

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Board Special Session – Budget 101 Meeting
February 1, 2018
Canby School District Office, Meridian Room**

BUDGET 101

Board members in attendance were Vice-Chair Rob Sheveland, Diane Downs, Sara Magenheimer, Andrea Weber, and Mike Zagya. Absent Board members were Chair Tom Scott and Angi Dilkes Perry. **Budget Committee members in attendance** were Amanda Beyer, Navi Valadez, Mistie Hesse, Rob Weber, Jason Slangan, and Robb Milano. Absent Budget Committee member was Shane Schweitzer. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Cherie Switzer, Christine Taylor, Rhonda Nelson, and Ben Winegar.

1.0 CALL TO ORDER

Vice-Chair Rob Sheveland called the Board Special Session to order at 6:00 p.m.

2.0 INTRODUCTIONS

Introductions were made.

3.0 BASIC OVERVIEW OF BUDGET

The following handouts were provided: *Budget 101 Meeting Agenda, Budget 101 Workshop PowerPoint, Canby School District Calendar of Events 2018-2019 Budget Preparation, Budget Committee Handbook, and Canby School District Academic Vision.*

Superintendent Goodall provided a brief overview of the Budget Committee's work to review the proposed budget and make recommendations acting in an advisory capacity. Director of Finance Denise Lapp shared a PowerPoint presentation: *Budget 101 Workshop* with an overview of the budget process including information on the role of the Budget Committee, budget terms, and how the district receives and appropriates funds. Ms. Lapp provided an additional handout: *State School Fund Grant 2017-2018* and reviewed information on the district's Average Daily Membership (ADM) funding calculations and the 2017-2018 state school fund grant allocation.

Mr. Goodall and Ms. Lapp discussed factors influencing budget decisions are enrollment changes, projected PERS rate increases to occur in the 2019-21 biennium, legislative actions regarding P.E. and instructional minute requirements, State School Fund allocation, and Modified Diploma requirements for Post High students. Mr. Goodall reported enrollment has declined this year and neighboring districts have experienced a similar trend. The district will be conservative in enrollment projections for 2018-19. Mr. Goodall stated his commitment to sustain current investments (i.e., lower class sizes, new curriculum, elementary counselors and P.E. teachers).

Mr. Goodall and Ms. Lapp provided clarification as requested. The committee will reconvene on Monday, May 7, 2018.

4.0 ADJOURNMENT

Rob Sheveland adjourned the meeting at 6:50 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Tom Scott
Board Chair