

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
REGULAR SESSION  
May 15, 2008**

**1.0 CALL TO ORDER**

Board Vice Chair, Marty McCullough called the Regular Session to order at 6:30 p.m. in the Canby High School, Omni room on May 15, 2008. Board members present were Dick Adams, Rod Beck, Mike Harms, Diane Downs and Guy Gibson. Board Chair, Andy Rivinus was absent. Also in attendance were Deborah Sommer, Linda Martin, David Moore, Mary Hochstetler, Michael Ryan, Julie Johnson, Kathy Owen, Terri and Nick Crowley, Beth Smidt, Laura Miranda, Duane Weeks, Diane Berthoin-Hernandez, Marilyn Wood, Wilma Hartung, John Henri, Conni McNamee, Carol Meeuwsen, David and Joanie Moore, Mike Davis, Jennifer Benz, Ellena Ivanov, Kate Minson, Tom Feller, several Lee Elementary parents and one unidentified woman.

**2.0 FLAG SALUTE**

Lee Elementary students, Whitney Davis, Kevin Devore and Clarice Benz led the flag salute.

**3.0 INTRODUCTIONS**

Members of the audience introduced themselves.

**4.0 CHANGES TO AGENDA**

Vice Chair, Marty McCullough announced the reversal of order to Addendum 10.3 and 10.4.

**5.0 PUBLIC FORUM/ANNOUNCEMENTS**

None

- Spotlight on Student Success - Lee Elementary School

Principal, Marilyn Wood introduced teachers Julie Johnson and Michael Ryan along with students Whitney Davis, Kevin Devore and Clarice Benz. The students shared a podcast presentation to the Board which was tied to the Power Standards for the District. Kevin's podcast was a highlight of Superintendent Sommer. Clarice focused on the use of new vocabulary with highlights on the plantations, people and slavery of the Southern colonies. Whitney's presentation focused on the use of ipod's in learning by downloading books. Julie also showed the Board a how to list used by teachers to enhance learning techniques.

Mrs. Wood reported on the delivery of document cameras, microphones and ipods they were able to purchase with \$5,000 donated by parent Julie Mullen and matched by Intel and the Lee PTA. Students and are very excited about the

opportunity to use these cameras. Mrs. Wood noted there is a positive school parent connection through technology.

Kevin and Whitney were also part of the Lee Lego Lions and took first place in their category at the Lego Robotics contest in their particular category. The students had an opportunity to follow through from beginning to end on the project. Deborah and the Board commended everyone for an excellent presentation.

### School Activities and Update

#### Ackerman Middle School

Kate Minson talked about the Minniejean Brown Trickey visit at their school. Minniejean was very moved by the students and their planting of the rose bushes in her honor. Mrs. Trickey spoke of words to live by at the assembly. She shared with the students her life experiences with her battle against discrimination and racism at group meetings during the day.

Nick Crowley announced the Choir Concert for 6<sup>th</sup>-8<sup>th</sup> grade to be held in the Fine Arts Center on May 27. He also informed the Board the Ackerman Peace Prize will be awarded on May 29. Other activities include 6<sup>th</sup> grade field trips and the AMS-BPMS 8<sup>th</sup> grade only dance will be hosted by Baker Prairie Middle School.

#### Ninety-one School

Student Representative, Ellence Ivanov reported on the activities at her school. The 6<sup>th</sup> through 8<sup>th</sup> graders also attended the Minniejean Brown Trickey assembly. The students have been to Outdoor School. They have hosted a Volunteer Tea and the 8<sup>th</sup> graders will be going to CHS as part of the transition to high school. Other year end activities have also been planned.

Representative from Baker Prairie Middle School and Canby High School were not available this evening.

## **6.0 CONSENT AGENDA**

In light of the retirement of School Nurse, Bonnie Bevens, Marty McCullough read a letter dated 1977 from Superintendent Charles Carpenter commending Bonnie on her thoroughness, efficiency, conscientiousness and dedication to the students at Carus School. Superintendent Sommer also shared Bonnie was the sole nurse in the District for seven years until this last year. She did her best to see that all students received the care they needed.

## **6.1 Minutes**

Minutes of the April 17, 2008 Executive Session and Regular Session and the May 1, 2008 Executive Session and Workshop Session are provided in Addendum 6.1.

## **6.2 Personnel Changes**

Personnel Changes are provided in Addendum 6.2.

**MOTION:** Rod Beck moved to approve the minutes and personnel changes as provided in Addendum 6.1 and 6.2. Diane Downs seconded the motion. Motion passed 6-0.

## **7.0 INFORMATION/DISCUSSION ITEMS**

### **7.1 Long Range Facility Task Force Recommendations**

Canby resident, John Henri and Lee parent, Conni McNamee presented the recommendations from the task force who have meet since November 2007 and were charged with the task of making recommendations to the School Board regarding desired location/characteristics of additional property to be acquired; a purchasing timeline/plan related to specific properties identified that meet criteria; the funding mechanism/strategies for purchase of additional property and proposed use/disposition of land currently owned by CSD.

John reviewed the location and timeline. The District should purchase no smaller than a 50-70 acre site. He noted if the property is purchased inside the Urban Growth Boundary, the cost of bringing services to the site is at the City's expense. The cost of services beyond that boundary is at the District's expense. The Committee recommended the property should be east. They feel the District should start looking and purchase the land as soon as possible. If growth doesn't occur, the new land remains a valuable asset that will continue to increase in value.

Conni reported on the findings regarding funding. They recommended the District sell or trade the 5 acres contiguous to Baker Prairie and in 2014, based on enrollment needs and in dialogue with the community, pass a capital improvement bond to build the new facility. She also commented on each of the existing properties and the recommendations to keep or sell. Dr. Harms objected the recommendation to use the Douglas Street property for the CHS Construction Cluster program. He felt the property should remain unchanged for access to the athletic fields.

Superintendent Sommer thanked John and Conni and the other members present tonight as well as everyone else who served on the Task Force. Another committee should be formed to proceed with the future plans and felt the Board should move ahead within the next year or two.

## **7.2 Health Standards for Middle School and High School**

Mary Hochsteter reported they have only met once on the Health and Physical Education Standards. She shared draft copies of the information compiled. The last health adoption was in 1995 and there are several health issues that have changed in the last 13 years. The group attended a fair showcasing materials approved by the Oregon Department of Education. They would like to continue with the Glencoe company the District has used in the past. The books also come with CD's to help with instruction. The books can be previewed by anyone in the Curriculum Office located in the District Office.

Mary also encouraged the Board to get involved in the Welcoming Environment process. This is not a new program, but rather to focus on the customer service aspects of what we are already doing. The first meeting will take place on May 19, 2008.

## **7.3 Policy First Read**

EBBAG, Immunization of Students

EFA, Student Wellness Program

KJ, Advertising in District Facilities, Publications or Web Site

KJA, Materials Distribution

There were not changes made to the first reading on the above policies.

## **8.0 COMMENTS BY BOARD**

Rod Beck reported he was also involved in the Long Range Facility Task Force. The Adult Center property has been surveyed and the property is 2.5668 acres.

Diane Downs attended the parent night at Lee Elementary and reported she was very impressed with the support from parents, staff and students.

Dick Adams was involved in the first meeting for classified contract negotiations today. He also received a phone call on behalf of the turf field project and a brochure on the health effects of playing on an artificial field. Deborah asked what we should do with the information. Dick felt when the final decision was made on the field, we should make sure we have answers to the questions. Dennie Burke should also be sent the brochure.

Marty McCullough has been involved in the review of applications for the Knight School Principal position. Deborah, Jeff Rose and one of the elementary principals will conduct the interviews. Since the next meeting is June 19 for formal action on the hire, Deborah asked for approval to move forward in order for the person to be in the building before school is out. Rod Beck felt a short meeting could be scheduled to approve the hire.

## **9.0 SUPERINTENDENT'S REPORT**

Deborah reported there are several year-end events planned along with Parent Night's in different buildings. She has met with Jeff Rose several times and will be working with him on the 2008-09 Board Work Plan tomorrow to be presented to the Board on June 27. She will be meeting with principals on year-end reviews and leadership reflections to be given to the new Superintendent. She also reported the first classified negotiations meeting went well. She and Jeff will be attending the Canby Area Pastor's Association meeting tomorrow at 7:00 a.m.

## **10.0 ACTION ITEMS**

### **10.1 Resolution for Lunch Price Increase**

Business Manager, David Moore shared budget information prepared by Sodexo. In order to break even, a price increase is needed. Labor prices and healthy food costs more.

**MOTION:** Mike Harms moved to adopt the following resolution: Be it resolved that the Board of Directors for the Canby School District establish an adult meal price of \$3.00 and lunch prices of \$1.90, \$2.20 and \$2.50 at the elementary, middle and high school levels respectively effective for the 2008-09 school year. Diane Downs seconded the motion. Motion passed 6-0.

Rod Beck thanked David and Wilma for the information. It makes the Board's job easier with all the details provided ahead of time.

### **10.2 Resolution to Contract for Food Service Management**

David Moore reported our annual food service agreements with the Oregon Department of Education requires that the Board approve the management agreement on an annual basis along with the management fee and administrative fee on a cost per meal basis and provided a resolution for this approval.

**MOTION:** Rod Beck moved to approve the following resolution: Be it resolved that the Canby School District #86, Clackamas County, Oregon does hereby approve the management agreement with Sodexo America, LLC, whereby Sodexo manages and operates the District's food service program for the year beginning July 1, 2008 and continuing through June 30, 2009. The management fee and administrative fee are equal to \$.0367 and \$.0722, respectively, per meal or meal equivalent. The rate for meal equivalency shall be \$2.00. Mike Harms seconded the motion. Motion passed 6-0.

Due to changes in the agenda 10.3 and 10.4 were reversed.

### **10.4 Approval of Sale of Construction House**

Business Manager, David Moore publicly thanked Becki Unger and her team for their diligent effort over the last 10 months in working on the sale of the construction house. They donated ½% commission back to the construction program.

**MOTION:** Rod Beck moved to adopt the following resolution: Be it resolved that the Board of Directors for Canby School District authorizes the District administration to sell the property located at 1464 N. Hazelnut Ct., Canby, Oregon at a price of \$325,000 with the District responsible to contribute \$5,000 toward the buyer's prepaid and closing costs. Mike Harms seconded the motion. Motion passed 6-0.

**10.3 Ratification of Licensed Contract Extension**

Deborah reported she, David Moore, Hank Harris and Andy Rivinus met with the CEA group once regarding an extension of the salary and benefits portion of their contract and have come to an agreement. The agreement includes a salary increase of 4% including District paying employee portion of PERS (6%). The fringe benefits portion for three years are listed in Addendum 10.3.

**MOTION:** Rod Beck moved to ratify the changes on the Tentative Agreements for 2009-2011 as listed on Addendum 10.3. Diane Downs seconded the motion. Motion passed 6-0.

**10.5 Policy Second Read**

EBBAD, Student Infection Control: Communicable Diseases  
EBBAF, Administering Noninjectable Medications to Students  
EH, Electronic Data Management  
JHCDA, Administering Injectable Medication  
JOA, Student Directory Information  
JOB, Personally Identifiable Information

**MOTION:** Rod Beck moved to approve the policies as listed in Addendum 10.5. Mike Harms seconded the motion. Motion passed 6-0.

**11.0 ADJOURNMENT**

Marty McCullough adjourned the meeting at 8:28 p.m.

Respectfully submitted,

Linda Martin  
Board Secretary

Andrew P. Rivinus  
Board Chair

Approved: June 19, 2008

