

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR SESSION**

November 15, 2007

1.0 CALL TO ORDER:

Andy Rivinus called the meeting to order at 6:30 p.m. on Thursday, November 15, 2007 in the Canby High School, Applied Technology Center, Omni room. Board members in attendance were Andy Rivinus, Marty McCullough, Diane Downs, Dick Adams and Rod Beck. Board members not in attendance were Dr. Mike Harms and Guy Gibson. Also in attendance were Deborah Sommer, Linda Martin, Josh Reichel, Tami Reichel, Alejandra Duran and her mother, Cindy Bauer, Sondra Strong, Noel Hygelund, Mary Hochsteteler, Hank Harris, David Moore, Joe Minson, Ricardo Marquez, Angie Navarro, Joe Morelock, Stacy Hestand, Danielle Hestand, Beth Smidt, Kate Minson, Terry Crowley, Nick Crowley, Ty Carpenter, Steve Carpenter, Arianna Carpenter, Anna Norquist, Danielle Peterson, Janean Ferguson, Hannah Ferguson, Quyen Thoi and Laura Miranda.

2.0 FLAG SALUTE & INTRODUCTIONS

Trost students, Alexandra Duran and Josh Reichel led the flag salute and the audience introduced themselves.

3.0 CHANGES TO AGENDA

Chair, Andy Rivinus announced 8.5 has been removed from the agenda and 9.1 will not be a board resolution.

4.0 PUBLIC FORUM /ANNOUNCEMENTS

Spotlight on Student Success

Trost Elementary students, Alexandra Duran and Josh Reichel presented a video showcasing student council, classroom technology, the reading blocks and the science projects on whale research. Josh also presented the Board with a "Timberwolf Paw" for positive behavior. The students also shared with the Board the different awards presented to students.

Ackerman Middle School

Nick Crowley discussed the enrichment field trip to the Oregon Peacemakers Conference and the Darfur Assembly being planned. The AMS band will be participating in the Macy's Holiday Parade. Kate Minson reported the school received a donation of \$3,000 to be used for Outdoor School. She also reported the AMS/BPMS play "Miracle on 34th Street" begins on December 6.

Baker Prairie Middle School

Ty Carpenter discussed the peer medication program at Baker Prairie. The program is designed for students to resolve conflicts between themselves. Deborah Sommer asked if the students had been trained. Ty reported they attended a full day training instructed by

two professionals. Ty has participated in one of the sessions and it went amazingly well. He reported if the problems can not be resolved between the students the problem is referred to the administration. Ty also reported on the progress of the Community Garden. Hannah Ferguson reported on the Web Welcome for new students and the Green School Week activities. She also said the magazine fundraiser was successful.

Ninety-one School

Danielle Hestand, the Ninety-one student council secretary reported soccer and volleyball has ended and girl's basketball has begun. The students sold over 400 items at the magazine drive fundraiser. On November 29 the 7th and 8th graders will be having a dessert with skits and performances by the band and choir. The school has also had two family game night activity events.

Canby High School

ASB student rep, Anna Norquist introduced Quyen Thoi as the Pacific Athletic Conference representative. They both shared information from the Oregon Association Leadership Conference held November 4th and 5th. Two guest speakers presented information on reaching out to students with disabilities and creating your own success. They also received ideas for assemblies and fundraisers. Quyen invited everyone to the CHS drama, "A Piece of My Heart". She said it is a powerful and emotional play and has helped the students understand the Vietnam war. She also invited the public to the CHS/Lake Oswego playoff game tomorrow night. Anna said the canned food drive has started and anyone wanting to donate can bring cans to the high school. The food collected will be delivered to the Canby Kiwanis Club.

There were no public comments or questions.

5.0 CONSENT AGENDA

5.1 Minutes

The minutes of the October 18, 2007 Regular Session and the November 1, 2007 Special Board Session are provided in Addendum 5.1.

5.2 Personnel Changes

The Personnel Changes are provided in Addendum 5.2

MOTION: Rod Beck moved to approve the minutes of the October 18, 2007 Regular Session and the November 1, 2007 Special Board Session as provided in Addendum 5.1 and the Personnel Changes as provided in Addendum 5.2. Marty McCullough seconded the motion. Motion passed 5-0.

6.0 COMMENTS BY BOARD

Rod Beck reported on his involvement with the OSAA Conduct Committee. The committee is finalizing their recommendations which will probably change board policy. He reported the changes are positive and involve educating the community as well as staff and students attending activities. Deborah Sommer shared CHS Athletic Director, Dennis Burke holds a parents night involving

guidelines on how to be a spectator and good parent. These activities are not all about kids winning.

Dick Adams received a phone call from Kurt Schrader's office. Kurt would like to attend a Board meeting to discuss/recap last year's legislative session as well as what is ahead. Linda Martin reported he is scheduled to attend the December 13, 2007 meeting. Dick feels we need to address the school improvement fund and other issues. There will be a question and answer period after his presentation. Dick will be involved in the CHS mock interview process. He also commented it's nice to see the Parent Assist is being used.

Lou Bailey invited Diane Downs to Baker Prairie Middle School. She reported it was nice to become more familiar with the school. She hopes to visit each of the schools in the future. She will also be involved in the mock interviews at the high school.

Marty McCullough recently helped clean the Eccles Environmental Center. She attended the November Superintendent's lunch. Questions from the attendees revolved around questions on the superintendent search process, student transition from middle school to high school and gang related issues. Marty will also be participating in the mock interviews.

Andy Rivinus attended a facility user meeting with different groups in the district. There were not huge issues, but some disconnects. He felt it was a productive meeting. He also attended the Long Range Facility Task Force meeting in November. This committee is looking at all properties and needs of the district in the next ten years. The committee is an extension of the Bond Oversight Committee..

7.0 SUPERINTENDENT'S REPORT

Deborah Sommer reported she and Debbie Pearson are co-chairing the Long Range Facility Task Force. The next meeting is December 6 at 7:00 in the District Office Meridian room. John Williams from the City of Canby will be at the meeting discussing the projected growth in the district. The committee would also like to hear from the Oregon City Planning Commission on movement towards the Carus area.

Deborah reported Canby High School received the \$30,000 grant for the Phase I planning of the School Based Health Care project. She said the ministerial association is interested in being involved, as well as the new youth center. Deborah asked for a volunteer from the Board. Diane Downs would like to be involved.

A team from each of nine Canby School District Schools as well as administrators attended the two-day Dufour's Conference on Professional Learning Communities. The full day staff trainings on November 19 and 20 will focus on

learning rather than teaching, working collaboratively, and holding yourself accountable for results.

Keith Galitz from Canby Telephone presented a check to the District for \$5,000 representing the money donated from long distance calls. He requested half be used for technology. If needed, Canby Telephone would also like to make sure students have scholarships for the Stay and Play Program in order to keep kids involved. Both Deborah and Board Chair, Andy Rivinus send a big thank-you to the telephone company. They are great friends to the schools.

Dick Adams asked Deborah how we are tracking fundraising. She reported all activities need principal approval and this was on the list for an administrative meeting. She also reported Dennis Burke has been contacted in regards to restoring wrestling at the middle school.

8.0 INFORMATION/DISCUSSION ITEMS

8.1 Consolidated Improvement Plan

Mary Hochstetler reported every two years the district must submit a plan on our strengths and challenges and how to improve. This process started last spring and they have been looking at data to determine the highest areas of need for our district.

Cindy Bauer said staff were surveyed as far as the needs from teachers and IA's. Assessment scores over the last three years were part of the process as well as demographics and AYP data. This was a collaborative process by administrators, site councils, NCLB groups and an ESD support consultant.

Noel Hygelund reported after looking at data it became apparent that CSD was strong in meeting standards. We have higher than average attendance and our graduation rate is higher than the state average. Analysis showed economically disadvantaged, ELL and Sped performed well when compared to the State target, but internally we were not performing well.

Sondra Strong discussed the SMART goals. SMART is an acronym for Strategic and Specific, Measurable, Attainable, Result Oriented and Time Bound. The Dufour's Conference presented these goals and Sondra said they are proposing one SMART goal for our CIP.

Mary said the Canby School District's plan will increase student achievement and close the achievement gap in English Language Arts and Math using a variety of indicators to document improved learning on the part of our students. Some strategies to attain this goal is to develop professional learning teams to use teacher collaboration and data analysis and formative assessment to improve student learning

Joe Morelock reported the Consolidated Improvement Plan is due to the Oregon Department of Education on Wednesday, November 21, 2007 and they are finalizing all the information. The Board will receive copies of all the data. Joe also discussed the data warehouse. All of this information is linked to the power standards. There was Board discussion on tracking graduates and keeping kids in school. Mary said we as a district need to make sure they feel connected.

8.2 eSis Implementation

Joe Morelock reported this is the 3rd year we have been using the eSis student system and the group is growing with other district's coming online. He also shared information on the number of parent assist hits since conferences three weeks ago.

8.3 Update on Elementary Report Card

Mary Hochsteter gave an update on the Report Card Committee meeting last week. A draft of all recommendations will be made available for parent and staff feedback. By Spring 2008 the report cards will be shown to parents at conferences and the final version will be implemented in Fall 2008.

8.4 TESA/OAKS Update

Mary discussed TESA which is the electronic version of testing and the OAKS (Oregon Assessment Knowledge/Skills). We have a new vendor and new system and test sessions are now open and the testing packets have priority at ESD. Students have three chances to take these tests.

8.5 Senate Bill 1036

Removed from agenda to be discussed under Action Items.

8.6 Policy First Read

JGAB - Use of Restraint and Seclusion

Deborah reported teams of three staff from each school attended a training on the use of restraint and seclusion. There was Board discussion on the first read of the restraint and seclusion policy. Volunteer was removed from those implementing the policy.

8.7 Questions/Dates/Announcement for Quality and Qualifications Meetings for Superintendent Selection

Andy Rivinus asked each board member to answer the three questions that will be asked at the quality and qualification meetings and return to Linda Martin in the District Office. The meetings are set for December 4 and 5th, 2007. A public notice will be done immediately and sent to all staff, newspapers, school buildings, websites and listservs. If anyone is unable to attend the meeting, a form will also be made available to answer the questions. Superintendent Sommer will prepare materials for the Board outlining district challenges for the November 29 workshop.

8.8 Process for Soliciting Interest for Screening Committee for Superintendent Selection

There was Board discussion on how to proceed on the screening committee applications/letters of interest, but Andy will contact Betsy-Miller Jones from the OSBA for additional input. Discussion will continue at the next workshop.

8.9 Superintendent Search Calendar Update

Andy Rivinus shared additional information added to the search calendar. The calendar was modified to make clear that the finalist process consists of several steps, including time for the candidate to meet the public before the board makes a final decision, and that the order of site visits and candidates in the district is variable. He said we need to remember this is a "skeleton" calendar and can be modified as necessary.

8.10 Vacancy Notice for Superintendent Search

The Board felt the Superintendent Vacancy announcement rewritten by Carol Meeuwsen was an excellent overview of our district.

9.0 ACTION ITEMS

9.1 Authorization for District Staff to Enter Into Intergovernmental Agreement(s) for Construction Excise Tax

David Moore reported a resolution to approve the construction excise tax can not be done until the intergovernmental agreements are in place. The agreements will most likely be with City of Canby, City of Wilsonville and Clackamas County. The draft agreement has been reviewed by the school district's attorney. The fee for the collection is 1% of the tax. The City of Canby will meet on November 21 for City Council consideration. Diane Downs asked if the timeline David presented was feasible and he agreed.

MOTION: Rod Beck moved to authorize District staff to enter into intergovernmental agreement(s) for the Construction Excise Tax. Dick Adams seconded the motion. Motion passed 5-0.

In Guy Gibson's absence he sent an email stating he is still not in favor of the excise tax. Housing is already too expensive and it is affecting the build rate of new houses in Canby already. He feels we should trust the voters to give us the money when we need it.

9.2 Approval of Vacancy Notice for Superintendent's Search

MOTION: Marty McCullough moved to approve the Vacancy Notice for the Superintendent's Search. Diane Downs seconded the motion. Motion carried 5-0.

10.0 Adjournment

Andy Rivinus adjourned the meeting at 9:17 p.m.

Respectfully submitted,

Linda Martin
Board Secretary

Andrew P. Rivinus
Board Chair

APPROVED: December 13, 2007