

**MINUTES OF THE
CANBY SCHOOL DISTRICT
WORKSHOP SESSION AND EXECUTIVE SESSION
May 2, 2013**

WORKSHOP SESSION

1.0 CALL TO ORDER

Chair Kraft called the workshop session to order on May 2, 2013 in the Canby School District Central Services office, Meridian room at 6:30 p.m. Board members in attendance were Ty Kraft, Andy Rivinus, Brendan Murphy, Diane Downs, Andrea Weber. Tom Scott arrived at 8:02 and Kristin Downs was absent from the meeting. Also in attendance were Superintendent Steach, Linda Martin, Grace Saad, Tracie Heidt, Angi Dilkes Perry, Shelly Kratzer, Jennifer Turner, Noel Hygelund, Wayne Layman, Maureen Callahan, Sondra Strong, Jim Barr, Mary Knigge, and Troy Soles with Kris Millar arriving at 7:35 p.m.

2.0 INTRODUCTIONS

Introductions were made.

3.0 CHANGES TO AGENDA

None.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

5.0 INFORMATION/DISCUSSION ITEMS/ACTION ITEMS

5.1 Canby Educational Foundation Grant Update

Thanks to grant funding from the Canby Educational Foundation, Grace Saad, was hired as the Community-based Education Program coordinator and she reported on several activities over the last year such as the Career Panel, artist work on self portraits, the Career Fair at Baker Prairie Middle School and the Canby Police Department working with Knight students teaching drug prevention just to name a few. Through her efforts the program has served over 2000 students with 700 volunteers to bring enhancements and projects, all part of critical thinking, to the schools. She has also served 19 teachers at six schools.

Even though she is teaching full time now at Ackerman, she will continue her work through them and Tracie Heidt will carry on with the Teacher Adoption Program, also funded by the Canby Educational Foundation as they feel it's important to continue on with a volunteer program.

Board member Andrea Weber thanked Grace for organizing the phenomenal Ellen Whyte Artist in Residence Event at the Place to Be in Canby featuring original music, poetry and art work by the Ackerman Academy students.

Tracie reported at this time she has 20 teachers at five of the elementary schools that have requested volunteers and 22 volunteer applicants that have applied to help. One on one tutoring is at the top of the list with help also needed doing photocopies, etc. Brendan Murphy noted he was skeptical of the program in the beginning, but thanked Tracie for the great job in getting the program organized and off the ground.

5.2 Ackerman Center Update

Jim Barr (Ackerman teacher and administrative intern) gave an overview of the Ackerman Academy programs and the qualification process. The majority of the students are referred by administrators, however, school intervention specialists, parents and even students ask to be considered for the programs.

He explained the difference in the Omega, Alpha and Delta academies serving a total of 69. These three programs offer smaller settings, and different levels of help, based on varying student needs. Students have a shorter school day, more flexible scheduling, and innovative teaching strategies.

Students are having success and noted the percentage of students that passed 4 or more classes has increased over last year. Two students have met completion requirements and moved to post high. One student is finishing up Essential Skills for a State Diploma, one student is finishing up credit requirements as a 5th year student for a State Diploma and five students are within striking distance of completing this year.

Superintendent Steach noted at the current level of 69 students, the program will cover all actual costs under its present structure. This enrollment level will even cover additional areas of support time for Limited English Proficiency students. Currently, enrollment is down for KEYS enrollment, however we are expecting 4 new students next year. He noted the Post-High School program has a reduction in enrollment that may necessitate a reduction of staff time for this program in 2013-14.

5.3 Softball Complex Report

Wayne Layman met with Scott Beck on the architectural quote for services and he will honor the original quote of April 6, 2012 in the amount of \$16,800, however it will probably be less since due to not moving the fields since codes and setback requirements can be met with the current locations. We will need to install safety netting along 13th street, but the netting would also provide added safety to multiple sports and be much less expensive than field relocation. It also appears we will be able to support the needed timelines for completion.

5.4 SB 290-Teacher/Principal Evaluations

Tim Oberg, Human Resource Director reported the evaluation team has met four times and collaborated to develop the Certified Evaluation Handbook in accordance with SB 290 with ODE's Assurance Template. The template requires our district to use a collaborative process for development, address the Standards of Professional Practice, differentiated performance levels, multiple measures, evaluation and professional growth cycle, and alignment to professional learning. An implementation timeline and plan also needs to be developed and an assurance form needs to be submitted. Brendan Murphy thanked the team for increasing the percentage in domain #5 on student learning goals for the first year since it's not measured. Ty Kraft also commended the team for their excellent work on the document.

5.5 Budget Update

Superintendent Steach reported the funding level for K-12 in the next biennium remains at a minimum of \$6.55 billion plus PERS relief. We are developing our budget based on several concessions.

5.6 Alternative Funded Employees

We have a variety of positions that were eliminated due to budget cuts and are now funded entirely through non-district contributions. To ensure that these situations comply with employment law, existing contracts, and community expectations Superintendent Steach asked the board if they wanted to consider developing a new policy.

Tom Scott arrived at 8:02 p.m. during this discussion.

There was board discussion suggesting new wording in the policy to error on the side of district employees and require background checks like we do for regular district employees. They felt the District could pay for the fingerprinting of these employees and all programs must be in keeping with the board goals and policies.

6.0 NEXT MEETING AGENDA

- 6.1 SB-290 Teacher/Principal Evaluations**
- 6.2 Financial Statement and Enrollment Update**
- 6.3 2013-14 Budget Discussion**
- 6.4 Open Enrollment Update**
- 6.5 Student Data Tracking**

Meal Price Increases will also be added to the agenda.

The Board discussed adding a planning workshop for the 2013-14 school year on June 20, 2013 at 12:00 p.m. with the Regular Board meeting beginning at 6:30 p.m. Since this meeting will be held after the election we will know who the new board members are and they will be invited to the workshop session.

7.0 ADJOURNMENT

Chair Kraft adjourned the meeting at 8:25 p.m. and will convene to Executive Session after a short break.

EXECUTIVE SESSION

Ty Kraft called the Executive Session to order at 8:34 p.m. in accordance with ORS 192.660 (2) (d) and (i) to discuss labor negotiations and the performance review of the chief executive officer. Board members in attendance were Ty Kraft, Andy Rivinus, Brendan Murphy, Diane Downs, Andrea Weber and Tom Scott. Kristin Downs was absent from the meeting. Also in attendance were Superintendent Steach, Tim Oberg and Linda Martin.

It is requested information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Tim Oberg left the Executive Session at 9:02 p.m.

John Steach left the Executive Session at 9:25 p.m.

The meeting adjourned at 10:02 p.m.

Respectfully submitted,

Linda Martin
Board Secretary

Ty Kraft
Board Chair

Approved: