

**MINUTES OF THE REGULAR SESSION OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS**

January 20, 2005

CALL TO ORDER: Board Chair Guy Gibson called the Regular Session for the Canby School District Board of Directors to order at 6:32pm on January 20, 2005, at Canby High School, Applied Technology Center. Board members in attendance were Chair Gibson, Mike Harms, Sandy Ricksgar, Dick Adams, Rod Beck and Charlie Stinson. Also in attendance were Superintendent Deborah Sommer, Karen Carroll, David Moore, Pat Johnson, Tracy Currie, Tom Feller, Dan Wilcox, Senator Kurt Schrader, Dave Stegmeier, Sally Sue Cellers, Gary Davis, Ray Hughey, Tina Skiles. Andreas Gibson, Michelle Webber, Brittnee Webber, Layne lafrati, Randi Gunter, Gavin Coble, Shan Jorgensen Julie Jorgensen, Dan Thomas, Carol Meeuwsen, Bob Webber, Jeannine Davis, Tim Davis, Kamela Davis, Julie Johnson, Chelsea Johnson, Elizabeth Vera, Diana Sanchez, Deyanira Barrera, John Young, Wilma Hartung, Pam Barrow, Emilio Ortiz, Dorine Stegmeier, Chris Wakefield, Kara Davis, Josue Valverde, Chloe Feely, Taylor Jorgensen, Lucy Bertolo, Lexie King, Louise Thomas, Barbara Bertolo, Angelo Bertolo, Dannie Von Halo, Alyssa Markovics and others. Alex Feely led us in the flag salute.

4.0 PUBLIC FORUM / ANNOUNCEMENTS:

School Activities & Update: Kara Davis presented her landform project and said that 92 other third grade students worked on their landform projects. Kara shared 2,133 cans of food was collected and donated to the Canby Kiwanis, and funds from a penny drive and an upcoming garage sale would be donated to NW Medical Teams for tsunami relief.

Josue Valverde said Instructional Assistant Frankie Gonzalez, who will be redeployed to Irag, was honored at an assembly and presented with a flag students made for him.

Lexie King distributed parent teacher communication folders to show what teachers use to get reading material to parents.

Spotlight on Student Success: Knight Principal Tina Skiles said they are working on writing skills in K-2 classrooms. Three student authors, Lauren Thomas, Chloe Feely and Layne lafrati, shared the books they had written.

Student Lucy Bertolo explained Dragon Enterprises is a student business within the school where students can apply for different jobs within the school.

Layne Iafrazi, Brittanee Webber, Lexie King, Alyssa Markovics and Josue Valverde briefly shared what they do within Dragon Enterprises – kindergarten greeter, math tutor, news reporter, reading tutor and library assistant. All students said they liked helping others and was a good program for kids to learn. Canby High Cadet Teachers Diana Sanchez, Deyanira Barrera and Elisabeth Vera coordinate Dragon Enterprises and are learning to be a CEO and run a company.

Gavin Coble, AMS representative, said students raised \$3,153 in tsunami aid relief by donating \$1 or more. The exchange rate values the donation at \$268,005. Gavin said intramural playoffs have begun, students are studying for mid terms next week and the 8th grade formal dance will soon be held.

Andreas Gibson, CHS Board representative, said students are half way through the 2nd trimester. Students recently forecasted for next year's classes and seniors received information on graduation. Andreas said Key Club will coordinate Pennies for Patients and over \$5,000 has been raised for NW Medical Teams tsunami relief. He said the speech/debate tournament is going well, drama is getting ready for regional acting competition and the Science Bowl will soon be held.

Oregon Substitute Teacher of the Year Award: SallySue Cellars, Oregon Substitute Teachers Association, announced long term Canby substitute teacher David Stegmeier received their 2005 Substitute Teacher of the Year Award. Superintendent Deborah Sommer said Dave has taught in the district for 29 years and appreciates all he has done for us. Dave said his seven children have attended Canby schools, has beautiful memories and seen many changes.

100th anniversary of Oregon PTA: Tracy Currie, President of Knight PTA, shared Oregon PTA is celebrating their 100th anniversary. Board Chair Guy Gibson read a proclamation in support of 2005 as Oregon PTA Year.

MOTION: Sandy Ricksger moved to adopt the proclamation in support of 2005 as Oregon PTA year as written. Seconded by Charlie Stinson, motion carried unanimously.

Other public comments: Tom Feller expressed his appreciation of Sandy Ricksger and presented her with a pot of flowers for assisting him with an incoming Moroccan exchange student.

5.0 School Reports/Comments by Board Members: Charlie Stinson shared he and Rod Beck attended the recent Bond Oversight committee meeting

and was well attended by 16-18 people. A community forum has been set for February 10 at Trost to share information on the new middle school.

Rod Beck commented that he was pleased with the student reports from the schools and encouraged everyone to attend Board meetings.

Dick Adams said he attended Ackerman's monthly parent meeting. Principal Lou Bailey shared the "house" concept with the 15 parents in attendance. Dick also was a judge at the AMS geography bee and said it was a great opportunity to see kids in action and what they know.

Sandy Ricksger said the calendar committee met last week. Several calendar proposals are before the committee for consideration at their next meeting on February 15. Sandy said there has been extensive discussion with parents about more instructional time.

6.0 Superintendent's Report: Superintendent Deborah Sommer extended an invitation to staff inservice on January 31, 8:30am-11:30am, in the Fine Arts Center. Guest will be Donna Beegle, a nationally renowned speaker on the challenges of educating children of poverty. Deborah noted that the District has about 35% of its students that meet the federal poverty level.

Deborah shared seven staff members have been nominated to receive one of four Chamber of Commerce educator awards. Winners will be announced at the Chamber's annual meeting on January 22.

Deborah said the Bond Oversight would be meeting on the second Thursday of each month at 6:30pm at Trost. The public is invited.

Superintendent luncheons are continuing and a growing interest in the community is for a second language program. Trost will have a pilot program for 25 kids.

Deborah said individuals from the volunteer database have been asked to consider serving on the boundary or naming the new school committees or as a Key Communicator. She said Dick Withycombe or Chuck Clemans might be asked to facilitate the boundary committee. A Volunteer Tea is planned for February 11 to continue our efforts with our communication plan and outreach.

Deborah presented Business Manager David Moore with a Certificate of Achievement for Excellence in Financial Reporting awarded by the Government Finance Officers Association for achieving the highest standards in government accounting and financial reporting.

Deborah read a proclamation issued by Governor Ted Kulongoski proclaiming January as School Board Recognition Month. She said the Board members serve without compensation and does an outstanding job.

7.0 Consent Agenda:

7.1 Minutes: Minutes of the December 16, 2004, Executive and Regular Sessions, and January 6, 2005, Workshop Session are provided in addendum 7.1.

7.2 Personnel Changes: Personnel Changes were provided in addendum 7.2

MOTION: Sandy Ricksger moved to adopt the consent agenda for minutes of December 16, 2004, Executive and Regular Sessions, and January 6, 2005, Workshop Session, and personnel changes as presented. Seconded by Mike Harms, motion carried unanimously.

8.0 Information/Discussion Items

8.1 State Budget Update: Senator Kurt Schrader shared he is involved in the Ways and Means Committee and involved in the budget process. He said legislators are working for a more sustainable funding by determining what programs are working. He said they will look into the wasted use of funds and will allocate as much money as Oregonians are willing to give the state. He said the state is looking at a \$4.9 billion budget and will try to push to \$5.2 billion but that amount would still mean cuts to the district. They hope to have a budget by the first week in April. Deborah Sommer said a state budget of \$4.9 billion would mean a \$450,000 deficit for Canby.

8.2 Audit Report: David Moore shared the district's audit report will be posted on our website as a resource for the public to learn about district operations. David introduced Dan Wilcox of Wilcox Arredondo, CPAs. Mr. Wilcox gave highlights of the audit report and congratulated David on the certificate of financial reporting. Of the 129 page audit report, David is responsible for all but four and does a great job. Copies of the district audit are available at the District Office for public review.

8.3 Election for Board Positions: Chair Gibson said February 17 would be the first day for applying for Board positions. The election will be held May 17. Local School Committee positions will also be on the ballot and interested parties should contact the county

elections office in Gladstone. Charlie Stinson said he will not be filing for re-election and encouraged others to run for the position.

8.4 Building Construction Program: CHS Principal Pat Johnson said 20 students are enrolled in the building construction program and have built a storage container on the campus, will be working on a new well house and this spring students will build sheds and offer for sale to the community. The construction program will purchase one of the lots on North Holly Street from the district for capital improvements and will begin construction on a house which would take a full two years to complete. Students will also be building a model classroom for the district's architect.

8.5 Local School Committees: Deborah Sommer said a joint meeting of the Local School Committees were recently held to review the handbook and talk about safety issues and bond projects at each school identified in the bond and their timelines. Deborah said the annual fee structure for facility use would also be reviewed by the LSC in the future.

Deborah said it's an ongoing struggle with many schools to find people to run for or to be appointed to a Local School Committee position. Future discussion will take place before the new schools open to discuss whether LSC is working or should we consider disbanding.

8.6 Groundwork for 2005-2007 Budget: Deborah shared staff is laying the groundwork for upcoming budget conversations and also analyzing student achievement data to look at programs that are working for kids and what is not. Programs in Medford, Hood River, Lebanon and Beaverton are being reviewed as well as looking at how we are spending resources.

9.0 Action Items:

9.1 Commissioning Services RFP: David Moore said the proposals received last week for commissioning services were reviewed. Commissioning is a third party review and an evaluation of the installation, design and operation of the mechanical systems of the new school. It is a required process in LEED certification. The committee recommends the appointment of Keithly Welsh Associates. Chair Gibson said he was impressed with the process and Keithly Welsh was a very experienced firm and recommends the Board approve the recommendation.

MOTION: Sandy Ricksger moved to accept the recommendation of the committee and award the commissioning contract on the new middle school to Keithly Welsh Associates. Seconded by Rod Beck, motion carried unanimously. Sandy said she appreciated the time spent by those working on this process.

Other: Deborah said she would be reporting on the State of the Schools at the Chamber meeting on February 1.

Meeting adjourned at 8:52pm.

Respectfully Submitted,

Karen Carroll
Board Secretary

Guy Gibson
Board Chair

Date: February 17, 2004