

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS**

February 5, 2009

1. CALL TO ORDER:

Board Chair Marty McCullough called the Workshop Session to order at 5:28 p.m. on February 5, 2009 in the Canby School District office, Meridian room. Other Board members in attendance were Andy Rivinus, Diane Downs, Dick Adams, Rod Beck and Guy Gibson. Mike Harms was absent from the meeting. Also in attendance were Jeff Rose, Linda Martin, Tom Scott, Tom O'Connor, Pat Johnson, Peggy Savage, Jennifer Turner, David Moore, Terry Halter, Hank Harris, Maureen Callahan, Joel Sebastian, Carol Meeuwsen and Joe Minson.

2.0 INTRODUCTIONS

Everyone introduced themselves.

3.0 PUBLIC FORUM/ANNOUNCEMENTS

Chair McCullough announced the openings for Board of Directors and asked those up for reelection if they had made a decision to run again. Rod Beck, Position #2 will not be running for reelection. Marty spoke to Mike Harms, Position #3 and he reported he will most likely not run again. Andy Rivinus, Position #4 does plan to file for reelection with Guy Gibson in Position #7 undecided.

Chair McCullough also announced we are seeking three Budget Committee members. Positions #1 and #2 are needed to serve three-year terms and up to four Alternate Positions are needed to serve one-year terms. There is also a vacancy in Position #6 for the remainder of the current term to expire June 30, 2009.

Marty also announced there will be a concert presented by Canby School District 4th graders, 8th grade bands and the CHS Wind Ensemble on Tuesday, February 10, 2009 at Baker Prairie Middle School on 7:00 p.m. The concert is in honor of Oregon's 150th birthday.

4.0 INFORMATION/DISCUSSION ITEMS

4.1 Financial Audit Report

Oregon Municipal Audit Law requires that an independent audit be made of all District funds within six months following the close of the fiscal year. Based on the audit, Terry Halter, representing Wilcox Arredondo & Co. reported the District received an unqualified opinion, the highest opinion available. Terry thanked Business Manager, David Moore and staff for their efforts in the preparation of this Comprehensive Annual Financial Report. David thanked Terry for his professionalism. Superintendent Rose also thanked Terry for all the information he provided in their discussions. Andy Rivinus commended David and his staff for a job well done. Dick Adams said along from the financial piece, the report is well done and easy to understand.

4.2 Food Service and Transportation RFP Timeline

David Moore presented the timeline for the Food Service and Transportation Request for Proposal Timelines. He asked the Board for volunteers to score the proposals. Rod Beck, if his schedule allows, will score the Food Service Proposal. If unavailable, Andy Rivinus or Diane Downs will participate. Marty McCullough offered to score the Transportation Proposal.

4.3 Budget Update

Superintendent Rose shared information that the budget remains challenging with no definite numbers available yet. The initial deficit forecast projections for CSD is \$550,000, but now predictions may double or triple that amount. At a recent conference Jeff received information from the American Association of School Administrators, a main lobbyist group, reporting there might be a glimmer of hope with the federal stimulus. We will not have that information for three to four weeks.

Jeff has completed all school visits presenting the information we have now. His goal is to over-communicate the facts we have at this time. There are four different community forums scheduled to address how Canby could be impacted. These will be information gathering, not decision-making forums. The next revenue projection will be out on February 20.

Diane Downs and Marty McCullough also attended a meeting with the County Commissioners and Congressman Kurt Schrader with discussion on funding.

4.4 Policy First Read

IGBHE, Expanded Options Program

IKF, Graduation Requirements

Board changes from a previous meeting on the policy on Expanded Options Program was brought back for review. Oregon Administrative Rules say a student must be 16 years old, however, Diane Downs would like to know if the age can be changed to 15 years old. The Board also had questions on the financial agreement wording. Marty McCullough will follow-up with OSBA.

In reference to the policy on Graduation Requirements, the Board wants clarification on the meaning of academic standards. Pat Johnson will follow-up as well as if the Alternative Diploma counts as a drop-out.

The policies will be brought back to the next meeting.

4.5 School Based Health Center

Pat Johnson reported Willamette Falls Hospital did not want the financial risk of sponsoring the center. Clackamas County Community Health may be willing to commit to a two-year sponsorship. We will need a sponsor by February 15 in order to move ahead with the grant process. Diane Downs reported a Federal Qualified Health Center may also be another option.

4.6 Mid-year Superintendent Evaluation Process

Dick Adams shared a draft copy of a mid-year evaluation proposal prepared by Dick, Rod Beck and Guy Gibson. He asked the Board to let him know if there were any other items they wanted to add. The evaluation will take place in Executive Session on March 5. The Board discussed contacting all administrators for feedback for the year end evaluation.

5.0 ACTION ITEMS

5.1 Snow Closure Make-up Days

Superintendent Rose presented three calendar options as requested by the Board of Directors for making up the lost days due to inclement weather in December.

MOTION: Rod Beck moved to approve the Option 3 calendar with modifications for the elementary schools grade day to remain the same on March 6. If more than two additional snow closure days should occur, the Board will reconvene for discussion regarding possible further make-up days. Diane Downs seconded the motion. The motion passed 5-1 with Guy Gibson voting no.

Over the Winter Break Superintendent Rose met with the principal of a middle school from Utah to discuss the challenges and successes of the school as demographics changed. The school has made significant progress done through collaborative teaming. The principal invited our District for a visit at a significantly reduced rate. There are professional development dollars in the Title IIA funds that can be used to cover expenses. Jeff would like to send administrative representatives from the middle school, elementary and high school along with Jeff and Maureen Callahan and two Board members. They would leave March 15, visit the school on March 16 and return on March 17. Diane Downs and Marty McCullough volunteered to represent the Board of Directors.

The meeting adjourned at 7:52 p.m.

Respectfully submitted,

Linda Martin
Board Secretary

Marty McCullough
Board Chair

Approved:

