

**CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
MINUTES OF THE
REGULAR SESSION AND EXECUTIVE SESSION
March 21, 2013**

REGULAR SESSION

1.0 CALL TO ORDER

Chair Kraft called the Regular Session to order at 6:30 p.m. in the Canby High School Omni room. Board members in attendance were Ty Kraft, Tom Scott, Andy Rivinus, Andrea Weber, Brendan Murphy, Kristin Downs and Diane Downs. Also in attendance were Superintendent Steach, Linda Martin, Mary Knigge, Tim Oberg, Lynda Robert, Mr. Robert, Skyler Rodolph, Jennifer Turner, Sondra Strong, Sam Thompson, Pat Johnson, Joe Morelock, Steven Nelson, Pete Vraspir, Brenda Splitstoser, Travis Opperman, Chris Hurley, Steve Patton, Art Johnson, Brenda Griffin, Frank Bermudez, Aaron Sleeper, Kris Millar, Kathy Hamill, Coach Jorge, Carus students Dylan, Ian, Nate and their parents.

2.0 INTRODUCTIONS & FLAG SALUTE

Introductions were made and the Carus students led the flag salute.

3.0 CHANGES TO AGENDA

None.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

- **CARE AWARD** (Canby Area Recognition of Excellence)
Superintendent Steach introduced this month's winner, Lynda Robert, Language Arts teacher from Ninety-one School. Lynda was nominated because she is passionate about getting our students ready for high school and beyond. Her expectations are very high and her class is difficult and demanding. She also has creative ways to teach and inspires her students to aim high. Brenda Griffin from Team Spirit and Frank Bermudez from Columbia State Bank presented Lynda with a plaque and gift certificates.

- For the third year in a row Canby School District received the Apple Distinguished Program Award for innovation, leadership and educational excellence for the 2012-2013 school year. Apple Development Executive, Pete Vraspir noted Canby's visionary leadership, innovative learning and teaching (showing compelling evidence of success) and the ongoing professional learning have proven the award is well deserved. Fewer than 200 schools and programs in the United States have been given this award. He presented the award to Superintendent Steach and Chair Kraft thanked Joe Morelock for spearheading the program and his visionary leadership.

- Pat Johnson, Canby High School Principal announced earlier this year Biology and Integrated Science teacher Caitlin Henden applied for a grant with Honeywell Education at Space Academy and was just notified she has been selected to attend the 2013 U.S. Space and Rocket Center at the University of Alabama for a seven day, all expenses paid professional development opportunity.

5.0 SPOTLIGHT ON STUDENT SUCCESS

Carus Principal Sam Thompson introduced 4th and 5th grade teacher Kathy Hamill who supervises the Chess Club at their school. Kathy introduced CHS student Coach Jorge who volunteered as the coach after Mr. Bartsch retired. Jorge explained for the past two years he has been coaching the successful club that started out with 40 students the first year. Students Dylan, Edwin and Nate shared their learning experiences, noting that you also learn when you loose a game. This year the team participated in five rounds at the State Tournament held in the Oregon Convention Center as well as placing 2nd in the Chess to Success tournament.

6.0 SUPERINTENDENT'S REPORT

Superintendent Steach noted the open house for Trost students to visit Carus was well worth the time. He also congratulated the Canby High School dance team for the 2nd place award in their division at the State Tournament. He also thanked all the students that participated in the Future Chef contest sponsored by Sodexo.

John thanked Baker Prairie staff and the leadership of Jennifer Turner, John Vanacker and Tony Crawford for bringing Lopez Lomong, former Olympian and one of the Lost Boys of Sudan to their school. Lomong spent the day meeting with students and sharing his story at an assembly for students, staff and guests.

Superintendent Steach also announced Maureen Callahan has been granted a two year leave of absence to allow her to work with the Teacher Development Group (the same organization that is providing our Studio Math training at Trost and Carus). Lee Principal Marilyn Wood will oversee instruction at the elementary level with Cheri Switzer working as interim principal at Lee. Joe Morelock will be oversee instruction the secondary level.

The administrative team held an instructional retreat last week, focusing on next years state mandated changes.

7.0 BOARD COMMENTS

Brendan Murphy attended the House Education Committee meeting where Joe Morelock testified regarding the bill being introduced to provide state matching dollars (\$4 from the state for every \$1 contributed by the school district) for investment in the equipment for 1:1 technology initiatives. Brendan received comments that it was the best presentation ever given the committee. Brendan also attended the Teacher Adoption Program meeting, the Board Candidates Workshop,

the Open House at Carus, the Ackerman Center Concert at the Place to Be and the Economic Summit at the high school.

Kristin Downs participated in the OSBA Webinar on PERS reform and found it a positive movement forward. The CHS play "Once Upon a Mattress" was very enjoyable and she thanked the great volunteers. She attended the Candidates Workshop, Carus Open House, The Goal Ball Tournament and Collaborative Teams with Maureen Callahan and the 5th grade group. She also attended the Lopez Lomong activities and thanked the Canby Educational Foundation for their support.

Tom Scott was extremely impressed with the students who participated in the Ackerman Center Concert at The Place To Be. He acknowledged what a fantastic job the student speakers, band, and choir did at the Lopez Lomong assembly.

Andrea Weber attended the well organized Battle of the Books at Canby High School, as well as the Future Focus interviews. She went to Salem with Jamie Netter, Tammy Myers and several students who testified in Salem on the ASPIRE program. The Carus White Building Committee also met noting community members do place a value on the building in their community. She gave huge kudos to Grace Saad for the phenomenal job she did with the students participating in the Ackerman Center Concert. The ESD Workshop on PERS reform was very informative. She was overwhelmed by the maturity of the students and audience in the inspirational Lopez Lomong assembly. She also thanked the kitchen staff for all their help during the healthy foods Culinary Competition at Baker Prairie.

Diane Downs proctored the OAKS math testing and attended the World Economic Summit and lunch and the Lopez Lomong assembly. She also noted the impact of the arts during the Ackerman Center Concert involving student poets, visual arts and the musical performances. The performances were very powerful and personal. She acknowledged the great sportsmanship and conduct during the Canby High lacrosse game. Diane also acknowledged Lynda Robert taught her daughter in 7th & 8th grade noting we are fortunate to have Lynda with her passion and high expectations for students that continues through college and beyond.

Ty Kraft thanked all the local businesses for this support of our youth sports, activities, and dental programs. The community continues to step up when our students are in need.

8.0 CONSENT AGENDA

8.1 Minutes

Minutes of the February 21, 2013 Regular Session and Executive Session and the March 7, 2013 Workshop and Executive Session are provided in Addendum 8.1.

8.2 Personnel Changes

Personnel Changes are provided in Addendum 8.2.

MOTION: Andrea Weber moved to approve the minutes and personnel changes as listed above in Addendum 8.1 and 8.2. Andy Rivinus seconded the motion. Motion passed 7-0.

9.0 INFORMATION/DISCUSSION ITEMS/ACTION ITEMS

9.1 Softball Complex

Superintendent Steach met with Pat Johnson, Wayne Layman, Jim Smith and a representative from the architectural firm they've been working with. They should have an estimate next week and will bring those estimates to the next meeting. John and Mary Knigge are also reviewing the process for prevailing wage and how to approach it.

9.2 Emergency Update

Since the Connecticut shootings each of the building principals has had staff building safety/security discussions and some of the changes implemented are listed below.

- Reminder to All Employees to Wear Badges.
- Increased Vigilance on Visitors and Check-In Procedures.
- Continued Scheduled Drills with Increased Emphasis.
- Reviewed Procedures with All Building Staff.
- Communication to Parents/Visitors Through Newsletters & Signs.
- Reviewed and Adjusted Some Office Emergency Protocols.
- Reviewed and Modified Exterior Door Lock Timing & Locations.
- Reviewed and Modified Interior Door Lock Expectations.
- Canby Police Review of Emergency Response Procedures.

In addition to these items, Canby was already in the process of developing a Threat Assessment process for evaluating and responding to potential student made threats. This work is continuing to progress. The procedures and forms have been drafted. Canby Police, County Sheriff's Office, and Clackamas County Mental Health have all agreed to participate. Training of team members is being scheduled. We expect to have this program functioning prior to the start of the next school year.

Superintendent Steach would like to have drills involving realistic scenarios, but with constraints due funding and manpower to administer these drills we need to look for other options. Andy Rivinus noted our kids need to be safe and we need to find an avenue to administer one or two drills per year per school. John will contact the Canby Police Department to find someone to take the lead.

9.3 IT Hardware & Staff Development

Joe Morelock, Director of Technology and Innovation discussed the current IT hardware inventory. He also noted thanks to a generous donation from

the Canby Educational Foundation we were able to purchase voice amplification systems. Joe discussed the replacement costs for the computers, mobile devices and items such as projectors, doc cams and servers. He noted iPads can also be used for Smarter Balanced.

He discussed four future options for technology in the future for Canby with ideally going 1:1. This option needs more study such as bringing your own device and district provided hybrid, an umbrella lease, payment plans, etc. Also funds from other sources to supplement the shift to Common Core State Standards using technology.

As far as staff development, building techs used to do more, but as we reduced staff they are assigned to other duties. The techs try to help with computer questions before and after school as well as teachers helping each other. Staff wikis are also a good source of information and innovation grants are also used for training. Joe noted there will no longer be funding from Title IIB.

9.4 Financial Statement/Enrollment

Director of Finance Mary Knigge reported new state school fund estimates were released by the Oregon Department of Education on March 6, 2013. The current funding estimates has not been updated since our original estimates in July of 2012. What has happened is that this new estimate, as compared to July 2012, shows our 2012-2013 weighted average daily membership (ADMs) is down from our original projections.

We will be watching our enrollment carefully over the next few months. The expenditures are also being monitored closely as there are still six months of payroll to process before the end of this budget year. The reduced State School Fund dollars will be offset by under spending of dollars from now until the end of June.

9.5 Budget Committee Appointment

There are three vacant Budget Committee positions #3, #6, and #7, and up to four Alternate Budget Committee positions needed to serve one-year terms. Board policy starts three ad hoc members shall include one licensed association member, one classified association member and one student member. Three applications were received as well as one student application.

MOTION: Diane Downs moved to appoint Janis Hagel to position #3, Sherry Smith to position #6, Mike Zagyva to position #7, John Cranston to the student ad hoc position, Chris Bangs to the certified ad hoc position and Betty Crawford to the classified ad hoc position. Andrea Weber seconded the motion. Motion passed 7-0.

9.6 CESD Budget Committee

The Clackamas ESD would like to recruit a Canby School District board member for appointment to their Budget Committee. Andrea Weber would be interested if it doesn't conflict with any of our dates. Linda Martin will find out when their Budget Committee meeting is and will let Andrea know.

9.7 Policy 2nd Reading

Policy GCL, Staff Development-Licensed

MOTION: Andy Rivinus moved to approve the above policy as submitted and Diane Downs seconded the motion. Motion passed 7-0.

10.0 FUTURE AGENDA ITEMS

- 10.1 Achievement Compact Update**
- 10.2 Common Core State Standards Status**
- 10.3 Budget Status**
- 10.4 Kindergarten Board Policy**
- 10.5 Softball Complex**
- 10.6 Truancy Court Option**

11.0 ADJOURNMENT

Chair Kraft adjourned the meeting at 8:46 p.m. and will convene to Executive Session after a short break.

EXECUTIVE SESSION

Chair Kraft called the Executive Session to order at 8:54 p.m. in accordance with ORS 192.660 (2) (d) & (e) to discuss labor negotiations and real estate property transactions.

It is requested information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Respectfully submitted,

Linda Martin
Board Secretary

Tyler Kraft
Board Chair

APPROVED: