

**MINUTES OF THE  
CANBY SCHOOL DISTRICT  
BOARD OF DIRECTORS  
Board Work Session and Executive Session  
October 4, 2018  
Canby School District Office, Meridian Room**

**WORK SESSION**

**Board members in attendance were** Rob Sheveland (Chair), Diane Downs (Vice-Chair), Angi Dilkes Perry, Sara Magenheimer (entered at 6:34 p.m.), Tom Scott, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Michelle Riddell, Ivonne Dibblee, Tim Graves, Jennifer Turner, Travis Opperman, James Kelley, Patty Abell, Ben Winegar, Henry Fitzgibbon, Marlene Gillis, and Greg Dinse.

**1.0 CALL TO ORDER**

Rob Sheveland called the Work Session to order at 6:30 p.m.

**2.0 INTRODUCTIONS**

The audience members introduced themselves.

**3.0 CHANGES TO AGENDA**

No changes to the agenda.

**4.0 PUBLIC FORUM/ANNOUNCEMENTS**

**4.1 Public Comments**

Board member Andrea Weber invited audience members to the Canby Rotary Foundation Tour de Italy fundraiser event on October 13, 2018 beginning at 5:30 p.m. This year donations will support new initiatives being developed to combat teen suicide.

**5.0 CONSENT AGENDA**

Included in the Consent Agenda:

- 5.1 Minutes from the September 20, 2018 Board Regular Session and Executive Session
- 5.2 Personnel Changes

**MOTION: Diane Downs moved to approve the Consent Agenda with minutes as presented; Tom Scott seconded the motion. Motion passed 6-0.**

**6.0 INFORMATION/DISCUSSION/ACTION ITEMS**

***6.1 Approval of Baker Prairie Middle School's Trip to South Korea and Canby High School's National FFA Convention Trip***

Request for approval of Baker Prairie Middle School's South Korea trip was submitted for approval. Principal Jennifer Turner introduced new program coordinator and BPMS Teacher James Kelley. As a follow-up to discussions regarding the program at the September 6 Work Session, Principal Turner reported fundraising and/or an increase in overall trip costs would absorb staff airfare and insurance expenses. Mr. Kelley and Associate Principal Travis Opperman will share field trip supervision when hosting sister school visitors to limit classroom disruption. Mr. Kelley will use X-block (elective) time to focus on program management. It was

noted this is a trial year and adjustments may be made. Ms. Turner reviewed Korean Consulate grant funding; approximately \$8,000 supports the Korean language teacher (73%), supplies and materials (20%), and student scholarships (7%). It was clarified that the itinerary would be finalized approximately three weeks prior to the trip. A copy will be sent to board members for their reference.

**MOTION: Andrea Weber moved to approve Baker Prairie Middle School's trip to South Korea in spring 2019 as presented; Mike Zagya seconded the motion. Motion passed 7-0.**

Request for approval of Canby High School's National FFA Convention trip to Indianapolis, Indiana from October 21-27, 2018 was submitted for consideration. Advisor Patty Abell and students Jessica Matthias and Elizabeth Bowman reviewed the trip's itinerary and fundraising opportunities. The group provided clarification as requested.

**MOTION: Diane Downs moved to approve Canby High School's National FFA Convention trip to Indianapolis, Indiana from October 21-27, 2018 as presented; Sara Magenheimer seconded the motion. Motion passed 7-0.**

### ***6.2 Facilities Assessment Report - District Presentation***

Soderstrom representatives Henry Fitzgibbon and Marlene Gills presented a keynote: *Canby School District Facilities Assessment + Long-Range Facilities Planning Board Presentation* and provided copies of the draft Canby School District Facilities Assessment (FCA) report. Information was presented regarding the district's architectural, mechanical, and structural needs for each facility. An overview of the Long Range Plan (LRP) and process was discussed. It was noted that community input is needed for the LRP as well as the district's mission statement and educational philosophy.

Superintendent Goodall discussed he, along with Director of Finance Denise Lapp and Communications Coordinator/Project Manager Autumn Froster, met with North Clackamas School District (NCS D) Superintendent Matt Utterback and Senior Director of Capital Projects Ron Stewart to discuss the campaign process for NCS D's successful capital construction bond. He shared the meeting was insightful. The group gleaned information on bond planning and preparation, community involvement and input. It was clarified that Board approval regarding the decision to initiate a bond campaign follows completion of the Facility Condition Assessment and Long Range Plan.

A discussion was held on the potential ways in which bond dollars could be used: a complete modernization of the high school, structural improvements such as makerspaces, open classroom architectural designs, etc.

The Board expressed concern regarding the yearlong timeframe to complete the campaign process working backward from a potential November 2019 election. Denise Lapp noted a timeline would be developed and presented for consideration. The timeline will include application of State Matching Grant funds through the OSCIM Program (Oregon School Capital Improvement Matching Program). In addition, the Board requested a discussion regarding the FCA and LRP be added to every work session agenda to include strategic elements such as what education will look like in Canby 10-15 years from now.

The Board noted several inaccuracies in the draft FCA report and expressed disappointment and distrust regarding Soderstrom's ability to provide quality work moving forward. The Board also expressed concern regarding the company's timeline for completion of the FCA and LRP. The feedback was noted and it was agreed the FCA would be finalized within the month.

### ***6.3 Summer School Data Follow-up***

Associate Director of Teaching and Learning Ivonne Dibblee provided follow-up information regarding summer school migrant enrollment trend data requested at the August 23 Board Work Session. Data on the approximate percentage of migrant students served from 2013 to 2018 was reviewed. She explained the data is fairly stagnate with 2016 being the highest at 62% and 2013 being the lowest at 53%; 56% were served in 2018. Dr. Dibblee noted 80% is the target, which is an increase of 142 students. It was clarified the increase may be achieved by focusing on secondary students and exploring options for online learning and/or alternate times for working students. The Board requested follow-up information on what qualifies students as migrant.

### ***6.4 Curriculum Updates: High School Math, Health/Comprehensive Sexual Education***

Dr. Dibblee discussed the Health/Comprehensive Sexual Education adoption process and timeline. She noted the Steering Committee's involvement has been put on hold to allow time for review of the district's health/sexual education curriculum. The committee will reconvene in December or January. Moving forward, grades 6-12 health teachers will be brought together to discuss current instruction relative to the scope and sequence and deconstructed standards work done by Clackamas ESD. Grades K-5 teachers will be involved later in the process.

Dr. Dibblee discussed an important component is parent partnership; the district should be able to provide sample lessons for parents to make informed opt-out decisions. She noted that Canby is in a similar place compared with other districts; some are further ahead in the process. The goal is to move toward compliance in this area.

A brief discussion was held regarding issues related to the previous health adoption. It was noted a record of the formerly adopted curriculum has not yet been discovered.

Dr. Dibblee reported a survey was sent to high school math teachers regarding the math curriculum with 6 out of 10 responses received. She shared the feedback was both positive and negative. It was noted the technology components continue to be an issue; the functionality with district iPads is poor. A discussion was held regarding difficulties with the publisher and whether a decision should be made to discontinue the curriculum. Canby High School Principal Greg Dinse clarified that teachers believe the curriculum is the right curriculum albeit not fully developed.

It was suggested that given the district's financial investment, the publisher should be pushed to offer reimbursement for delivery of an incomplete product. An accounting of Technology Manager Bret Adkins' time spent to resolve issues should also be considered. Additionally, it was suggested a discussion with the math department chair is needed to determine whether to continue using the curriculum.

### ***6.5 AVID (Advancement Via Individual Determination) Program Update***

District AVID Coordinator and BPMS Associate Principal Travis Opperman presented a keynote: *AVID (Advancement Via Individual Determination) What AVID looks like in Canby School District*. Mr. Opperman shared an overview of the program including training and

supports, research-based strategies, and a post-secondary student focus. He discussed school-wide implementation and elective classes at the secondary level. Trost Elementary and Baker Prairie Middle School are in their first year of implementation; Canby High School is in its second year. Superintendent Goodall and Principal Greg Dinse reported positively regarding the program and staff buy-in. Examples of AVID strategies are evident when visiting classrooms and students are actively engaged. Principal Dinse added staff is embedding AVID instructional strategies in their student growth goals.

Mr. Opperman discussed his role as the District AVID Coordinator and provided an overview of responsibilities. The Board noted parent communication regarding the program is key for a successful partnership and to help their students with AVID strategies at home.

### ***6.6 Academic Vision Update***

Ivonne Dibblee discussed ways in which the district has implemented the academic vision this year. She provided an overview of strategies including professional development for staff that is directly tied to the goals. A focus this year is on alignment of the District Improvement Plan (DIP) to the academic vision. It was discussed communication regarding the academic vision is being shared publicly; the community is getting the message. Dr. Dibblee noted the district would continue ways in which to communicate the goals effectively and continue efforts for K-12 alignment.

### ***6.7 Board Priorities/Mission Statement***

A discussion was held regarding the proposed revisions to the Board Priorities/Mission as provided by Communications Coordinator/Project Manager Autumn Foster.

The board agreed to the following draft priorities and descriptions:

- *Increase Student Achievement*  
The district will provide quality instruction and appropriate supports to ensure academic growth for all students at every level.
  
- *Strengthen the K-12 Culture to Promote Student, Parent and Staff Success*  
Teaching and learning district wide will be aligned for a cohesive K-12 educational experience. The district shall maintain high academic standards, expectations, and accountability for all students. Expectations of students will be clear and parents will be provided opportunities to serve as partners in their child's education.
  
- *Enhance Positive School-Community Relations*  
Develop meaningful relationships and opportunities for participation and engagement among students, families, and community groups.
  
- *Ensure Effective Use of Resources*  
The district will maintain sound stewardship of all resources to provide the best possible education environment for all students. The district shall continue to be innovative and find creative ways to leverage resources to benefit our students, staff, and community.

The board discussed and agreed to following draft mission statement:

*“To promote academic growth for all students through effective teaching, leadership, and resource management to develop lifelong learners who will strengthen our community and our world.”*

It was noted that “academic” is one aspect of student growth and may be worded more appropriately to describe the whole child. It was agreed that Superintendent Goodall in collaboration with Autumn Foster would provide some suggestions for consideration along with the draft board priorities. Once finalized the board will vote to approve the priorities and mission statement.

## **7.0 FUTURE AGENDA ITEMS**

The following agenda items will be addressed at an upcoming session:

- Spotlight On Student Success: Canby High School
- C.A.R.E. Award
- Canby High School Athletics Update
- Emergency Response Protocols/Procedures
- Monthly Curriculum Update: District Continuous Improvement Plan (DCIP)/School Improvement Plan (SIP)/Multi Tiered System of Supports (MTSS) Alignment
- Human Resources Department Update
- Financial, Special Funds, Enrollment Report

Other agenda items discussed were: FCA/LRP standing agenda item for work sessions and a written report or presentation on how Special Education services are being delivered at each school.

## **8.0 GOOD OF THE ORDER**

No additional items were discussed.

## **EXECUTIVE SESSION**

Rob Sheveland exited the Board from the Board Work Session and entered into an Executive Session at 9:48 p.m. Board members in attendance were Rob Sheveland (Chair), Diane Downs (Vice-Chair), Angi Dilkes Perry, Sara Magenheimer, Tom Scott, Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), and Michelle Riddell (Human Resources Director).

The Board met in Executive Session to consider the employment of a public officer, employee, staff member or individual agent pursuant to ORS 192.660(2)(a).

It was requested information discussed in the Executive Session not be disclosed and information discussed in the Executive Session shall not be made public by the news media.

Rob Sheveland exited the Board from the Executive Session and reentered the Regular Session at 10:13 p.m.

## **9.0 ADJOURNMENT**

Rob Sheveland adjourned the meeting at 10:13 p.m.

Respectfully Submitted:

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Kamela Davis  
Board Secretary

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Rob Sheveland  
Board Chair