

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Work Session and Executive Session
February 7, 2019
Canby School District Office, Meridian Room**

WORK SESSION

Board members in attendance were Rob Sheveland (Chair), Sara Magenheimer, Tom Scott, Andrea Weber, and Mike Zagyva. Absent board members were Diane Downs (Vice-Chair) and Angi Dilkes. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Ivonne Dibblee, Autumn Foster, Brian Hodson, Barry Johnson, Kathleen Jeskey, Casey Silbernagel, Christine Taylor, Cherie Switzer, Greg Dinse, Kathy Sullivan, Jennifer Turner, Kristin Wohlers, and Stefanie Agar.

1.0 CALL TO ORDER

Rob Sheveland called the Work Session to order at 7:00 p.m.

2.0 INTRODUCTIONS

The audience members introduced themselves.

3.0 CHANGES TO AGENDA

No changes were made.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 Public Comments

Public comment was taken from Kathleen Jeskey regarding a resolution in support of adequate funding for Oregon's public schools.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

- 5.1 Minutes from the January 17, 2019 Board Regular Session and Executive Session
- 5.2 Personnel Changes

MOTION: Andrea Weber moved to approve the Consent Agenda with minutes as presented; Mike Zagyva seconded the motion. Motion passed 5-0.

6.0 INFORMATION/DISCUSSION/ACTION ITEMS

6.1 Ackerman Field Complex Presentation to Canby School Board

The following handouts were provided: *Ackerman Multi-Use Recreational Complex Presented to Canby School Board*, *Aerial View of the Ackerman/Lee Field*, and *City of Canby Ackerman Sports Park Conceptual Design Project Initiation Meeting*.

Mayor Brian Hodson introduced Barry Johnson, Parks and Rec Advisory Board vice-chair. He discussed a series of meetings were held with city administrators, Canby School District board members Mike Zagyva and Tom Scott, and Superintendent Goodall to discuss the possibility of a multi-use recreational complex to be constructed on the Ackerman/Lee grounds for community use. He shared the project's history and vision to serve as many multi-generation recreational interests as possible. A project feasibility study is underway with funding approved by the city

council. The property in consideration is a twenty-five acre area located at the Ackerman/Lee and Legacy Park grounds owned in part by the Canby School District and the City of Canby.

Mayor Hodson shared a task force of 12-14 people has been developed with representation from city administrators, school board, chamber of commerce, park and recreation advisory board, and community athletic organizations including Canby Kids. An intergovernmental agreement (IGA) will be drafted, pending board approval, to address concerns and considerations including field management, maintenance, sustainable funding, and safety issues during school hours, etc.

Mayor Hodson discussed the approximate timeline as follows: by March, three to four layout options drafted and provided to the task force for review; by April, feedback provided by the task force to narrow options; and by May, a final layout provided for consideration and presentation to the school board. It was suggested a decision to move forward or not could be made in June or at the latest by August/September. It was noted the school board does not meet in July but a special session may be held if needed. If the project moves forward, the IGA could be finalized by October 2019 with potential project completion by September 2020.

Mayor Hodson provided clarification as requested. He noted considerations related to shared responsibilities would be vetted by the task force. Superintendent Goodall suggested regular passing of information between the district and the City is critical to this process. Future updates will be provided monthly. Directors Tom Scott and Mike Zagyva spoke in favor of the project noting the community would benefit overall.

6.2 Counseling Audit Update

Canby High School Principal Greg Dinse and Behavior and Inclusion Specialist Kathy Sullivan provided an overview of the Canby High School Comprehensive Counseling Program Evaluation. The district-initiated audit involved representatives from Oregon Department of Education (ODE), Beth Wigham and Marnie Jewell, and resulted in identification of multiple areas of improvement. To address these findings, the district has engaged in a three to five year process to develop a K-12 Comprehensive Counseling Program using the required components of the third edition of the ASCA National Model (Oregon's adopted model). The timeline and plan for development was reviewed as well as the rationale for including all counselors, K-12, in the process. The district will partner with Beth Wigham for guidance in this work.

Principal Dinse clarified the audit was specific to the high school counseling program and areas of concern regarding the role of counselors to provide both academic and social/emotional support surfaced as a result. He discussed the issues were highlighted during last year's suicide events and a culture change is needed. He noted counselors have been receptive to aligning their current practices to the new model for improvement.

Board members expressed concern regarding the span of a three to five year implementation process, as the need for change at the high school is immediate. Concerns were also expressed regarding the focus to develop a K-12 comprehensive program rather than focusing on improvements specific to the high school. It was explained the timeline is recommended by ODE and the goal is implementation with fidelity. The Board requested an update on progress in May or June.

6.3 Facility Condition Assessment (FCA) and Long Range Plan (LRP) Update

Communications Coordinator/Project Manager Autumn Foster provided a handout: *Long-Range Facilities Plan (LRFP) Board Report* and reviewed information regarding the rescheduled LRFP meeting and the timeline for presentation of the final report to the board. Sample components of the report were discussed including a breakdown of items identified as physical needs for each school with a priority one, two, or three category and associated project costs.

Board members requested ample time to review the report with input from administrators prior to Soderstrom's presentation. It was stressed that the draft report should be fully vetted for accuracy. Board members suggested a month would allow time for feedback and questions. Ms. Foster noted she would contact Soderstrom and revise the timeline to incorporate additional time for review.

6.4 Property and Casualty Coverage for Education (PACE) Joinder of Trust Agreement and Resolution

Director of Finance Denise Lapp reported PACE Trustees recently completed a review and update of the Trust Agreement from 2016 and these changes were approved by the Oregon School Boards Association (OSBA) on November 11, 2018. Trust Members are required to have their boards adopt the Joinder of Trust Agreement to continue the district's intergovernmental agreement with PACE. Ms. Lapp noted all liability claims and related issues are handled by PACE on the district's behalf and there is no additional cost to the district.

Resolution 2018-19/006 PACE Joinder of Trust Agreement

WHEREAS, Canby School District No. 86 is a member of the Property and Casualty Coverage for Education (PACE); and

NOW, THEREFORE, BE IT RESOLVED that by execution of this Joinder, the undersigned public body hereby agrees to become a party to, and is bound by, the Second Restatement of Declaration of Trust of the Property and Casualty Coverage for Education (PACE) effective as of July 1, 2019 (and as the same may be amended, supplemented or otherwise modified from time to time, the "Agreement"), by and among the Trustees and the Members, in the same manner as if the undersigned were an original signatory to such Agreement.

The undersigned represents and warrants that (i) the undersigned has received a copy of, and has reviewed the terms of, the Agreement and all related or relevant documents and agreements, (ii) undertakes to become a Member of the Property and Casualty Coverage for Education (PACE) with all the rights and obligations thereof, and (iii) such undertaking has been duly authorized as an intergovernmental agreement to create a program of self-insurance pursuant to ORS 30.282. Capitalized terms used but not defined in this Joinder shall have the meanings set forth in the Agreement.

MOTION: Tom Scott moved to adopt Resolution 2018-19/006 PACE Joinder of Trust Agreement; Mike Zagya seconded the motion. Motion passed 5-0.

6.5 Resolution in Support of Education Funding to the Level Recommended by the Quality Education Model

Chairman Rob Sheveland read the following resolution provided by the Oregon School Boards Association (OSBA) in support of education funding:

Resolution 2018-19/0007 in Support of Education Funding to the Level Recommended by the Quality Education Model

WHEREAS, since the passage of Measure 5 in 1990 this state has consistently underfunded its schools and failed to adopt a means of sustainably paying for public services; and

WHEREAS, we believe funding a strong system of public education is the best investment Oregonians can make to strengthen our economy, create thriving communities, and improve the quality of life for every Oregonian; and

WHEREAS, we support a well-rounded curriculum that meets the needs of Oregon's students, including: art, music, PE, career and technical training, and co-curricular activities; and

WHEREAS, we must ensure that efforts to close the academic achievement gap and supports for students who have been historically underserved are expanded; and

WHEREAS, Oregon's public schools have experienced a prolonged period of unstable and inadequate funding that has resulted in dire consequences: teacher and staff layoffs, program cuts, unacceptably large class sizes, and one of the shortest school years in the country; and

WHEREAS, the Quality Education Model has consistently defined what a high-quality educational system should look like for Oregon students, but the Legislature has never provided the funding to meet it; and

WHEREAS, the Legislature has made progress and reinvestments in K-12, but funding momentum is fragile due to looming cost increases related to health care and PERS; and

WHEREAS, Oregon's political leaders have embarked on an ambitious effort through the Joint Committee on Student Success to define what our schools can be and find the means of sustainably paying for them; and

WHEREAS, school board members need to help shoulder the responsibility for making the case to Oregon's voters that the Legislature needs to prioritize investing to the level of the QEM to assure educational opportunities for every student in every district in our state.

NOW THEREFORE, BE IT RESOLVED, that the Canby School District No. 86 Board of Education pledges to join and support the efforts of "Oregonians for Student Success" campaign to ensure that Oregon's lawmakers prioritize investment to improve the educational outcomes for Oregon's greatest natural resource: our children.

MOTION: Andrea Weber moved to adopt Resolution 2018-19/0007 in Support of Education Funding to the Level Recommended by the Quality Education Model; Sara Magenheimer seconded the motion. Motion passed 5-0.

It was suggested and agreed that each board member could sign the resolution to emphasize its importance. Director Tom Scott stated taking action on the resolution is a good first step; however, he encouraged members and others to do more by contacting local representatives to prioritize funding for education and advocate for an alternative funding source to remedy the PERS issue. Board members expressed agreement and suggested a visit to the State Capitol could be beneficial. A "Lobby Day" on February 12, 2019 was arranged by OSBA and discussed as an option; however, more advance notice is needed for members to attend.

6.6 Policy Second Reading and Re-Adoption for KG – Use of District Facilities; Policy First Reading for EHA – Health Insurance Portability and Accountability Act

A second reading of Policy KG – *Use of District Facilities* was held. No further suggestions were made.

MOTION: Tom Scott moved to re-adopt Policy KG – *Use of District Facilities* with revisions as presented; Sara Magenheimer seconded the motion. Motion passed 5-0.

A first reading of Policy EHA – *Health Insurance Portability and Accountability Act (Version 2)* was held. Ms. Lapp discussed the district is now participating, in conjunction with the Clackamas Educational Service District (CESD), in Medicaid reimbursements and version two of the policy accurately reflects these changes. It was clarified that these reimbursements would result in revenue to the district and CESD would be responsible for all aspects related to accounting.

6.7 Class Size Update

Mr. Goodall discussed the district’s average class size information was provided for comparison as it relates to Governor Brown’s proposed budget, which includes funding to lower class sizes: kindergarten at 20 and grades 1-3 at 23. Canby’s target class sizes are one certified teacher per 24 students for grades K-3, 26 for grades 4-6, 28 for grades 7-8, and 32 for grades 9-12. He noted these targets are specific to core academic classes and are used as a formula for budget planning. If high enrollment issues arise, the district is creative in staffing adjustments to address needs.

6.8 Open Enrollment, Student Transfer Discussion; Policy First Reading for JECBB – In-District Transfers

Mr. Goodall reported that recent guidance from Oregon Department of Education (ODE) informed districts that the open enrollment statute contains a sunset provision, effective July 1, 2019, and districts cannot enroll new students through open enrollment. The Legislature may choose to extend the sunset during the 2019 legislative session; however until this occurs, districts should not go through the open enrollment procedure in the spring of 2019 and cannot enroll students through open enrollment in 2019-20.

While open enrollment is sunseting the interdistrict transfer law is still in effect. Mr. Goodall reviewed the interdistrict transfer process and the in-district transfer process with recommendations for the upcoming year. He noted that in an effort to tighten up the district’s process and provide clarification for families, a timeframe for accepting transfers such as April 1 to July 1 is recommended. In addition, the district may consider setting a limit on the number of students that are granted a release per policy.

In regards to the in-district transfer process (Canby students wishing to attend a non-resident school within the district), Policy JECBB *In-District Transfers* was provided for a first reading. The policy states that families may request a transfer due to reasons such as an emergency situation or a hardship circumstance that necessitates the transfer; requests for an in-district transfer will not be granted for other reasons due to space and capacity issues. It was noted there might be situations where transportation is a hardship for some families and the transportation requirement (as noted in the policy) could be waived in some instances.

Concerns were expressed regarding Canby families who have students enrolled in a non-resident school through open enrollment and may have siblings that now have no option for a transfer. It was noted the district would consider a provision for families in this situation.

7.0 FUTURE AGENDA ITEMS

The following agenda items will be addressed at an upcoming session:

- Spotlight On Student Success: Eccles
- C.A.R.E. Award
- Classified Employees Week Resolution March 4-8
- CLEAR Program Presentation
- Monthly Curriculum Update: New Teacher Supports
- i-Ready Update
- Financial, Special Funds, and Enrollment Report

Other items discussed were a presentation on classroom behavioral issues as highlighted in recent media including parameters with which staff can respond to disruptive behavior. An update on dental services was also noted. Principals Christine Taylor and Cherie Switzer responded regarding current dental services provided to students.

8.0 GOOD OF THE ORDER

No additional items were discussed.

EXECUTIVE SESSION

Rob Sheveland exited the Board from the Board Regular Session and entered into an Executive Session at 9:21 p.m. Board members in attendance were Rob Sheveland (Chair), Sara Magenheimer, Tom Scott, Andrea Weber, and Mike Zagya. Absent board members were Diane Downs (Vice-Chair) and Angi Dilkes. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), and Denise Lapp (Director of Finance).

The Board met in Executive Session to conduct deliberations to negotiate real property transactions, pursuant to ORS 192.660(2)(e), and in accordance with ORS 192.660(2)(i), to review and evaluate the performance of the superintendent. It was requested information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Rob Sheveland exited the Board from the Executive Session and reentered the Regular Session at 10:23 p.m.

9.0 ADJOURNMENT

Rob Sheveland adjourned the meeting at 10:23 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Rob Sheveland
Board Chair