

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Regular Session and Executive Session
May 18, 2017
Canby High School, Applied Technology Center, OMNI Room**

REGULAR SESSION

Board members in attendance were Angi Dilkes Perry, Diane Downs, Kristin Downs, Rob Sheveland, Tom Scott, Andrea Weber, and Mike Zagya. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Sheryl Lipski, Lauretta Manning, Michelle Riddell, Skyler Rodolph, Sam Thompson, Cherie Switzer, Cindy Bauer, Jennifer Turner, Travis Opperman, Galina Dobson, Greg Dinse, Kimie Carroll, Brenda Griffin, Autumn Foster, Angie Navarro, Christine Taylor, Isa Arredondo, Kortney Doman, Landen Ratcliffe, Josiah Dumanovsky, Addy Dumanovsky, Hadley Bierma, Madison Wheeler, Paiton Welander, Elizabeth Shadrin, Leah Nipping, Emily Oliver, Gwenn Haycock, Craig Williams, William Clark, Paul Masingila, Steve Masingila, Rocio Lopez, Nancy Morales, Leah Nipping, Emily Oliver, Heidi Williams, Shawna Welander, Jessica Wheeler, Cathleen Stenehjem, Sarah Driver, Tomika Doman, Lori Bierma, Panya Shadrin, Ki Sweeney, Kayla Parson, Theresa Kahl, Michaela Huserik, Kathryn Huserik, Sara Magenheimer, Tucker Shea, Bret Adkins, Zena Rendaldi, Troy Soles, Amy Bigej, Mark Bigej, Madi Bigej, and Mackenzie Bigej.

1.0 CALL TO ORDER

Board Chair Mike Zagya called the Regular Board Session to order at 6:30 p.m.

2.0 INTRODUCTIONS AND FLAG SALUTE

Ninety-One School students Kortney Doman and Isa Arredondo led the flag salute. The audience members introduced themselves.

3.0 CHANGES TO AGENDA

No changes were made.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 C.A.R.E. Award

The Kiwanis Canby Area Recognition of Excellence (C.A.R.E.) Award acknowledges local teachers, administrators, and staff who go above and beyond to help students succeed. Superintendent Goodall announced May's recipient, Kathryn Huserik, fifth grade teacher at Eccles Elementary School. Ms. Huserik was nominated for being extremely dedicated to her students and making connections with them that last a lifetime. Brenda Griffin, C.A.R.E. Committee members presented the award on behalf of the committee, Canby Kiwanis, and local area businesses.

4.2 Spotlight on Student Success – Ninety-One School

Ninety-One School Principal Skyler Rodolph and 5th Grade Teacher Cathleen Stenehjem shared the 5th grade classes participated in a research project and culminating Wax Museum Expo event. Ms. Stenehjem explained the students studied a famous person and created a report with visuals. To mimic wax museum exhibits, the students dressed up like the characters and memorized a speech to recite. Board members and the audience were invited to listen to the student's presentations: Isa Arredondo as Helen Keller, Kortney Doman as Neil Armstrong, Landen Ratcliffe also as Neil Armstrong, Josiah Dumanovsky as George Lucas, Hadley Bierma as Amelia Earhart, Madison Wheeler as Ben Franklin, Paiton Welander as Walt Disney, Elizabeth Shadrin as Albert Einstein, Leah Nipping as Annie Oakley, Emily Oliver as Elizabeth Blackwell, Gwenn Haycock as Rachel Carson, Craig Williams as William Clark, and Paul Masingila as Martin Luther King, Jr.

4.3 Future Chef Recognition

Superintendent Trip Goodall announced that Madi Bigej, 4th grade Ninety-One School student is Sodexo USA's 2017 Future Chef national contest winner. After winning the District competition, she moved on to the regional round of 40, and was one of the five national finalists. Nutrition Services Director Galina Dobson and Communications Coordinator/Project Manager Autumn Foster congratulated Madi on her achievement.

4.4 Public Comments

Canby High School students Rocio Lopez and Nancy Morales invited Board members and the community to an upcoming Unity Feast Potluck hosted by MEChA and Safe Club to be held on May 26 from 5-7:00 p.m. at Legacy Park.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

- 5.1 May 4, 2017 Board Work Session and Executive Session Minutes
- 5.2 Personnel Changes

MOTION: Diane Downs moved to approve the Consent Agenda as presented, Angi Dilkes Perry seconded the motion. Motion passed 7-0.

6.0 SUPERINTENDENT'S REPORT

Superintendent Goodall commented on the following:

- Thank you to Principal Rodolph and the Ninety-One Staff for their efforts during a power outage last Tuesday. Students were dismissed at mid-day. Thank you to the maintenance staff, Galina Dobson and the Nutrition Services staff for their help.
- Attended the Canby Educational Foundation's Spring Fling event on April 27th. We appreciate the community's support of CSD's students and staff.
- The District honored teachers during the week of May 8-12th for Teacher Appreciation Week. The CHS Horticulture class grew herbs, which were given as gifts to teachers.
- Attended the Ways and Means Subcommittee on Education hearing in Salem on May 8 to provide testimony on behalf of Educational Service Districts.
- Attended the "Talk About It" Event at Dave's Prescription Shop on May 11 with other community leaders. There was a ribbon-cutting ceremony to initiate a new prescription drug drop box at Dave's Prescription Shop for unwanted prescription drugs. Thank you to Trevor Lockwood and CHS student leadership for their efforts to raise awareness about drug abuse and suicide prevention.
- Facilitated a Parent Forum Meeting on May 12th and continued discussions on homework and school supplies.
- Met with area superintendents at the Clackamas ESD yesterday where discussions centered on the state's budget.
- CHS Principal Greg Dinse added the high school is hosting a CTE Summit on May 26 for the community to tour the program and learn more about class offerings. All are invited to attend.

7.0 BOARD COMMENTS

Angi Dilkes Perry: The atmosphere at the capitol is gloomy during this budget season but it will come together by July 10.

Andrea Weber: Attended the "Talk About It" Event at Dave's Prescription Shop on May 11, which was a great event. Attended the Science Fair at Knight Elementary and the paper roller-coaster creations were remarkable. Kudos goes to Baker Prairie Middle School for their spring performance of *The Little Mermaid*; it was well done with budding young voices. Attended the World of Speed dinner event, which highlighted student STEM work.

Rob Sheveland: Attended the Canby Educational Foundation's Spring Fling event on April 27th. The event had great community participation and support. Attended the Canby High School Spring Choir Concert under the direction of Brooks Gingerich, which was well done. The 2017 Canby FFA Chapter Banquet is tomorrow, May 19, and all are invited to attend.

Diane Downs: Pass

Kristin Downs: Attended the Canby Educational Foundation's Spring Fling event on April 27th. Thank you to the foundation for their support of students and staff. All are invited to attend the fall wine event in October. Attended the "Talk About It" Event at Dave's Prescription Shop. It was great to see many people interested in supporting students. Also attended the Ninety-One Wax Museum Expo, which was very well done. Thank you Principal Rodolph for bringing the students to share their projects.

Tom Scott: Attended the "Talk About It" Event at Dave's Prescription Shop and would like to thank owner John Sowles for his partnership and support. Attended the Canby High School Spring Choir Concert, which was fantastic. 57 seniors were recognized for participating in choir all four years.

Mike Zagya: Also attended the "Talk About It" Event at Dave's Prescription Shop. A shout out goes to Baker Prairie Middle School for their spring performance of *The Little Mermaid*. The set was designed by retiring Art Teacher Jim Nosen. Mr. Nosen is an OnPoint Educator of the Year finalist. Winners will be announced Thursday, May 25.

8.0 INFORMATION/DISCUSSION/ACTION ITEMS

8.1 Canby High School Math Materials Adoption Revision

Director of Teaching and Learning Sheryl Lipski introduced Canby High School Math Teacher Theresa Kahl to discuss the Math Materials Adoption Revision proposal provided in advance of the meeting. It was explained that teachers became aware there was a new Pearson high school math curriculum at a conference. The material was not available for review at the time of the original adoption. Teachers requested time to evaluate the new curriculum and determine if it was a better fit for their students and after thorough review, the following changes were recommended:

- Exchange the current program with Pearson EnVision Algebra 1 for all Algebra 1 students
- Exchange the current program with Pearson EnVision Geometry for all Geometry students
- Exchange the current program with Pearson EnVision Algebra II for honors Algebra II students

A discussion was held on the benefits of the new curriculum including a supplemental online math practice program (MathXL), which is a built-in feature of the new EnVision math. The proposed implementation and training plan and cost updates were also reviewed. Because the new curriculum embeds MathXL (previously a per student per year cost) the total net savings for the District is \$10,114.44.

Clarification was requested on the number of students who would continue to use the Common Core Alg. II book with the supplemental MathXL software as referenced in the proposal. Ms. Kahl explained the Common Core curriculum is needed for different levels and repeated courses. No further clarification was requested.

MOTION: Andrea Weber moved to approve the Canby High School Math Materials Adoption Revision as presented, Angi Dilkes Perry seconded the motion. Motion passed 7-0.

8.2 Monthly Curriculum Update: Implementation Report

Ms. Lipski reviewed information provided on the District's two-year curriculum implementation plan, which includes the following:

2016-17 School Year

- *K-5 Envision2.0 Math at Carus, Eccles, Knight, Lee and Ninety-One*
- *K-6 Dual Language and Spanish Literacy Wonders/Maravillas – Trost and Spanish Literacy at Eccles, Knight and Lee*
- *6-8 Grade English Language Arts – My Perspectives*
- *9-12 Grade English Language Arts – Phase I (Core classes at each level)*
- *9-10 Grade Math – Algebra and Geometry*
- *1-8 Grade iReady Interim Assessment*
- *9-10 Grade ACT Aspire Interim Assessment*

2017-18 School Year

- *K-2 Grade English Language Arts – Benchmark at Carus, Eccles, Knight, Lee and Ninety-One*
- *3-5 Grade English Language Arts – National Geographic at Carus, Eccles, Knight, Lee and Ninety-One*
- *K-5 Grade Envision2.0 Math – Trost*
- *6-8 Grade Envision Math*
- *CHS English Language Arts Phase II AP English, Humanities*
- *Continued support for 2016-17 curriculum and assessments*

Ms. Lipski reported that advisory groups have been established for Elementary Math and Elementary Language Arts to provide feedback on the implementation process and to help guide the work on Professional Development days.

She discussed the most challenging piece has been the technology component for various reasons. Technical support has been provided by Maggie Lowe, Elementary TOSA (Teacher on Special Assignment) and Gail Anderson Secondary TOSA as well as by building techs. The Board noted concern regarding the use of TOSAs for technical support. Ms. Lipski shared that technology assistants and the two TOSAs are working together to provide support as needed and the District is looking at ways to provide additional assistance. A further discussion regarding how technical support is organized and provided will be added to a future meeting agenda. To help parents navigate the new technology components, a suggestion was made to provide classes similar to the 101 and 201 iPad classes currently offered for teachers.

8.3 AVID Report

Canby High School Principal Greg Dinse and Associate Principal Kimie Carroll provided information on AVID (Advancement Via Individual Determination), which will be implemented for freshman next school year. A grant of \$11,748 was received from Nike Inc. to initiate the program. Mr. Dinse shared AVID focuses on training educators to use proven practices in order to prepare students for success in high school, college, and a career, especially students traditionally underrepresented in higher education.

A group of eight teachers and administrators will be trained at an upcoming conference. In the fall, AVID will be offered as an

elective class to a selected number of freshman students.

Mr. Dinse provided clarification on the similarities and differences in the AVID and Aspire programs. He noted AVID targets historically underserved students with training for teachers whereas Aspire is a volunteer mentorship program that provides information and access to postsecondary education for all students. It was noted that if Measure 98 is fully funded, funds could be designated to start AVID at the middle school. The Board requested to review a synopsis of the curriculum for classes once determined. Mr. Dinse explained there are three areas of focus: study skills, tutorials, and college exploration. It was noted there is somewhat of an overlap with Future Focus and AVID but it is a building block for students.

8.4 Financial Report | Special Funds | Enrollment Update

Denise Lapp, Director of Finance, reviewed the current Financial Report as of April 30, 2017. The Construction Excise Tax (CET) fund balance is \$611,392.18 and the Turf Replacement fund balance is \$191,573.73. The State School Fund 2015-16 estimate was reconciled at a decrease of \$7,700. The reimbursement for High Cost Disability students dropped from 76% to 61%, an approximate decrease of \$56,000. The estimated ending fund balance does not include payroll for May or June.

Ms. Lapp discussed the Month End Enrollment Summary as of April 30, 2017. She reviewed student counts with a total enrollment of 4,701 students, noting enrollment is the same as last month. An error was noted in the previous English Language Learner (ELL) counts. The District has seen an average of 725 ELL students.

8.5 Budget Update

Superintendent Goodall reported there is no news from the state regarding the budget and surrounding districts are tentatively budgeting at \$8.1 billion. Canby is conservatively budgeting at \$8 billion. Legislators are discussing a larger revenue package that would be dedicated to education, however it has a 50-50 chance of passing. Mr. Goodall added he would again encourage community members to contact their legislators to support the initiative and adequately fund K-12 education.

8.6 Demographics Study Update

Mr. Goodall reported a recent meeting was held with a representative from Davis Demographics to discuss preliminary enrollment data and the demographic study process. The demographer will meet with city planners to discuss current and future developments. The final report will be provided by June 5 with a presentation to the Board on June 15.

8.7 Open Enrollment Final Report

Mr. Goodall reviewed Open Enrollment data provided in advance of the meeting. A total of 12 students were accepted to attend another district and 20 out-of-district students were accepted to enroll in Canby for the 2017-2018 school year. Mr. Goodall added that a preliminary review of the Davis Demographics study revealed there are many Canby students choosing to attend another school within the District for various reasons. The in-district transfer numbers significantly impact the District's ability to project capacity issues.

8.8 Policy Review – 1st Reading: EFAA - District Nutrition and Food Service; EFAA-AR - Reimbursable Meals and Milk Programs

Director of Nutrition Services Galina Dobson reviewed the recommended revisions to EFAA - *District Nutrition and Food Service* and EFAA-AR - *Reimbursable Meals*. In the EFAA-AP, Diane Downs suggested the following edit on page one under the Application Procedures headline and bullet number two: "...*who* are in state or court placement foster care..."

8.9 Internet Contract and E-Rate Approval

Sheryl Lipski introduced new District Technology Manager Brett Adkins and discussed the federal requirements regarding the E-rate program and internet services. The District's current internet contract will expire on June 30, 2017. As required, a Request for Proposal (RFP) process was initiated for lit and dark fiber options. Four bids were received and scored using a matrix. In addition, one bid was received for equipment. The scores were submitted to the federal program along with the proposal for the winning bid. In order to receive funding in 2017-18, the process had to be completed by May 11, 2017.

After a 70% federal reimbursement, the net cost for dark fiber is \$5,346 per year. The net cost for equipment to increase the bandwidth is \$11,123.91 after a 70% federal reimbursement. The following resolution reflects the unreimbursed total contract amount over ten years of \$178,200:

Resolution 2016-17/007 Award of Wide Area Fiber Network Contract

WHEREAS, a bid was received from DirectLink for Wide Area Fiber Network (Dark Fiber) internet services for the Canby School District No. 86;

NOW, THEREFORE, BE IT RESOLVED that the Canby School District No. 86, Clackamas County, Oregon, does hereby award the wide area fiber network contract to DirectLink for a period of ten years beginning on July 1, 2017. The total monthly

contract amount is \$1,485 per month, for a total contract over the ten years of \$178,200.

MOTION: Diane Downs moved to approve Resolution 2016-17/007 Award of Wide Area Fiber Network Contract as presented, Rob Sheveland seconded the motion. Motion passed 7-0.

9.0 FUTURE AGENDA ITEMS

- The following items will be addressed at a future Board session:
- Establish Inter-District Transfer Openings
- 2017-18 Curriculum Implementation
- Policy Review - Financial Contracts
- Demographic Study Presentation
- CEA ESSA Presentation
- Exec: Final Superintendent Evaluation

The Board discussed the addition of a future report on the amount time required for testing students and as recorded earlier, a further discussion/report on technology support.

10.0 GOOD OF THE ORDER

- June 1 beginning at 5:30 p.m. – Post High Transition Program Art Show and Ackerman Storage Facility Tour

EXECUTIVE SESSION

Mike Zagyva exited the Board from the Board Regular Session and entered into an Executive Session at 8:16 p.m. Board members in attendance were Angi Dilkes Perry, Diane Downs, Kristin Downs, Rob Sheveland, Tom Scott, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), and Michelle Riddell (Director of Human Resources).

The Board met in Executive Session to review and evaluate the employment-related performance of the Superintendent, pursuant to ORS 192.660(2)(i); in accordance with ORS 192.660(2)(a), in consideration of the employment of a public officer, employee, staff member, or individual agent; and pursuant to ORS 192.660(2)(d) to conduct deliberation with persons designated by the governing body to carry on labor negotiations, which allows the Board to meet in Executive Session for that purpose.

It was requested information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Mike Zagyva exited the Board from the Executive Session and reentered the Regular Session at 9:15 p.m.

11.0 ADJOURNMENT

Chair Mike Zagyva adjourned the meeting at 9:15 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Mike Zagyva
Board Chair