

Board Meeting Minutes REVISED

November 21, 2013

Regular Session and Executive Session

Meeting Location: Canby High School, Applied Technology Center, OMNI Room

Board members in attendance were Brendan Murphy, Angi Dilkes Perry, Kristin Downs, Diane Downs, Mike Zagya, Tom Scott, and Andrea Weber. Also in attendance were Dr. John Steach (Superintendent) and Caryn Davis (Board Secretary).

Signed in guests: Dan Silver, Tracy Steenerson, Cindy Jarmer, Shannon Burleigh, Scott Jarmer, Andy McKean, Heidi Keyser, Mike Keil, Michelle Davies, Chris Ritter, Ann Ziehl, Kathy Mitchell, Traci Hensley, Brenda Griffin, and Kris Millar.

REGULAR SESSION

1.0 CALL TO ORDER AND FLAG SALUTE

Board Chair, Brendan Murphy, called the Regular Board Meeting to order at 6:30 p.m. Mike Zagya led the flag salute.

2.0 INTRODUCTIONS

The audience members introduced themselves.

3.0 CHANGES TO AGENDA

Added additional reason for Executive Session as 192.660(2)(e) - to carry on negotiations under ORS chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

Chair Brendan Murphy opened the floor for public comments. No comments were made.

4.1 CARE AWARDS

Canby Area Recognition of Excellence (CARE) Award recognizes local teachers, administrators and staff who excel in educating local children. The award originated with State Farm Insurance agent Matt Olson, a member of Canby Kiwanis. Nominations for the award can come from anyone. Dr. Steach described the attributes of the October and November recipients and presented a plaque to each: Heidi Kaiser, Carus Second Grade Teacher, received the October award and Cindy Jarmer, Eccles Second Grade Teacher, received the November award.

4.2 SPOTLIGHT ON STUDENT SUCCESS

Keija Lee, Drama Instructor at Baker Prairie Middle School, introduced actors Lincoln Bangs (7th grade), Josh Porter (8th grade) and Sam Mitchell (8th grade). The trio performer excerpts from their upcoming musical production of A Christmas Carol.

4.3 PUBLIC COMMENTS

Betty Reynolds, candidate for OSBA Board Position 8, asked for the Board's vote and described her qualifications.

5.0 CONSENT AGENDA

Diane Downs moved to approve the Consent Agenda, with the amended November 7, 2013 minutes. Kristin Downs seconded the motion. Motion passed 7-0.

Included in the Consent Agenda:

- 5.1 Amended Work Session Meeting Minutes from November 7, 2013
- 5.2 Personnel Changes

6.0 SUPERINTENDENT'S REPORT

Dr. Steach commented on the following:

- Students are in the midst of finals.
- Professional Development on Monday, November 25th, will include Synergy training. They have been scrambling

to get through report card issues with Synergy. Canby is doing better than most districts across the State with the new grading practices.

- There was a ParentVue issue, but it has been resolved.
- The listserv was down last week, due to hardware and software issues, which has hampered communications with staff and parents.
- Three grants have been applied for this fall: DLI Grant for Trost (we didn't get), Career & Technical Education Grant (should know soon) and 8th/9th Grade Mentoring Grant (just applied for) which will benefit the students at Ackerman Academy, Canby High School, Baker Prairie Middle School, and Ninety-One School.
- ESD Opt-Out – 5 districts have submitted opt-out letters. Working hard on creating a resolution for a change in service plan so that no districts opt-out.
- This week attended the Free Ackerman Community Thanksgiving Dinner. Cutsforth Marketplace donated food for the dinner.
- Softball Complex permits have been issued, ground has been broken and framing will begin after Thanksgiving.

7.0 BOARD COMMENTS

Andrea Weber: Attended White Building meeting and Multnomah Art Sale. Visited Carus Elementary – was able to see the math curriculum in action. Attended the Knight Math Studio. Attended OSBA's Fall Conference in Portland. Enjoyed the conference, especially the segment regarding the effects of physical activity on math performance and the presentation from Nancy Golden. Attended the Twelfth Night high school performance. She was very impressed with Lilly French as the lead Viola, the comics of Peter Jordan and Cody Clark and the outstanding job the tech crew did.

Tom Scott: Participated in interviews at the high school, it was a great experience; the kids were very impressive and well prepared.

Diane Downs: Attended the World Economic Summit – the depth of understanding of international trade and alliances was impressive. The teachers keep raising the bar. Attended Math Studio at Knight – to see the way it was presented, and then to watch the kids deal with their math problems was very interesting. OSBA's Fall Conference was the best one she has ever attended. They had great sessions with pertinent information. Met with a small group of high school teachers regarding concerns over grading practices. Completed training to be an ASPIRE volunteer.

Mike Zagya: Publically thanked Eccles Elementary and the Special Services Department. Special acknowledgement to Sondra Strong and Pam Higgins for the work they have done with a family member.

8.0 INFORMATION/DISCUSSION/ACTION ITEMS

8.1 Charter School Proposal:

Dr. Steach explained the process and timelines related to a charter school proposal.

Dan Silver, Director of Facilities/Canby Grove Conference Center, went over his personal qualifications.

Renee Boucher, Learning Specialist/Teacher at Sunset High School, explained her teaching background.

Handouts and the full application were presented to the Board. A PowerPoint presentation was given including the school's Philosophy and Mission, an overview of Experiential Education, Service Learning, and Leadership & Character Development. Questions were answered after the presentation.

8.2 Carus White Building

Chris Ritter, member of the Carus White Building Committee, explained what the committee had done, up to this point. A community survey was taken, with the main consensus being to use the Carus White Building as a multi-use facility for the community and the school. She asked for permission to bring in architects, at no charge to the District, to evaluate what is necessary to bring the building up to code. Dr. Steach agreed, as long as there is no financial impact to the District.

8.3 Spotlight on Student Success

This item was moved to 4.2.

8.4 Digital Citizenship

Joe Morelock, Director of Technology and Director of Student Achievement (7-12), gave a presentation on Common Sense Media, a program being used as the District's model for teaching digital citizenship.

Skyler Rodolph, Ninety-One Principal, explained how their school is implementing this model at their school.

8.5 Open Enrollment and Inter-District Transfer Policies

Dr. Steach explained some of the changes to the Open Enrollment and Inter-District Transfer Policies, brought about by House Bills 2747 and 3075. The policies will be updated to reflect these changes.

8.6 Budget/Enrollment Numbers

Mary Knigge, Director of Finance, distributed a handout showing a revised *Estimate of Revenue, Expenditures and Ending Fund Balance – General Fund*. She read a statement regarding an accrual put into place during the 2002-03 school year to help lessen the impact of budget cuts implemented by the State. She presented the optimal plan of removing the entire accrual on the 2012-13 books.

Board members commented on the proposed plan:

Diane Downs asked to spread the removal of the accrual over several years, she is concerned that if we move aggressively toward a 5% ending fund balance, that we would have to make cuts if the accrual is removed all at once.

Tom Scott would prefer to do a partial reduction of the accrual.

Andrea Weber asked why we wouldn't clear the accrual off of the books, if we have the capacity to do so; she is uncomfortable with carrying a false balance.

Kristin Downs would like confirmation that the accrual, if entirely removed, can be added back, if necessary.

Brendan Murphy believes the true balance should be reflected; he is also in agreement that a 5% ending fund balance should be a Board priority.

Mike Zagya believes the balance needs to reflect what the actuals are.

Dr. Steach supports the plan that pays the entire accrual off. Keeping the accrual on the books gives a false sense of security about the financial standing.

Mary Knigge will adjust the accrual for 2012-13 down to 5% of new revenues, with a plan to payoff gradually.

Dr. Steach went over the handout *Canby Enrollment Trends*.

8.7 OSBA Elections

Kristin Downs motioned to cast a yes vote for Betty Reynolds for OSBA Board Position 8. Tom Scott seconded. Motion passed 7-0.

Kristin Downs motioned to cast a yes vote for Liz Cruthers for LPC Position 7. Diane Downs seconded. Motion passed 7-0.

Kristin Downs motioned to cast a yes vote for Liz Hartman for LPC Position 8. Diane Downs seconded. Motion passed 7-0.

Diane Downs motioned to cast a vote of approval of Resolution 1 – Amends Constitution to correct inconsistencies in election procedures. Kristin Downs seconded. Motion passed 7-0.

8.8 2nd Reading/Adoption of Board Policies

Tom Scott motioned to approve revised policy JHFE – Reporting Suspected Abuse of a Child. Angi Dilkes Perry seconded. Motion passed 7-0.

Andrea Weber motioned to approve revised policy GCBF – Health Care Continuation Program – Licensed. Diane Downs seconded. Motion passed 7-0.

Andrea Weber motioned to adopt new policy EBBB – Injury/Illness Reports. Diane Downs seconded. Motion passed 7-0.

8.9 1st Reading Board Policies

The Board held the 1st Reading on the following policies, with changes or questions following each:

JGAB – Use of Restraint and Seclusion = Check on date requirements for when the report must be submitted to the Superintendent of Public Instruction.

IGBAJ – Special Education – Free Appropriate Public Education (FAPE) = Verify that “regular diploma” is correct under 1.b.

GCD A – Criminal Records Check/Fingerprinting = Change “Oregon criminal records check” to “National criminal records check”.

9.0 Future Agenda Items

The following items will be addressed at the next Board Session:

- Open Enrollment
- Policy Updates
- Charter School Application
- Synergy – Report Cards
- Budget/Enrollment
- Performance Tasks
- Spotlight on Student Success
- Carus Update
- Superintendent’s Evaluation Process

10.0 EXECUTIVE SESSION

Brendan Murphy exited the Board from the Board Regular Session and entered into an Executive Session at 9:55 p.m. in accordance with ORS 192.660 (2)(d) to conduct deliberation with persons designated by the governing body to carry on labor negotiations and ORS 192.660 (2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Board members in attendance were Brendan Murphy, Diane Downs, Kristin Downs, Angi Dilkes Perry, Mike Zagya, Andrea Weber and Tom Scott. Also in attendance were Dr. Steach (Superintendent) and Caryn Davis (Board Secretary).

It is requested that information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Brendan Murphy exited the Board from the Executive Session and reentered the Regular Session at 10:47 p.m.

REGULAR SESSION

11.0 Adjournment

Brendan Murphy adjourned the meeting at 10:47 p.m.

Respectfully Submitted:

Caryn Davis
Board Secretary

Brendan Murphy
Board Chair