

**MINUTES OF THE
CANBY SCHOOL DISTRICT
WORKSHOP SESSION
and
EXECUTIVE SESSION
September 2, 2010**

WORKSHOP SESSION

1.0 CALL TO ORDER

Board Chair Dick Adams called the workshop session to order at 6:25 p.m. on September 2, 2010 in the Canby School District Meridian room. Board members in attendance were Dick Adams, Marty McCullough, Tom Scott, Andy Rivinus, Diane Downs and Kristin Downs. Board member Ty Kraft was absent from the meeting. Also in attendance were Superintendent Rose, Linda Martin, David Moore, Carol Meeuwsen, Tim Oberg, Maureen Callahan and Ron Cutter.

2.0 INTRODUCTIONS

3.0 CHANGES TO AGENDA

An additional item was added to the Executive Session-192.660 (2) (e).

4.0 PUBLIC FORUM/ANNOUNCEMENTS

None.

5.0 INFORMATION/DISCUSSION ITEMS

5.1 Beecher-Carlson Insurance Presentation

Ron Cutter from Beecher-Carlson Insurance Agency shared information with the Board explaining PACE (Property and Casualty Coverage for Education) is actually our insurer. PACE is the largest property and liability risk pool of school entities in Oregon. They also offer risk management trainings for coaches, volunteers and safety committee members.

Ron summarized the insurance coverage and properties throughout the district and gave a report analyzing loss figures of general and auto liability, property and workers compensation. Overall Canby School District is doing a great job with risk management and the majority of claims are far below school districts of similar size. He noted our Business Manager David Moore is very conscientious and consults on a regular basis.

Ron explained recreational immunity and if we begin charging for turf field use we would not be covered under the immunity. Anyone paying a fee would need to show evidence of insurance with the district being named as additional insured. We currently have that requirement for anyone renting our facilities.

5.2 Turf Field Maintenance Fund

Chair Adams stated there was no board action taken at the July 1 Board Meeting directing David Moore to set up a fund for the savings derived from field maintenance (approximately \$15,000) to be set aside annually. Also, clarification needs to be made of the Board's expectations of monies to be deposited in this fund. Previously discussed were (1) the extra dollar from increased gate prices, (2) start with \$15,000 and after one year revisit what we spend, (3) additional revenue from a turf field fee use charge.

Dick Adams would like an annual report from Dennis Burke, the liaison for the project and a report on possible grants for the funding gap, if any. There was also discussion of an annual report from David Moore, Pat Johnson, Dennis Burke, Jeff Rose and Matt Bunch on the artificial turf field.

A sub-committee consisting of Tom Scott, Kristin Downs and Marty McCullough will meet and report back at the October 7, 2010 workshop on expectations on what revenue will be deposited in the maintenance fund.

Superintendent Rose reported they are rolling out the green and will begin sewing the turf and lines for football and lacrosse. The project is on schedule and they hope to be done by September 22 or earlier for the September 24th home game. Jeff noted David Moore has been a valuable resource working with both groups and Emerick Construction's efforts have been very impressive.

5.3 Report of Staff Inservice

Maureen Callahan reported there is amazing leadership happening consistently around the District. Teachers and leaders are leading a collective effort. Administrators are having thoughtful, yet tough, conversations based on data and sharing the sense of urgency. Teachers are coming along with the urgency, agreeing, and challenging each other to find out what is working at other Canby schools. Maureen and Jeff both feel very good about where we are thanks to each and everyone involved.

5.4 Financial/Budget Update

Business Manager David Moore reported on the projection through 2011-2013 biennium assuming flat funding and current service levels in 2011-2013. The projection is very dismal with the state funding level of \$5.76, 10 day (still to be determined) reduction for all staff in 2010-11, minimal adjustments for enrollment and add backs in 2010-11 and non personnel cost increases, e.g. transportation, utilities in 2010-2011. David also reviewed the projections for the 2011-2013 biennium, the State School Fund Allocation History for 2009-2011, revenues and expenditures from 1994-95 through 2012-2013 showing a spending gap of \$3.9 million under the assumption of \$5.76 billion SSF and 10 cut days.

Kristin Downs noted the Board has not decided which school they will be assigned to during the year as the board liaison as well as discussing contact information for each

Board member. Each Board member decided they would like to remain with the same school assignment as last year and Linda Martin will pursue having each board member assigned a district email address.

6.0 ADJOURNMENT

Dick Adams adjourned the meeting at 8:18 p.m. and convened to Executive Session after a short break.

EXECUTIVE SESSION

Chair Adams called the Executive Session to order in accordance with ORS 192.660 (2) (d) (e) and (f) on September 2, 2010 at 8:23 p.m. It was requested information discussed in the Executive Session not be disclosed. Board members in attendance were Dick Adams, Marty McCullough, Tom Scott, Andy Rivinus, Diane Downs and Kristin Downs. Ty Kraft was absent from the meeting. Also in attendance were Superintendent Rose, Linda Martin, Tim Oberg and David Moore.

The Executive Session was held to discuss real property transactions and labor negotiations.

The Executive Session adjourned at 10:45 p.m.

Respectfully submitted,

Linda Martin
Board Secretary

Dick Adams
Board Chair

Approved: