

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Work Session and Executive Session
April 7, 2016
Canby School District Office, Meridian Room**

WORK SESSION

Board members in attendance were Angi Dilkes Perry, Diane Downs, Tom Scott, Rob Sheveland, Andrea Weber, and Mike Zagyva. Board member Kristin Downs was absent from the meeting. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Sheryl Lipski, Laretta Manning, Tim Oberg, Steve Turner, Christine Taylor, Kelly Bishop, Greg Dinse, Julie Johnson, Angie Navarro, Shane Schweitzer, Cindy Bauer, Travis Opperman, Troy Soles and Mark Martens.

1.0 CALL TO ORDER

Chair Angi Dilkes Perry called the Work Session to order at 6:30 p.m.

2.0 INTRODUCTIONS

The audience members introduced themselves.

3.0 CHANGES TO AGENDA

No changes were made.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 Public Comments

Angi Dilkes Perry opened the floor for public comments.

No public comments were made.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

5.1 March 17, 2016 Board Regular Session and Executive Session Minutes

5.2 Personnel Changes

MOTION: Diane Downs moved to approve the Consent Agenda. Tom Scott seconded the motion. Motion passed 6-0.

6.0 INFORMATION/DISCUSSION/ACTION ITEMS

6.1 Budget Overview

Superintendent Goodall and Denise Lapp, Director of Finance, shared a keynote presentation with an overview of the budget including a review of the 2015-16 Ending Fund Balance estimate, the 2016-17 State School Fund estimate, PERS (Public Employees Retirement System) estimates, and projected savings. In addition, information was provided on current Construction Excise Tax revenue, facility projects, and the Apple Lease Program. Mr. Goodall and Ms. Lapp also reviewed the 2016-17 budget planning process, staffing changes, and an overview of grants: Title IA, Title IIA, Title III, Title IC, and IDEA. Clarification was requested on PERS estimates and staffing allocations. The Board asked that the presentation be sent via email to members for further review.

6.2 CHS Track and Turf Field Proposal

Mr. Goodall reviewed information provided to the Board in advance of the meeting regarding the Canby High School track and turf field. The track was completed in 2003 and has outlived its life expectancy of approximately 10-12 years. The Canby High School turf project was completed in 2010 with a life expectancy of approximately 10 years; however, the field has not met expectations. Mark Martens, CHS Athletic Director, reported on the condition of the turf field noting lack of proper maintenance attributed to the deterioration. Steve Turner, Facilities Specialist, discussed current field usage beyond regular school hours and an approximated \$10,000 in rental revenue. The district recommends simultaneous replacement of the track and turf field in the summer of 2016 to ensure proper installation. A discussion was held on the proposal. The Board expressed concerns regarding the use of Construction Excise Tax (CET) funds for replacement of the track and turf field as the CET funds are purposed for facility projects related to increased enrollment needs. Mr. Goodall noted considerations include other finance options and using a portion, not all of the CET funds. The Board also expressed concerns for the initial community investment in the turf field project and the established agreement for funding replacement over time. The initial project ensured district funds would not be used. The Board requested further investigation into the cost of repairing the field as a temporary solution and more information on how monies were collected for the turf field replacement. In addition, the Board suggested a meeting with local community donators to discuss options and needs.

6.3 Bus Transportation RFP (Request for Proposal)

Denise Lapp, Director of Finance, reported on the status of the Bus Transportation Request for Proposal (RFP). Two companies submitted bids: First Student, Inc. and Student Transportation of America (STA) of Oregon. Ms. Lapp reviewed the timeline for the proposal process noting a recommendation would be made to the Board on April 21.

6.4 Instructional Materials Adoption (Math, Language Arts)

Sheryl Lipski, Director of Teaching and Learning, introduced Cori Waufle, Elementary Teacher on Special Assignment (TOSA), to share about the Elementary Math materials adoption. Ms. Waufle reported the committee reviewed eight different programs with guidance from the Clackamas Educational Service District. The committee recommends adoption of *EnVisionmath2.0* by Pearson for grades K-5. Ms. Waufle introduced teachers Julie Johnson and Kelly Bishop to discuss their experience on the committee and rationale for the recommendation. Ms. Johnson and Ms. Bishop shared the process was very thorough and after much discussion and research there was strong consensus on the recommendation. The program offers experiential learning for primary levels as well as a smooth transition to intermediate levels; it aligns with Common Core State Standards, builds upon Math Studio work, and includes a strong training component. Ms. Lipski reported the Spanish teacher guides would not be available until 2017 and as a result, Trost Elementary would continue using their current program for one more year.

Ms. Lipski provided a handout outlining a summary of the curriculum renewal proposal for 2016-17 as follows:

- High School Math Phase 1
- Elementary Math – Carus, Eccles, Knight, Lee and Ninety-One
- Grades 6-8 English Language Arts
- High School English Language Arts
- Trost Language Arts (English and Spanish) with Spanish Language Arts at Eccles, Knight and Lee

The curriculum renewal proposal for 2017-18 is as follows:

- High School Math Phase 2
- Elementary English Language Arts
- Grades 6-8 Math
- Elementary Math Trost - Spanish

Ms. Lipski added curriculum costs are being negotiated as well as possible financing options. The Board asked about future plans for Science and Health adoptions. Ms. Lipski noted a Science adoption is currently planned for the 2017-2018 school year followed by a Health adoption in 2018-2019 and following that, a Social Studies adoption. The Board asked if there would be an invitation for interested persons to view the selected materials as originally planned. An opportunity will be arranged for the public to view the materials.

6.5 Open Enrollment Report

Superintendent Goodall reviewed information provided on the number of Open Enrollment applications received as of April 1, 2016. Ninety-One School received more applications than available seats in grades K, 4, 5, and 6. As a result, an equitable lottery process will be held to determine selection. A public lottery is scheduled for Monday, April 18, 2016 at 10:30 a.m. in the Canby School District Office, Meridian Room.

6.6 Policy 1st Reading

The Board held a first reading on the following policies:

EFA – Local Wellness Program

EFAA – District Nutrition and Food Services

No discussion was held.

6.7 Policy 2nd Reading

The Board held a second reading on administrative procedure *IGBAJ-AR Special Education – Free Appropriate Public Education (FAPE)*, which is required for Board adoption.

MOTION: Diane Downs moved to approve the adoption of Administrative Procedure IGBAJ-AR Special Education – Free Appropriate Public Education (FAPE) as presented. Andrea Weber seconded the motion. Motion passed 6-0.

7.0 FUTURE AGENDA ITEMS

The following items will be addressed at an upcoming Board Session:

- Spotlight on Student Success – Trost
- C.A.R.E. Award
- CHS Girls Varsity Basketball Recognition
- Ninety-One School Band/Choir Trip Approval
- Financial Report/Enrollment Update
- Instructional Materials Adoption (Math, Language Arts Proposals)
- Transition Plan for Grades 6-7, 8-9
- Open Enrollment Final Count/Interdistrict Transfers
- Innovation Grant Report
- Policy 1st Reading
- Policy 2nd Reading

The Board discussed the addition of a follow-up report on the track and turf field and the

transportation bid award, as well as an update on the CHS Construction Class and available lots, a report on teacher evaluations/goals, and a discussion on dates for the Board Planning Workshop and the superintendent's final evaluation.

8.0 ADJOURNMENT

Chair Angi Dilkes Perry adjourned the meeting at 8:39 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Angi Dilkes-Perry
Board Chair