

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
Board Work Session and Executive Session  
May 2, 2019, 6:30 p.m.  
Canby School District Office, Meridian Room**

**WORK SESSION**

**Board members in attendance** were Rob Sheveland (Chair), Diane Downs (Vice-Chair), Angi Dilkes, and Sara Magenheimer. Absent board members were Tom Scott, Andrea Weber, and Mike Zagya. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Ivonne Dibblee, Michelle Riddell, Laretta Manning, Autumn Foster, Kathy Sullivan, Danielle Reynolds, Christine Taylor, Ben Winegar, Kristin Wohlers, Mary Masingila, Sam Thompson, Jackie Coleman, Lora Pittman, Laurie Adams, Jill Marie Wiles, Troy Soles, Jolene Koch, and Heather Hansen.

**1.0 CALL TO ORDER**

Rob Sheveland called the Work Session to order at 6:30 p.m.

**2.0 INTRODUCTIONS**

The audience members introduced themselves.

**3.0 CHANGES TO AGENDA**

A summer roof repair report and resolution was added as item 6.6.

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

**4.1 Public Comments**

Parent Jackie Coleman read a statement regarding the OEA sponsored Day of Action on May 8 and the board's decision to make Monday, June 17 the last day of school. She discussed a petition was signed by parents and students in support of reversing the decision and requested that the board reconsider.

Chairman Rob Sheveland read a statement on behalf of the board regarding their support of adequate funding for Oregon schools, as well as their commitment to valuable instructional time as the driver to stand by their decision; printed copies were made available for the public.

**5.0 CONSENT AGENDA**

Included in the Consent Agenda:

- 5.1 Minutes from the March 21, 2019 Board Regular Session
- 5.2 Personnel Changes

**MOTION: Diane Downs moved to approve the Consent Agenda with minutes as presented; Angi Dilkes seconded the motion. Motion passed 4-0**

**6.0 INFORMATION/DISCUSSION/ACTION ITEMS**

***6.1 Teacher Appreciation Week Resolution: May 6-10***

Chairman Rob Sheveland read the following resolution in recognition of Teacher Appreciation Week May 6-10, 2019:

***Resolution 2018-19/011 Teacher Appreciation Week May 6-10, 2019***

***WHEREAS***, teachers provide inspiration, knowledge and motivation to make a positive impact on students; and

***WHEREAS***, our country's future depends upon providing a quality education to all students; and

***WHEREAS***, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students to help them reach their personal best; and

***WHEREAS***, teachers create positive learning environments where support and encouragement are evident as they focus on the unique needs of every learner; and

***WHEREAS***, our community understands that student learning is a shared responsibility and recognizes and supports its teachers in educating the children of this community.

***NOW, THEREFORE, BE IT RESOLVED*** that the Canby School Board proclaims May 6-10, 2019, to be ***TEACHER APPRECIATION WEEK***; and

***BE IT FURTHER RESOLVED*** that the Canby School Board strongly encourages all members of our community to join with us in personally expressing appreciation to our teachers for their dedication and devotion to their work.

**MOTION: Diane Downs moved to approve *Resolution 2018-19/011 Teacher Appreciation Week May 6-10, 2019*; Sara Magenheimer seconded the motion. Motion passed 4-0.**

***6.2 English Learner Program Update***

Teaching and Learning Coordinator Danielle Reynolds shared a keynote: *EL Program Update: Canby School District Program Models* with information on the Oregon Department of Education (ODE) English Learner programs for English language development and the Canby School District EL program models/structures for K-12 students. Ms. Reynolds explained the differences in program models and reviewed data on the number of students in each program at the elementary, middle, and high school levels as well as data on the number of students exiting the program.

She discussed there has been a change in student needs due to an increase in emerging bilingual students who are born in the United States and entering the school system already exposed to both languages. As a result, the bilingual education program model is shifting to simultaneous bilingualism; moving from sequential frameworks to simultaneous language instruction. In response to this shift, the district is engaging in a process to better align programs and phase out the Native Language Development (NLD) delivery model. Considerations include a decrease in the number of students in NLD and how often EL students are pulled out for ELD/NLD instruction or are limited in their elective choices at the secondary level due to EL support requirements. Ms. Reynolds reviewed next steps for the EL program include building a developmental bilingual education model at Lee Elementary, planning for simultaneous literacy instruction within the DLI program, and at the secondary level, planning for co-teaching to allow for more elective opportunities.

Ms. Reynolds discussed the three-year phase-out process includes individualized communication to families, maintaining the level of staffing with some shifts to support the transition, and realignment of resources to address student needs and support simultaneous literacy instruction. The goal is to support families and provide the strongest bilingual education model for students. Clarification was provided as requested.

### **6.3 Student Services Department Update**

Director of Student Services Laretta Manning presented a keynote: *Student Services Department Update* with input from Behavior and Inclusion Specialist Kathy Sullivan. Dr. Manning discussed the Student Services Department provides oversight for the following services: Special Education, specialized transportation, Special Education records, nursing, tutoring, behavior and inclusion, school psychologists, school counselors, speech pathologists, physical therapy, and occupational therapy. She shared information on the direct and indirect services provided to students and their families.

Dr. Manning reviewed data on the number of students receiving Special Education services including disability categories and disaggregated data. She noted some areas of concern related to over identification in some categories. Clarification was provided regarding the process for identification and changes in the relocation of the SOAR program to Ninety-One School and Eccles Elementary next year.

### **6.4 Long Range Facilities Plan (LRFP) Update**

Communications Coordinator/Project Manager Autumn Foster provided a handout: *Long Range Facilities Plan (LRFP) Update Memorandum* and discussed that as requested Soderstrom delivered the LRFP report on April 11 however the report was sent back to the firm for corrections. The revised report was received on April 26. Ms. Foster discussed that due to the delay, the deadline for feedback has been changed to May 27. She noted that Soderstrom would have less time to incorporate the requested edits but she was assured the firm could receive the feedback and be prepared to present to the board on June 6.

### **6.5 Budget Discussion**

Superintendent Trip Goodall and Director of Finance Denise Lapp provided an update on planning and preparations for the 2019-20 budget process. A handout regarding *State School Fund and Joint Committee on Student Success Update from Morgan Allen, Deputy Executive Director of Policy and Advocacy, Confederation of Oregon School Administrators (COSA)* was provided as a reference. It was noted the information would be discussed and presented at the upcoming Budget Committee Meeting.

Ms. Lapp discussed the proposed budget is based off of the State School Fund (SSF) estimate from the co-chairs budget and would likely change; however, no new estimates have been received. She shared that if the SSF bill (HB5016) passes, it would increase the SSF allocation to \$9 billion, approximately \$128.5 million above the co-chairs budget. Ms. Lapp explained that currently every \$100 million results in \$351,000 more for Canby; the estimate at \$9 billion would result in approximately \$438,750 in additional revenue. She noted the district is awaiting the estimate from Oregon Department of Education before making adjustments.

Ms. Lapp added the Student Investment Account (HB3427) initiative is a potential increase of \$2 billion (now called *Fund for Student Success*) and the initial estimated allocation for Canby is \$3.8 million; new monies could be received in 2020-2021. If these monies materialize, the district would conduct a work session with the board and cabinet team to discuss the priorities prior to the budget process for the 2020-2021 school year.

Superintendent Goodall discussed the district is committed to the following priorities: continued focus on how best to meet the needs of our students and families; focus on the district's academic vision and more specifically, address curriculum and instruction needs through the adoption of new materials and assessment tools; continue the School Improvement process work and extra-curricular programs. He noted the district would maintain class size targets with contingency FTE to address issues, both licensed and classified staff.

Ms. Lapp discussed the following funding uncertainties: infrastructure needs including immediate roofing concerns to be addressed this summer at Eccles Elementary and at Canby High School, staff wages and benefits, PERS rates, a possible May 2020 Bond consideration, and a potential increase in transportation costs as the district is exploring a shift in school start times for implementation in the 2020-21 school year.

#### ***6.6 Award of Contract for Summer Roof Repairs, Resolution 2018-19/012***

Director of Finance Denise Lapp provide the following handouts: *Award of Contract for Summer Roof Repairs Board Agenda Administrative Summary* and *Resolution 2018-19/012 Contract for Canby School District Summer Roof Projects*. Ms. Lapp reported a roof consultant has evaluated roofing issues in the district and there are three projects that need to be addressed this summer to mitigate any further structural damage. Roofing repairs are recommended at Eccles Elementary (library) and at Canby High School (Administration & 100 Wing).

Three bids were received for the projects through the joint co-op of US Communities, facilitated by Garland/DBS, Inc. The total bid for the projects is \$432,505. Ms. Lapp discussed the project will be funded with the 2019-20 General Fund budget. She added another project to be completed this summer is the replacement of cafeteria tiles at Ninety-One School and the project would be funded by Construction Excise Tax dollars. The board was asked to support the following resolution:

#### ***Resolution 2018-19/010 Amend Appropriations for the General and Special Revenue Funds***

***WHEREAS***, three bids were received by the Canby School District No. 86 to replace the roofs over the Eccles Library, the Canby High School Administration Building and the Canby High School 100 Wing through the joint co-op of US Communities, facilitated by Garland/DBS, Inc;

***NOW, THEREFORE, BE IT RESOLVED*** that the Canby School District No. 86, Clackamas County, Oregon, does hereby award the contract for the Canby School District Summer Roof Projects to Garland/DBS, Inc. The amount for the Eccles Library is \$84,641, the Canby High School Administration building is \$117,163 and the Canby High School 100 Wing is \$230,701, for a total contract price of \$432,505.

**MOTION:** Diane Downs moved to adopt Resolution 2018-19/012 to award the contract for the Canby School District Summer Roof Projects to Garland/DBS, Inc.,

**for a total contract amount of \$432,505; Angi Dilkes seconded the motion. Motion passed 4-0.**

### **7.0 FUTURE AGENDA ITEMS**

The following agenda items will be addressed at the upcoming May 16 Board Regular Session:

- Spotlight On Student Success: Ninety-One School
- CARE Award
- Monthly Curriculum Update: Curriculum Adoption Process
- Ackerman Multiuse Recreational Complex Update
- Financial, Special Funds, and Enrollment Report
- Exec: Superintendent's Annual Review

A report on Measure 98 (High School Success) planning and funds including 2018-19 revenues and expenditures was requested prior to the end of the school year.

### **8.0 GOOD OF THE ORDER**

No additional items were discussed.

### **EXECUTIVE SESSION**

Rob Sheveland exited the board from the Board Work Session and entered into an Executive Session at 8:59 p.m. Board members in attendance were Rob Sheveland (Chair), Diane Downs (Vice-Chair), Angi Dilkes, and Sara Magenheimer. Absent board members were Tom Scott, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), and Kamela Davis (Board Secretary).

The Board met in Executive Session to in accordance with ORS 192.660(2)(i), to review and evaluate the performance of the superintendent. It was requested information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Rob Sheveland exited the Board from the Executive Session and reentered the Regular Session at 9:22 p.m.

### **9.0 ADJOURNMENT**

Rob Sheveland adjourned the meeting at 9:22 p.m.

Respectfully Submitted:

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Kamela Davis  
Board Secretary

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Rob Sheveland  
Board Chair