

**MINUTES OF THE WORKSHOP SESSION OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS**

September 2, 2004

1.0 CALL TO ORDER: Board Chair Guy Gibson called the Workshop Session for the Canby School District Board of Directors to order at 5:10pm on September 2, 2004, at Canby High School, Applied Technology Center. Board members in attendance were Guy Gibson, Sandy Ricksger, Mike Harms and Charlie Stinson. Also in attendance were Superintendent Deborah Sommer, Karen Carroll, Betty Crawford, David Moore, Ron Cutter, and David Taylor. Marty McCullough and Dick Adams joined the meeting in progress.

2.0 CONSENT AGENDA:

2.1 Personnel Changes:

MOTION: Sandy Ricksger moved to adopt the Personnel Changes as presented in addendum 2.1. Seconded by Charlie Stinson, motion carried 4-0.

3.0 INFORMATION/DISCUSSION ITEMS

3.1 Insurance Review: David Moore explained JBL&K was appointed the district's official insurance agent in July 2004 and shared a summary of our current insurance coverage. Ron Cutter, JBL&K, said the company was happy to renew our account. The current premium is \$15,000 less for the 2003-04 year because JBL&K can now offer a portion of our earthquake coverage which was previously provided by alternate companies. Ron also shared that Doug Gingerich has done a tremendous job in safety. He said Canby pays \$104,000 in insurance premiums compared to a Southern Oregon school district the same size as Canby that pays \$450,000. Workers' Compensation claims increased.

Ron also said the impact would be significant if SAIF was privatized. For profit agencies like Liberty, Hartford and AIG would then offer coverage and supposedly more competition could drive prices down. OSBA also has a program, but Ron felt it was a financially inferior program. He also said that SAIF does a great job in providing prices and services that are financially stable.

Deborah thanked Ron for being responsive and shared her appreciation for our relationship.

- 3.2 Board Meeting Structure:** Deborah shared a recap of the agreements from the June Board Workshop. The focus of each Board Workshop will be based on one of the four Board Priorities. There was consensus by the Board to change the Board Priority “Ensure Efficient Use of Resources” to Ensure Effective Use of Resources”.

Deborah also said a Candidates’ Forum will be held on October 7, 7pm, at HOPE Village Community Center, The forum will be sponsored by Chamber of Commerce, *Canby Herald* and the Canby School District.

4.0 ACTION ITEMS

- 4.1 Resolution to Refinance 2000 Bond:** David Moore introduced David Taylor from Seattle Northwest, the district’s bond underwriter and financial advisor. Mr. Taylor said recent market conditions for refinancing our 2000 bond issue could potentially save the district \$1 million by lowering our debt service. He said if the market stays the same, the bond sale could close on October 5.

Charlie Stinson suggested the resolution be modified to include a six (6) month expiration date for completion of the transaction and at least a 3% savings prior to refinancing. There was consensus by the Board to spread the savings within a five year period.

MOTION: Sandy Ricksger moved to edit and adopt a resolution authorizing the District to refund the Canby School District 2000 bonds through an advance refunding plan approved by the Oregon State Treasurer under the condition that the refunding provide net present value savings of at least three percent as required by Oregon Administrative Rules and that the resolution be effective for six months. Seconded by Charlie Stinson, motion carried 6-0.

- 4.2 Resolution to Approve Section 125 Insurance Plans:** David Moore gave a brief overview of the Section 125 insurance plan that allows employees to pay certain costs on a pre-tax basis. The compliance department of American Fidelity, a 3rd party administrator, advised us to have a separate plan for each bargaining group to keep us in compliance with IRS law.

MOTION: Sandy Ricksger moved to adopt the resolutions for Section 125 Flexible Fringe Benefits Plan #501, #502, #503, and #504 for each

employee group as identified in addendum 4.2. Seconded by Dr. Mike Harms, motion carried 6-0. .

4.3 Ratification of Classified Employees Contract: Betty Crawford, President of the Classified Association, announced their contract was ratified on August 31, 2004. Sandy Ricksger said they had great negotiation sessions and appreciated the efforts of the classified staff.

MOTION: Sandy Ricksger moved to ratify the classified employees contract for 2004-2008. Seconded by Mike Harms and Charlie Stinson, motion carried 6-0.

Bond Update: Deborah announced that Saturation Saturday with bond information has been rescheduled to October 16. The Board was requested to participate on October 16 as well as attend Back to School nights and/or write letters to the editor in support of the bond.

Meeting adjourned at 7:31pm

Karen Carroll
Board Secretary

APPROVED:

Guy Gibson
Board Chair

Date: