

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Regular Session and Executive Session
March 21, 2019**

Canby High School, Applied Technology Center, OMNI Room

REGULAR SESSION

Board members in attendance were Rob Sheveland (Chair), Diane Downs (Vice-Chair), Angi Dilkes, Sara Magenheimer, Tom Scott, Andrea Weber, and Mike Zagya. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Michelle Riddell, Laretta Manning, Autumn Foster, Kathy Sullivan, Greg Dinse, Skyler Rodolph, Christine Taylor, Galina Dobson, Ben Winegar, Jennifer Turner, Marilyn Wood, Rudyane Rivera-Lindstrom, Shawna Grant, Brook Cates, Scott Cates, Kathleen Jeskey, Chris Gilbert, Jamie Netter, Joe Minson, Melissa Youd, and Stefanie Carlson.

1.0 CALL TO ORDER

Chairman Rob Sheveland called the Regular Board Session to order at 6:30 p.m.

2.0 INTRODUCTIONS AND FLAG SALUTE

Rob Sheveland led the flag salute. The audience members introduced themselves.

3.0 CHANGES TO AGENDA

Item 8.2 was postponed due to staff illness.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 C.A.R.E. (Canby Area Recognition of Excellence) Award

The Kiwanis Canby Area Recognition of Excellence (C.A.R.E.) Award acknowledges local teachers, administrators, and staff who go above and beyond to help students succeed. Superintendent Goodall announced the March recipient: Brook Cates, P.E. Teacher at Baker Prairie Middle School. Ms. Cates was nominated by parent Sarah Lopez for her efforts to support and encourage students. Principal Jennifer Turner spoke regarding Ms. Cates's efforts to be an advocate for students and the importance of health and physical education. Marilyn Wood and Brenda Griffin, C.A.R.E. Committee members, presented the award on behalf of the committee, Canby Kiwanis, and local area businesses.

4.3 Public Comments

Rob Sheveland opened the floor for public comments.

Canby High School Athletic Director and CEA President Ben Winegar read a letter on behalf of the certified association regarding written communication sent home by the district to parents notifying them of the upcoming Smarter Balanced Assessments. Community member Kathleen Jeskey spoke regarding the communication and requested the district clarify the information for families.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

- 5.1 March 7, 2019 Board Work Session Minutes
- 5.2 Personnel Changes
- 5.3 Administrative Appointment

MOTION: Diane Downs moved to approve the Consent Agenda with minutes as presented; Sara Magenheimer seconded the motion. Motion passed 7-0.

6.0 SUPERINTENDENT'S REPORT

Superintendent Goodall commented on the following:

- Congratulations to the Canby Cougar Dance Team for their fifth straight state championship.
- Congratulations to Ben Winegar who was recently selected as Canby High School's Athletic Director.
- Congratulations to Kathy Sullivan who will serve our district as the Director of Student Services, effective July 1, 2019. Kathy will replace Dr. Laretta Manning, who is retiring in June.
- We recently finished a series of "Coffee with the Superintendent" parent meetings at Knight, Carus, Trost, and Ninety-One School. It was a great opportunity to talk with parents and hear their concerns. Thank you to principals and to Sodexo, our Nutrition Services provider, for donating refreshments.
- On March 5th I had the opportunity to present at the Canby Area Chamber of Commerce Luncheon and talk about our schools. It is evident our business community supports our schools and I appreciate their partnership.
- We held our last Long Range Facilities Planning meeting on March 11th and we are working to finalize the information with input from the committee.
- The Ackerman Sports Complex Task Force has met on a couple of occasions and we are looking forward to updating the board at our next work session on the current conversations.
- I met with the high school student leadership class this morning and appreciated the discussion.
- Lastly, as we head into Spring Break, I want to acknowledge the great work of our administrators, certified staff, and support staff.

7.0 BOARD COMMENTS

Mike Zagyva: I attended Baker Prairie Middle School's Career Day; the event was very well done. I also attended Patti Monte's memorial service with standing room only, the impact she had was humbling.

Angi Dilkes: Pass

Andea Weber: I had the opportunity to teach two Junior Achievement classes for second grade students at Carus Elementary. I attended the Long Range Facility meeting. I also attended Patti Monte's memorial service along with many retired teachers. I would like to suggest that we explore some way to honor the dedication of our retired teachers who continue to serve our community.

Sara Magenheimer: I attended Ninety-One School's Coffee with the Superintendent parent meeting and appreciate Mr. Goodall's time to meet with parents. I also attended the Kindergarten Information Night at the Ackerman Center, which was well attended and a great event for parents. Thank you to Autumn Foster, principals, and district staff for their efforts.

Tom Scott: As an update, the Ackerman Sports Complex Task Force met to review field concept designs and provide feedback to the Cameron McCarthy Architectural Team. On Monday, the task force met to review three revisions and selected one to move forward (handout provided). The City and the school district will continue to discuss parameters and

develop a draft intergovernmental agreement. A financial package will also be drafted and the hope is to come to a final decision regarding whether to move forward in the near future. A community meeting is scheduled on April 23rd at the Ackerman Center cafeteria to discuss the project.

Diane Downs: I participated in the Canby High School World Economics Summit, students were well prepared and it continues to be a valuable program for students. I participated as judge for the Future Chef's competition, this time with a broader spectrum of well-presented recipes. I also participated as judge for the speech and debate competition and would encourage other board members to participate. Retired teacher Bob Jones volunteers as judge and coach, another example of the continued commitment of our retired teachers. I attended a musical at Sunset High School and would like to comment that in comparison, Canby's Fine Arts Auditorium is a nicer facility and an asset to our community.

Rob Sheveland: I would also like to congratulate the Canby Cougar Dance Team for their fifth straight state championship and acknowledge the work of the students and coaches. Special recognition goes to James Healey, Canby assistant coach and choreographer, who was recognized as 6A Dance Coach of the Year. Also, I participated for the first time as judge for the Future Chef's competition and was impressed with the colorful recipes. Congratulations to winner Kara Leder, 4th grade student at Eccles Elementary.

8.0 INFORMATION/DISCUSSION/ACTION ITEMS

8.1 Approval of Ninety-One School's Band and Choir Trip to Federal Way, WA

Request for approval of the Ninety-One School Band and Choir Trip to Seattle, Washington was submitted for Board consideration. Principal Skyler Rodolph discussed the annual Music in the Parks Festival itinerary, student costs and fundraising opportunities. He noted a significant increase in the number of students participating this year. Clarification was provided as requested.

MOTION: Diane Downs moved to approve the Ninety-One School Band and Choir trip to Federal Way, WA from May 31-June 1, 2019 as presented; Andrea Weber seconded the motion. Motion passed 7-0.

8.2 Monthly Curriculum Update: Academic Vision Goal #3 - Equitable Education For All
Postponed due to staff illness.

8.3 Canby High School - High School Success Implementation Update (Measure 98)

Education Equity Coordinator Rudyane River-Lindstrom and Canby High School Principal Greg Dinse provided an overview of the current status of the High School Graduation and College and Career Readiness Act of 2016 (Measure 98) implementation. It was reviewed that during the summer of 2017, the State of Oregon provided each school district additional funding at a rate of approximately \$500 per high school student for the 2017-19 biennium budget; 10% of these funds may be used for 8th grade transition activities.

Ms. Rivera-Lindstrom discussed that in Canby funds have been used to address three areas: Career and Technical Education (CTE), dropout prevention, and college readiness. Goals include (1) creating a multi-tiered system of support (MTSS) to eliminate barriers to help all students succeed, (2) expansion of CTE programs to meet student interest and encourage underrepresented students to access current programs, and (3) increased opportunity and access to college courses and support to support preparation and readiness.

Strategies include creation of the Student Achievement Center with a dedicated high school success team: Student Success Advocate Chris Gilbert, Attendance Specialist Jamie Netter, High School Success Counselor Trevor Lockwood, High School Success Coach Mike Vaught, Canby Alternative Program (CAP) Teacher Jodi Gelder, and part-time High School Success Coordinator Rudyane Rivera-Lindstrom. It was shared the team is working collaboratively to support student achievement with targeted interventions. Other strategies are a focus on 9th grade transition and intervention, CTE expansion, expansion of dual credit classes, and an increase in AVID (Advancement Via Individual Determination) supports. Mr. Dinse discussed CTE program expansion efforts including new Computer Science offerings and an increase in dual credit opportunities with partners such as Clackamas Community College and Oregon Tech.

Clarification was provided regarding funding for the high school success team members and their roles. It was discussed some of the positions were previously funded through general funds and are now funded through Measure 98; two new positions were added. Concerns were raised regarding the allocation of Measure 98 funds to support existing efforts rather than funding new programs or initiatives as originally understood by voters who supported the measure. Mr. Goodall discussed the district is allowed to re-tool these positions for focused efforts within the parameters of Measure 98. He shared supplanting restrictions are limiting for Canby, which has a successful CTE program. Mr. Goodall discussed the district is undergoing a self-assessment to measure the effectiveness of these positions as well as working with ODE (Oregon Department of Education) to audit how the money is being spent and develop a plan for the next biennium. Other concerns noted were long-term sustainability and the amount of funds allocated to goal one (MTSS) when compared to goal two and three. It was discussed that as part of the upcoming planning session, an equitable approach will be used to assess all three areas with guidance from ODE and feedback from other districts. The Board requested to review the plan following the upcoming work session with ODE.

8.4 Canby High School Turf Field - Funding and Award of Contract

Director of Finance Denise Lapp provided a handout with bid information from FieldTurf to replace the Canby High School turf field for a maximum total contract amount of \$412,171. She reviewed the bid document and reported the plan is to replace it following graduation on June 7, 2019. Ms. Lapp discussed her recommendation is to pay for the field with the turf replacement fund and \$100,000 from the 2018-19 contingency account.

Ms. Lapp discussed that moving forward, her budget recommendation is to have 1/10th of the current replacement cost of the field, \$35,000, transferred annually from the general fund budget. Field revenues and interest will be added to cover a future field replacement. She noted funds previously received from students working fair parking would be returned to the athletic department rather than allocated for turf replacement, as budgeting for replacement is the district's responsibility. Clarification was provided by Athletic Director Ben Winegar regarding how funds would be used for department and equipment upgrades.

A discussion was held regarding budgeting for costs associated with field maintenance including infill, tracking the number of events to determine life expectancy, and user fees for outside groups that consider wear and tear. It was noted that maintenance training was provided and will be ongoing for staff.

The following resolution was provided for consideration:

Resolution 2018-19/009 Award of Canby High School Turf Replacement

WHEREAS, a bid was received from FieldTurf for the Canby High School Turf Replacement project;

NOW, THEREFORE, BE IT RESOLVED that the Canby School District No. 86, Clackamas County, Oregon, does hereby award the contract for the Canby High School Turf Replacement project to FieldTurf for a maximum total contract amount of \$412,171. This total includes drain modifications and a contingency of \$10,200 if base remediation is required.

MOTION: Andrea Weber moved to approve *Resolution 2018-19/009 Award of Canby High School Turf Replacement* as presented; Diane Downs seconded the motion. Motion passed 7-0.

8.5 Financial, Special Funds, and Enrollment

Director of Finance Denise Lapp reviewed the Canby School District Financial Report as of February 28, 2019. The Construction Excise Tax (CET) fund balance is \$191,342.17; the amount reflects receipt of the second quarter payment. The turf replacement fund balance is at \$296,050.64. The first 2018-19 revised estimate was received from the State; overall local revenue has increased resulting in a decrease in the Average Daily Membership/weighted funding across the state. The estimate was adjusted due to changes in the poverty rate, the Comcast settlement, and teacher experience ratio. Also, the State School Fund was lowered by approximately \$35,000; however, the Comcast settlement will offset the decrease. Ms. Lapp noted an update on the budget planning process would be provided at the next work session.

Ms. Lapp reviewed current enrollment is at 4,650 students, the district's average enrollment is still above what was budgeted. Parrott Creek Ranch (PCR) student enrollment is an additional 22.153 students.

8.6 Policy 2nd Reading and Adoption: KG – AR(2) Facility Use Fee Schedule

A second reading of administrative procedure KG – AR(2) *Facility Use Fee Schedule* was held. Director of Finance Denise Lapp and Operations Specialist Shawna Grant provided clarification regarding user groups with agreements outside of the fee schedule. These groups include Canby Kids, Whiskey Hill Kids, Canby Junior Basketball, and Whiskey Hills Soccer. It was noted some agreements are over ten years old and are currently being reviewed by legal counsel for liability and insurance issues. Meetings are scheduled with each group to discuss agreements and scheduling requirements. In some cases, other issues such as subletting the district's fields and IPM (Integrated Pest Management) requirements will be discussed.

Ms. Grant reported regarding the feedback received from user groups regarding the fee structure; cost increases are minimal. It was noted that Canby Kids Football was not included and would be contacted as well.

MOTION: Angi Dilkes moved to adopt *KG – AR(2) Facility Use Fee Schedule* as presented; Andrea Weber seconded the motion. Motion passed 7-0.

8.7 Lobby Day Strategy

Director Angi Dilkes reviewed the tentative schedule for the April 3rd Lobby Day. A discussion was held on ideas for the meetings such as providing a concise district profile document as a reference. It was agreed Director Dilkes would work with Denise Lapp and Superintendent Goodall to draft some ideas for discussion. It was noted the activity would fall under public meeting law with notification requirements. A schedule will be sent via email prior to the visit.

9.0 FUTURE AGENDA ITEMS

- Classroom Behavior and Discipline/Teaching Coping Skills
- Mid-Year Internal Audit Report
- Budget Discussion
- FCA & LRP Update
- REACH Update
- Multiuse Recreational Complex Update
- K-12 DLI Report
- Policy Review

The postponed monthly curriculum update was added to the April 21 Regular Session. It was noted the counseling audit update was omitted from the upcoming work session list and the multiuse recreational complex update was removed due to no new information.

10.0 GOOD OF THE ORDER

No additional items were discussed.

EXECUTIVE SESSION

Rob Sheveland exited the Board from the Board Regular Session and entered into an Executive Session at 9:04 p.m. Board members in attendance were Rob Sheveland (Chair), Diane Downs (Vice-Chair), Angi Dilkes Perry, Sara Magenheimer, Tom Scott, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), and Michelle Riddell (Human Resources Director).

The Board met in Executive Session to conduct deliberations with persons designated by the governing body to carry on labor negotiations, pursuant to ORS 192.660(2)(d).

It was requested information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

11.0 ADJORNMENT

Rob Sheveland adjourned the meeting at 9:36 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Rob Sheveland
Board Chair