

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Special Session
July 10, 2017
Canby School District Office, Meridian Room**

WORK SESSION

Board members in attendance were Diane Downs, Sara Magenheimer, Tom Scott, Andrea Weber and Mike Zagayva. Also in attendance were Trip Goodall (Superintendent) and Denise Lapp.

1.0 CALL TO ORDER

Chair Tom Scott called the Work Session to order at 1:05 p.m.

2.0 INFORMATION/DISCUSSION/ACTION ITEMS

2.1 Award of Contract for Canby High School Fine Art Center Chiller Replacement

Superintendent Goodall shared that the chiller at the Fine Arts Center needs to be replaced. They have made some temporary fixes to get a small amount of cooled air into the building. Since the contract is in excess of \$100,000, the Board is required to approve the contract. There is a 10-week window to get the parts ordered and to schedule the work. We want to get the work completed in the fall and before the bad weather starts. Ms. Lapp stated that three vendors went on a site visit; however, only two chose to submit a bid.

**MOTION: Diane Downs moved to approve Resolution 2017-8-001
Award of Canby High School Fine Arts Center Chiller Replacement.
Andrea Weber seconded the motion. Motion passed 5-0.**

2.2 Resolution Authorizing Execution of Property Schedule No. 2 (US Bancorp)

Ms. Lapp shared that US Bancorp sent financing documents after the Board approval of the loan on June 1st. The documents require legal counsel to review the agreement. Our Bond Counsel, who we are getting the opinion from, require that in addition to the earlier vote, that the Board pass a resolution authorizing the financing.

Ms. Lapp also noted that we are reducing the loan amount from \$650,000 to \$606,541. There are \$43,459 in consumable math materials being purchased that have a life that is less than the four-year loan. These expenses cannot be included in tax-exempt financing. There were questions about whether or not we have the budget authorization for this. Ms. Lapp stated that we will need to move appropriations and add additional expenditures to the 1000 functions to pay for the

consumable supplies. This will be done when we have a supplemental budget hearing.

MOTION: Diane Downs moved to approve Resolution 2017-8-002 Authorizing Execution of Property Schedule No. 2 to the Master Tax-Exempt Installment Purchase Agreement to Finance Curriculum and Software. Andrea Weber seconded the motion. Motion passed 5-0.

8.0 ADJOURNMENT

Chair Tom Scott adjourned the meeting at 1:15 p.m.

Respectfully Submitted:

Denise Lapp
Director of Finance

Tom Scott
Board Chair