

**MINUTES OF THE
CANBY SCHOOL DISTRICT
BOARD OF DIRECTORS**

Board Regular Session

October 18, 2018

Canby High School, Applied Technology Center, OMNI Room

REGULAR SESSION

Board members in attendance were Rob Sheveland (Chair), Diane Downs (Vice-Chair), Angi Dilkes Perry, Sara Magenheimer, Tom Scott (arrived at 6:42 p.m.), Andrea Weber, and Mike Zagyva. Also in attendance were Trip Goodall (Superintendent), Kamela Davis (Board Secretary), Denise Lapp, Michelle Riddell, Laretta Manning, Ivonne Dibblee, Autumn Foster, Greg Dinse, Skyler Rodolph, Andy McKean, Brenda Griffin, Marilyn Wood, Jenni Kadwell, Sharon Porter, Ben Winegar, Elsie Rodolph, Mireya Ramos, Cortney Tamimi, Haven Tamimi, Ross Tamimi, Gini Saltmarsh, C.L. Pierson, Tim Pierson, Drew Pierson, and Tatum Pierson.

1.0 CALL TO ORDER

Chair Rob Sheveland called the Regular Board Session to order at 6:30 p.m.

2.0 INTRODUCTIONS AND FLAG SALUTE

Canby High School student Haven Tamimi led the flag salute. The audience members introduced themselves.

3.0 CHANGES TO AGENDA

No changes were made.

4.0 PUBLIC FORUM/ANNOUNCEMENTS

4.1 Spotlight on Student Success Canby High School

Canby High School Principal Greg Dinse introduced freshman and sophomore students: Elsie Rodolph, Mireya Ramos, and Haven Tamimi to discuss how interactive notebooks, an AVID strategy, is used in math. A handout was provided with student quotes describing how the way in which notes are taken this year is helpful. The students shared the interactive notebooks are a way of organizing, collecting and processing information. They reported positively regarding the benefits such as helping them to retain information and be more successful students. The students added the strategy is used in other classes as well.

Principal Dinse introduced students Drew Pierson and Tatum Pierson who performed a play teaser for the upcoming Canby High School fall musical: *Curtains*.

4.2 C.A.R.E. (Canby Area Recognition of Excellence) Award

The Kiwanis Canby Area Recognition of Excellence (C.A.R.E.) Award acknowledges local teachers, administrators, and staff who go above and beyond to help students succeed. Superintendent Goodall announced the October recipient: Gini Saltmarsh, Librarian at Eccles Elementary. Courtney Tamimi, Ninety-One School Librarian, nominated Ms. Saltmarsh for her dedication to staff, students, and their families. Principal Andy McKean spoke regarding Ms. Saltmarsh's commitment to foster a school wide love for reading.

Mailyn Wood and Brenda Griffin, C.A.R.E. Committee members, presented the award on behalf of the committee, Canby Kiwanis, and local area businesses.

4.3 Public Comments

Rob Sheveland opened the floor for public comments.

Charbonneau Art Association representatives Jenni Kadwell and Sharon Porter extended an invitation to audience members to attend the Charbonneau Art Festival November 2-4, 2018. They shared the annual fundraising event supports art programs at Canby and Wilsonville high schools. Last year the organization donated \$3,000 to each school.

5.0 CONSENT AGENDA

Included in the Consent Agenda:

- 5.1 October 4, 2018 Board Work Session and Executive Session Minutes
- 5.2 Personnel Changes

MOTION: Diane Downs moved to approve the Consent Agenda with minutes as presented; Sara Magenheimer seconded the motion. Motion passed 7-0.

6.0 SUPERINTENDENT'S REPORT

Superintendent Goodall commented on the following:

- I had the opportunity to meet with Canby High School student leadership classes on two occasions and have continued my schedule of visiting all schools and classrooms. I appreciate hearing student voice on school related topics.
- I attended the annual OSBA Regional Fall Dinner along with Directors Mike and Diane. The focus continues to be on state revenue reform.
- Along with several others, I attended the Canby Educational Foundation fundraising event. Thank you to the CEF Board of Directors, Executive Director Mary Walsh, and to our community partners for their generous support.
- I attended the Clackamas County Candidates' Forum on October 3rd at the Clackamas ESD; about 20 candidates were in attendance.
- I facilitated a meeting with Clackamas County Superintendents and Clackamas County Commissioners to discuss the possibility of afterschool programming for middle school students. County Commissioners were in favor of the proposal and a committee was developed to move the initiative forward.
- I attended an Oregon Association of School Executives Off-the-Record Meeting at Clackamas ESD. Discussions centered on the 2019 Legislative Session, similar messages regarding school funding deficits.
- I attended Clackamas ESD's first Equity seminar with several other district leaders. Greg Dinse, Michelle Riddell, and I had the opportunity to participate on a panel and share about Canby's equity work. I appreciate the work of Rudyane Rivera-Lindstrom for organizing and facilitating the event.
- Lastly, all schools practiced earthquake drills this month as part of the Great Shakeout initiative. Thank you to Canby Fire for their assistance and oversight.

7.0 BOARD COMMENTS

Angi Dilkes Perry: Pass

Mike Zagyva: I attended Lee Elementary’s Collaborative Team Time, which was focused on Collaborative Learning for Educational Achievement and Resilience (CLEAR) program professional development. The program was impressive and it would benefit the Board to have a more detailed report at either a workshop or regular meeting.

Sara Magenheimer: I attended the Canby Educational Foundation fundraising event and appreciate the great work and grant presentations. I also attended the Canby Rotary Foundation fundraising event and would like to acknowledge Principal Greg Dinse for his presentation as well as the foundation’s efforts to support teen suicide prevention.

Andea Weber: I attended the Canby Cheer Team competition – Canby competed with band members and their mascot. I assisted with the Carus Elementary Book Fair setup. I attended the Canby Film Festival and learned how the Canby High School CTE program is connected and supported by the Canby Public Library Foundation. I attended the Canby Educational Foundation and the Canby Rotary fundraising events. Finally, I attended the homecoming football game; although the outcome was not as desired, Canby’s spirit and homecoming events were outstanding – a great community event.

Tom Scott: Pass

Diane Downs: Pass

Rob Sheveland: Pass

8.0 INFORMATION/DISCUSSION/ACTION ITEMS

8.1 Monthly Curriculum Update: District Continuous Improvement Plan (DCIP), School Improvement Plan (SIP), Multi-Tiered System of Supports (MTSS) Alignment

Director of Teaching and Learning Dr. Ivonne Dibblee presented a keynote: *District Improvement Plan – Multi-Tiered Systems of Support* and reviewed State requirements pertaining to the District and School Continuous Improvement Plans. Other key components discussed were Multi-Tiered Systems of Support (MTSS) and the Oregon Integrated Systems Framework (ORIS). Dr. Dibblee shared the district’s academic vision will serve as a guiding document for the improvement plans. Instructional Leadership Teams will evaluate district/school needs with an assessment that provides baseline data. The teams will work to create specific, measureable, relevant goals that are time-bound and achievable.

A discussion was held regarding parent engagement strategies, staff buy-in, and the anticipated timeline for implementation. Dr. Dibblee provided examples of parent engagement strategies and discussed a staff inclusive, school driven approach for plan development. She added the timeline is ongoing; however a year-end report would be provided.

8.2 Human Resources Department Update

Director of Human Resources Michelle Riddell reviewed information provided on staff demographics and new hires. She reported the district has made efforts to diversify the workforce to better represent student demographics. A slight increase in the number of staff of color hired this year was noted when compared to last year. Ms. Riddell discussed candidates are limited and school districts are exploring ways to partner to expand the field. Clarification was provided regarding the hiring process and the district’s commitment to hire exceptional staff regardless of ethnicity. It was noted it is in the best interest of students to hire staff that has comparable ethnic backgrounds to represent the district’s student demographics.

Ms. Riddell provided a handout: *2017-18 Building Admin, Teacher, and Specialist Ratings* with information on staff evaluations and provided clarification as requested.

8.3 Financial, Special Funds, Enrollment

Ms. Lapp reviewed the Canby School District Financial Report as of September 30, 2018. The Construction Excise Tax (CET) fund balance is \$181,007.57; expenditures include initial payment for the Canby High School roofing and security system. The turf replacement fund balance is \$260,875.07. Ms. Lapp reported the district's financial audit is underway; adjustments may be made to the beginning fund balance. She added an increase of \$314,000 to the district's State School Fund estimate is expected due to a Comcast repayment issue impacting local revenue.

Ms. Lapp discussed current enrollment at 4,733 students, 48 students above projections. Parrott Creek Ranch (PCR) student enrollment is not yet included.

Ms. Lapp provided an update on PERS rates for the 2019-21 biennium. The rates will increase to 4.53% for Tier 1 and 2 employees and 4.41% for OPSRP employees. The impact to the district's budget is estimated at 1.3 million per year. Mr. Lapp reported the district's debt service fund would help to offset the impact.

8.4 Canby High School Athletics Update

Interim Athletic Director Ben Winegar presented a keynote: *Canby High School Athletics Update* and reviewed information on facility upgrades, fundraising, team highlights and student accomplishments. He noted students have exhibited positive school spirit and support and partnership from the community is appreciated.

8.5 Emergency Response Protocol: "I Love You Guys" Foundation and PACE (SRP) Standard Response Protocol

Superintendent Goodall reviewed the district's adopted "I Love You Guys" Foundation K-12 Standard Response Protocol (SRP) and safety drills/instruction requirements under Oregon law for school districts. He noted more information regarding crisis management and building security would be provided at the next work session.

Principal Greg Dinse responded to questions related to school threats. He reported each threat is treated individually and thoroughly investigated in partnership with Canby Police and district administration. Communication with the school community is key in each situation.

9.0 FUTURE AGENDA ITEMS

- Student Services Department Update – Service Delivery Model
- Technology Update
- REACH Report
- Teaching and Learning Assessment Report: SBAC 2018
- Data Team Update
- Crisis Management/Building Security
- Facilities Condition Assessment and Long Range Plan Update
- Policy addressing long-term leases

- Budget Committee Member Appointment

10.0 GOOD OF THE ORDER

Board members discussed attendance at the upcoming OSBA Convention November 8-11, 2018.

11.0 ADJORNMENT

Rob Sheveland adjourned the meeting at 8:41 p.m.

Respectfully Submitted:

Kamela Davis
Board Secretary

Rob Sheveland
Board Chair