

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR AND WORKSHOP SESSIONS
November 12, 2009**

REGULAR SESSION

1.0 CALL TO ORDER

Board Chair Diane Downs called the Regular Board Session to order at 6:30 p.m. on November 12, 2009 in the Canby High School, Omni room. Board members in attendance were Diane Downs, Tom Scott, Marty McCullough, Dick Adams, Kristin Downs and Ty Kraft. Andy Rivinus was absent from the meeting. Also in attendance were Superintendent Jeff Rose, Linda Martin, David Moore, Carol Meeuwsen, Tim Oberg, John Henri, Rex Hagans, Jennifer Gingerich, Jeremy Gingerich, Nancy Sebastian, Mary Walsh, Angie Navarro, Betty Rivinus, Pat Johnson, Christine Taylor, Ann Ziehl, Deb Harman, John Hackworth, Sondra Strong, Shelley Simonyi, Courtney McCarthy, Joel Sebastian, Ricardo Marquez, Tucker Hunter, Teresa Madrigal, Jennifer Turner, Diane Berthoin-Hernandez, Abby Perrin, Sarah Hall, Lisa Baggerly, Brenda Splitstoser, Peggy Savage, Kayla Bron, Jackie Bron and several other parents and students.

2.0 INTRODUCTIONS & FLAG SALUTE

The audience introduced themselves and Trost students, Juan Jose Constantino and Keiley Rowney lead the flag salute.

3.0 CHANGES TO AGENDA

None

4.0 PUBLIC FORUM/ANNOUNCEMENTS

Jennifer Gingerich, a parent and advocate for children was devastated at the cuts and effect on the students in our schools this year. She is deeply involved in the movement to build more stable funding and urged the Board of Directors to support Measure 66 and 67 for the sake of ours schools and children.

- **SPOTLIGHT ON STUDENT SUCCESS**

Trost Elementary students, Juan Jose and Keiley shared a slide presentation on the events and activities so far this year. The school raised \$2500 from the PTA Golf Ball Drop. Some classes have also been studying Canby history and have toured the Baker Prairie Cemetery. Trost has published their first school newsletter and it is the 2nd year they have been involved in the Kiwanis Terrific Kids Program.

- **SCHOOL UPDATES AND ACTIVITIES**

Brianna Willeford, reporting for Ackerman Middle School invited everyone to the school play on December 3 and 4th. They have completed their magazine drive and are now selling candles. The 7th & 8th grade band will be participating once again in the Macy's Holiday Parade. On December 5th they will be making blankets for their "Operation Snuggle" campaign for support of homeless families in Canby. Last year they made 350 blankets, however their goal this year is 700 to include Canby, North Marion and Oregon City School Districts. A pillow and warm sweat pants will also be given with the blankets. \$8500 has been raised or donated by churches, corporate sponsors and community members.

Kayla Brons and Claire Marshall reported Baker Prairie has been busy with the Harvest Social, magazine sales and at their recent Canby Cougar Pride Day over 62% of the students dressed up.

Olivia Baggerly from Ninety-One School reported the Battle of the Books has begun and the magazine sales drive will begin in a few weeks. They will have their first movie night tomorrow evening. Staff and students are also having a book drive for the Marysville School destroyed by fire in Portland.

Canby High School representative, Tucker Hunter reported student council members recently attended the Oregon Association of Student Councils in Seaside where ideas and activities were shared. Tucker also announced the Canby Community Canned Food Drive in cooperation with the Canby Fire Department, Canby Kiwanis, local businesses and community has a goal to collect 15,000 items this year.

5.0 CONSENT AGENDA

5.1 Minutes

Minutes of the October 22, 2009 Regular Session are provided in Addendum 5.1.

5.2 Personnel Changes

Personnel Changes are provided in Addendum 5.2.

MOTION: Marty McCullough moved to approve the minutes as provided in Addendum 5.1 and the Personnel Changes as provided in Addendum 5.2. Dick Adams seconded the motion. Motion passed 6-0.

6.0 INFORMATION/DISCUSSION ITEMS

6.1 Update on Homeless Students

For the last six years, John Hackworth has been the Homeless Liaison for the Canby School District. The McKinney-Vento Act of 2001 requires each district have a Homeless Liaison. He and Sondra Strong, Director of Student Services have put together a tremendous program. He explained each building has a liaison along with the principal and he explained we listen to what parents and students say in order to identify the families. At times he's even had to search

them out in the trees or rest areas. A key element to the program is communication with these families and the sources available to them.

The school district tracks homeless students and reports to the state each year as required. The number of homeless students has been on the rise since the program started in 2002 with 31 students and last year's count was 383 students. Currently we have 219 students and that number will most likely increase over the winter months.

John explained their collaboration with the Canby Center has made a huge difference. Clothing vouchers, school supplies, household items, emergency food and the Back Pack Buddy Program are all part of the collaborative effort.

Individuals are considered homeless if they live in shelters, with other families, in trailers or campers or may be kids sleeping from one couch to the next or on the street. Rex Hagans noted Canby has the best and largest homeless programs in the state.

John reported this is the first year for a Thanksgiving Dinner for the homeless and Carol Meeuwsen acknowledged Dan and Lynn Onion's idea to make the dinner happen and serve 270 at the American Legion. John has been advocating with other liaisons to furnish names.

Superintendent Rose stated not all districts have someone like John Hackworth and the ones who do are not as aggressive at identifying their homeless students. He thanked John for his hard work and dedication.

6.2 Presentation from School Psychologists

This week is National School Psychologists Week and Ann Ziehl, Shelly Simonyi and Courtney McCarthy wanted to broaden awareness of their positions with the school district. Ann explained they do assessments, consultations, prevention, positive behavior support, work with the Department of Human Services and research and program development. Shelley shared information on functional behavior and crisis response teams. Courtney also does parent education in the Skills Development Center.

6.3 Graduation Rate Recalculation Update

Canby High School Principal, Pat Johnson explained the Cohort Graduation Rate is required by the U.S. Department of Education. The two major changes from Oregon's currently published graduation rate are:

- 1) States must compute and report a 4-year rate. States may request to also report a 5-year rate.
- 2) Modified diplomas and GEDs will reduce a school's graduation rate.

With this new reporting system, our graduation numbers will decrease. An example is CHS had a 1.4% graduation rate in 2008-09 and with the new system

the rate would be 2.4%. Also the current AYP is 94% and under the new calculation would be 85.6%.

6.4 Update on Financial Statement

Business Manager, David Moore discussed the Statement of Resources as of October 31, 2008. He noted on the last line of the financial statement that we currently project a June 30, 2010 ending fund balance of \$5,181,679 while during the budget process we forecasted this number at \$4,737,794 an increase of \$443,885. This is partly due to actual projected revenue exceeding the budgeted amount by \$332,672 largely caused by a higher than expected student enrollment. In addition, underexpended items are projected at \$611,213 compared to savings of \$500,000 projected during the budget process, a difference of \$111,213. The underexpended items are actually reflected as \$1,111,213 on the Total Expenditures line, that the Board agreed not to expend an additional \$500,000 of fund balance so those dollars remain in the Contingency line item as unexpended and remain in the ending fund balance as planned during the conclusion of the budget process. David will continue report to on the financial statements each month.

6.5 Ballot Measure Initiatives

Chair Downs opened up this topic for discussion as to the Board taking a stand on Measure 66 and 67. Tom Scott asked if this was appropriate for them to do so. He feels we should have stable funding and he feels it should be done without new tax structures. Schools should have the money now, not a temporary tax. We need to think long term and he's not comfortable with the wording in the two draft resolutions. \$2.5 million for the Canby School District isn't a fact as well as the number of lost employees.

Kristin Downs is torn as a business person. She's concerned about the corporate tax and concerned about how it is written.

Dick Adams feels this decision is very important on the impact of students. The Board needs to step up for the good of kids and support Measure 66 & 67.

Ty Kraft understands Tom and Kristin's concerns, but as a Board it's imperative and responsible to support the measures.

Marty McCullough agrees with Dick and Ty, and also agrees with Tom as far as the legislature. Without funds we will be faced with drier shortages in funding. She feels a responsibility to support Measure 66 and 67.

Diane Downs feels strongly our response as a Board should be to do everything we can to fiscally support the children of Canby. She feels the Board needs to make a strong statement of support. She made it clear no District dollars would be spent on the Board's stand. Superintendent Rose noted the District can only give information to the public.

There was Board discussion on rewording the resolution.

7.0 ACTION ITEMS

7.1 Board Resolution on Ballot Measure 66 and 67

MOTION: Dick Adams moved to adopt the resolution as modified below by the Board of Directors:

The Canby School District Board of Directors is charged with the responsibility of educating the students in the Canby School District. Stable and adequate funding is required to fulfill that charge.

Ballot Measures 66 and 67, to be voted on in a special election in January, will repeal the revenue measures the Oregon state legislature enacted to balance the budget in the face of the current economic crisis.

The financial loss which will result if these two measures fail will significantly damage the ability of the school district to educate Canby's students.

Failure to pass these measures will result in the loss of an estimated \$2.5 million in funding to the Canby School District for the current biennium, 2009-2011. A cut of this size is equivalent to a reduction of 31 teachers or 17 school days or combination of staff reductions and loss of school days.

Therefore, the Canby School District Board of Directors adopts the following resolution:

Measure 66 Citizen Tax Referendum—Personal Tax Increase:

The Canby School District Board of Directors **supports** this measure, and urges a "Yes" vote.

Measure 67 Citizen Tax Referendum--Corporate Tax Increase:

The Canby School District Board of Directors **supports** this measure and urges a "Yes" Vote.

Ty Kraft seconded the motion. Motion passed 5-1 with Tom Scott voting no.

7.2 OSBA Resolutions and 2010 Officers

MOTION: Dick Adams moved to support Resolution 1, 2, 3, and 4 and the 3 officers as listed in the OSBA Voter's Pamphlet in Addendum 7.2. Marty McCullough seconded the motion. Motion passed 6-0.

8.0 COMMENTS BY BOARD

Kristin Downs attended the Ninety-one School Collaborative Teams last week and was very impressed with how they came together on a common goal. It was fascinating to see the teachers analyzing data. She attended the Agriculture Sale-- an awesome opportunity for students to learn real life skills. Canby students placed 2nd and will move on to the state competition.

Dick Adams attended the Baker Prairie Collaborative Teams and found it hard not to get involved. As soon as they walk in the school they are ready to begin. Use of a structured template helps to make the time successful.

Ty Kraft visited both Eccles and Knight and found the Collaborative Team process a little different in each school, but with the same goal.

Marty McCullough attended the Superintendent's Luncheon with conversation around the late start and some concerns about the schedule.

Tom Scott attended the Lee Halloween parties and was amazed at the number of volunteers and the PTA participation. He also attended the haunted house at Ackerman Middle School and felt it was excellent.

Diane Downs also attended the Superintendent's Luncheon and felt Jeff fielded the questions very well. There were parents in attendance in support of the late start.

9.0 SUPERINTENDENT'S REPORT

Superintendent Rose announced we recently received a grant from the Siletz Tribal Charitable Contribution Fund in the amount of \$4970.00 thanks to Carolyn Wilmes. She learned of the grant from her son, a local firefighter and researched and wrote the grant for the purpose of six Automated External Defibrillation units along with \$2,000 from the Clackamas County Fire District. Thank you, Carolyn for your perseverance and hard work.

The Cougar Marching Band placed 6th in competition, the highest score ever for Canby High School.

Jeff was involved in the interview process for the new police chief. We appreciate the connection with the Canby Police Department and our School Resource Officer. He also complemented, Amanda Klock, Interim City Manager for working closely with the District.

He agreed with Kristin's comments on the Agriculture Sale and also reported on a recent meeting with the Canby Area Pastor's Association and the Administrative Team.

Jeff shared a copy of the November issue of *Your Canby Schools Connection* with an information article on Measure 66 and 67 as well as an article on the 2008-2009 State Report cards.

10.0 ADJOURNMENT

The Regular Board Session adjourned at 9:12 p.m. to the Workshop Session after a short break.

WORKSHOP SESSION

Diane Downs called the Workshop Session to order at 9:20 p.m.

- **Discussion on Minimum Cash Balance**

Dick Adams reported on the results of the sub-committee on developing a policy and/or procedure. The committee consisted of Dick, David Moore, Kristin Downs and Tom Scott. Dick shared information in the form of three graphs on the history since 1995.

The sub-committee felt a policy should provide flexibility for Board decisions due to changing circumstances, clarity of purpose, roles and responsibilities, transparency and a process for reviewing the status of the fund balance. He asked the Board to review the draft of the General Fund Balance policy and give input to be brought back for discussion at the December 10 Board meeting.

- **Policy First Reading**

AE, District Goals

BBF, Board Member Standards of Conduct

GBNA, Hazing, Harassment, Intimidation, Bullying, Cyberbullying,

Menacing (Personnel Section)

GCDA, Criminal Records Check/Fingerprinting

GCPB, Resignation of Licensed Personnel

IA, Instructional Goals

JFCF, Hazing, Harassment, Intimidation, Bullying, Cyberbullying,

Menacing (Student Section)

JFCH, Personal Communication Devices and Social Media

The Board reviewed the above policies and made changes to be brought back for approval in December. One policy, *JFCH, Personal Communication Devices and Social Media* will be reviewed further and brought back for a first reading in December.

- **Board Goals/Superintendent Goals**

Superintendent Rose shared the most current document of the Board and Superintendent Goals. There was Board discussion and Jeff asked for guidance from the Board to review and give feedback. Diane felt we were moving in the right direction as far as the Superintendent Evaluation piece. Feedback needs to be from the Administrative Team as well as teachers.

Diane Downs adjourned the meeting at 10:44 p.m.

Respectfully submitted,

Linda Martin
Board Secretary

Diane Downs
Board Chair

APPROVED: