

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Regular Session and Executive Session
March 17, 2011**

1.0 CALL TO ORDER

Board Chair Dick Adams called the meeting to order at 6:30 p.m. on March 17, 2011 in the Canby High School, Omni room. Board members in attendance were Dick Adams, Marty McCullough, Diane Downs, Kristin Downs, Ty Kraft, Tom Scott and Andy Rivinus. Also in attendance were Superintendent Rose, Linda Martin, David Moore, Tim Oberg, Joe Morelock, Sondra Strong, Kimie Carroll, Betty Rivinus, Steve Nelson, Charles Rynerson, Kim and Alex Mabry, Skyler Rodolf, Brenda Splitstoser, Mark Bigej, Carol Meeuwsen, Maureen Callahan, Joyce Branum, Sarah Branum, Travis and River Flynn, Sam Thompson, Marilyn Wood, Angie Navarro, Lois Molyneux, Nicole Willeford, Steven Robertson, and Andrea Weber.

2.0 INTRODUCTIONS & FLAG SALUTE

Introductions were made and Ty Kraft led the flag salute.

3.0 CHANGES TO AGENDA

None

4.0 PUBLIC FORUM/ANNOUNCEMENTS

None

5.0 SUPERINTENDENT'S REPORT

Superintendent Rose shared challenging news and good news. First, he expressed continued concern regarding the 2011-12 budget as the district funding level is getting more challenging as time passes. No decisions have been made as yet but he wanted people to know that bad decisions based on lack of funding will have to be made. It's clear that every program, every grade level will be impacted. He noted we are looking at a number of efficiencies but there will have to be classroom impacts.

Jeff reported on a recent audit by the Oregon Department of Education. The audit, which was focused on all Title programs, took months of preparation. He thanked Cindy Bauer for her work in preparing for the audit as well as school principals. The auditors traveled through the district, looking at use of funds, staffing and programs while checking for compliance. The team of auditors explained outcomes at an exit meeting where a few areas were noted for improvement, some recommendations were made and many commendations were shared. One auditor as said that after 180 audits, Canby's was exemplary. The auditors even clapped at the end of exit meeting. This was a tremendous compliment to Canby School District. A final audit report from the will be forwarded to the district.

6.0 BOARD COMMENTS

Diane Downs attended the March superintendent's luncheon, hearing those attending are happy with their student's education and concerned about upcoming budget cuts. They also support an improved, streamlined system for people to volunteer in the schools. Downs mentioned the great Budget 101 presentation by David Moore and the number of community members present. The high school's Peter Pan was very fun and great production.

Kristin Downs attended Peter Pan and Budget 101, thanking David for the extra time taken to make the complicated budget process more understandable for the public. She toured Ninety-One School with Principal Rodolf, observing 6th grade classes, use of iPod touches, and 3rd graders using balls to replace desks and chairs.

Ty Kraft also thought Budget 101 was great and was thoroughly impressed with the talent in Peter Pan. He participated in the panel following Stand for Children's presentation of the "Waiting for Superman" movie.

Andy Rivinus attended several arts events including Peter Pan, which he thought would be hard to top, the BPMS band and choir performances with over 100 young people performing.

Tom Scott participated in the high school's mock interviews, finding the students impressive while getting good experience as well as attending the Budget 101 workshop.

Marty McCullough attended the superintendent's luncheon, the high school's Economic Summit, the CHS transition program silent auction and art show, and ongoing volunteering at Lee Elementary in the 4th & 5th grades.

Dick Adams plans to attend the OSBA webinar on March 30 to hear what OSBA believes is happening in the state's capitol related to education. He noted the filing deadline for Board positions and that nine people had already filed. Adams hopes that Stand for Children will host a candidate forum for this election.

7.0 SPOTLIGHT ON STUDENT SUCCESS

Principal Betty Rivinus, along with students Leo Gomez, Sarah Branum, and Corina Vega reported on joint activities including the spring musical, track and field, the "One and Only Santa Claus" production, and cross country. Both schools perform together in band concerts, the Peter Pan production and other joint activities.

8.0 SCHOOL ACTIVITIES & UPDATES

Ackerman Middle School: Representative Sarah Branum announced that their "Willy Wonka" play is coming together nicely as they prepare for April performances. A goal ball tournament was held at Ackerman for people who are visually impaired. Many teams played the game using a ball with a bell inside so participants can hear its location. They held the annual staff vs. student's basketball game and the AMS/BPMS battle of the bands with 10 different bands, which was a lot of fun. A Buckle Up for Safety event is coming up after spring break.

Baker Prairie Middle School: Students Leo Gomez and Corina Vega said exciting things are happening at BPMS including homework club, track and field in April and May, parent conferences, district choir concert, talent show, incoming 6th graders and 7th graders night, Music in the Parks, and upcoming band trip. "We like being an 8th grader because it feels like we rule the school," said Corina. "There are more privileges like Builders Club, activities and community help." They also talked about selecting classes for CHS, which is exciting but sometimes hard to choose.

Ninety-One School: Ryan Bigej reported that February was reading month. The students set a goal of reading 500,000 minutes for the reward of teachers dancing if they met the goal. They read 645,000 minutes and the teachers danced. The school hosted the Vicky Iverson memorial blood drive with over 90 people donating. The seventh and eighth grade band concert was presented, spirit week was held with daily themes and they enjoyed a great month at Ninety-One. He added that Mr. Rodolf was the best dancer.

Canby High School: School activities included finals testing, packets for ASB elections are available and class president elections upcoming. Freshmen will choose a president in the fall. CHS hosted its annual senior citizens spaghetti feed with over 150 attending before they viewed the final dress rehearsal of "Peter Pan". Seven shows were performed with the last show sold out except for three seats. Sadie Hawkins dance proceeds will buy two microwaves for the cafeteria, the prom will be held at PSU in Smith Ballroom, memorials for Tami Hillyard and Bonnie Bean have been developed and all spring sports have started. Dick Adams asked about a CHS student serving on the budget committee, which will be pursued.

9.0 CONSENT AGENDA

9.1 Minutes

Minutes of February 17, 2011 Regular and Executive Sessions, the March 3, 2011 Workshop and Executive Sessions, the March 9, 2011 Executive Session are provided in Addendum 9.1.

9.2 Personnel Changes

Personnel Changes are provided in Addendum 9.2

MOTION: Andy Rivinus moved to approved the minutes of the February 17, 2011 Regular and Executive Sessions, the March 3, 2011 Workshop and Executive Session and the March 9, 2011 Executive Session as provided in Addendum 9.1 and the Personnel Changes as provided in Addendum 9.2. Marty McCullough seconded the motion. Motion passed 7-0.

10.0 INFORMATION/DISCUSSION ITEMS/ACTION ITEMS

10.1 Apple Exemplary Program Award

Steve Nelson, the Apple K-12 Account Executive in Oregon, said he has worked with the Canby School District for three years. "Canby is using technology in innovative ways which has earned the Apple Exemplary Program Award, one out of 40 in the country, and only four given in Oregon. This award is specifically for the district's Innovation Grant Program recognizing the 3rd grade One-to-One

iPod touch program and the many activities that have stimulated getting to this point the last few years. This program is stimulating for teachers and encourages them to use the technology in innovative ways in the classroom. How big is this? I sat with a number of long-term Apple employees and we discussed what was happening at Canby. One said he'd been involved in education for 30 years, seen a lot of innovations, and it's the most exciting thing he'd seen. The Innovation Program is one of the things that allows this to happen in Canby resulting in this 2010-11 award," Nelson said.

Innovation Grant presentation night is April 5 in the CHS Omni Room at 4:15pm where visitors from all over the country, including Hawaii, are expected to visit and watch the presentations. Grant recipients are required to take a five night research class, which expands their use of data. Director Joe Morelock said "This work is showing up on Wednesday mornings in collaborative team meetings. This is one of the most powerful things we've done, given teachers choices, and having them tell us the outcomes."

Superintendent Rose said he attended the presentations last year to hear the grant teachers who use technology for instructional purposes describe what and how they're using technology through specific activities to contribute to student learning. "It was an impressive evening." Marty McCullough also found the presentations very fascinating and thanked Joe Morelock for leading the charge on this.

10.2 Enrollment Forecast

Charles Rynerson from Portland State University shared highlights of the annual forecast. The report shows slower growth in the 2000's than in the 1990s, with actual decline in unincorporated areas. Up to 61% of the district population now lives in the city rather than unincorporated areas in the district, which is a shift. The school age population has declined by a few hundred students in the last couple of years. There are not fewer people in Canby, but rather fewer children.

Highlights of the annual forecast report were:

- Larger than expected enrollment decline occurred at the elementary level due to job losses/younger families moving for jobs;
- Slightly lower forecast due to lack of construction and continuing job losses, expected to continue in the next year or two;
- Ten years enrollment growth of 1% per year after 2011-12 is anticipated. When home construction recovery occurs, more students will come;
- Growth occurred in apartments with a couple of hundred students, but there is risk in that they are more mobile, easier to lose;
- A risk for loss is higher gas prices because only 17% of job holders also live in the district. Long commutes make high gas prices a risk for loss of students;
- Most growth is expected to occur at K-5 level growth with smaller classes at the high school due to smaller classes moving up;

- Second year in a row of declining enrollment in the state, which is hard on school finances.

10.3 Ballot Measure 3-374

Joe Driggers attended the March 3 workshop to explain the upcoming recreation district measure to fund the Canby Swim Center operations and seek Board support for the ballot measure. The Board discussed the current relationship in place with the city of Canby and if it would continue with this Parks and Recreation district if the measure passes. Concern about the school district advocating as an entity was expressed, even though individual members may be supportive. Questions about the relationship between the recreation district and the school district need answers since the school district owns the pool property, how collected funds will be used and the potential impact on 2nd grade swim classes all need addressing. The Board suggested that David Moore work with the recreation district board to better understand their intended connection between the two districts. Andy Rivinus stated that the school district has become the de facto parks & recreation district due to lack of such in the city of Canby.

10.4 Financial Statement Update

David Moore presented a monthly report of revenue and expenses for current year. He received an update from the Dept. of Education that reflects the loss of \$2 million in revenue nine months ago. The State later made up \$1 million of the reduction through federal funds. Revenues are close to earlier months in this report and expenditures show more actual data than earlier estimates with end of year expenditures down and a slightly higher ending fund balance expected at the end of the year. Lower expenditures in utilities and the maintenance budget occurred which are expected to continue. The next biennium projection will reflect the ending 2010-11 fund balance.

10.5 Budget Discussion

Superintendent Rose said the district has targeted a \$5 million reduction with various factors that could drive it up or down. Administrators are working on options that reduce \$5 million out of schools and \$1 million from district level to prepare a worst-case scenario. Any reductions lower than this scenario will send the district savings toward schools.

He said that teacher equivalents for the \$5 million reduction is approximately 67 educators. If \$1.1 million was returned, then it's 52 educators, if the state funds K-12 schools at \$5.7 billion the reduction would be 43. The budgeting process means analyzing the numbers, recognizing the challenge if educators are lost and our concerns about services to students. This potential raises questions such as looking at the larger cost areas are or even considering the concept of a school closure. This (closure) may be something we must consider in the coming weeks which would save about \$600,000 in administration and some support staff. With that savings, we could return another eight educators to reach to the equivalent of 38 educators reduced. The swing from 67 to 38 in educator reductions is significant if you consider the difference between 8 or 9 schools.

It's likely that the week after spring break an administrative recommendation on this concept will occur. More work is needed before that and then engage the community in

the possibility. As we read comments from around the state, clearly we do not want to cut days to balance our budget coming from administrators. The administrative process includes seeking understanding of the dilemma and necessary preparation by reducing or changing services, acknowledging classes will be larger than current regardless of other options, and that the outcomes aren't fixed as yet. Discussion on extreme measures are in order to be able to add educators back into the system. He said that the week after spring break is the target to determine the need to engage the community in the discussion and anticipates mid to late April as when the Board would see the options proposed. The first week in May is when announcements on the staff changes or reductions are expected.

10.6 2011-12 School Calendar

Human Resource Director Tim Oberg shared the proposed school calendar, describing the details and balance of trimester days. The proposed calendar was adopted unanimously to set the first day of school on September 12, Winter Break from December 19-30, Spring Break March 26-30, the last day of school on June 19, and high school graduation June 15.

MOTION: Andy Rivinus moved to approve the 2011-12 School Calendar as provided in Addendum 10.6. Marty McCullough seconded the motion. Motion passed 7-0.

10.7 Budget Committee Appointments: Five citizens applied for the 2011-2012 Budget Committee.

MOTION: Tom Scott moved to appoint Rex Hagans and Rob Robinson to the budget committee and Tom Doman, Mary Lambert and Steven Robertson as alternates. Andy Rivinus seconded the motion. Motion passed 7-0.

10.8 Early Retirement Explanation and Proposal: Tim Oberg presented a draft memo to the Board on providing an incentive for certified staff to retire. A one-time early retirement incentive of \$15,000 would be given to those who qualify. Savings would be realized for the district in the second year of their retirement. A memo will be forwarded to licensed staff immediately indicating an April 15 deadline, which works well in the budgeting process.

MOTION: Andy Rivinus moved to approved the Early Retirement Incentive as provided in addendum 10.8. Marty McCullough seconded the motion. Motion passed 6-1 with Tom Scott voting no.

11.0 ADJOURNMENT

Chair Adams adjourned the meeting at 8:45 p.m. and will convene to Executive Session after a short break.

EXECUTIVE SESSION

Chair Adams called the Executive Session to order at 8:50 p.m. in accordance with ORS 192.660 (2) (a) (d) and (f). All board members were present as well as Superintendent Rose, Linda Martin, David Moore, Tim Oberg and Greg McKenzie.

The Executive Session was held to discuss/consider employment of a public officer, employee, staff member or individual agent and labor negotiations.

Mr. McKenzie left the meeting at 9:30 p.m.

The Executive Session adjourned at 11:14 p.m.

Respectfully submitted,

Linda Martin
Board Secretary

Richard Adams
Board Chair

APPROVED: