

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Regular Session and Executive Session
February 15, 2018
Canby High School, Applied Technology Center, OMNI Room**

REGULAR SESSION

Board members in attendance were Tom Scott (Chair), Rob Sheveland (Vice-Chair), Angi Dilkes Perry, Diane Downs, Sara Magenheimer, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Sheryl Lipski, Laretta Manning, Michelle Riddell, Sam Thompson, Sklyer Rodolph, Jennifer Turner, Christine Taylor, Cherie Switzer, Greg Dinse, Kimie Carroll, Angie Navarro, Heather Sparks, Marilyn Wood, Melissa Youd, Jenne Parker, Peggy Garner, Courtney Lyons, Chloe Surgeon, Gail Anderson, Scott Harms, Luke Harms, Katie Harms, Jodi Gelder, Gary Gelder, Jim Garvison, Beth Garvison, Michael Hurtado, Molly Hurtado, Maci Hurtado, Ben Winegar, Terri Cummings, Darren Monen, Garrett Sasse, Tiarra Reynolds, Molli Hicks, Isis Jones, SyVanna Roberts, Gracie Willingham, and Ethan Heller.

1.0 CALL TO ORDER

Board Chair Tom Scott called the Regular Board Session to order at 6:30 p.m.

2.0 INTRODUCTIONS AND FLAG SALUTE

Knight Elementary student Chloe Surgeon led the flag salute. The audience members introduced themselves.

3.0 CHANGES TO AGENDA

No changes were made.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 Spotlight on Student Success Knight Elementary

Knight Elementary Principal Christine Taylor shared a keynote presentation highlighting 6th Grade Outdoor School, which was held October 24-27 for Eccles Elementary and Trost Elementary and October 30-November 2 for Knight Elementary and Lee Elementary at OMSI's Coastal Discovery Center at Camp Gray in Newport, Oregon. Ms. Taylor shared the program is designed to supplement classroom instruction and students participate in hands-on learning experiences. She discussed how funding is received and provided an overview of class offerings and activities. Ms. Taylor introduced 6th grade students: Chloe Surgeon, Maci Hurtado, and Luke Harms to share about their experiences. In addition, she introduced high school counselors: Garrett Sasse and Begimai Temiralieva to share their perspective as 6th grade student leaders.

4.2 C.A.R.E. (Canby Area Recognition of Excellence) Award

The Kiwanis Canby Area Recognition of Excellence (C.A.R.E.) Award acknowledges local teachers, administrators, and staff who go above and beyond to help students succeed. Superintendent Goodall announced February's recipient: Jodi Gelder, Alternative Education Teacher at Canby High School. Mr. Goodall and Principal Greg Dinse acknowledged Ms. Gelder for her work with at-risk students. Student Isis Jones nominated Ms. Gelder because

she connects with students and helps them succeed. Marilyn Wood, C.A.R.E. Committee member, presented the award on behalf of the committee, Canby Kiwanis, and local area businesses.

4.3 Public Comments

Tom Scott opened the floor for public comments.

No public comments were made.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

- 5.1 February 1, 2018 Board Work Session and Executive Session Minutes
- 5.2 Personnel Changes

MOTION: Diane Downs moved to approve the Consent Agenda with minutes as presented; Andrea Weber seconded the motion. Motion passed 7-0.

6.0 SUPERINTENDENT'S REPORT

Superintendent Goodall commented on the following:

- I had the opportunity to visit the high school robotics team prior to their district and regional competitions. Thank you to Jennifer Gingerich, Angi Dilkes Perry, and other parent volunteers for their support and leadership.
- I was invited to participate as judge for Ms. Anna Noel's high school graphic design class. Student projects were creative and well done.
- A Latino Parent Focus Group meeting was held with Education Equity Coordinator Rudy Rivera-Lindstrom – a beneficial time to hear from parents.
- I had the opportunity to meet with PTA/PTO parent leaders at a Parent Forum Meeting. Discussions centered on crisis response, homework, and school supplies. There are two additional meetings scheduled this spring.
- At Carus Elementary's all-school assembly on February 1, I participated as a guest reader.
- I attended the Canby FFA Dinner and Auction last Saturday. Thank you to all those who work to put on the event and to the community who show their support for the program.
- Lastly, I would like to thank staff, students, community members, and outside agencies for their support during a difficult time this past month with the tragic loss of two students. Special recognition goes to Principal Greg Dinse, high school administration and staff.

7.0 BOARD COMMENTS

Mike Zagyva: A shout out goes to Baker Prairie Middle School for their honor roll breakfast, great job students and staff.

Angi Dilkes Perry: Pass

Andrea Weber: Attended the Canby FFA Dinner and Auction, a great community event with participation from all generations.

Diane Downs: Participated for the first time as judge for the high school regional robotics competition, which was a great experience. Canby students performed well – great job. Thank you to volunteers: Joe Ruich, Jeremy Gingerich, Jennifer Gingerich, Angi Dilkes Perry and others.

Sara Magenheimer: Assisted with the Ninety-One School Geography Bee, a great event. Attended the Canby FFA Dinner and Auction – thank you to parents, students and staff for supporting the program. Also attended the Ninety-One School K-8 mid-year awards assembly; many students received awards – good work students and staff.

Rob Sheveland: Pass

Tom Scott: Thank you Superintendent Goodall and Principal Greg Dinse for leading staff and the community during a difficult time.

8.0 INFORMATION/DISCUSSION/ACTION ITEMS

8.1 i-Ready Assessment Data Update

Director of Teaching and Learning Sheryl Lipski introduced Teacher On Special Assignment (TOSA) Gail Anderson, Carus Principal Sam Thompson, Lee Elementary Principal Cherie Switzer, Lee Intervention Specialist Jenne Parker, and Lee Reading Specialist Peggy Garner to discuss i-Ready Assessment data and how the data is used to inform classroom instruction. Ms. Anderson showed a keynote presentation: *A First Look At i-Ready Data* with information on how student growth is measured. The *i-Ready Student Growth Report* was provided in advance of the meeting with cohort data from 2016-2018 for 3rd and 5th grade students in reading and for 8th grade students in reading and math. An additional handout was provided with reading data comparing the performance of 3rd, 5th and 8th grade students who are Ever Language Learners with those students who speak English as their native language.

Principal Thompson shared a document: *Mid-year Data Review*, a form he created for teachers to use with specific questions to evaluate their classroom i-Ready Assessment data. He noted the document addresses areas of student growth, areas of concern, and instructional strategies. Teachers are asked to develop action plans and establish student growth goals for the spring assessment.

The Board requested clarification regarding whether data is collected on students from spring to fall. It was noted that i-Ready provides that data. The information will be used to address academic regression over summer break.

Principal Switzer, Jenne Parker, and Peggy Garner shared a keynote presentation: *i-Ready Diagnostic Reports* and articulated how various reports are used to inform classroom instruction for teachers and specialists. A packet of i-Ready report information was provided as a reference. Ms. Parker demonstrated the following resources: *Classroom Profile Report*, *Student Growth Report*, *Predicted Proficiency Report*, and *Instructional Grouping Profile Report*. Ms. Peggy Garner discussed the *i-Ready Tools for Instruction* feature with targeted, skill based lesson plans and additional recommended resources for extra practice.

8.2 Monthly Curriculum Update: New Teacher Supports

Director of Teaching and Learning Sheryl Lipski reviewed information on training and mentoring opportunities for new-to-Canby teachers and first year teachers. This year, 30 new certified staff members were hired; of those 10 teachers are starting their first year in the profession. In addition to professional development specific to the needs of new staff, first year teachers participate in Mentoring for Learning, a partnership program with Clackamas Educational Service District. Ms. Lipski discussed the yearlong program and its benefits. It was noted that mentorship continues after the first year with supports provided

by principals and colleagues.

8.3 Canby High School Construction Class Project

Canby High School Principal Greg Dinse and CTE/Building Construction Teacher Darren Monen provided a handout with proposed preliminary site plans for the Canby High School Applied Technology Center Shop Expansion project. Mr. Dinse shared the presentation is a follow-up to previous discussions and noted board members recently had the opportunity to tour the site location and ask questions.

Mr. Monen explained the proposed structure would provide additional teaching space for the CTE program, space for equipment, and satisfy the need for a Construction Class building project. He reported architect Scott Beck developed the preliminary site plans and the project would not require extensive permits, additional parking, landscaping, or additional restrooms. Cost projections are approximately \$125,000. A discussion was held regarding prevailing wage requirements and cost implications. It was noted additional costs would be added; however, anticipated contracted services are minimal.

Clarification was requested regarding funding sources. Director of Finance Denise Lapp explained \$70,000 was budgeted from Measure 98 resources and \$55,000 (or more) would be funded by Construction Excise Tax (CET) dollars. Additional clarification was requested regarding the impact of the structure's height to the adjacent green house structure. Mr. Monen reported an expert was consulted and no adverse impact is anticipated.

A discussion was held regarding the anticipated project timeline. Mr. Monen noted that ideally foundational work would be done in spring with construction to begin in fall 2018.

A poll was taken of board members regarding their support or non-support for the project. All members expressed their support for the project and agreed to grant Mr. Monen permission to move forward. It was discussed that next steps include: a finalized site plan, cost estimates with prevailing wage considerations, exploration of partnership options, and an update provided to the board regarding the timeline and progress.

8.4 Financial and Special Funds Report, Enrollment

Ms. Lapp reviewed the Canby School District Financial Report as of January 31, 2018. The Construction Excise Tax (CET) fund balance is \$750,937.68; a payment was received from Clackamas County and the City of Wilsonville. The Turf Replacement fund balance is \$242,190.30. Ms. Lapp reported adjustments were made to the Financial Report following the supplemental budget adoption. Expenditure amounts are pending the OSEA contract settlement.

Ms. Lapp reviewed the Month End Enrollment Summary as of January 31, 2018. Total enrollment is 4,594 students, an increase of 12 students from the pervious month. Ms. Lapp reported the trend from previous years has been an average increase of 20 students. Parrott Creek Ranch (PCR) student enrollment is 20 students.

Ms. Lapp provided an update on the facilities assessment process. The district applied for three technical assistance grants to help with costs associated with the facilities condition assessment and long-range plan. She added the district would publish the Facilities

Condition Assessment and Long-Range Plan Request for Proposals on February 16 with bids due by March 9. She noted the district is seeking board member representatives to assist in reviewing proposals. A recommendation would be presented for board approval at the April 5 Board Work Session. She discussed the timeline associated with the process: Facilities Condition Assessment completed by July 2 and subsequent Long-Range Facility Assessment completed by August 15. This allows two weeks prior to the September 1 deadline for the Oregon School Capital Improvement Matching Program (OSCIM Program) grant submission.

A discussion on board representatives for review of the FCA proposals was tabled to the March 1 Board Work Session.

9.0 FUTURE AGENDA ITEMS

- Canby High School CloseUp Program Washington D.C. Trip Approval
- Approve Contract Renewals/Non-Renewals
- Equity Update
- Department Update: Student Services
- Human Sexuality Curriculum Update
- Transition Planning 6-7, 8-9

10.0 GOOD OF THE ORDER

No additional items were discussed.

EXECUTIVE SESSION

Tom Scott exited the Board from the Board Regular Session and entered into an Executive Session at 8:43 p.m. Board members in attendance were Tom Scott (Chair), Rob Sheveland (Vice-Chair), Angi Dilkes Perry, Diane Downs, Sara Magenheimer, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp (Director of Finance), and Michelle Riddell (Director of Human Resources).

The Board met in Executive Session in accordance with ORS 192.660(2)(a), in consideration of the employment of a public officer, employee, staff member, or individual agent; to conduct deliberation with persons designated by the governing body to carry on labor negotiations pursuant to ORS 192.660(2)(d); to conduct deliberations to negotiate real property transactions pursuant to ORS 192.660(2)(e), and to review and evaluate the employment-related performance of the Superintendent, pursuant to ORS 192.660(2)(i), which allows the Board to meet in Executive Session for that purpose.

It was requested information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Tom Scott exited the Board from the Executive Session and reentered the Regular Session at 10:00 p.m.

REGULAR SESSION

Tom Scott adjourned the meeting at 10:00 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Tom Scott
Board Chair