

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR SESSION AND EXECUTIVE SESSION
October 21, 2010**

REGULAR SESSION

1.0 CALL TO ORDER

Board Chair Dick Adams called the Regular Board meeting to order at 6:30 p.m. in the Canby High School, Applied Technology Center, Omni room on October 21, 2010. Board members in attendance were Dick Adams, Marty McCullough, Kristin Downs, Tom Scott and Diane Downs. Board members Andy Rivinus and Ty Kraft were absent from the meeting. Also in attendance were Superintendent Rose, Linda Martin, Angie Navarro, Travis Opperman, Laurie Adams, Beth Cobb, Jennifer Miller, Nicole Kirwan, Jacob Kirwan, Fen Fillis, Laurie Michelson, Deanna Peterson, Tim Oberg, Sondra Strong, Carol Meeuwesen, Betty Rivinus, Kevin Kayser, Anne Rowell, Erika Hill, Chrissy Kromer, Nicki Salisbury, Leona Gwynn, Nathan Kromer, John Hadens, Carol Hadens, Taylor Heidema, Skyler Rodolph, Pat Johnson, Sydney Peterson, Kelsea Peterson, Christopher Bangs, Joe Morelock, Maureen Callahan, Jenny Parker, Veronica Martinez, Ann Johnson, Melinda Mead and several other students and parents from Eccles School.

2.0 INTRODUCTIONS & FLAG SALUTE

The meeting attendees introduced themselves and Eccles students Ruby and Chaz led the flag salute.

3. CHANGES TO AGENDA

None.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

None.

5.0 SUPERINTENDENT'S REPORT

Superintendent Rose reported on classroom visitations happening over the past six weeks and expressed pride in the work by students and staff. Rose congratulated the Canby High Leadership students for coordinating the successful local and state candidate forum this month. He met with the Oregon Workforce Investment Board to talk about the future, challenges, and necessary preparation for our students. He also attended a summit on reinvesting in education, a cooperative effort between schools in Clackamas, Multnomah and Washington counties.

6.0 SPOTLIGHT ON STUDENT SUCCESS

Teachers Melinda Mead, Ann Johnson and Jenny Parker and their third grade students demonstrated building charts with iPod touches using the application Easy Chart. This allows students to be able to enter, look at, and analyze data in a chart they created on the

Touch. Students showed each board member how the iPods are used in three different programs. Board Chair Dick Adams commended the students and recognized the power of these tools in education.

7.0 SCHOOL ACTIVITIES & UPDATES

Ackerman Middle School

No report this evening.

Baker Prairie Middle School

Students Lupita and David talked about Baker Prairie's Instructional Focus and how it's visible all around the school on walls, posters, etc. They also reported the WEB Club and Builders Club helps new students feel welcome. They told the Board how fortunate they are to have rich technology opportunities throughout the school. They reported that band and choir programs needed to order more chairs and stands due to high interest in the programs and are fundraising to purchase them.

Ninety-One School

Nathan and Amanda reported on recent activities. The Book Fair raised \$1000 for the library and the Jog-a-thon raised over \$7000 to be used for various projects and technology. They also have implemented a "High Five" program to recognize students doing good things.

Canby High School

Kelsey Peterson, CHS Community Representative, talked about their recent Candidate Forum attended by approximately 150 people. Students developed candidate questions that they believed important to students and the community. She expressed appreciation for the technology grant they received to purchase iPads and feels they should be used to the fullest. Students will learn how to use them and what they have to offer. A canned food drive is set for November and Leadership students plan to work with the Canby Fire Department and the Downtown Canby organization on a lighting ceremony in December.

8.0 CONSENT AGENDA

8.1 MINUTES

Minutes of the September 16, 2010 Regular Session and Executive Session and the October 7, 2010 Workshop Session and Executive Session are provided in Addendum 8.1.

8.2 PERSONNEL CHANGES

Personnel Changes are provided in Addendum 8.2

MOTION: Diane Downs moved to approve the minutes of the September 16, 2010 Regular Session as amended as well as the Executive Session and the October 7, 2010 Workshop Session and Executive Session as provided in Addendum 8.1 and the Personnel Changes as provided in Addendum 8.2. Tom Scott seconded the motion. Motion passed 5-0.

9.0 INFORMATION/DISCUSSION ITEMS

9.1 Achievement Data

The District's AYP summary was shared by Director of Curriculum and Instruction Maureen Callahan. The District pushed to provide early state report card data to schools in order to plan for the start of the school year. She told the board that their goals on closing achievement gaps and learning for all students guide the work. She said the report card data indicated both good news and urgent news. In terms of reading, the District is slowly closing the gap and moving in the right direction although some decreases in scores were also experienced. Math scores are also moving in the right direction. All schools were rated either satisfactory or outstanding.

Callahan said there is a sense of urgency for significant achievement increases in all schools even though there are many pockets of success. The data will be reviewed and ongoing work with school Instructional Leadership Teams on school focus and improvement plans continues. Jeff mentioned that Lee Elementary teachers and principal tracked their lowest performing students individually, checking on progress and practices to support struggling students with great success. Baker Prairie Principal Betty Rivinus expressed the importance of teaching reading with a sense of urgency felt by teachers. BPMS is beginning to track individual students for progress. Dick Adams expressed appreciation for Maureen's sharing and explanation of the data, responses, good news and urgent news statements.

9.2 Vision Poster

Jeff explained the proposed vision poster, the development and concept for its design. The components of the diagram demonstrate the instructional process and goals. "Achievement today, choices tomorrow" has become the slogan that guides the District's work for student achievement. The board provided feedback and questions regarding the diagram which will be considered in the next step of development. Dick Adams said he liked the slogan in expressing the mission. Superintendent Rose welcomed further suggestions, hoping to finish soon and post in all schools.

9.3 Service Animals Procedure

Sondra Strong, Director of Student Services, presented a draft administrative procedure regarding service animals in schools. Strong told the board that a child has the right to have this kind of assistance in accordance with the Americans with Disabilities Act which provides a very broad definition on use or rights of using a service animal in public places, including schools. The procedure will cover use of service animals, the rights of the student, and preparations for an animal in the classroom. An assistance animal, usually a dog, is trained to respond to what it perceives the child needs at any given time while being non-disruptive. A handler must be present and can be either the person with the disability or another person in the case of a student. The principal and teacher will work to

ensure there is no disruption in the school and classroom.

9.4 Policy First Reading

CPA, Layoff and Recall of TSPC Licensed Administrators

Human Resource Director Tim Oberg explained a proposed policy detailing layoff or recall of licensed administrators and the reference to state statutes regarding such actions. Questions were posed by the board and further research will occur before the policy is brought back for approval.

9.5 Financial Update

David Moore presented a historical report for the 2007-2011 budget years and the 2010-11 budget to date and said the annual audit will be conducted in November. Moore said he expects November state revenue forecast to be down again. The current projection for Canby's 2010-11 ending balance is \$2,965,000 million, subject to change.

A report on the 2009-11 budget and a 2011-2013 budget projection indicates a \$7,349,788 deficit ending fund balance by the end of the 2013 school year. Because the District must maintain a balanced budget, such a deficit would mean necessary budget cuts in the future. Every \$100 million reduction in education funding at the state level means a \$1 million reduction to Canby. Discussion was held about how to show the potential effect of reductions in the budget report. Superintendent Rose shared visual charts on district and state funding decreases over the last several years.

9.6 Construction House

David Moore reported the construction house has seen some interest from buyers. A recommendation for the realtor to reduce the sale price to reflect the current market and prices was reviewed. Further discussion will be held regarding the actual pricing in executive session in accordance with ORS 192.660 (2) (e).

10.0 ACTION ITEMS

10.1 Construction House Sale Price

To be addressed after discussion in Executive Session.

10.2 Turf Field Replacement Plan

MOTION: Tom Scott moved to approve the Canby High School Stadium Field Turf Replacement Plan as provided in Addendum 10.2. Marty McCullough seconded the motion. Motion passed 5-0.

10.3 Policy 2nd Reading

EBBCC, Use of Automated Defibrillator (AED)

IGAI, Health Education: Human Sexuality, Aids/HIV, Sexually Transmitted Diseases

MOTION: Marty McCullough moved to approve the policies as amended in

Addendum 10.3. Tom Scott seconded the motion. Motion passed 5-0.

11.0 BOARD COMMENTS

Diane Downs attended Ackerman's visit by the former first lady of South Korea and commended the school and students for organizing this phenomenal occasion. It was amazing to see staff and students respond to such an impressive visitor.

Tom Scott appreciated the presentation by Eccles' third graders and their iPod touches and thanked grantees and the PTA's for helping with funding for the program, and hopes that will continue.

Kristin Downs recognized the many good things happening throughout the District, encouraging assessment results, test scores and more, however we can't forget the financial concerns we are facing. She said we have to start doing things differently and she urged parents to get involved as well as asking for support from community members. There are many opportunities throughout the District to volunteer in so many different ways.

Dick Adams said he appreciates the new board emails linked on the district website for convenient public access, the work occurring on the budget as well as employee associations' cooperation.

12.0 ADJOURNMENT

Chair Adams adjourned the Regular Session at 9:01 p.m. and will convene to Executive Session after a short break.

EXECUTIVE SESSION

Chair Adams called the Executive Session to order at 9:05 p.m. in accordance with ORS 192.660 (2) (e) (d) and (f). Board members in attendance were Dick Adams, Tom Scott, Marty McCullough, Kristin Downs and Diane Downs. Also in attendance were Superintendent Rose, Linda Martin, David Moore, Tim Oberg and Jennifer Turner.

The session was held to discuss real estate transactions and labor negotiations. It is requested information discussed in the Executive Session not be disclosed.

The Executive Session adjourned at 10:29 p.m. and reconvened to the Regular Session.

REGULAR SESSION

MOTION: Diane Downs moved to authorize the District Administration to sell the property at 201 NW 13th Place, Canby Oregon at a price no lower than \$275,000. Marty McCullough seconded the motion. Motion passed 5-0.

MOTION: Diane Downs moved to direct Superintendent Jeff Rose to approve the latest version of the Memorandum of Understanding (Article 19-Professional Improvement) between the Canby School District and the Canby Education Association as presented this evening. Kristin Downs seconded the motion. Motion passed 4-1 with Dick Adams opposing.

MOTION: Marty McCullough moved to direct Superintendent Jeff Rose to approve the Addendum to Memorandum of Agreement Between Canby School District and Oregon School Employees Association, Chapter 105 with amended language in the second paragraph to read *"While the 2009 Memorandum was duly ratified by both parties, the worsening economic crisis and the passage of time has complicated the proper interpretation of the Memorandum. Notwithstanding any contrary interpretations of the Memorandum that may be proffered, **the parties wish to amend** the Memorandum by way of this Addendum"* if agreed upon by both parties. Kristin Downs seconded the motion. Motion passed 4-1 with Dick Adams opposing.

Chair Adams adjourned the Regular Session at 10:34 and reconvened to Executive Session.

EXECUTIVE SESSION

Chair Adams reconvened the Executive Session at 10:34 p.m. in accordance with ORS 192.660 (2) (d) to discuss labor negotiations. It is requested information discussed in the Executive Session not be disclosed.

The Executive Session adjourned at 10:50 p.m.

Respectfully submitted,

Linda Martin
Board Secretary

Richard Adams
Board Chair

APPROVED: