

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS**

**Board Regular Session**

**November 15, 2018**

**Canby High School, Applied Technology Center, OMNI Room**

**REGULAR SESSION**

**Board members in attendance** were Rob Sheveland (Chair), Diane Downs (Vice-Chair), Angi Dilkes, Sara Magenheimer, Tom Scott, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Michelle Riddell, Lauretta Manning, Ivonne Dibblee, Danielle Reynolds, Autumn Foster, Greg Dinse, Skyler Rodolph, Andy McKean, Brenda Griffin, Rebecca Wright, Samara Eilert, Chris Kennedy-Moore, Mary Young, Debbie Shepherd, Patti Monte, Nick Monte, Britnie Jacobsen, Matt Hilger, Jean Tate, Mike Tate, Tim Graves, Tammy Hilger, Lorin Hilger, Shelly Vissers, and Ben Winegar.

**1.0 CALL TO ORDER**

Chairman Rob Sheveland called the Regular Board Session to order at 6:30 p.m.

**2.0 INTRODUCTIONS AND FLAG SALUTE**

Rob Sheveland led the flag salute. The audience members introduced themselves.

**3.0 CHANGES TO AGENDA**

No changes were made.

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

***4.1 Spotlight on Student Success – Carus Elementary***

Carus Elementary Principal Sam Thompson introduced kindergarten teacher Nicole Nelson and student teacher Britnie Jacobson who were featured in a video of created by Communications Coordinator/Project Manager Autumn Foster. The video highlights a day in the life of a kindergartener and how classroom instruction is provided in a positive, engaging manner. Ms. Nelson discussed some strategies to keep students focused on learning. It was suggested the video could be used as a resource for incoming kindergarten families to help them understand how kindergarten students receive full-day instruction.

***4.2 C.A.R.E. (Canby Area Recognition of Excellence) Award***

The Kiwanis Canby Area Recognition of Excellence (C.A.R.E.) Award acknowledges local teachers, administrators, and staff who go above and beyond to help students succeed. Superintendent Goodall announced the November recipient: Lorin Hilger, 4<sup>th</sup> grade teacher at Carus Elementary. Ms. Hilger was nominated by parent Sherry Vissers for her dedication to help students succeed. Principal Sam Thompson spoke regarding Ms. Hilger's commitment to students and their families. Brenda Griffin, C.A.R.E. Committee member, presented the award on behalf of the committee, Canby Kiwanis, and local area businesses.

***4.3 Public Comments***

Rob Sheveland opened the floor for public comments.

No public comments were made.

## **5.0 CONSENT AGENDA**

Included in the Consent Agenda:

- 5.1 November 1, 2018 Board Work Session Minutes
- 5.2 Personnel Changes

**MOTION: Diane Downs moved to approve the Consent Agenda with minutes as presented; Andrea Weber seconded the motion. Motion passed 7-0.**

## **6.0 SUPERINTENDENT'S REPORT**

Superintendent Goodall commented on the following:

- Each month I have the opportunity to visit schools and classrooms and continue to be impressed at the level of commitment of our staff to see students succeed.
- October was National Principals Month and each principal was highlighted with a special video that Autumn Foster put together. Their work is appreciated.
- Along with Directors Mike and Andrea, I had the opportunity to visit the Canby Alternative Program at the high school. Students were open and honest about their experiences and how they are finding success in the program.
- I recently met with representatives from the Canby Suicide Prevention Task Force and district administrators to discuss next steps in a partnership to provide resources for students.
- Frank Cutsforth presented the district and Canby Center Director Ray Keen with a check for \$1,687.00 and the Canby Rotary Foundation approved a \$15,000 grant to support suicide prevention efforts. We are grateful to our community partners.
- I participated in the high school Mock Interviews and enjoyed the opportunity to connect with students.
- Last Friday I attended the Veterans assembly at the high school. Thank you to Chris Bangs and Bob Hammitt for organizing the event and to Mike Zagya who helped recruit veterans from WWII, Korea, Vietnam, Desert Storm, Afghanistan, and Iraq to participate on the panel. Also thank you to Greg Dinse who served as facilitator. It was very moving to hear community veterans describe their experiences. I was impressed with our students – they showed great respect and honor to our veterans.
- Lastly, today I attended the Canby Post High Transition Program's Thanksgiving Celebration Lunch. Thank you to Piret Tammik and staff for a wonderful event.

## **7.0 BOARD COMMENTS**

**Angi Dilkes Perry:** Pass

**Mike Zagya:** I was very impressed with the positive response from our students at the Veterans assembly – their attentiveness and respectful behavior was outstanding.

**Andea Weber:** In relation to the kindergarten video presentation, a positive classroom culture makes an impact on students through high school. I participated in the Canby High School Mock Interviews and enjoyed the experience – it was uplifting. I attended the Canby High School fall musical presentation of *Curtains*, which was very well done. I also attended the OSBA Annual Convention and would like to share information discussed at a future meeting.

**Sara Magenheimer:** Pass

**Tom Scott:** Pass

**Diane Downs:** I attended the Charbonneau Art Festival and enjoyed seeing artwork created by Canby students. The event is a fundraiser for the art programs at Canby and Wilsonville high schools. I also participated in the Canby High School Mock Interviews and appreciate how well prepared the students are. I attended the Canby High School World Economics Summit, which is always a highlight. I also attended the OSBA Annual Convention and would like to share some of the information with fellow members. The keynote speaker, Sodexo Global Chief Diversity Officer Rohini Anand, was especially insightful.

**Rob Sheveland:** I attended the Canby High School fall musical presentation of *Curtains* and would like to congratulate all involved. Thank you to Cutsforth's Market and the Canby Rotary Foundation for their contributions to support suicide prevention efforts. We are fortunate to be a part of this community.

## **8.0 INFORMATION/DISCUSSION/ACTION ITEMS**

### ***8.1 Monthly Curriculum Update: English Learner (EL) Program Report***

Coordinator of Teaching and Learning Danielle Reynolds presented a keynote: *EL Report – November 2018* with Oregon Department of Education (ODE) Annual English Language Learners Report information including state comparison data and achievement data. Ms. Reynolds explained the report is an annual publication required by law (ORS 327.016). It was noted the district's achievement data parallels state data for English learners (ELs) and Canby's graduation rate for ELs exceeds the State's graduation rate. Ms. Reynolds discussed how the report is used to develop goals for the program and next steps moving forward.

Ms. Reynolds reviewed the district's educational service models for English learners including the Dual-Language Immersion (DLI) program, the Native Language Development (NLD) and Spanish Literacy program, and the English Language Development program. Clarification was provided regarding how the programs are promoted to incoming families and how the district identifies students who qualify for services. Director of Teaching and Learning Ivonne Dibblee added there is more work to be done in the area of communicating with families regarding program options, which is one of the district's goals moving forward.

### ***8.2 Financial, Special Funds, Enrollment***

Ms. Lapp reviewed the Canby School District Financial Report as of October 31, 2018. The Construction Excise Tax (CET) fund balance is \$192,041.46; there were no expenditures this month. The turf replacement fund balance is \$269,304.53. Ms. Lapp reported the district received the Clackamas County property tax estimate at an unanticipated increase of \$200,000. In addition, the Comcast settlement of \$314,000 was received. The increase is reported to the State and will likely offset the State School Fund estimate for a net increase of approximately \$200,000.

Ms. Lapp shared current enrollment is at 4,680 students, a decrease of eight (8) students. Parrott Creek Ranch (PCR) student enrollment is now included in the report, an addition of 21.4 students.

Ms. Lapp reported the Request for Proposal (RFP) process was initiated for the Food Service Management Contract. She noted the RFP closes on December 6 and invited interested board members to participate on the committee to review proposals at a time to be determined.

A brief discussion was held regarding the governor's budget for the next biennium and the preliminary target number for State School funding at 9.1 or 9.2 billion.

### ***8.3 January Work Session Discussion***

A discussion was held regarding the option to hold a Board Work Session on January 3, 2019. It was agreed the meeting is not needed at this time due to an insubstantial agenda. A report on financial contracts and leases were moved to the January 17, 2019 Regular Board Session.

### ***8.4 OSBA (Oregon School Boards Association) Election***

**MOTION: Diane Downs moved to support Liz Hartman for the OSBA Board of Directors Position 7, Betty Reynolds for the OSBA Board of Directors Position 8, adoption of Resolution 1 to adopt the proposed 2019-20 OSBA Legislative Priorities and Policies, and Resolution 2 to amend OSBA Bylaws relating to composition of the Board of Directors by adding a voting seat for a representative of the Oregon School Board Members of Color Caucus; Andrea Weber seconded the motion. Motion passed 7-0.**

### **9.0 FUTURE AGENDA ITEMS**

- Spotlight On Student Success: Lee
- CARE Award
- Approval of CHS Varsity Boys Baseball Trip to Arizona, March 2019
- Audit Report
- Monthly Curriculum Update: Academic Vision Goal #1, District Curricula Report and List of Resources, Comprehensive Sex Ed Update
- Financial, Special Funds, and Enrollment Report

Other items discussed were a presentation on the CLEAR program in February and an update on Carus White Building added to the November 27 Special Session agenda.

### **10.0 GOOD OF THE ORDER**

No good of the order items were discussed.

### **11.0 ADJORNMENT**

Rob Sheveland adjourned the meeting at 8:05 p.m.

Respectfully Submitted:

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Kamela Davis  
Board Secretary

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Rob Sheveland  
Board Chair