

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
Regular Session and Executive Session
November 19, 2015
Canby High School, Applied Technology Center, OMNI Room**

REGULAR SESSION

Board members in attendance were Angi Dilkes Perry, Kristin Downs, Rob Sheveland, and Mike Zagya. Board members absent from the meeting were Diane Downs, Tom Scott, and Andrea Weber. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Sheryl Lipski, Laretta Manning, Kris Millar, Tracie Heidt, Kathleen Jeskey, Leilani Heale, Jeffrey Greenup, Rex Hagans, Jerarlyn Gonzalez, Kenya Gonzalez, Jared Gonzalez, Jennifer Turner, Brenda Griffin, Carolyn Yoder, Travis Opperman, Danny Vazquez, Rob Holveck, Christine Taylor, Ron Adams, Betty Reynolds, Maggie Rosario, Veronica Martinez, Brenda Splitsoser, and Evelia Jauarez.

1.0 CALL TO ORDER

Board Chair Angi Dilkes Perry called the Regular Board Meeting to order at 6:30 p.m.

2.0 INTRODUCTIONS AND FLAG SALUTE

The audience members introduced themselves. Jerarlyn Gonzalez, 8th grade student, led the flag salute.

3.0 CHANGES TO AGENDA

No changes were made to the agenda.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 C.A.R.E. Award

The Kiwanis Canby Area Recognition of Excellence (C.A.R.E.) Award acknowledges local teachers, administrators and staff who excel in educating students. Superintendent Goodall announced November's recipient, Kathleen Jeskey, 6th grade bilingual teacher at Trost Elementary. Mrs. Jeskey was nominated for her commitment to nurture a love of learning in the classroom. She is an advocate for her students and dedicated to equal opportunities for all learners. Brenda Griffin, C.A.R.E. committee member, presented the award on behalf of Canby Kiwanis and local area businesses.

4.2 Spotlight on Student Success – Baker Prairie Middle School

Jennifer Turner, Baker Prairie Middle School Principal, introduced Carolyn Yoder, Health teacher, and Jerarlyn Gonzalez, 8th grade student, who presented projects done by students on sexually transmitted diseases. Mrs. Yoder explained students were directed to select a disease to research and use various mediums to present the information to their peers. Students were graded on their speech and quality of work. Jerarlyn shared her research done on the human immunodeficiency virus. Mrs. Yoder presented additional projects made by students not able to attend the meeting.

Board Chair Angi Dilkes Perry recessed the meeting for 5 minutes.

4.2 Public Comments

Ron Adams, OSBA Legislative Policy Committee candidate, shared about his background as a former legislator and his experience serving on the Clackamas Community College Board of Directors. He reviewed personal qualifications for the OSBA Legislative Policy Committee position and asked for the Board's support.

Betty Reynolds, OSBA Board of Director candidate, explained she is seeking reelection and is the Clackamas regional representative. She thanked the Board for hosting the Kurt Schrader Town Hall event last year and commended them for their commitment to the Career Technical Education program in Canby. She added Canby's high school graduation rates are on track with a strong number of students who pursue college opportunities. Ms. Reynolds offered her services for any questions the Board may have.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

5.1 November 5, 2015 Board Work Session and Executive Session Minutes

5.2 Personnel Changes

MOTION: Kristin Downs moved to approve the Consent Agenda as presented, Mike Zagyva seconded the motion. Motion passed 4-0.

6.0 SUPERINTENDENT'S REPORT

Trip Goodall commented on the following:

- Had the opportunity to present at Rotary and responded to great questions from Rotarians about the work of education.
- Attended Chief Administrator meetings on two occasions with the opportunity to share out ideas.
- Facilitated a Dual Language Immersion (DLI) parent meeting to discuss options for high school students in the program. Canby is one of four districts that received a Biliteracy Grant for the expansion of the DLI program.
- Visited Mr. Soles' AP English class to listen to discussions of literature.
- Met with the administrative team to continue equity work as part of staff development.
- The R.E.A.C.H. Open House on November 6 and 7 was a terrific event and well attended. Appreciate the work of the Teaching and Learning Department.
- The CHS Fall Economic Summit was very well done thanks to Ken Gex and Erin Walsh.
- Attended the Oregon School Board's Association Convention on November 13.
- Attended Trost Elementary's Parent Saturday Event with guest speaker Antonio Lopez, Assistant Superintendent for Portland Public Schools. Compliments to Principal Angie Navarro and her team for organizing workshops for parents that were educational and fun filled.
- The district reached a tentative agreement with the Classified Association.
- Attended the Post High Transition Program's Thanksgiving Luncheon. Compliments to Piret Tammik, her staff, and the students.
- The district received a donation of \$5570.38 from the Canby Community Concert Association for the music program at CHS.
- A Reading Initiative meeting was held on November 23 with community

- members, staff, and parents to discuss ways to help students become avid readers by third grade.
- Lastly, tomorrow is the first Coffee Time with the Superintendent parent meeting at Trost.

7.0 BOARD COMMENTS

Mike Zagyva: Attended the Baker Prairie Middle School Art 2 Art Bazaar, which was extremely well done and well organized. Thank you to Jim Nosen and Kim McKee for their efforts. Also attended the Canby High School Fall Economic Summit. Ken Gex and Erin Walsh are to be commended for a job well done as well as their students who are committed to the experience. Visited the Lee Elementary School Collaborative Team time. Teachers were engaged in analyzing each individual student's math scores in an effort to increase achievement. Attended the R.E.A.C.H. Open House, which was welcoming and well done.

Kristin Downs: Pass

Rob Sheveland: Attended the Canby High School Fall Economic Summit for the first time and was impressed with the program. It is an experience that seniors will remember.

Angie Dilkes Perry: As a parent of high school student, thank you to all who volunteer your time to make the Economic Summit a success.

8.0 INFORMATION/DISCUSSION/ACTION ITEMS

8.1 Resources Education And Community Help (R.E.A.C.H.) Center

Sheryl Lipski, Director of Teaching and Learning, introduced R.E.A.C.H. Center staff members: Veronica Martinez, District Interpreter; Brenda Splitstoser, District Interpreter; Evelia Juarez, Migrant Recruiter; and Maggie Rosario, Homeless Liaison and Bilingual Instructional Assistant at Trost and Baker Prairie Middle School. The R.E.A.C.H. Center was recently relocated from Baker Prairie Middle School to the Ackerman Center. Ms. Martinez, Ms. Splitstoser, Ms. Juarez, and Ms. Rosario spoke about their work responsibilities. Ms. Lipski shared a keynote presentation on the R.E.A.C.H. Open House event held on November 6 and 7 with an overview of the Center's services to the community, staff members, students and their families. Some of the services include assisting students in finding and applying for scholarships (Pathways to Scholarship program), FAFSA support, parenting workshops, coordinating with community resources to support students and families, interpretation and translation services, promotion of district resources to staff and families (books, computer access, activities), and migrant dental van services for students. Ms. Lipski highlighted the Open House activities and expressed appreciation for the team's efforts to make the event a success. Superintendent Goodall added the district is committed to the work of narrowing the achievement gap for this historically underserved population.

8.2 Homeless Liaison Report

Maggie Rosario, Homeless Liaison, reviewed a handout provided to the Board on the district homeless program. The current number of students identified as homeless is 246. Services to students and families include ease of enrollment in schools without the typical documentation, immediate access to free and or reduced meals, remaining at the school of origin with transportation, increased connection between the school and families, extended day and extended year support, and support for navigating the process for secondary education (FAFSA, scholarships, etc.). Ms. Rosario noted there are many community partners to help families in need such as local food banks, clothes

closets, and the Housing Rights and Resources Program. She thanked supporters and those who initiated the R.E.A.C.H. program Diane Berthoin-Hernandez, Cindy Bauer, and Angie Navarro.

8.3 Financial Report/Enrollment Update

Denise Lapp, Director of Finance, reviewed the current Financial Report as of October 31, 2015. Ms. Lapp noted the district received actual property tax estimates at a 96%-97% collection rate. Next month, adjustments may be made to the state school fund estimate based on enrollment. Ms. Lapp noted expenditure amounts have been adjusted with pay and insurance increases for certified staff based on the contract ratification. Also, the auditors will begin work next week as required annually by law. A report to the Board will be provided in January or February.

Ms. Lapp reviewed the Month End Enrollment Summary as of October 31, 2015 as follows noting an increase in enrollment by 32 students, 96 students above original estimates. In addition, Ms. Lapp noted the report reflects an accurate count of outside placement students.

Canby School District
Month End Enrollment Summary: October 31, 2015

	K	1	2	3	4	5	6	7	8	9	10	11	12	Post High	Total by Building
Canby High School									1	338	352	350	373	7	1,421
Baker Prairie Middle School								293	308						601
Carus Elementary School	74	50	75	59	68	51	59								436
Eccles Elementary School	66	74	70	67	70	86	55								488
Knight Elementary School	54	54	57	51	57	55	56								384
Lee Elementary School	74	53	73	64	58	57	69								448
Ninety-One School	31	55	31	49	55	49	57	58	66						451
Trost Elementary School	73	53	70	68	56	58	43								421
Parrott Creek Ranch									1	4	6	8	2		21
KEY Program	3	3	2	1		5	4	2	3						23
Outside Placement *		3	1			7	1		1	2	3	3	3	1	25
Total by Grade	375	345	379	359	364	368	344	353	380	344	361	361	378	8	4,719
Budget Enrollment	324	336	380	354	365	362	346	341	376	348	376	351	357	7	4,623
2014-15 Enrollment (Jan 31st)	316	380	353	355	356	343	346	375	338	365	368	362	380	7	4,644
2013-14 Enrollment (Jan 31st)	367	368	362	342	340	334	373	338	370	372	368	387	404	10	4,735

* Outside Placements include Tutoring, Heron Creek, LEEP, Lifeworks NW, Serendipity & Victory Academy

District Enrollment Summary for 2015-2016

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Month End Actuals	4,687	4,719								
Year Average	4,687	4,703								
Budget #	4,623	4,623								
Special Education	534	535								
English Language Learners (LEP)	690	704								
Migrant	496	503								
Economically Disadvantaged	1,669	1,740								

Enrollment by Grade Level	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
K-6	2,508	2,534								
7-8	728	733								
9-TR	1,451	1,452								
District Total	4,687	4,719								

8.4 OSBA Elections

The Board agreed to table the OSBA Elections discussion until the next meeting.

8.5 Policy/Administrative Procedure Revision – 2nd Reading & Adoption

The Board held a second reading on the following policies:

Emergency Procedures and Disaster Plans – EBC

Emergency Closures - EBCD

Student Conduct and Discipline – JFC

MOTION: Kristin Downs moved to adopt Policy EBC – Emergency

Procedures and Disaster Plans, Policy EBCD Emergency Closures, and Policy JFC Student Conduct and Discipline as presented, Rob Sheveland seconded the motion. Motion passed 4-0.

9.0 FUTURE AGENDA ITEMS

The following items will be addressed at a future Board session:

- Spotlight on Student Success – Carus
- C.A.R.E. Award
- CCC Bond Projects Report
- Monthly Curriculum Update
- Monthly Financial Report/Enrollment
- Budget Committee Planning
- Policy 1st Reading
- Policy 2nd Reading – Personal Electronic Devices and Social Media-Staff - Policy GCAB

The Board discussed the addition of an inter-district transfer update, a report on student distribution and hot spots with regard to capacity issues, and the OSBA Elections discussion. Mr. Goodall noted a facilities report would be presented in January.

Chair Angi Dilkes Perry recessed the meeting for 5 minutes.

EXECUTIVE SESSION

Angi Dilkes Perry exited the Board from the Board Regular Session and entered into an Executive Session at 7:56 p.m. The Executive Session was held in accordance with ORS 192.660(2)(d) to conduct deliberation with persons designated by the governing body to carry on labor negotiations and in accordance with ORS 192.660(2)(a), in consideration of the employment of a public officer, employee, staff member, or individual agent.

Board members in attendance were Angi Dilkes Perry, Kristin Downs, Rob Sheveland, and Mike Zagyva. Board members absent from the meeting were Diane Downs, Tom Scott, and Andrea Weber. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), and Denise Lapp.

It was requested that information discussed in the Executive Session no be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Angi Dilkes Perry exited the Board from the Executive Session and reentered the Regular Session at 8:19 p.m.

10.0 Ratification of Classified Contract

MOTION: Mike Zagyva moved to ratify the Classified contract. Rob Sheveland seconded the motion. Motion passed 4-0.

11.0 ADJOURNMENT

Angie Dilkes Perry adjourned the meeting at 8:20 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Angi Dilkes Perry
Board Chair