

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Planning Workshop
June 15, 2017
Canby Public Library, Willamette Room**

PLANNING SESSION

Board members in attendance were Diane Downs, Kristin Downs (out-going Board member), Sara Magenheimer (in-coming Board member), Tom Scott, Rob Sheveland, Andrea Weber, and Mike Zagyva. Absent Board member was Angi Dilkes Perry. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Sheryl Lipksi, Cherie Switzer, Jennifer Parker, David Kaitz, Carol Samuels, Alex Bowers, and Denise Lapp.

1.0 iReady Presentation

Director of Teaching and Learning Sheryl Lipski, Lee Principal Cherie Switzer, and Intervention Specialist Jennifer Parker, provided a hands on opportunity for Board members to sample an iReady assessment. Ms. Switzer explained that this year, students in grades 1-8 were assessed in reading and students in grades 7-8 were assessed in math. In addition, some elementary teachers requested to participate in the math assessment. iReady is administered three times per year, approximately 45 minutes per subject in primary grades and approximately two 45-minute sessions per subject in upper grades. The group provided clarification and answered questions pertaining to the assessment.

A packet of information regarding iReady reports and data accessible to administrators and teachers was provided as a reference. Ms. Switzer and Ms. Parker discussed the benefits of immediate feedback and flexibility of grouping students by skill level. It was shared that parents receive information regarding their student's progress at conferences; reports do not go home without a personal conversation. Ms. Switzer added that the data is used to establish teacher Student Growth Goals and determine progress.

Concerns were noted regarding teacher buy-in and the direction of the District to ensure all staff are onboard with implementation next year. In addition, concerns continue around the amount of time students are required to test.

2.0 Academic Vision

Superintendent Goodall discussed the Canby School District Academic Vision developed this year and moving forward with implementation of high expectations for all staff and students. A discussion was held on the development of a supportive plan that would result in actual change. Areas noted were coaching administrators, a communication plan for families and students, and establishing directives of consistent expectations for staff and students. Mr. Goodall shared he would discuss "non-negotiables" regarding expectations at an upcoming administrator retreat. It was suggested that the administrative team revisit the intent of Collaborative Team (CT) time to redefine and repurpose expectations and develop a plan to communicate to parents regarding the use of that time. Further discussions on implementation of the Academic Vision and a supportive plan will continue in the fall.

3.0 Davis Demographics Presentation and Discussion, David Kaitz Senior School Planner

David Kaitz, Davis Demographics representative, shared a keynote presentation with results of a demographic study recently initiated by the District for future facility and enrollment planning. He reviewed the District's resident student data and attendance matrix, including inter- and intra-District transfer patterns. The data revealed a significant number of students attend a school located outside of their boundary area.

Mr. Kaitz discussed the Davis Demographics projection methodology including Canby's birth rate data, planned major residential development, student yield factors, and mobility factors. He reviewed projections for each attendance area and the District-wide 10-year forecast. Overall, the District is expected to see growth at all levels over the next ten years: +54 K-6 (+2.0%), +116 7-8 (+16.1%), and +144 9-12 (+9.8%). In summary, the growth is not expected to require reconfiguration of the Ackerman Center at this time. It was noted that some elementary schools could experience enrollment at or near capacity over the next few years.

4.0 Bond and Local Levy Option Presentation, Carol Samuels, Managing Director Piper Jaffray

Piper Jaffray representatives Carol Samuels and Alex Bowers provided a keynote presentation with information on Bond and Local Levy Options. Ms. Samuels discussed bond concepts and election information. Mr. Bowers reviewed the district's current debt service and levy rates. In addition, recommendations regarding optimal timing for future pursuit of a General Obligation Bond were discussed. Ms. Samuels provided clarification on a Local Levy Option noting it is often unpredictable and inequitable.

The Board requested a facility review report in the fall for consideration of building issues and future needs.

5.0 Operations

Handouts were provided on the following:

- Board-Superintendent Working Agreements
- Description of OSBA Policy Re-write Service
- Articles: "What to include in meeting minutes?" "Detailed minutes put your board at risk" and "Are summary minutes right for your nonprofit board?"
- Canby School District Board Agenda Planning 2017-2018 Calendar

It was agreed that the Board-Superintendent Working Agreements would not need to be revised. The OSBA Policy Re-write process was discussed with verbal agreement to move forward and tabled for Board approval at the September Board Work Session. A discussion was held on the 2017-2018 Board Meeting/Work Session Dates for next year. It was agreed that a Work Session would be added on January 4 with the agenda involving items for Board discussion and minor staff preparation. Other topics: Board minutes and Superintendent Performance Goals for 2017-2018 were tabled until September.

6.0 ADJOURNMENT

Chair Mike Zagyva adjourned the meeting at 4:30 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Tom Scott
Board Chair