

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
REGULAR SESSION AND EXECUTIVE SESSION  
May 27, 2010**

**REGULAR SESSION**

**1.0 CALL TO ORDER**

Chair Diane Downs called the meeting to order at 6:30 p.m. in the Canby High School, Omni room on May 27, 2010. Board member in attendance were Diane Downs, Kristin Downs, Dick Adams, Andy Rivinus, Kristin Downs and Ty Kraft. Tom Scott arrived at 8:10 p.m. Also in attendance were Superintendent Rose, Linda Martin, David Moore, Carol Meeuwsen, Sam Thompson, Betty Rivinus, Travis Mathews, Evelia Juarez, Maureen Callahan, Deb Harmon, Tucker Hunter, Beth Smidt, Jennifer Turner, Christine Taylor, Marilyn Wood, Joel Sebastian, John Vaudt, Pat Johnson, Cindy Bauer, Kimie Carroll, Jay Harman, Sarah Hall, Ricardo Marquez, Sondra Strong, Joe Morelock, Kelsey Abel, Kylie Myers, Jordan Knigge, Amanda McLean, Emily VanDoozer, Chris Smucker, Alex Wagnon, Joe Lambert, Hayden Sanders, Tom Dasso, Gavin Osterberg, Justin McDaniels and Sarah Hall.

**2.0 INTRODUCTIONS AND FLAG SALUTE**

Everyone introduced themselves and Kayla Brons and Claire Marshal led the flag salute.

**3.0 CHANGES TO AGENDA**

Chair Downs announced revised agenda's were distributed moving the Superintendent's Report preceding student reports.

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

Jennifer Turner, Eccles Principal, thanked everyone for the overwhelming generosity and support for the recent fire victims through donated food, clothing, money, and time. A complete list of donations are filed with the board packet items.

**SUPERINTENDENT REPORT**

Superintendent Rose said he was extremely proud of the actions taken by CHS administration, students and staff, and the Canby Police Department this week. The efforts of the Canby police and their expert advice as well CHS staff response and students who patiently waited in the gym for the explosive device threat situation to be resolved.

***Budget update:*** Oregon Department of Revenue on Tuesday announced a shortfall over \$500 million in state revenues, a potential \$237 million impact on K-12 schools, causing the district to retract its earlier statement of a flat budget for 2010-11. A final budget allocation may not be known for some time. A two-year MOU is in place, following an agreement with employee associations last year, which reduces days in the school year

based on state funding level. The latest estimate may impact Canby schools by as much as \$1.9 million.

Supt. Rose met on May 27 with employee association presidents to re-confirm the MOU agreement and noted that the 2010-11 calendar adopted earlier should be considered a draft calendar as budget reductions may cause changes. The district may have to look at staffing for further reductions. Announcements will be made as information is known and decisions are made.

Superintendent Rose said that the recommended budget is not affected as it's certain the district will spend less than the budgeted expenditures.

### **SPOTLIGHT ON SCHOOL SUCCESS**

**CANBY HIGH SCHOOL:** Tucker Hunter, ASB Board Representative introduced the Cantalina's Boys Ensemble performance. Deb Harman, Leadership Advisor, reviewed the activities of students and staff that had a positive impact on the culture at Canby High. Next year's Associated Student Body President Brighton Youd and School Board Representative Kelsey Peterson were introduced. Andy Rivinus thanked the students for all of their work on behalf of the school, the community and the world.

### **SCHOOL ACTIVITIES AND UPDATES**

**Ackerman Middle School:** In Brianna Willeford's absence, Principal Joel Sebastian reported on their Korea trip, art gallery, outdoor school, elementary transition program for upcoming 6<sup>th</sup> graders, cultural fair, choir concert, artist visitation to geography and history classes.

**Baker Prairie Middle School:** Kayla Brons and Clare Marshall talked about recent events such as the choir trip to Idaho, 8<sup>th</sup> grade visitations to CHS, the end of year social, Night of Excellence, book fair on June 1-6, end-of-year assembly and field day on June 14.

**Ninety-One School:** Karley Martinez, historian, reported on upcoming events including positive behavior, letter boxing for 7<sup>th</sup> graders, 8<sup>th</sup> grade trip to the beach, awards assembly, and 8<sup>th</sup> grade graduation.

## **5.0 CONSENT AGENDA**

Questions arose regarding the affect of state budget reductions on the submitted personnel changes. Supt. Rose suggested that the board move forward on the consent and that any further decisions would be made later, if necessary. The music program will recover 1.5 FTE for next year and the kindergarten music was added.

**MOTION:** Andy Rivinus moved to approve the minutes and personnel changes as provided in Addendum 5.1 and 5.2. Marty McCullough seconded the motion. Motion passed 6-0.

## **6.0 INFORMATION/DISCUSSION ITEMS**

### **6.1 Update on Dual Language Immersion Program at Baker Prairie**

Baker Prairie Principal Betty Rivinus and Trost Principal Ricardo Marquez reported on the preparation to implement a DLI program at Baker Prairie School in the 2011-12 school year. The DLI task force has worked hard to develop the plan and Betty stated that she feels prepared for the next steps prior to implementation of the program. She said some changes in staffing may occur in order to staff the DLI program and that existing staff may request to teach in the program. Marquez mentioned that attracting qualified staff for the program has been successful at Trost and expects the same for BPMS. Dick Adams commended Ricardo for the success of the program at Trost. Approximately 46 students who began the DLI program in kindergarten at Trost are expected to continue in the program at BPMS.

### **6.2 Leadership Professional Growth & Support Model**

Superintendent Rose expressed his pleasure on the process to develop the leadership model and believes it will positively impact Canby schools. The administrative team engaged in creating a system that focuses on four domains: Visionary, Instructional, Organization, and Relational Leadership.

This administrative process is similar in nature to expectations in place for staff. It was noted that models like this are rare in the state or country. The expectation is that increasing the leadership skills of administrators will impact and improve instruction and ultimately student learning. Chair Diane Downs expressed her gratitude for the significant efforts to develop this model for administration.

### **6.3 SCHOOL FOCUS PRESENTATIONS**

Principals were present to explain the *Instructional Focus* adopted by each of their schools and the next steps in the process. Maureen Callahan said administrators are systematically learning and focusing on leadership for administration and collaborative teams to zero in on an instructional focus. Administrators and Instructional Leadership teams have been honing their skills, exploring best practices, and improving the process with the trainer. This practice will continue next year while instructional leaders also begin to take responsibility for the process. Instructional focus at each school is:

**AMS:** *Communication*

**Knight:** *Communication*

**Lee:** *Math*

**Eccles:** *Comprehension across the curriculum*

**CHS:** *Critical thinking*

**Trost:** *Critical thinking*

**Carus:** *Creating rich learning experiences through engaging activities and high expectations is the schools instructional focus.*

**BPMS:** *Building vocabulary knowledge.*

**Ninety-One:** *Demonstrate critical thinking.*

Superintendent Rose said that regardless of a school's main focus, students can continue to make gains in all academic areas by way of attention on achievement throughout the curriculum. Principal Turner said that teachers teach to the state standards, providing consistency throughout the district. The Instructional Focus is a big umbrella and staff will look at subjects to balancing instruction in order the balance instruction across the curriculum.

Board member Marty McCullough congratulated the administration for the implementation of what is already becoming a very successful endeavor.

#### **6.4 FINANCIAL STATEMENT UPDATE**

Business Manager David Moore reported little change in the report from last month. Recent Oregon revenue announcements won't take affect until next year. The adopted budget provides a ceiling for expenditures, and the district continues to project an ending fund balance of approximately \$5.5 million this June.

David said that the district is closely watching updates from the state regarding funding for next year but acknowledged that it's changing often and concrete information will not be immediate.

#### **6.5 SUPERINTENDENT EVALUATION DISCUSSION**

There was Board discussion about the process and timeline for the annual evaluation of Superintendent Rose based on criteria and process presented in Addendum 6.5. Kristin requested any comments be submitted to her by June 14.

#### **6.6 END OF YEAR WORKSHOP**

The Board came to agreement to hold the annual workshop session on June 24<sup>th</sup> from noon to 5:00 p.m. in the Canby High School Omni room to set the board plan and goals for the 2010-11 school year.

#### **6.7 BOARD REPORT**

Andy Rivinus attended the last Superintendent's Luncheon, the middle school play and Wizards Basketball game. He also attended the Carus/Baker Prairie orientation for incoming students. Andy felt the information presented on the world-wide-web by Joe Morelock provided important facts for students and parents on the risks involved using the internet.

Marty McCullough attended the Canby High School Art Show and found it very organized. She also attended the OSBA Spring Dinner Meeting, Superintendent's Luncheon, Canby High Economic Summit, Canby Educational Foundation Spring Fling and continues to volunteer at Lee Elementary School.

Kristin Downs participated in the Oregon Department of Education presentation on human sexuality. She also attending the OSBA Spring Dinner Meeting, budget meeting, Superintendent's Luncheon and the CHS Play, *Thoroughly Modern Millie*, and commended the students for a fine performance. Kristin continues to be pleased with the Collaborative Team meetings she has attended.

Dick Adams is heading up the Sub-committee for the Soccer Fields/Facility Task Force. He also asked for more details on any future recalls.

Ty Kraft attended the Canby Educational Foundation Spring Fling and OSBA Spring Dinner Meeting. He thanked Erika Scott and the Lee PTA for the great job organizing the Wizards Basketball game. He also thanked Liz Yazzolino for the great job organizing the Eccles Teacher Appreciation Luncheon and activities.

Diane Downs recently sat with Baker Prairie Middle School students who read the OAKS test out loud in order to help them understand. The Give Kids a Smile held on April 27 and May 7 provided over \$24,811.00 in donated services. She thanked Dr. Hagler, Dr. Langford, Dr. Martin, Dr. Yip, Dr. Permin and numerous staff from all three offices along with Canby School District staff. She also thanked Kim Mabry from CSD Nutrition Services for donating breakfasts and lunches and First Student for transporting the kids. Diane recognized Canby High students for producing a video sent to Ellen DeGeneres hoping she will sign the chair to be used for a fundraiser auction in support of the CHS School Based Health Center.

## **8.0 ADJOURNMENT**

Chair Downs adjourned the meeting to Executive Session at 9:55 p.m.

### **EXECUTIVE SESSION**

Chair Downs called the Executive Session to order at 10:05 p.m. in accordance with ORS 192.660 (2) (d) and (e), however (e) is removed from the agenda. In attendance were Diane Downs, Dick Adams, Ty Kraft, Tom Scott, Kristin Downs, Andy Rivinus and Marty McCullough. Also in attendance were Superintendent Rose, David Moore, Tim Oberg and Linda Martin.

It is requested information discussed in the Executive Session not be disclosed.

The Executive Session was held to discuss contract negotiations.

The Executive Session reconvened to the Regular Session at 10:30 p.m.

Chair Downs felt the board should decide on a two board members to participate in negotiations consisting of one seasoned board member and one new board member.

It was decided (in order of availability) to have Andy Rivinus, Dick Adams, Marty McCullough and Diane Downs and new members Tom Scott, Ty Kraft and Kristin Downs serve on the contract negotiations committee when the time is determined.

Chair Downs adjourned the meeting at 10:40 p.m.

Respectfully submitted,

Linda Martin  
Board Secretary

Diane Downs  
Board Chair

Approved: