

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
REGULAR SESSION AND EXECUTIVE SESSION  
APRIL 16, 2009**

**REGULAR SESSION**

**1.0 CALL TO ORDER**

Chair Marty McCullough called the Regular Session to order at 6:30 p.m. on April 16, 2009 in the Canby High School, Applied Technology Center, Omni room. Board members in attendance were Marty McCullough, Diane Downs, Mike Harms, Guy Gibson, Rod Beck, Andy Rivinus and Dick Adams. Also in attendance were Jeff Rose, Linda Martin, David Moore, Hank Harris, Maureen Callahan, Carl Soles, Judy Soles, Shirley Barrett, Carol Meeuwsen, Brenda Splitstoser, Ty Kraft, Kory MacGregor, Wilma Hartung, Kathleen French, Taylor Kersey, Yesenia Zamora, Noel Hygelund, Dublin Nichols and his family, Kristin Downs, Tom Scott, Danny Suarez, Janet Sanders, Don Perman, Pat Johnson, Peggy Savage and Bob Weber and daughter.

**2.0 INTRODUCTIONS/FLAG SALUTE**

The audience introduced themselves and Dublin Nichols lead the flag salute.

**3.0 CHANGES TO AGENDA**

The following changes were made to the agenda: Nathan Pellatz will not be reporting this evening, an action item was added as 6.3 revision to budget calendar and 7.5 is moved to be discussed with the budget calendar. An addition to the Executive Session is 192.660 (2) (h).

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

**SPOTLIGHT ON STUDENT SUCCESS**

Carus Principal, Noel Hygelund introduced Dublin Nichols from the Carus News Team. Students meet once a month with the local television station, OCTS to produce and film different shows. Noel discussed the educational value of students learning the technology and processes to develop a show. They learn through reading, understanding context and organization. Dublin reported there is lots of equipment involved in producing a show and his current job is working on the sound board. Dublin presented a video of an interview with Carus teacher, Phil Bartsch being conducted by Alyssa Neumann discussing his years as a teacher at Carus.

Noel also discussed the use of ipods in reading intervention. The students record themselves, listen and then re-record. They have found the students using this process have accelerated in reading compared to those that have not.

## **SCHOOL UPDATE AND ACTIVITIES**

Baker Prairie Middle School was the only school available this evening for a school update. Taylor Kersey and Yesenia Zamora discussed the activities and dress-up days for Spring Spirit Week. Students are looking forward to a field trip to Mt. St. Helens in June. They also discussed in their efforts to become a green school they are using Keynote slides in lieu of posters on the walls.

There were no public comments from the audience.

### **5.0 CONSENT AGENDA**

#### **5.1 Minutes**

Minutes of the March 19, 2009 Executive and Regular Session and the April 2, 2009 Workshop and Executive Session are provided in Addendum 5.1.

#### **5.2 Personnel Changes**

Personnel Changes are provided in Addendum 5.2.

**MOTION:** Rod Beck moved to approve the Minutes of the March 19, 2009 Executive Session and Regular Session and the April 2, 2009 Workshop and Executive Session as provided in Addendum 5.2. Andy Rivinus seconded the motion. Motion passed 7-0.

### **6.0 ACTION ITEMS**

#### **6.1 Special Revenue Funds Appropriation Amendments**

Business Manager, David Moore explained the District has been granted funds designated for specific purposes which vary from the 2008-2009 appropriation amounts or the funds were not anticipated at the time of the budget development process.

**MOTION:** Andy Rivinus moved that the Board of Directors of Canby School District No. 86 hereby amends the appropriations in the Special Revenue Funds for the fiscal year beginning July 1, 2008 as presented in Addendum 6.1. Rod Beck seconded the motion. Motion passed 7-0.

#### **6.2 Application for School Day Restoration Fund**

Superintendent Rose explained we have already received the funds from the School Day Restoration Fund and we are required to demonstrate how we used the money. The Canby School District used their portion to keep this year whole. After Board discussion a motion was made.

**MOTION:** Rod Beck moved to approve the 2009 School Day Restoration Fund Application as presented in Addendum 6.2. Andy Rivinus seconded the motion. Motion passed 7-0.

### **6.3 Approval of Revised 2009-2010 Budget Calendar and Budget Update**

Superintendent Rose reported we are continuing to operate on the \$5.4 billion to base our budget and will look at adjustments along the way with reductions of \$7 million per biennium. We have entered into discussion with both associations and the administrators are building their budgets accordingly. Business Manager, David Moore has proposed moving the first Budget Committee meeting to May 11. Moving it one week later should still give us enough time to meet deadlines.

**MOTION:** Andy Rivinus moved to approve the Revised 2009-2010 Budget Calendar as presented in Addendum 6.3 moving the first Budget Committee meeting to May 11, 2009. Rod Beck seconded the motion. Motion passed 7-0.

## **7.0 INFORMATION/DISCUSSION ITEMS**

### **7.1 Monthly Financial Statement**

David Moore reported there have been no major changes on the monthly financial statement for the District. The State School Fund stayed the same and we are on target for an ending balance of \$6.7 million. We could see a change next month of \$200,000 which is Canby's share of the State School Fund.

### **7.2 Future Transfer Policies Specific to Childcare**

Superintendent Rose brought attention to the Board of needing to have discussion and decisions made on future school transfers and what exceptions they might be agreeable with. The Board would like suggestions and examples of what exceptions have been made in the past as well as an up to date report on transfers in and out of the District. We also need to keep in mind that policy is policy and once you make exceptions you go against policy. Information will be brought to the May 5 Workshop for discussion.

### **7.3 Baker Prairie Baseball Field**

Don Perman and Janet Sanders brought photos showing the two-year process to get the fields playable at Baker Prairie Middle School. Jeff reported Canby Junior Baseball is in the process of installing bleachers which Wayne Layman has seen and said will entail very little or no maintenance. Wayne also wanted to thank the group for their quality work on the baseball field.

Don gave a brief update on the process that has taken place over the last two years from applying drying agents to six truck loads of sand with the sand helping immensely. At this time they are planning on roofing the dugouts with donated top quality materials and the help of a construction company. Janet has contacted the City of Canby to find out if permits are required.

An example of the signage they will be using as a fundraiser was shared with the Board. Signage was not in the original plans for the field, but at \$300.00 per sign it is a good fundraiser for field maintenance. The signs will be placed on the bottom edge of the fence and removed after the season is completed. They have

been using this same type of sign at Empey Field with no significant problems with vandalism. Superintendent Rose confirmed the signs meet Board Policy. Chair McCullough said any significant changes in the size of the signs needs to be brought back to the Board of Directors for review. Dr. Perman thanked the Board for their support in making the fields playable.

#### **7.4 Destination of 2009 Graduates**

Canby High Principal, Pat Johnson reported after talking with counselors the information given the Board last fall was within 5% of what he reported. Once again, he confirmed it is difficult to get students to participate in completing the surveys. This May the high school will be once again gathering information from the seniors. Dick Adams asked for confirmation of the categories the Board decided they wanted asked on the survey. Linda Martin will research and respond to Pat and the Board.

### **8.0 COMMENTS BY BOARD**

Rod Beck wanted to make sure the public knows we have been working since February on budget issues. We also need to make sure what we communicate is accurate and understandable. Also, he wanted the public to know we have not had two Budget Committee meetings. After making a date change this evening, the first Budget Committee meeting will be May 11, 2009.

Dick Adams agreed with the communication on these complex issues. He has also been involved in two meetings with the two associations and he has great expectations for the outcome.

Diane Downs attended the Board Candidates Forum and feels we are lucky to have so many candidates interested in serving on the Board of Directors. She also attended the OSBA Regional Spring Dinner Meeting.

Diane reported the School Based Health Center is open and operating with Pat Johnson confirming it is a work in progress. Pat also said we are very fortunate to have the nurse practitioner on site. She has great people skills and has been so much help working with them through the process. The new equipment purchased with the grant dollars should be here next week. Once the equipment is installed, Trevor Lockwood will be visiting classrooms to let students know the services available. Pat thanked the Board for their support with getting the center open.

Mike Harms also attended the Board Candidates Forum and was impressed with the sincerity and the number of people interested in getting involved with the District.

Marty McCullough attended the OSBA Dinner Meeting and the Board Candidates Forum. She also wanted to announce an added Executive Session and Workshop Session on April 23.

## **9.0 SUPERINTENDENT'S REPORT**

Superintendent Rose read an email from Joan Flora announcing Melissa Reid and Tana Triplet were nominated for the Oregon Reading Association Honors Teachers Award in demonstrating excellence in literacy. The award celebrates teachers who are dedicated to promoting literacy, to instilling a lifelong love of reading, and who have made a significant contribution to literacy at the local level. While no one from Canby School District won the award this year, CSD was the only District to have two nominees. Joan is currently organizing a reception to take place in the District office in the next two to three weeks.

Jeff also met this week with 10 Spanish speaking parents and a translator. They are concerned about the budget situation and their children's Spanish classes and ESL classes. These classes are very important to the success of their children. The parents want to know how they can help. Jeff will be meeting with them over the next few months to come up with a communications plan. Chair McCullough suggested this information also be shared with other community groups.

Jeff distributed the book "Power of Focus" to the Board. Maureen Callahan, Director of Curriculum and Instruction said the book is in line with all the collaborative work we are doing and is also the skill set to bring the team leaders along.

Chair McCullough announced Kristin Downs had an announcement to make. She wanted everyone to know the Canby High School Equestrian Team are District champions with all the athletes qualified for the State Competition.

## **10.0 ADJOURNMENT**

The meeting adjourned at 7:59 p.m. and will convene to Executive Session after a short break.

## **EXECUTIVE SESSION**

Chair McCullough called the Executive Session to order in accordance with ORS 192.660 (2) (d) and (h) at 8:04 p.m. on April 16, 2009 in the Canby High School, Applied Technology Center, Omni room. Board members in attendance were Marty McCullough, Dick Adams, Diane Downs, Andy Rivinus, Mike Harms, Guy Gibson and Rod Beck. Also in attendance were Jeff Rose, David Moore, Hank Harris and Linda Martin.

It is requested information discussed in the Executive Session not be disclosed. The session was held to discuss labor negotiations and possible litigation.

The Executive Session adjourned at 10:30 p.m. and reconvened immediately into Regular Session.

Chair McCullough announced someone from the Board of Directors is needed to participate in the interviews for Director of Human Resources on May 5. Marty McCullough will participate with Guy Gibson as a back-up.

The Regular Session adjourned at 10:31 p.m.

Respectfully submitted,

Linda Martin  
Board Secretary

Marty McCullough  
Board Chair

Approved: