

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
Board Work Session and Executive Session  
May 4, 2017  
Canby School District Office, Meridian Room**

**WORK SESSION**

**Board members in attendance** were Diane Downs, Kristin Downs, Rob Sheveland, Tom Scott, Andrea Weber, and Mike Zagya. Absent Board member was Angi Dilkes Perry. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Michelle Riddell, Lauretta Manning, Sheryl Lipski, Gail Anderson, Jennifer Turner, Cindy Bauer, Ryan Lillie, Troy Soles, Tracie Heidt, Greg Dinse, Christine Taylor, and Tonya Boustead.

**1.0 CALL TO ORDER**

Chair Mike Zagya called the Work Session to order at 6:30 p.m.

**2.0 INTRODUCTIONS**

The audience members introduced themselves.

**3.0 CHANGES TO AGENDA**

A discussion regarding a recent funding proposal received from Oregon House leadership was added to the agenda.

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

***4.1 Public Comments***

Chair Mike Zagya opened the floor for public comments.

Public comment was taken from City Council member Tracie Heidt regarding a recent Latino community outreach facilitated by Bridging Cultures. She shared a panel of city officials and representatives from the immigration office were present to hear about important issues facing the Latino community.

**5.0 CONSENT AGENDA**

Included in the Consent Agenda:

- 5.1 Minutes from the April 20, 2017 Board Regular Session and Executive Session
- 5.2 Personnel Changes

**MOTION: Diane Downs moved to approve the Consent Agenda with minutes as amended. Kristin Downs seconded the motion. Motion passed 6-0.**

**6.0 INFORMATION/DISCUSSION/ACTION ITEMS**

***Oregon House Leadership Funding Proposal (Added Agenda Item)***

Superintendent Goodall reported that Oregon House leadership unveiled a plan that would fund a substantial new investment in education through a combination of corporate tax revenue and spending cuts. If passed, this proposal would result in a 2017-19 State School Fund in the range of \$8.4 billion-\$8.8 billion, about \$200 million in strategic K-12 investments, and full funding of Measures 98 and 99. Mr. Goodall added that though the school district's role should not be political, he would encourage community members to contact their legislators to support funding K-12 education.

***6.1 Teacher Appreciation Week May 8-12, 2017 Resolution 2016-17/006***

Chair Mike Zagya read the following resolution in recognition of Teacher Appreciation Week May 8-12, 2017:

**WHEREAS**, teachers mold future citizens through guidance and education; and

**WHEREAS**, teachers encounter students of widely differing backgrounds; and

**WHEREAS**, our country's future depends upon providing quality education to all students; and

**WHEREAS**, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

**WHEREAS**, our community recognizes and supports its teachers in educating the children of this community

**NOW, THEREFORE, BE IT RESOLVED** that the Canby School Board of Directors proclaims May 8-12, 2017, to be TEACHER APPRECIATION WEEK; and

**BE IT FURTHER RESOLVED** that the Canby School Board of Directors strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

**MOTION: Rob Sheveland moved to approve Resolution 2016-17/006 Teacher Appreciation Week May 8-12, 2017. Kristin Downs seconded the motion. Motion passed 6-0.**

Human Resources Director Michelle Riddell discussed the District's plan to honor teachers and substitute teachers.

### **6.2 CHS FBLA National Leadership Conference Trip Approval**

Request for approval of Canby High School's Future Business Leaders of America (FBLA) National Leadership Conference Trip to Anaheim, CA from June 26-July 3, 2017 was submitted for Board approval. Tonya Boustead, FBLA Advisor reviewed the trip's itinerary and fundraising efforts. Clarification was provided on trip costs and chaperones.

**MOTION: Andrea Weber moved to approve Canby High School's Future Business Leaders of America (FBLA) National Leadership Conference Trip to Anaheim, CA from June 26-July 3, 2017 as presented, Tom Scott seconded the motion. Motion passed 6-0.**

### **6.3 6-8th Grade Mathematics Proposal**

Director of Teaching and Learning Sheryl Lipski shared the process for the 6-8<sup>th</sup> Grade Mathematics adoption and reviewed proposal information submitted in advance of the meeting. The committee selected Pearson enVision2.0 2017 text and digital resources, which met or exceeded all 28 criterion assessed during the renewal process. Last year, Pearson enVision2.0 was selected for the elementary mathematics adoption. Secondary Teacher on Special Assignment (TOSA) Gail Anderson discussed the technology component with an initial adoption purchase requirement of approximately 400 iPads. A proposed training plan for staff was discussed. The total anticipated text cost is \$109,043 and anticipated costs for technology (including iPad, case and management software) is \$128,800 (\$32,200 per year for four (4) years).

A discussion was held on various aspects of the proposal with clarification provided on the curriculum gap analysis and the loan payment plan. The curriculum gap analysis is a teacher review of student skill acquisition relative to the Common Core State Standards. Director of Finance Denise Lapp reported Apple Inc. provided a low interest rate of .79% for the District. It was shared this year approximately 40 high school students used a pre-owned personal iPad and approximately 45 students purchased iPads. Students will return district-owned iPads prior to summer for redistribution in the fall. Some technology challenges this year have been connection/login issues but overall students are engaged and using the various online components. A small number of classroom textbooks were purchased and are used in lieu of iPads if needed.

**MOTION: Rob Sheveland moved to adopt the 6-8<sup>th</sup> Grade Mathematics Proposal as presented. Diane Downs seconded the motion. Motion passed 6-0.**

### **6.4 CHS Phase 2 Language Arts Proposal**

Director of Teaching and Learning Sheryl Lipski introduced Canby High School Language Arts Teachers Ryan Lillie and Troy Soles to discuss the process for the CHS Phase Two (2) English Language Arts adoption and review proposal information submitted in advance of the meeting. Phase One (1) included curriculum adoption for the following core courses: English 1, English 2, British Literature and American Literature. Phase Two (2) includes recommendations for AP English (Literature and Language) and Humanities.

Mr. Lillie shared the selection process for a custom made Humanities textbook, a modified version of Cultures and Values: A Survey of the Humanities, Ninth Edition by Cunningham et al. The college-level textbook incorporates literature from the Humanities text that is currently used and has literary selections that add to the scope of the current class. The total cost for the textbooks is \$20,363 with an additional cost for hardcovers of all texts at \$3,300. A discussion was held on the cost and number of surplus textbooks. The Board agreed that more than the proposed five (5) surplus textbooks should be purchased. Administration agreed to discuss an appropriate increase to the number of additional texts.

Mr. Soles discussed the AP English (Literature and Language) college-level course requirements as described in the College Board's *AP English Course Description* as well as those of Clackamas Community College. He shared the process for evaluating the recommended materials was based on elements of both the College Board AP requirements as well as elements from the Clackamas Community College course requirements. In addition, works were evaluated against an equity measure.

Mr. Soles reviewed the list of recommended resources as follows:

- ***How to Read Literature Like a Professor*** by Thomas C. Foster
- ***The Catcher in the Rye*** by JD Salinger
- ***The Great Gatsby*** by F. Scott Fitzgerald
- ***Their Eyes Were Watching God*** by Zora Neale Hurston
- ***The Sun Also Rises*** by Ernest Hemingway

- *The Old Man and the Sea* by Ernest Hemingway
- *Woman Hollering Creek and Other Stories* by Sandra Cisneros
- *The Norton Anthology of Poetry*
- *King Lear* by William Shakespeare
- *Hamlet* by William Shakespeare
- *Rosencrantz & Guildenstern are Dead* by Tom Stoppard
- *MLA Handbook, Eighth Edition*

The Board requested clarification regarding equity considerations. Mr. Soles explained his rationale noting the third trimester material is not as balanced, however, there is an opportunity for students to choose an author based on personal preference for their final research paper.

The total cost for AP English (Literature and Language) texts is \$13,188 with an additional hard cover cost of \$1,350. An anticipated 16 hours of staff implementation time will be needed for both Humanities and AP English at a cost of \$720. The total cost for Phase Two (2) recommendations for is \$38,201. As discussed, an additional amount for the purchase of an increased number of surplus texts will be added as recommended by the Board and Administration.

**MOTION: Diane Downs moved to adopt the Canby High School Phase Two (2) recommendations for AP English (Literature and Language) and Humanities as presented and discussed. Andrea Weber seconded the motion. Motion passed 6-0.**

### **6.5 Special Education Report**

Director of Student Services Loretta Manning reviewed a summary of the District's Special Education program demographics, staffing and community partnerships. The total number of students receiving Special Education services is 547, which is 11.64% of the total student population. Areas of improvement include a decrease in the percentage of students identified with Communication (35.5% to 29.7%) and Specific Learning Disabilities (40% to 26.6%) for students with Spanish as their first language. In addition, there has been a move towards including students more in the regular classroom to address inclusion concerns and to comply with state requirements regarding student placements. A transition plan and process for students in the KEY program to return to a regular classroom is being developed. To date, nine students have transitioned from the program to their neighborhood schools.

A discussion was held on the transition process with feedback provided from Principals Christine Taylor and Jennifer Turner and Certified Education Association (CEA) President Troy Soles. Concerns regarding the process were raised including difficulties with classroom management when students are brought into the regular education setting. Examples of student successes were also shared. Superintendent Goodall reiterated the intent of the KEY program is to help students gain the skills to be successful in the regular education environment. Dr. Manning added there have been initial issues with the transitions but they are being addressed.

Dr. Manning discussed there are 38 incoming kindergarten students receiving services. A transition plan is in place to assist the families with navigating the school environment. She reviewed next year's staffing information, University internships, and community involvement including SEAC (Special Education Advisory Council) and Post High Transition Program events. Chair Mike Zagyva discussed the upcoming Art show hosted by the Post High Transition Program and an opportunity for the Board to tour the Ackerman Center archive storage facility in conjunction with the event. It was agreed the Board would meet at 5:45 p.m. for the event and tour the facility prior to the Board Work Session on June 1.

### **6.6 Policy 2nd Reading: Policy KL and KL-AP Public Complaints**

The Board held a second reading on Policy KL and KL-AP *Public Complaints*. Michelle Riddell provided clarification on the complaint process noting an exception to the timeline could be made in some circumstances. No additional suggestions were made.

**MOTION: Diane Downs moved to adopt revisions to Policy KL *Public Complaints* as presented. Kristin Downs seconded the motion. Motion passed 6-0.**

### **7.0 FUTURE AGENDA ITEMS**

The following items will be addressed at an upcoming session:

- Ninety-One School Spotlight on Student Success
- Eccles Elementary Spotlight on Student Success
- Future Chef Recognition
- Monthly Curriculum Update: Implementation Report
- Financial |Special Funds | Enrollment Report

- AVID Report
- Policy Review
- CEA ESSA Presentation (June 1)
- End-of-Year Progress Principal Report (June 15)
- Exec: Superintendent Evaluation Process

Approval of the Sodexo contract renewal and meal price increase for the 2017-2018 school year was added to the June 1 Board Work Session agenda. In addition, a presentation from the Canby Wellness Team and an update on the demographics study was added to a future agenda. The School Counselor presentation was postponed until fall.

### **8.0 GOOD OF THE ORDER**

As discussed, the Board was invited to attend the Art-Opening and Sale hosted by Canby Post High Students on June 1. The Board agreed to meet at 5:45 p.m. with a tour of the Ackerman Center archive storage area immediately following the event.

### **EXECUTIVE SESSION**

Mike Zagya exited the Board from the Board Regular Session and entered into an Executive Session at 8:15 p.m. Board members in attendance were Diane Downs, Kristin Downs, Rob Sheveland, Tom Scott, Andrea Weber, and Mike Zagya. Absent Board member was Angi Dilkes Perry. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Michelle Riddell (Human Resources Director), and Denise Lapp (Director of Finance).

The Board met in Executive Session to conduct deliberations with persons designated by the governing body to carry on labor negotiations, pursuant to ORS 192.660(2)(d), to conduct deliberations with persons designated by the governing body to negotiate real property transactions, pursuant to ORS 192.660(2)(e), and to review and evaluate the employment-related performance of the Superintendent, pursuant to ORS 192.660(2)(i), which allows the Board to meet in Executive Session for that purpose.

It was requested information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Mike Zagya exited the Board from the Executive Session and reentered the Regular Session at 9:27 p.m.

### **9.0 ADJOURNMENT**

Chair Mike Zagya adjourned the meeting at 9:27 p.m.

Respectfully Submitted:

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Kamela Davis  
Board Secretary

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Mike Zagya  
Board Chair