute the current laptops District-wide for student use in the classroom. The proposal also included Apple equipment purchases for Innovative Technology in the classroom grant and the Special Education program. Joe also discussed the Innovation Grant for \$50,000. There were 40 applicants within the District and 20 were awarded up to \$2,000 for classroom use.

MOTION: Dick Adams moved to approve the Resolution to Purchase Technology Equipment as provided in Addendum 9.4 that the Canby School District #86, Clackamas County, Oregon, does hereby accept the pricing proposal to purchase laptops and additional equipment and related training and maintenance from Apple computer, Inc. in the amount of \$478,682.88 including a down payment of \$182,310 in year one, 2008-09, and payment including interest of \$154,682.77 in each of the years 2009-10 and 2010-11. Diane Downs seconded the motion. Motion passed 6-0.

9.5 Naming of New Facility at Canby High School

Superintendent Sommer presented the list of nominations from a tally by CHS staff to name the new facility at the high school.

MOTION: Dick Adams moved to approve the name of Fourth Street Center for the new building at Canby High School. Marty McCullough seconded the motion. Motion passed 6-0.

9.6 Approval of Lee Elementary Paving Project

David Moore reported we received three bids for the summer paving project at Lee Elementary School. The project will be preceded by a water

pipeline project by Canby Utility Board that will dissect the parking lot and improve fire life safety issues at Ackerman. The project will begin mid-July and should be completed by mid to end of August. The funds used are from dollars from Measure 52 that can be made available for technology or maintenance.

David also informed the Board the bid process closes on June 24, 2008 for painting of Knight Elementary School. Due to the total cost, the amount does not need to be brought to the Board from approval.

MOTION: Mike Harms moved to approve the Board Resolution as provided in Addendum 9.6 that the Canby School District #86, Clackamas County, Oregon does hereby award the contract for the Lee Elementary School Parking Lot 2008 to the low bidder, Parker-Northwest Paving Co., in the amount of \$188,888.

Mike Harms noted it is upsetting to see cars parked on the grass at Lee Elementary during the different activities taking place at Lee and Ackerman.

9.7 Policy Second Read

EBBAG, Immunization of Students

KJ, Advertising in District Facilities, Publications or Website

KJA, Material Distribution

MOTION: Marty McCullough moved to approve the Second Read of the policies as listed in Addendum 9.7. Diane Downs seconded the motion. Motion passed 6-0.

Andy Rivinus reminded everyone of the Annual Board Workshop on Friday, June 27 beginning at 8:00 a.m. and the Organization meeting on July 1, 2008 at 5:30 p.m. Both meetings will be held in the District Office, Meridian room.

Since this was the last Regular Meeting of the Board of Directors for Superintendent Sommer, Andy Rivinus presented a gift from the Board thanking her for her dedication and service to the District over the past nine years.

10.0 ADJOURNMENT

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Linda Martin
Board Secretary

Andrew P. Rivinus
Board Chair