

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
EXECUTIVE SESSION, REGULAR AND WORKSHOP SESSION  
December 10, 2009**

**EXECUTIVE SESSION**

Board Chair Diane Downs called the Executive Session to order at 6:02 p.m. on December 10, 2009 in the Canby High School, Omni room. The Executive Session was called in accordance with ORS 192.660. (2) (b).

It is requested information discussed in the Executive Session not be disclosed.

Board members in attendance were Diane Downs, Ty Kraft, Tom Scott, Marty McCullough, Dick Adams, Kristin Downs and Andy Rivinus. Also in attendance were Superintendent Jeff Rose and Linda Martin.

The meeting was held to update the board on the dismissal or disciplining of, or complaints or charges brought against, a public officer, employee, staff member or agent.

The Executive Session adjourned at 6:16 p.m.

**REGULAR SESSION**

**1.0 CALL TO ORDER**

Chair Diane Downs called the Regular Session to order at 6:27 p.m. All Board members were in attendance as well as Superintendent Rose, Linda Martin, Veronica Martinez, Norm Church, Carol Meeuwsen, Terri Cummings, Joe Morelock, David Moore, Betty Rivinus, Pat Johnson, Tucker Hunter, Dennis Burke, Cindy Bauer, Carol Ruwitch, Beth Smidt, Diane Berthoigne-Hernandez, Rob Rayfield, Emily Kraxberger, Tim Oberg, Sarah Hall, Brianna Williford, Kayla Brons, Claire Marshall, Deb Harmon, Marilyn Wood, Karen Phillips, Steven Phillips, Emma Phillips, Layla Tamimi, Haven Tamimi, Cortney Tamimi, Stephanie McGann, Ken Spencer, Geroge Vincent, Ben Winegar and Shari Williford and several other parents and students.

**2.0 INTRODUCTIONS AND FLAG SALUTE**

The audience introduced themselves and students Joanna and Ann lead the flag salute.

**3.0 CHANGES TO AGENDA**

None.

**4.0 PUBLIC FORUM / ANNOUNCEMENTS**

No public announcements were made.

## **SPOTLIGHT ON STUDENT SUCCESS**

Ninety-one teacher, Carol Ruwitch explained a new program called Brain Gym, a 10-15 minute program four times a week in which students go through an organized set of routines designed to stimulate the two sides of the brain. Mrs. Rutwich introduced kindergartner, Haven Tamimi to demonstrate and lead the Board and audience in Brain Gym movements. These movements cause connections between the two hemispheres that are then used to help us read, write and do math.

Norm Church introduced members of the Ninety-one News Team and shared a video presentation interviewing those involved in the Brain Gym program. The interviewees answered questions and explained how the program stimulates the students brains and helps with the development of muscles.

## **SCHOOL ACTIVITIES AND UPDATE**

Ackerman student representative, Brianna Williford reported Operation Snuggle was a huge success. Volunteers and students made over 480 fleece blankets for the Homeless population in Canby, Oregon City and North Marion schools. Also included were pillows, sweatpants and socks. Brianna shared they are creating an art hallway and students are excited to see the finished project.

Baker Prairie representatives Kayla Brons and Claire Marshall shared the play took place last week as well as the choir concert. The students participated in an end of the first trimester party. The Canned Food Drive is underway and intramural boys basketball has begun.

Hannah Krautscheid and Joanne Vincent from Ninety-one shared several PTA events are taking place such as the Magazine Drive, Canned Food Drive, Giving Tree and Sock-it-to-me. 500 canned goods and 300 pairs of socks have been collected so far.

Canby High School Board Representative Tucker Hunter expressed thanks to Spencer Rutz for the many hours he has worked to organize the Canned Food Drive. So far, 5,000 lbs. of food has been collected which is 75% of their goal with one week left for collections. The Choir Program is this evening and the Marching Band participated in the Macy's Holiday Parade. The holiday pop concert is on December 17. Auditions for the spring play have taken place and will be announced tomorrow.

## **5.0 CONSENT AGENDA**

### **5.1 Minutes**

Minutes of the November 12, 2009 Regular Session and Workshop Session and the November 18, 2009 Executive Session are provided in Addendum 5.2.

## **5.2 Personnel Changes**

Personnel Changes are provided in Addendum 5.2.

**MOTION:** Andy Rivinus moved to approve the Personnel Changes as provided in Addendum 5.2 along with the updated version. Marty McCullough seconded the motion. Motion passed 7-0.

## **6.0 INFORMATION/DISCUSSION ITEMS**

### **6.1 FFA Progress and Accomplishments**

Emily Kraxberger, Reporter for the Canby FFA Chapter reported on the activities and events for this year beginning with the Horseshow, Officer Retreat and Clackamas County Fair in August and then on to the State Fair. The FFA Chapter worked the concession stands at the home football games as well as helping with the Canby Vietnam Memorial clean-up and preparation for Veteran's Day. They have been working on the Ninety-one Greenhouse project, helping with the Denim and Diamonds dinner event for the Agricouncil of Oregon. Also, the homecoming float was a first for the chapter and Trick-or-Treating for canned foods was successful.

As far as competitions, to name a few, they placed 1st in the Ritual Competition, 6<sup>th</sup> in State at the Ag Sales and the Canby team took 2<sup>nd</sup> in the Soils Competition.

There are several agriculture classes offered and the principles and concepts learned in the classroom are applied to real work situations. The membership in FFA this year has grown to 51 members who are mostly active members.

Congratulations to the Canby Chapter of FFA!

### **6.2 Turf Field Discussion**

CHS Athletic Director, Dennis Burke reported the turf field project has been restarted with the original goal of 100% private community support and no District funds involved. A state of the art, multi-purpose, all weather turf surface would be a tremendous facilities upgrade for Canby High and the greater Canby community. Dennis clarified he is not seeking anything right now. He explained the logistics, juggling of space and noted more than 80% of 6A schools have multi-purpose turf fields.

An ambassadors group as been formed with the goal of helping finish the project properly. Currently they have 15 members and growing. The group is working to help find a solution to the financing challenge. Dennis also shared information on the project budget and the critical challenge of financing multiple year pledges.

Rob Rayfield, CHS Marching Band instructor, Ben Winegar, CHS Soccer and Canby United Soccer coach, John Dougerty, Canby Youth Football and Curt Nelson from Canby LaCrosse spoke about the competitive

advantages of a consistent base, limited use due to daylight issues with using other fields and the over use of the stadium field in bad weather. Joan Monen, a local business owner explained sales are 30% higher on home game days and several businesses would be impacted with an upgraded field. These businesses also try to give back to the community.

CHS Principal Pat Johnson said in the last six years in order to offer more opportunities LaCrosse, Girls Rugby, and a Marching Band has been added. These are all positive changes for students.

There was Board discussion on the 10-12 year life of the field with less maintenance than a grass field. To replace the field it would 1/3 of the original cost and a plan would be put together to plan for the next ten years. Andy Rivinus felt the group needed to follow through on the original pledges to make sure they still honor the pledge. He said we will eventually reach a critical mass with use of the field and need to think about what we are going to do.

Letters of support were also presented to the Board of Directors and Dennis will report back on the progress of the group.

### **6.3 Policy First Read**

*JFCH, Personal Communication Devices and Social Media*

Joe Morelock, Director of Technology and Innovation shared information on the progression of a day on the Internet. Superintendent Rose explained we need flexibility for different grade levels. There was Board discussion with some sharing concerns about student access to social sites. Joe explained we do have a filter through Clackamas ESD blocking sites. He also said this policy would constantly be in flux due to court cases. Some changes/suggestions were made to the policy and it will be brought back again for another first reading.

### **6.4 Update on Financial Statements**

Business Manager, David Moore gave an update on the fiscal year as of November 20, 2009. At this time revenue remains the same. Our total resources of \$349,672.00 are more than expected last spring. Next month David will add a reconciliation piece to the statement.

### **6.5 C-TEC 2008-2009 Annual Report**

CHS Principal Pat Johnson reported programs through the Career and Technical Education (C-TEC) have been reduced from 9 to 7 this year. The programs include Career and Technical Education, Advanced College Credit, School-to-Career Network and C-TEC Youth Services. Pat distributed information on the Advanced College Credit participation history at Canby High School. They have seen 197% of students taking

ACC courses and at least 22-24% have taken at least one college credit course.

## **6.6 K-12 Readiness/Interventions Relative to Graduation Requirements**

Maureen Callahan, Director of Student Achievement presented information on the new graduation requirements through 2014 and to help people understand the implications of the new requirements. A plan will be rolled out in January to the Administrative Team as to what we are doing to make changes to align K-12. CHS Principal, Pat Johnson said the high school started down this path two years ago by adding tutor labs. The class of 2011-2012 will see increased credit requirements in Science, Career and Technical Education, The Arts, and or Second Language as well as Essential Skills. So far, we only know three out of the nine essential skills being added by 2014. The high school is also preparing by adding additional math classes such as Statistics I & II. All animal science courses will be a credit towards science. Maureen also noted we have solid groundwork with collaborative teams and power standards.

## **7.0 ACTION ITEMS**

### **7.1 Policy Second Reading**

*AE, District Goals*

*BBF, Board Member Standards of Conduct*

*GBNA, Hazing, Harassment, Intimidation, Bullying, Cyberbullying, Menacing*

*GCDA, Criminal Records Check/Fingerprinting*

*GCPB, Resignation of Licensed Personnel*

*IA, Instructional Goals*

*JFCF, Hazing, Harassment, Intimidation, Bullying, Cyberbullying, Menacing*

**MOTION:** Andy Rivinus moved to approve the policies as listed in Addendum 7.1. Marty McCullough seconded the motion. Motion passed 7-0.

## **8.0 COMMENTS BY BOARD**

Andy Rivinus attended the Ackerman and Baker Prairie Middle School play, "*Scrooge*". He congratulated the students and staff for a fine performance.

Kristin Downs attended the Oregon University System Symposium on the importance of exposing students to college before they enter high school. Some colleges are inviting junior high students to visit their campus. She also reported there were numerous volunteers at the Thanksgiving Dinner held at the American Legion. Kristin also visited the Canby Center and noted the impact they have on our community and is overwhelmed by the

support of our entire community. We certainly have caring and giving people in our community.

Ty Kraft congratulated the Canby Cougars for their phenomenal season. He continues to attend collaborative team meetings and has attended several Eccles PTA events.

Marty McCullough attended the OSBA Fall Workshop and was part of the interview team for the Food Service Director. It was quite obvious while attending the retirement party for outgoing director, Wilma Hartung that she was well thought of by her employees. Marty helped make blankets at Operation Snuggle and attended the Economic Summit at Canby High School with 150 students participating in the event.

Diane Downs attended a School Based Health Center meeting with the county and state health departments and other school based centers. She also attended the Economic Summit at the high school sponsored by the Federal Reserve who also supplies all the materials for the event. Diane also attended the OUS Symposium and found it very informative.

## **9.0 SUPERINTENDENT REPORT**

Superintendent Rose continues to be overwhelmed by the support from district and community members during this season as witnessed from all of last weekends events, such as Operation Snuggle and the Benefit Concert for the Stay and Play Program. Over 480 blankets were made with \$12,000 in donations for homeless children in the Canby, Oregon City and North Marion School Districts. The two free benefit concerts were well attended and as of today over \$15,000 has been raised. Jeff also thanked Canby Telecom for the \$3,000 donation to the Stay and Play Program.

## **10.0 ADJOURNMENT**

The Regular Session adjourned at 9:40 p.m. to a Work Session after a short break.

## **WORKSHOP SESSION**

Diane Downs called the Work Session to order at 9:47 p.m. All board members were in attendance as well as Superintendent Rose, Linda Martin, Tim Oberg and David Moore.

- **Interim Report on Collaborative Teams and Late Start**

Maureen Callahan, Director of Student Achievement shared information and reflections on the November 23 Collaborative Team District Staff Training and the use of Google Docs. More developed scoring was used along with rubric data. Teams were also asked to score themselves and

overall the teams are feeling good about themselves. Jeff and Maureen are also feeling good on the progress, but there is still lots of work to do.

- **Minimum Cash Balance**

Dick Adams reported a subcommittee consisting of Kristin Downs, Tom Scott, David Moore and himself have been working on developing a Board policy for the District's General Fund-Ending Fund Balance with the Board needing to decide if they want this policy.

The Board discussed the most current version and wanted to add wording referencing meeting the needs of students. Dick and Marty McCullough will reword and bring back for a first reading at the January 14<sup>th</sup> meeting.

- **Discussion on Distribution of Support on Ballot Measure 66 & 67**

The Board discussed how they want to communicate with the public on the resolution they approved to support Ballot Measure 66 & 67.

**MOTION:** Andy Rivinus moved to have Board Chair, Diane Downs send letters to the Editor of the Canby Herald, Oregonian and the Charbonneau newspaper as well as attend a Community Forum at Hope Village and any other appropriate events stating the Canby School District Board of Directors adopted the following resolution on November 12, 2009:

Measure 66 Citizen Tax Referendum--Personal Tax Increase:

The Canby School District Board of Directors supports this measure, and urges a "Yes" vote.

Measure 67 Citizen Tax Referendum--Corporate Tax Increase:

The Canby School District Board of Directors supports this measure and urges a "Yes" vote.

Dick Adams seconded the motion. Motion passed 6-1 with Tom Scott voting no.

- **Baseball Field**

Superintendent Rose and Wayne Layman met with Wayne Oliver regarding the structural issues (which the school district is not responsible for making) at the baseball field and how to solve the problem as well as making sure this does not happen again. There was a timeline set for removal of all items from the area; get drawings from original manufacturer to make repairs to damaged trusses; have drawings approved by City of Canby; have repairs made and inspected and signed off by the City of Canby.

Marty McCullough feels we need to annually notify organizations regarding the District policy and getting District approval before work is done on District property.

The Workshop adjourned at 11:20 p.m.

Respectfully submitted,

Linda Martin  
Board Secretary

Diane Downs  
Board Chair

APPROVED: