

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Regular Session
September 15, 2016
Canby High School, Applied Technology Center, OMNI Room**

REGULAR SESSION

Board members in attendance were Angi Dilkes Perry, Diane Downs, Rob Sheveland, Andrea Weber, and Mike Zagya. Absent Board members were Kristin Downs and Tom Scott. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Sheryl Lipski, Autumn Foster, Greg Dinse, Cherie Switzer, Christine Taylor, Cindy Bauer, Melissa Youd, Angie Navarro, Mark Martens, Mary Walsh, David Fife, Hester Toutman, Tom Millbrooke, Cindy Gonzalez, Brenda Griffin, Marilyn Wood, Tracie Heidt, and Andrea Hall.

1.0 CALL TO ORDER

Board Chair Mike Zagya called the Regular Board Meeting to order at 6:30 p.m.

2.0 INTRODUCTIONS AND FLAG SALUTE

The audience members introduced themselves. Chair Mike Zagya led the flag salute.

3.0 CHANGES TO AGENDA

No changes were made.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 C.A.R.E. Award

The Kiwanis Canby Area Recognition of Excellence (C.A.R.E.) Award acknowledges local teachers, administrators and staff who go above and beyond to make a difference in the lives of students. Superintendent Goodall announced September's recipient, Cindy Gonzalez, Building Engineer at Eccles Elementary. Principal Andy McKean recognized Ms. Gonzalez for her positive, flexible, and willing attitude. She demonstrates tremendous initiative and willingness to go above and beyond, especially this summer with the project of installing new carpet in every classroom. Marilyn Wood and Brenda Griffin, Kiwanis C.A.R.E. Committee members, presented the award and congratulated Ms. Gonzalez on behalf of the committee, Canby Kiwanis, and local area businesses.

4.2 Public Comments

Mary Walsh, Canby Educational Foundation Executive Director, invited Board members and community members to an upcoming Canby Educational Foundation fundraising event, *A Taste of Autumn*, on October 1. Ms. Walsh added she visited Rowdy Bates, STA General Manager, to seek their financial support for the annual Canby Educational Foundation Spring Fling event.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

5.1 September 1, 2016 Board Work Session and Executive Session Minutes

5.2 Personnel Changes

MOTION: Diane Downs moved to approve the Consent Agenda with

**Personnel Changes as amended, Rob Sheveland seconded the motion.
Motion passed 5-0.**

6.0 SUPERINTENDENT'S REPORT

Superintendent Goodall commented on the following:

- The August All Staff Inservice was a terrific opportunity to kick off the start of the school year. Appreciate the work of district office staff that put together “swag bags” with donations from the community. Community partnerships are important and acknowledged.
- The district’s facilities and grounds look remarkable. Thank you to the Maintenance/Custodial staff under the direction of Wayne Layman for their work.
- I had the opportunity to visit buildings on the first day of school and observe excited families with parents taking pictures of their children and staff greeting students, it is an important day for many families.
- Met with Parrott Creek Ranch (PCR) staff on two occasions to continue the work of strengthening the district/PCR partnership.
- Sports activities are up and running and Middle School Cross Country is back.
- The Canby High School CATS (Cougars Achieving Together for Success) program started early this year in an effort to help students be more successful.

7.0 BOARD COMMENTS

Andrea Weber: Attended the All Staff Inservice and it was great to feel the energy and excitement from staff. Also attended the first day of high school freshman, which started off with a parade led by Principal Dinse. Kudos goes to the Link Crew and Student Advisory group for an organized, well-run program.

Diane Downs: Attended the All Staff Inservice, which was a great opportunity to welcome returning staff return and new staff. Attended the Back-to-School evening event at the high school and appreciated the efforts of staff to facilitate a wonderful opportunity for parents to visit and attend valuable break out sessions. There was some disappointment that the turnout wasn’t better but word will get out and hopefully increase participation.

Rob Sheveland: Attended the Back-to-School evening event at the high school. Some highlights were Principal Dinse’s presentation, the break out sessions, and meeting teachers. Also attended Knight School’s Open House, which looked to be successful and well attended.

Angie Dilkes Perry: Pass

Mike Zagya: Pass

8.0 INFORMATION/DISCUSSION/ACTION ITEMS

8.1 Field Trip Request - CHS Sun Fair Cross Country Meet

A request for Canby High School's Sun Fair Cross Country Meet in Yakima, WA on September 30, 2016 was submitted and presented for the Board's consideration. Tom Millbrooke, Cross County Coach, reviewed trip information and fundraising efforts. The cost for students is \$20-\$25 for meals.

MOTION: Diane Downs moved to approve the Canby High School’s Sun Fair Cross Country Meet in September 2016 as presented. Andrea Weber seconded the motion. Motion passed 5-0.

8.2 Start of Schools Report

Greg Dinse, Canby High School Principal, reported Canby High School had a successful opening with the first day for freshman and new students. He acknowledged Trevor

Lockwood, Prevention Specialist, for his work on a well-organized assembly and on activities to help students navigate the high school environment. An Open House for parents was held with breakout sessions and an opportunity to meet teachers. About 350 people were in attendance. Mr. Dinse described the focus for staff and students this year as the five A's: Academics, Arts, Activities, Applied Arts, and Athletics. He discussed highlights for each area including the following: implementation of new curricula and the ACT Aspire assessment; a new fine arts teacher, band teacher, and leadership teacher; the reinstatement of a full-time teacher in the Agriculture Science program and the expansion of the FFA program; a new track and repaired turf field; and new uniforms for athletes as part of the Nike contract rollout.

Jennifer Turner, Baker Prairie Middle School Principal, shared that registration was well attended with 84% participation. There are 601 students enrolled. This year students may participate in Cross-country and funds are available for families in need of financial assistance. As part of Baker Prairie's Sister School Program, staff and students are preparing for Korean visitors to arrive on October 7. Mrs. Turner added teachers are implementing new curricula and the new assessment tool. In addition, staff members are meeting with new students to help facilitate a successful transition.

Andy McKean, Eccles Principal, reported that staff members are excited to be using the new curricula. Professional development and Collaborative Team time continues to be valuable times for staff. The recent Back-to School night was well attended and a highlight for families. Mr. McKean noted this year first through fifth grade students initiated a new tradition: applauding kindergarten students as they enter the gym for their first assembly.

Cherie Switzer, Lee Principal, shared the addition of full time counselors this year has been highly valuable. Staff and families benefit from their expertise and wealth of resources. Teachers and staff members receive help with crisis management and meaningful solutions to problems. Ms. Switzer shared that with the additional support, she is able to focus her efforts on assisting staff with other needs.

Angie Navarro, Trost Principal, reiterated the value of having full time counselors. She reported the Head Start Pre-school program has doubled its capacity this year. In partnership with Clackamas Educational Service District (CESD), the district has 36 slots at Trost and 36 slots at Ninety-One School. The district helps to hire staff and organize transportation, while the CESD facilitates the enrollment process.

Christine Taylor, Knight Principal, shared this year is the "year of implementation" with new curricula and a new assessment tool. Much of the foundational work of establishing common goals was done prior to receiving new materials. Teachers are able to move forward successfully. She thanked the Board and community for making the investment.

8.3 Student Transportation of America (STA) Update

Superintendent Goodall reported there have been continued transportation issues for many families. In an effort to ensure schedules are reliable, Mr. Goodall has engaged in deliberate discussions with STA management. The company has added significant staff and demonstrated a commitment to resolving the issues. The District acknowledges the transition has not been easy for families and parents are rightfully frustrated. He introduced Jim Laskey and Rowdy Bates from Student Transportation of America (STA). The Board asked for clarification regarding the anticipated timeline for completed schedules and the communication process for families. Mr. Laskey shared that significant progress has been

made and routes would be finalized within the next week. If a change is made to a route, schools are notified and students receive a flyer to take home with the updated information. The Board expressed strong concern that students and families have significant trust issues with the company and tremendous effort is needed to restore confidence with the community. The Board Chair noted he has no confidence in the company as a result of their poor performance and parents are extremely frustrated. He expressed appreciation for the efforts of Principals and staff members to assist families and maintain a positive outlook.

8.4 Monthly Curriculum Update: High School Math

Shery Lipski, Director of Teaching and Learning, reported the implementation of the new high school math curriculum has been positive overall. To date, 443 iPads have been issued to students. Approximately 35 families have opted to purchase a device. Ms. Lipski read several emails from math teachers highlighting their experience and the benefits of the new materials. Some challenges have been learning the new curriculum and the resources available. In addition, there was an initial glitch for students when logging in for the first time; the problem has since been resolved.

8.5 Professional Development Calendar/Collaborative Team Report

Ms. Lipski shared that Professional Development days within the calendar are mapped out to support staff in their understanding and implementation of the new curricula. At the elementary level, the Teaching and Learning department has worked to create a Teacher Advisory Group to provide communication and direction for math curriculum support. At the secondary level the district is working with departments and department leaders to provide the support teachers need to implement both math and language arts successfully. As these groups have a technology component, a partnership with Apple Inc. has been developed to provide five days of coaching and mentoring with Josh Mika, Apple Senior Specialist.

The Wednesday morning Collaborative Team (CT) time will continue with some additional data collection and analysis supports. The elementary and middle school teachers will utilize iReady, a new interim assessment that provides specific data on student achievement. On October 13, teachers will receive data analysis instruction from iReady trainers using their student data. Canby High School will utilize ACT Aspire to provide the student data on student achievement and their training is through the ACT Aspire program.

8.6 OR State Assessment Results Report

Sheryl Lipski, Director of Teaching and Learning, reviewed the Oregon State Assessment Results information as provided by Oregon's Deputy Superintendent of Public Instruction Salam Noor. Noor's message reports that overall students across Oregon are making progress on state assessments. Ms. Lipski noted that in Canby, the district has begun a preliminary review of the data and will analyze the results further. A summary of the analysis will be presented in October.

8.7 Financial Report / Special Funds / Enrollment Update

Denise Lapp, Director of Finance, reviewed the current Financial Report as of August 31, 2016. The 2015-2016 Construction Excise Tax (CET) fund balance is \$485,743.08. The Turf Replacement Fund is at \$148,922.56. The high school boiler replacement cost is not included in the CET balance and the total cost is estimated at \$90,000.

Ms. Lapp provided a handout with Canby School District 2016-17 enrollment information. She reviewed student counts with a total enrollment of 4,730 students, 70 students above

projections. Ms. Lapp noted the district is providing an additional teacher to assist in the 2nd and 4th grade classrooms at Carus to assist with large class sizes. Total enrollment by school is as follows:

- Canby High: 1,446
- Baker Prairie Middle: 601
- Carus Elementary: 443
- Eccles Elementary: 500
- Knight Elementary: 363
- Lee Elementary: 455
- Ninety-One: 468
- Trost Elementary: 447

8.8 Policy 2nd Reading & Adoption

The Board held a second reading on the following policies: *Civility – Community Relations and Educational Equity JBB*. The Board stressed the importance of equity in allocating resources to all student subgroups including those that are high achieving.

MOTION: Diane Downs moved to adopt policies: Civility – Community Relations and Educational Equity JBB with the recommended revisions, Andrea Weber seconded the motion. Motion passed 5-0.

9.0 FUTURE AGENDA ITEMS

The following items will be addressed at a future Board session:

- Academic Vision
- Draft AP Instructional Goals
- Reading Initiative
- Special Education Report
- REACH Report
- Policy Review
- PTA/PTO Report

The Board discussed the addition of a report on the Ackerman Task Force and an update on student transportation.

10.0 ADJOURNMENT

Chair Mike Zagyva adjourned the meeting at 8:08 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Mike Zagyva
Board Chair